Village of Campton Hills
40W270 LaFox Rd Suite B
Campton Hills, IL 60175
T-630-584-5700
www.camptonhills.illinois.gov

1-06-2026

Application for Building Permit

Application Date:	Contractor Information* (Use the second page for multiple contractors*)
Construction Site Address: _____ _____ Parcel Number: _____	☐General Contractor ☐Architect/Engineer Contractor ☐Electrical/Sign Contractor ☐HVAC Contractor ☐Plumbing Contractor License Number: _____ ☐Roofing Contractor License Number: _____
Property Owner Information	Name:
Name:	Address:
Address:	City: State: Zip:
Phone:	Email Address:
Email Address:	Phone:
Valuation: $	Contact # for pick up:

Description of work:

Please complete this checklist below to ensure Village Staff has all the necessary documents to process and review your application. If any documents are missing, your permit application will not be processed at this time.

☐**I/we acknowledge that the issuance of a village permit may not relieve applicant obligations and restrictions of my/our Home Owners Association. Applicant Initials:**_____

☐Plans, Details, Specification
☐Plat of Survey, MANDATORY, for any exterior improvements
☐Approval of other agencies/organizations (please attach to application) (i.e., Home Owners Association (HOA), Health Department, Highway Department, etc.)
☐Copies of Professional Licenses for Roofing and Plumbing
☐Copies of Insurance Certificates, COI's

Applicant/Contractor: In consideration of this application and attached forms being made a part thereof and the issuance of permit(s), I will conform to the regulations set forth in the Village of Campton Hills codes and ordinances.
I also agree that all work performed under said permit will be in accordance with the plans and specifications which accompany this application, except for such changes as may be authorized or required by the Building Official. Errors or omissions DO NOT allow for the applicant/contractor to abdicate codes or ordinances.
All Village fees and fees to other agencies shall be paid before a Building Permit and or Certificate of Occupancy is issued.

FEES ARE INCREASED BY 100% WHEN WORK IS STARTED WITHOUT A PERMIT

Property Owner Signature:	Authorized/Licensed Contractor Signature:
X_____	X_____

A permit for the above work is hereby authorized:

Date: ____/____/____ Building Official: _____ CTHD Official: _____Permit #CH-_____

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General Contractor	Architect/ Engineer
Name:	Name:
Address:	Address:
City: State: Zip:	City: State: Zip:
Email Address:	Email Address:
Phone:	Phone:
Contact # for pick up:	Contact # for pick up:
Roofing Contractor	Plumbing Contractor
License Number:	License Number:
Name:	Name:
Address:	Address:
City: State: Zip:	City: State: Zip:
Email Address:	Email Address:
Phone:	Phone:
Contact # for pick up:	Contact # for pick up:
Electrical/Sign Contractor	HVAC Contractor
Name:	Name:
Address:	Address:
City: State: Zip:	City: State: Zip:
Email Address:	Email Address:
Phone:	Phone:
Contact # for pick up:	Contact # for pick up:
Carpentry Contractor	Excavating Contractor
Name:	Name:
Address:	Address:
City: State: Zip:	City: State: Zip:
Email Address:	Email Address:
Phone:	Phone:
Contact # for pick up:	Contact # for pick up:

"**3-3-1: BUILDING AND RELATED ACTIVITIES:**
Fees shall be charged as hereinafter set forth for review of building permit applications by the Building and Zoning Officer for compliance with the Village zoning ordinance, for the review of applications for permits and for the issuance of permits, with such fees to be paid by the applicant at the time of filing of the application for such review with the Building and Zoning Officer, except for the portion of the building permit fee determined after plan review is complete:

All fees are subject to deposit with final cost being determined upon completion of project

Access permits:	Fee/Deposit
Driveway access permit fee	$1,450.00
Temporary access permit valid for 180 days	$150.00
Accessory structures:	
Accessory structure – new sheds / gazebos / pergolas greater than 200 sq. ft.	$200.00 plan review fee/deposit, plus remaining fee, determined when the plan review is complete based upon Village costs. Total fee shall be 140% of the cost to the Village
Addition to residence ("addition" shall be defined by the Village's currently adopted Residential Building Code)	$1,000.00 minimum plan review fee/deposit, plus remaining costs, determined when the plan review is complete based upon Village costs. Total fee shall be 140% of the cost to the Village
Cellular towers including associated equipment structures:	
Modification of existing towers/monopole	$1,200.00 fee
New towers	$25.00 per each foot of tower height
Decks, Patios, and Sidewalks:	
New installations or modifications of size or materials of: Decks and patios, and public or private walks	$200.00 plan review fee, plus remaining costs, determined when the plan review is complete based upon Village costs. Total fee shall be $200.00 or 140% of the cost to the Village, whichever is greater
Decks - Board replacement only with similar materials	No permit required
Driveways:	
New Installations- Remove and Re-install	$200.00
Existing Driveways with material changes and or dimension changes including resurfacing	$200.00
Sealcoating of existing driveway with similar materials and same dimensions	No permit required
Demolition:	
Commercial structure	$200.00
Residential	$150.00
Residential – non-structural and non-mechanical	No permit required
All other structures	$100.00, except sheds under 300 sq. ft., no charge
Establishment of use (business/commercial)	$125.00
Fences:	
New installations or location change of existing fence	Residential: $85.00 Commercial: $100.00

Picket/Panel/Post replacement only with similar materials	No permit required
Inspections:	
All inspections not listed	$55.00
Reinspection's: Inspections that fail require a reinspection fee; the fee must be paid prior to the reinspection:	
First reinspection	$75.00
Second reinspection	$100.00
Moving a structure	$300.00
New construction:	
New commercial buildings	$10,000 permit/admin fee Fee includes up to two building plan reviews • Additional will be billed to applicant Fee includes up to two stormwater plan reviews • Additional will be billed to applicant Fee includes one inspection per inspection required • Fees listed above for reinspection will be billed to applicant
New single-family homes	$10,000 permit/admin fee Fee includes up to two building plan reviews • Additional will be billed to applicant Fee includes up to two stormwater plan reviews • Additional will be billed to applicant Fee includes one inspection per inspection required • Fees listed above for reinspection's will be billed to applicant
New parking lot	$200.00 plan review fee/deposit, plus remaining fee, determined when the plan review is complete based upon Village costs. Total fee shall be 140% of the cost to the Village
Permit extension	$50.00
Remodeling or build-out:	
Commercial	$200.00 minimum plan review fee/deposit, plus remaining fee, determined when the plan review is complete based upon Village costs. Total fee shall be 140% of the cost to the Village
Residential – Structural or mechanical, electrical or plumbing relocations	$200.00 minimum plan review fee/deposit, plus remaining fee, determined when the plan review is complete based upon Village costs. Total fee shall be 140% of the cost to the Village
Residential – Interior remodel only with no structural or mechanical, electrical or plumbing relocations or additions	No permit required
Right-of-way permit	$150.00
Signs:	
All signs greater than 3 sq. ft., except temporary/promotional signs	$100.00 plan review fee/deposit, plus remaining costs, determined when the plan review is complete based upon Village costs. Total fee shall be $100.00 or 140% of the cost to the Village, whichever is greater

Political signs	No charge
Religious and other nonprofit organization signs	No charge
Temporary/promotional signs	$20.00
Stormwater permit	$400.00 minimum plan review fee/deposit plus remaining costs determined when the plan review is complete based upon Village costs. Total fee shall be 140% of the cost to the Village
Swimming pools, spas and hot tubs:	
Aboveground pools, spas and hot tubs more than 24 inches deep (excludes temporary, plastic kiddie pools)	$200.00 minimum plan review fee/deposit, plus remaining costs determined when the plan review is complete based upon Village costs. Total fee shall be 140% of the cost to the Village
In ground pools	$200.00 minimum plan review fee/deposit, plus remaining costs determined when the plan review is complete based upon Village costs. Total fee shall be 140% of the cost to the Village
Temporary aboveground pools less than 24 inches deep	No permit required
Work started without a permit or necessary zoning approval	A penalty of 100% of the permit fee. This fee may be waived by the Village Administrator for such cases not involving willful and wanton conduct
Miscellaneous building permits:	
Installation and/or replacement of:	
Air conditioning and/or furnace units	Residential - $100.00 Commercial - $200.00
Water heater	Residential - $100.00 Commercial - $200.00
Electric service/panel upgrade, increase in amperage	Residential - $100.00 plan review fee/deposit, plus remaining costs, determined when the plan review is complete based upon Village costs. Total fee shall be $100.00 or 140% of the cost to the Village, whichever is greater Commercial - $200.00 plan review fee/deposit, plus remaining costs, determined when the plan review is complete based upon Village costs. Total fee shall be $200.00 or 140% of the cost to the Village, whichever is greater
Electric service/panel replacement, same amperage	No permit required
Electric Vehicle Charge Station:	
Residential	$100.00 plan review fee/deposit, plus remaining costs, determined when the plan review is complete based upon Village costs. Total fee shall be $100.00 or 140% of the cost to the Village, whichever is greater
Commercial	$200.00 plan review fee/deposit, plus remaining costs, determined when the plan review is complete based upon Village costs. Total fee shall be $200.00 or 140% of the cost to the Village, whichever is greater

Gas line/fire pits - new fee	$100.00 plan review fee/deposit, plus remaining costs, determined when the plan review is complete based upon Village costs. Total fee shall be $100.00 or 140% of the cost to the Village, whichever is greater
Irrigation system – new installation	$100.00 plan review fee/deposit, plus remaining costs, determined when the plan review is complete based upon Village costs. Total fee shall be $100.00 or 140% of the cost to the Village, whichever is greater
Irrigation system – component replacement, of similar kind	No permit required
Roofing:	
Full Tear-off Roof Replacement	Residential - $135.00 Commercial - $270.00
Add layer of asphalt shingles, two layer maximum allowed on structure	No permit required
Siding, gutters, window replacement, exterior door replacement, other minor alterations, except replacement of siding, gutters, windows, doors of similar size and materials: • Determined based on the estimated project cost:	
o For the first $1,000.00 of each project cost	$50.00
o For each additional $1,000.00 of project cost	$12.00
Replacement of siding, gutters, windows, doors of similar size and materials	No permit required
Generators:	
Generators – new installation	Residential - $215.00 fee (includes 1 plan review) Commercial - $430.00 fee (includes 1 plan review)
Generators – replacement of existing unit, no MEP changes, same size, amperage and load rating	No permit required
Solar panels:	
Solar panels – new installation	$375.00 minimum plan review fee/deposit, plus remaining costs determined when the plan review is complete based upon Village costs. Total fee shall be 140% of the cost to the Village
Solar panels – panel or component replacement only, of similar kind	No permit required

Note:

1. When a fee is established at 140% of the Village's costs, that fee is based on 100% of the costs actually incurred by the Village in retaining outside consultants, plus an additional 40% of that cost to cover the Village's in-house administrative costs.

2. A $25 permit application fee shall be required for all window replacement projects. The Village's building department official shall determine if a further permit is required for said project.