MINUTES FOR THE SPECIAL MEETING
OF THE CORPORATE AUTHORITIES
OF THE VILLAGE OF CAMPTON HILLS
March 19, 2026, 7:00 p.m.
Campton Hills Village Hall
40W270 LaFox Road

Call to Order

1. **Roll Call** – Clerk Johnson called the roll

	Present	Absent	Also Present
Trustee Binetti	X		Village Administrator Rooney
Trustee Boatner	X		Attorney Forte
Trustee Burson	X		Chief Levand
Trustee Hopfensperger	X		
Trustee Millette (arrived at 7:06pm)		X	
Trustee Muhr	X		
President Wojnicki	X		

2. **Pledge of Allegiance** – Trustee Binetti lead those present in the Pledge of Allegiance

3. **Proclamation No P-26-03-17** - Autism Hero Project - Chief Levand read the Proclamation

4. **Public Comments**
   a. Oath of office – Officer Ian Florentino
      - Ten years' experience in law enforcement which includes serving as a Lieutenant, where he held many responsibilities including administration, scheduling, training, and overseeing a federal facility in their jurisdiction.
      - Officer Florentino has specialized training and experience as a field training officer, evidence technician, and investigations.
      - He was also a member of the Northern Illinois Police Alarm System.
      - He had multiple opportunities in law enforcement; we are fortunate and thankful he chose the Campton Hills Police Department.
      - Confident Ian will be an asset to both the department and community and will be able to share his knowledge and experience with some of our younger officers.

      Chief Levand gave the Oath of Office to Officer Florentino

   b. Oath of office – Seargent Eric Roskens
      - He's been with the Village since 2022; an asset to our department and community
      - He's been our department representative on the ILEAS field force team
      - Detective Roskins took part in the sergeant promotional process in 2025 and was the top candidate.
        - The first sergeant opening was nights, due to Eric's personal and work commitments as detective on the day shift, he passed on the first promotion and agreed to wait until an additional sergeant promotion took place in 2026.
      - Confident Eric will be an amazing sergeant and will represent the department and community with pride and professionalism.

      Chief Levand gave the Oath of Office to Seargent Roskens

President Wojnicki recognized Fire and Police Commissioners Bagrowski and Chumbley in the audience

Recess at 7:10pm
Reconvened 7:12pm

Patsy Smith
Noted some agenda items to advise on
- Warrant 26-22
  - Late fees on the credit card bill were noted

        - Practice moving forward is to pay under the Village Administrator or Village President's spending authority and pay in advance of the warrant to avoid late fees
        - Two Paychex invoices on the warrant were also paid in advance
- There are a couple of ordinances at the end of the agenda, and I'd like to point out a couple of things.
    - Under O-26-21, 1-7-a-1, the day-to-day operations, you say except where supervision is specifically assigned by statute.
        - I just want to again reiterate that 65 ILCS 5-3-1; 10-45 of the Illinois State Statute grants the municipal Treasurer the right to appoint various clerks and subordinates in their respective offices authorized by the Corporate Authorities and those offices shall be held responsible severally and for the fidelity of all persons so appointed by them.
    - Then under Deputy Clerk, there was some language that I would suggest that you add.
        - There's language about budgeting for a non-employee versus an employee, maybe you should add some language if you appoint a non-employee, they'll be volunteering if there's not a line item budgeted for a deputy clerk
    - Under the Village Attorney, the line that was struck out, 1-7-D-1, I believe that's in conflict with the current attorney's contract that expires at the end of June.
    - The purchasing procedures and bidding under that it said set forth below was the spending authority, but there was no chart saying what the spending authority was; I think that was missed.
    - Under number six, you talk about petty cash, and about the Finance Trustee dispersing petty cash.
        - Not practical, Finance Trustees are not here
    - State statute makes it clear that all money coming into the Village and going out is under the Village treasures authority. And that's 65 ILCS 5-3-1 35 - 40.
    - Pre-authorized expenditures mentioned under number eight, I believe those should also be expanded to say payroll, payroll deductions, payroll expense and credit cards.
    - Under 0-26-22, 1-7-c-1,
        - Same as above about the appointment of subordinates
        - Section 3-1-7, same as above about including the exclusions for petty cash and payroll. I think you should add payroll deductions, expenses, and credit cards.

5. Consent Agenda

a. Motion to approve minutes of the February 17, 2026 Village Board Special Meeting
b. Motion to approve minutes of the February 17, 2026 Village Board Regular Meeting
c. Motion to approve minutes of the March 3, 2026 Village Board Regular Meeting
d. Motion to approve Warrant #26-22
e. Motion to approve the Fiscal Year 2026-2027 Meeting calendar
f. Motion to approve Proclamation No P-26-03-17 in Recognition of the Autism Hero Project
g. Motion To Approve Resolution No. 26-17 A Resolution Authorizing the Submission of an Application for the Kane County Grand Victoria Riverboat Funds and Authorizing Execution of all Necessary Documents
h. Motion to approve Resolution 26-18 Reaffirming Resolution No R-26-01 Approving the HR2U Professional Services Agreement
i. Motion to approve Resolution 26-19 Entering into Agreement with HR Green to Perform Routing Bridge Inspections of Denker Road Bridge, Winchester Way Bridge, Brundige Road Bridge and Harley Road Bridge
j. Motion to approve Stormwater Policy Reimbursement Request – 6N410 Clydesdale Court

Trustee Hopfensperger pulled 5d and 5h
Trustee Muhr pulled 5a, 5b, 5j

- Trustee Burson noted 5j, the applicant withdrew his application
    - Village Administrator Rooney advised he talked with him and if we remove the deed restriction, he'll proceed

Motion to approve the consent agenda as amended made by Trustee Muhr; seconded by Trustee Boatner

Roll Call	Aye	Nay	Absent	Abstain	Motion: **CARRIED**
Trustee Binetti	X				
Trustee Boatner	X				
Trustee Burson	X				
Trustee Hopfensperger	X				
Trustee Millette	X				
Trustee Muhr	X				
President Wojnicki					

- Trustee Muhr
  - Thanked Treasurer Smith for performing the secretary duties
  - Noted Chief Levand should be included in attendance on the minutes; also has a comment on 5d

5a. **Motion to approve minutes of the February 17, 2026** Village Board Special Meeting as amended made by Trustee Muhr; seconded by Trustee Burson

Roll Call	Aye	Nay	Absent	Abstain	Motion: **CARRIED**
Trustee Binetti	X				
Trustee Boatner	X				
Trustee Burson	X				
Trustee Hopfensperger	X				
Trustee Millette	X				
Trustee Muhr	X				
President Wojnicki					

5b. **Motion to approve minutes of the February 17, 2026** Village Board Regular Meeting as amended made by Trustee Muhr; seconded by Trustee Burson

Roll Call	Aye	Nay	Absent	Abstain	Motion: **CARRIED**
Trustee Binetti	X				
Trustee Boatner	X				
Trustee Burson	X				
Trustee Hopfensperger	X				
Trustee Millette	X				
Trustee Muhr	X				
President Wojnicki					

Warrant #26-22

Trustee Hopfensperger

- Pull the HR2U invoice from the warrant to discuss and approve the rest

Trustee Muhr

- I wanted to clarify that the four driveway access permits were for new driveways; drove the area and they are new

5d. **Motion to approve the warrant for payment without the HRTU invoice**, in the amended amount of $45,061.83, made by Trustee Hopfensperger; seconded by Trustee Millette

Roll Call	Aye	Nay	Absent	Abstain	Motion: **CARRIED**
Trustee Binetti	X				
Trustee Boatner	X				
Trustee Burson	X				
Trustee Hopfensperger	X				
Trustee Millette	X				
Trustee Muhr	X				
President Wojnicki					

Stormwater Policy Reimbursement Request – 6N410 Clydesdale Court

- Village Administrator Rooney advised Mr. Sunday still would like to leave it for consideration, but only if we remove the requirement to put it as a covenant on his deed
- Scott Marquardt – HR Green
  - The application was presented to Public Works in December 2025; deferred to January 2026 meeting for action – meeting was cancelled
  - I was asked to review since so much time has passed and made the same recommendation with conditions as previously approved applications

- I advised Mr. Sunday that the deed restriction is applied so it's recorded that the project has been reimbursed and no one can do it again in the future; he understood and requested that it be removed
- Village Administrator Rooney noted a motion would need to be made to remove the deed restriction
  - Trustee Muhr
    - We did deed restrictions on Long Shadow requests; this is not part of the policy
    - Policy does state that maintenance is their responsibility
      - Scott Marquardt
        - Public Works Committee felt this needed to be included
        - Included in this recommendation for consistency
          - Trustee Millette
            - Long Shadow, a lot of properties included in that project
            - Total on this project is $1,600.00 – Per policy, 50% is $800.00
              - Trustee Boatner
                - Did it meet all criteria; several properties affected
                  - Scott Marquardt
                    - The work was done on one property, but the water backing up affected surrounding properties

5j. **Motion to approve Stormwater Policy Reimbursement Request** – 6N410 Clydesdale Court without deed restriction made by Trustee Muhr; seconded by Trustee Millette

Roll Call	Aye	Nay	Absent	Abstain	Motion: **CARRIED**
Trustee Binetti	X				
Trustee Boatner	X				
Trustee Burson	X				
Trustee Hopfensperger	X				
Trustee Millette	X				
Trustee Muhr	X				
President Wojnicki					

Motion to pay the invoice for $3,905.00 that was skipped in D of the consent agenda made by Trustee Burson; seconded by Trustee Boatner

Trustee Hopfensperger

- Started process incorrectly; can't act in closed session
- Compounded by other issues: work had already started Dec 1, 2025 and was not presented to the Board until Dec 2, 2025; work started prior to President Wojnicki signing the contract – estimated signing mid to late December – since work started, she went ahead and signed the contract; no date line by signature line
- Put on the agenda for approval on the 6th of January, 2025 by the Board; asked to approve an already executed agreement
- Memo to Board notes you can't correct the past with an affirmation of a contract
- Statute - need four votes; that did not happen
- Suggests reviewing the invoice as items charged for the work performed are not what was contemplated

Motion to table the invoice and reaffirming resolution to date certain April 7, 2026 made by Trustee Hofensperger; seconded by Trustee Muhr

Roll Call	Aye	Nay	Absent	Abstain	Motion: **FAILED**
Trustee Binetti		X			
Trustee Boatner		X			
Trustee Burson		X			
Trustee Hopfensperger	X				
Trustee Millette		X			
Trustee Muhr	X				
President Wojnicki					

Attorney Forte confirmed original motion to approve the invoice is still on the table so discussion can continue

Trustee Binetti

- Does not disagree with the fact that a lot of this work was done prior to being approved, that's an internal issue with who authorized it, the vendor shouldn't be penalized for it.
- What's the goal to push it down the road; company did the work it was asked to do

Trustee Hopfensperger

- I'm going to point out that everyone involved in this agreement are professionals, they know exactly how to get a contract approved through a municipality.
- This is a problem that we have in the Village right now where we aren't doing things properly, and I'm just going to continue putting these things on record and you all can deal with this at the next election.

Trustee Millette

- Agree with what Trustee Hopfensperger says on some of the points about what seems to be exceeding the scope.
- Also agree with Trustee Binetti that the body politic, it's our reputation on the line. We back up our contractors, our employees or whoever has incurred debt to us

Trustee Burson

- I would just like to correct what I feel is a misconception about who should have been doing the work of reviewing the resumes that were represented as a significant part of this invoice.
  - It's standard practice to have someone review the resumes that are different from the person who's making the hiring decision.
  - I think we are all aware that there were reasons why we wanted to have an outside objective person reviewing these resumes.
  - While I agree with Trustee Binetti, I wish we weren't paying it, especially the way it all worked out, the vendor did the work.

Trustee Hopfensperger

- There was discussion about us having a ranked kind of rate system in this contract that never got put into the contract; we could then accommodate for things like this that are basic HR functions; nobody should be paying $110 an hour to do your basic HR functioning.
- I know that this came up in a meeting, we should have implemented that.
- I said this was going to be the danger of this contract when we first talked about it.
  - We approve it based on one idea, then all of a sudden having $4,000 bills for stuff that our Village Administrator should be doing.

Trustee Boatner

- I have one comment to put the $4,000 bill in perspective and why we're doing this.
  - If we were to go to Govtemps, or another agency, where we were paying annually over what the market rate is for a new hire, it puts the $4,000 in perspective.
  - In the future, we could structure this asking to do a certain number of candidates at a time
  - I still see this as a valuable process. The Village Administrator is the decision maker in managing staff.
    - HR is there to support the Village Administrator.
    - Doing pre-screening interviews and bringing the best 10 candidates to the Village Administrator's table, that's exactly what their role should be.
  - I still see $3,900 as a savings over what we potentially could have gotten ourselves into going to a temp agency.
- President Wojnicki - That's a good point, Nick.

Trustee Millette

- One more thing for perspective for everybody, when talk about using any consultant whether it's Govtemps, or anybody, we got to remember when we look at what we think it should cost, there's overhead and burden that is not included.
- I just did a quick calculation here.
  - If you look at an HR professional, they're getting $72,000 a year, that's $36 an hour
  - If you look at an overhead labor profit multiplier of 2.8, that puts them at $96.
  - I don't think it's that drastically beyond the pay. For professional service burden, 2.8 is what I've seen before

President Wojnicki confirmed the motion on the table is to pay the HR2U invoice

Roll Call	Aye	Nay	Absent	Abstain	Motion: **CARRIED**
Trustee Binetti	X				
Trustee Boatner	X				
Trustee Burson	X				
Trustee Hopfensperger		X			
Trustee Millette	X				
Trustee Muhr	X				
President Wojnicki					

5h. **Motion to approve Resolution 26-18** Reaffirming Resolution No R-26-01 Approving the HR2U Professional Services Agreement made by Trustee Burson; seconded by Trustee Boatner

Trustee Hopfensperger

- I'm just going to say something; I think $96 for an HR person to do this kind of low-level HR duties is ridiculous.
- Timothy, when he was first hired as our Treasurer, that position requires training, we hired him at $45 an hour
- I'm going to keep fighting for this Village and to get these expenses back in line.
- Other prior administrations did not have these high consultants, and they need to be looked at and it needs to come to an end.

President Wojnicki

- We learned a good lesson here. We put a limit on the number of people that get interviewed.

Trustee Hopfensperger

- I'll try putting that limit on, but my efforts on this board, those things will not get passed.
- Efforts to set limits, or have a tiered system of rating, is usually shot down, but I will try that next time

Trustee Binetti

- We put in some guard rails internally as to what HR2U is being used for, that would limit our exposure as far as what our expenses are going to be.
- Over the last month or so, I can come up with almost four examples where we need an HR person to help.
- As far as the need for this type of service, I think we absolutely 100% need an HR consultant to help us.

Trustee Millette,

- I wanted to address something for the public… I would disagree with, again, the contention, and in this case, lack of relevancy of the Attorney General's ruling, in that we did not take final action in open session for something we did in closed session.
- We had a discussion in closed session related to a personnel issue, which is allowed in closed session.
    - We gave the Village Administrator directions to handle it under his spending authority, which he did, if we were to separate out just the parts of the work that were limited to the specific personnel matter, that was not the case
    - I don't believe the point that when we extended the work, in open session, and that didn't meet the 4-vote threshold for passing a contract, I believe that's correct.
        - We did not have four votes to expend the money. So that is correct.
    - We're not to continue the same work that we authorized the Village Administrator in closed session to take related to a personnel matter. We didn't get the heads up that we're now going to go beyond that until the open session item was brought up and then that wasn't passed properly. So, I agree with that.

Trustee Boatner

- This is a contractor; we can request at any time to receive quotes to discuss
- That's a very reasonable approach going forward; we have some numbers in front of us; we can make a decision and have a discussion.

Trustee Muhr

- Agree with Trustee Millette about how the open session wasn't dealt with properly and I don't think reaffirming is the right approach either.
- I think approval of that contract and guardrails making sure the work that is being done is what we want done or needs to be done if it's an HR issue.

Trustee Burson

- Internal issues that we need to resolve are not the vendor's issue; those guardrails are not something that's baked into the contract.

- This is an instruction that we give that you can take care of individual HR issues as they arise and when there's something that's over a threshold, there needs to be consensus, or there needs to be direction, in an open meeting

- The direction issue, it's a separate procedure that we have to work through and should be a formal procedure.

Attorney Forte

- What's before you tonight is the resolution that is on the agenda
- If the board would like to revisit the contract and include additional provisions, you can certainly bring the matter back in a separate resolution.
- The vote tonight is to affirm the four votes to spend money.
- The resolution on the agenda tonight is an affirmation, or reaffirmation, or ratification, of the prior action.
- If it's the board's intent is to modify the contract, or to indicate they were not satisfied with the initial contract, Village Administrator Rooney can work with the vendor to come up with additional terms, and we can bring it back to a future board meeting.
- You wouldn't vote on the resolution this evening.

Trustee Binetti

- To Trustee Burson's point, I don't think the issue is with the vendor, I think the issue is with the internal use and how we're going to use the vendor.
- I didn't see anything wrong with the agreement itself

Trustee Hopfensperger

- Mr. Forte, is it your position that this reaffirmation is going to correct the mistake back on January 6th of the improper vote?
  - Attorney Forte
    - I don't believe there was a mistake.
- You don't think there was a mistake? You've looked at the statute, and you don't think there was a mistake
  - Attorney Forte
    - Yes, I reviewed the statute and my memo indicated that, and I stand by my position
    - I offered the opportunity at the time when the issue was raised that the board has the option to place the item on an upcoming agenda to obtain four votes.
    - That direction was not followed at that time and I'm giving the option now.
- So just to be clear, you maintain that the 3-2 vote was appropriate.
  - I think I've answered that question a number of times.
- I'm just asking it again because I'm surprised that you're saying that, but I just want to make sure that it is clear on the record that you're saying the 3-2 vote was appropriate.
  - I've said it multiple times on record. I've said it in closed session. I've said it when I was trying to be removed as well. I stand by my position.
- And it's okay for me to ask again here, so thank you for the answer, I appreciate it because I strongly disagree with that.

Trustee Binetti called the question

Roll Call	Aye	Nay	Absent	Abstain	Motion: **FAILED**
Trustee Binetti	X				
Trustee Boatner	X				
Trustee Burson	X				
Trustee Hopfensperger		X			
Trustee Millette		X			
Trustee Muhr		X			
President Wojnicki		X			

6. Staff Reports

a. Police – click here to view report

Police Chief Levand updated the Board

- Reviewed accidents, citations, arrests, calls for service
- Recognized the 13 service members killed in Iran, and the hundreds injured; keep service members and their families in your prayers
- Refreshed monthly report thanks to Kristina

- Zakary Martinez – Elburn & Countryside Fire District Firefighter is fighting Hodgkins Lymphoma – 4 years on the job to serve the community
  - Fund raisers are scheduled to raise money and donations; visit Fire District website for further information and donation opportunities
- Mental health training has been completed for the officers. Eight-hour training; meets 7 hours of ILESP mandated training; offering to community on March 21, 2026
- August 2025 fatal traffic crash at Silver Glen and Corron Rd
  - Reckless homicide charges against driver of unit 1 that caused the death of driver of unit 2
  - Thanked Deputy Chief Blincoe, Evidence Manager Kristina, Detective Roskins, Detective Oberth, St Charles Police Department, Kane County States Attorney Office -hope to bring some closure to the family, who has local ties to Campton Hills.
- Autism Hero Project
  - Overview of the project
    - Legislation in the House approved - Blue Envelope Program
    - We have implemented this for our community; we have a huge autistic population in Campton Hills, and this is a national movement across the country
    - Officers will now be made aware if an individual on the autism spectrum is in the vehicle
    - Thanked West Valley Printing in St Charles; they printed envelopes at no charge because of the project
    - May 20, hosting an Autistic Training for all first responders
    - Now requirement by the State of IL and ILESP that all Police Officers must now be trained in Autism
- Wished Matt Adams the best; he resigned and went to South Elgin Police Department
- Internship program is starting; we will have an intern, looking for a career in Criminal Justice, beginning early May, for 12 weeks. Kristina did a lot of work to put together the program
- America250 – celebration ideas, thanked Clerk Johnson for ideas. Community Parade for bikes, wagons, food
- Great Western Trail Clean-up Day is April 25
- DEA National Drug Take Back Day, April 25; the department also has a receptacle box in the vestibule that stays there for prescription drug drop off during Village hours
- Trustee Millette
  - Thanks to Chief for going beyond – Blue Envelope Program is fantastic. So many years of not knowing and/or understanding
- If a family has a member on the spectrum, they can come to the Police Department, and a mock traffic stop will be offered so they know what to expect with the sirens and lights

7. **Action Items:**

a. **Motion to approve Ordinance 26-20** Authorizing the Adoption and Publication of the Official Updated Zoning Map of the Village of Campton Hills made by Trustee Muhr; seconded by Trustee Millette

- Scott Marguardt – HR Green
  i. Thanked James Brown for his assistance noting the changes that occurred in 2025
  ii. Zoning Map is now current with several annexations and rezonings in the Village
  iii. Should be done and adopted by March 31 if any changes do occur

Roll Call	Aye	Nay	Absent	Abstain	Motion: **CARRIED**
Trustee Binetti	X				
Trustee Boatner	X				
Trustee Burson	X				
Trustee Hopfensperger	X				
Trustee Millette	X				
Trustee Muhr	X				
President Wojnicki					

b. **Motion to publish Request for Qualifications (RFQ) for Special Legislative Counsel Services** made by Trustee Hopfensperger; seconded by Trustee Millette

- Trustee Hopfensperger requested Clerk Johnson to advise the language that was missing
  - Clerk Johnson noted staff direction was missing in the resolution to execute it
- Trustee Hopfensperger would like to amend the motion to include that

- Trustee Binetti made a **motion to table** due to financial spending potential to significantly increase our legal fees; need a clear picture of finances after reconciliation is done; seconded by Trustee Burson

Roll Call	Aye	Nay	Absent	Abstain	Motion: **CARRIED**
Trustee Binetti	X				
Trustee Boatner	X				
Trustee Burson	X				
Trustee Hopfensperger		X			
Trustee Millette		X			
Trustee Muhr		X			
President Wojnicki	X				

c. **Motion to approve Ordinance 26-21** amending the Village Code of the Village of Campton Hills to Clarify Governance Structure and Administrative Authority Consistent with the Adopted Organizational Chart made by Trustee Burson; seconded by Trustee Boatner

Trustee Hopfensperger

- This is what we were afraid of. There are issues in this ordinance that are going to be relevant to the President on this one and possibly the Treasurer on the next one.
- Some of the changes proposed may infringe on the Village President's Chief Executive Officer position.
- I think we talked about doing this very thoughtfully and making sure that we've got proper legal authority. Mr. Forte, did you draft these ordinances?
  - Attorney Forte - Yes. I was asked by Village Administrator Rooney, with the authority of the Village President, to prepare some draft ordinance for discussion
- I think it would be prudent for us to have another look at this, another opinion
- I think there are issues with this and there are several people who have had initial concerns
- When we first had the organizational chart, there were concerns about the language in this ordinance taking away some of the President's authority, maybe giving a little too much to the Village Administrator.
- Also, where we say, "no individual trustee shall contact, direct, retain, or manage professionals," I'm not quite sure what that even means, but it seems to me that may be taking away some of the Trustees' oversight and other functions that are part of our duty as a Trustee.
- I think there are things here that need to be looked at a little bit more carefully

Trustee Boatner

- There is no individual Trustee or Elected Official acting independently who should be supervising or managing.
- The Corporate Authorities would advise and not to walk into Village Hall and supervise or direct staff

Trustee Hopfensperger

- It's very clear that it says that we can't contact—it says the word "contact."

Trustee Burson - I do not see "contact" either. I see "supervise, manage, direct."

Trustee Boatner

- Wouldn't want anything changed on that line. That's the way I believe the policy is today.

Attorney Forte

- The majority of the language was taken from the organizational chart that was adopted.
- The intent here, the way I understood it, was that authority provided in the code or in another policy of the Corporate Authorities that allowed a board member to do any of these things would not be precluded.
  - If there were a policy that no individual board member was allowed to unilaterally contact the Village Attorney to have services performed, then that would not be allowed.
  - The Board has made a policy that authority to contact the Village Attorney, which would incur legal fees, would have to be authorized by the Village President, there was no intent to change that.
- So, if there is a way to massage that language, it can be changed, but that was why that was there.

Trustee Hopfensperger

- As long as it doesn't impede the Trustees' ability to do their oversight functions and reach out and contact
- Making the Village Administrator serve as a Chief Administrative Officer, I'm not quite sure what that exactly means, but it certainly seems to overlap with the designation that the Village President as the Chief Executive Officer statutorily.

Trustee Burson

- This issue has been addressed many times
  - The Chief Executive function that is referred to in the statutes, Attorney Forte can perhaps help us a little bit with this, but my understanding is, and this was explained to me very well by Ken Shepro, that because there is a significant list of enumerated rights and responsibilities as part of the definition of

Chief Executive Officer, it's pretty clear that the intention of the legislature was to limit those enumerated rights and responsibilities to what is shown there.

- When a broad statement is made in the code, you have the opportunity to perhaps construe it broadly.
- When there is a list of multiple items that are part of the Chief Executive Officer definition, and when one of those items specifically says that you have the right to inspect books and records of any officer or employee in the Village, that's a very specific responsibility.
- It's a lot like a supervisory responsibility. If the intention was for that right to inspect records to be broader than that and allow the Chief Executive Officer to supervise, it would have said that, and it does not.
- The administrative authority of the Village is vested in the Corporate Authorities; that's all seven of us; we can delegate our administrative authority as we choose.
- We have chosen, the seven of us, to delegate that administrative authority to a Village Administrator and to refer to that person as the Chief Administrative Officer. It's not a term we used in the organizational chart, but I think that is the intention.
- The seven of us have that administrative responsibility, it doesn't belong to the President, and we, the seven of us, delegate it to a Village Administrator.

Trustee Binetti

- Trustee Milette, in 2016, when the Village Administrator first came on, this was really the intent. It's just that the language that was put into the code at the time wasn't specific, and I think we're just trying to make it specific.
    - Trustee Millette - Correct

Attorney Forte

- These ordinances did not include an expansion of the description of the Village Administrator. Those remain within the job duties in the job description.
- They're referred to in the organizational chart in terms of supervisory lines, but the Village Code has a very basic description of the position. The code does not contain a layout of all descriptions, and that gives you more flexibility, that's why I didn't put anything about the Village Administrators' responsibilities in a code provision.

Trustee Millette

- This proposed Ordinance 26-21 addresses several officers, and we've heard from Madame President that she has concerns about hers. I don't know about Madame Clerk or the Attorney, and I know the Treasurer made some comments during public comment about some concerns.
- So, I'm wondering if we could take this in little chunks and see if there's contention or concern, or both, on the respective sections.
- We can determine the stuff we all agree with and then we can wrestle with the things that are going to probably need a little bit more discussion

Trustee Muhr

- I agree with Trustee Milette.
- Read allowed for all in attendance the part of the municipal code granting the power of the President under our form of government
- Going through piece by piece, mainly because receiving the language on Tuesday afternoon didn't give enough time to digest it fully.
- I'm going to agree that I don't agree with "Chief Administrative Officer," I would just rather see "Village Administrator." I think that's going to be the case with both ordinances.

Trustee Burson

- The fundamental logic behind the ordinance is that people can't have two bosses, and that's something we agreed on when going through the organizational chart process in the first place.
- There was this notion brought up early in the debate, "oh, this is what we were afraid of," like it was a slippery slope. It's not a slippery slope, it's exactly what was expected and intended.
- The language of the Village Code was not going to be fully consistent with the chart.
- I don't think there's anything new here. I think what we're doing is codifying what we have already spent many months going over during this process.
- I'm focused on the small number of areas where the underlines are, which is where the changes were in this document.
- I don't see anything that isn't what I feel like we've already talked about and already agreed to.

Trustee Hopfensperger

- There's quite a bit that we don't agree with, and I also think this is an important document that we're looking at, and we shouldn't move forward without being very careful about what we're doing, because the consequents of doing it incorrectly could cost the Village a lot of money

- Why not have all of us sit down together and do it correctly, get advice from maybe more than one law firm, and handle this the right way so we don't make mistakes

Attorney Forte

- If there are specific concerns from any Trustees regarding the language, I welcome the opportunity to review them and suggest changes.
- I want to do everything the right way, and I don't want to take offense to the suggestion that I may not be doing it correctly.
- This is an initial draft. It was requested of me late at the end of last week, and I worked on it over the weekend. I knew there would be discussion tonight, so I welcome the opportunity to respond to any concerns or requests.

Trustee Boatner

- I feel like I had adequate time to review this. It was what I expected, and I think the Village Attorney did a nice job drafting this.
- Terese, if we were to focus: if you don't mind me asking you directly on 1(a), which is where it refers to the Village Administrator as the Chief Administrative Officer and then goes through a sentence of that person's duties, your last comment felt kind of vague.
- If we were to look at that sentence, what would you expect differently from the Village Administrator in that language, because I'd like to understand where the discrepancy is.
- Do you disagree with part of that paragraph? Does anybody disagree with part of that paragraph?
- It seems like what the Village Administrator would do. Whether you call it "Chief Administrative Officer" or just remove that part, makes no difference.
    - President Wojnicki - it's giving him a lot of more duties that he has now
- Just the title implies something, I think that is subjective. In discussion, I'd like to hear what someone would want changed

Trustee Hopfensperger

- I think we should talk about this, and I agree with Trustee Muhr that we haven't had a lot of time to look at it.
- There are issues here that need to be looked at.
- Mr. Forte, if my questioning offended you, I apologize, but I have my own duty to question things.
- If I look at it differently than you do, that doesn't mean I'm right and you're wrong, or vice versa, but me asking questions shouldn't be offensive.
    - Attorney Forte - I'm not offended—I'm just asking for the opportunity to respond.

Trustee Millette made a motion to table; seconded by Trustee Muhr

Roll Call	Aye	Nay	Absent	Abstain	Motion: **CARRIED**
Trustee Binetti				X	
Trustee Boatner		X			
Trustee Burson		X			
Trustee Hopfensperger	X				
Trustee Millette	X				
Trustee Muhr	X				
President Wojnicki					

d. Motion to approve Ordinance 26-22 amending the Village Code of the Village of Campton Hills Regarding the Office of the Village Treasurer and the Provision of Financial Management Services made by Trustee Burson; seconded by Trustee Millette

Trustee Burson

- In September, when we were first considering bringing in an outside firm to handle the accounting work, we recognized there could be some confusion about the roles, specifically, the difference between an appointed Treasurer and a contracted firm doing most of the day-to-day work.
- We did briefly discuss an ordinance like this back then. I think it would have helped to have that clarity in place, especially around the time the Treasurer was appointed.
- Just to be clear, having both a Treasurer with statutory responsibilities, and an outside firm handling much of the work, is not unusual. Municipalities operate this way.
- The issue here isn't whether it can be done, it's that it hasn't been clearly defined. With this, the roles and expectations are clearly laid out moving forward.

Trustee Hopfensperger noted there are concerns with the Ordinance and made **a motion to table**; seconded by Trustee Muhr

Roll Call	Aye	Nay	Absent	Abstain	Motion: **FAILED**
Trustee Binetti		X			
Trustee Boatner		X			
Trustee Burson		X			
Trustee Hopfensperger	X				
Trustee Millette		X			
Trustee Muhr	X				
President Wojnicki					

Trustee Muhr

- I thought there was language in here that might limit the Treasurer's ability to supervise the individuals underneath them.
- My understanding is that state statutes give the Treasurer the authority to supervise and coordinate with those involved in financial duties, like a Finance Officer or Budget Officer, so if that authority is being limited anywhere in this resolution, I think we should take a closer look at that and make sure it's clear.

Attorney Forte

- Section 1-7(c)(3), it only applies to non-finance-related staff, so staff that are not under the Treasurer's purview

Trustee Muhr

- I do think the language should be clarified so there's no confusion.
- And just to note, the state statute,65 ILCS 5/3.1-10-45,does specifically provide for the appointment and oversight of subordinates by the Treasurer, and similar roles like the Clerk or Collector.
- So I just wanted to raise that and suggest we make sure the ordinance aligns clearly with that authority

Trustee Burson

- For Attorney Forte, I just want to clarify something, because I've heard the claim that the Treasurer can supervise essentially anyone that they believe falls under them.
  - It's not a blanket authority where the Treasurer can decide unilaterally who reports to them or create positions without Board approval.
  - Supervision applies to personnel who have been formally designated to report to the Treasurer, either through job descriptions, organizational structure, or positions approved by the Board.
  - It's the Corporate Authorities that determine what positions exist, how they're structured, and what resources are budgeted.

Attorney Forte

- Positions budgeted for are an issue
- As far as subordinates, the way I read the statute, it's individuals already designated to report to the Treasurer
  - So if there's a position that is defined as reporting to the Treasurer, then yes, supervision makes sense
- Or, if the Village Treasurer's job description said that they supervise these specific individuals or others as determined by the Corporate Authorities from time to time

Trustee Burson

- But it doesn't currently say that.
  - Attorney Forte - No.
- Although people may agree or disagree about whether they like that, there's nothing wrong with saying it the way that it's been said so far
  - Attorney Forte – Right, if the board created a position that reported up to the Treasurer, then that would be perfectly appropriate.
- We haven't Right.
  - Attorney Forte- I'm not innately familiar with what the Finance Clerk's job description says. I can probably pull it up.

Trustee Hopfensperger

- I think the most concerning language is this: *"Operational coordination - Day-to-day operational coordination with any contracted financial service providers retained by the Village may occur through the Village Administrator or the Village Administrator's designee."*
  - Why is that authority being taken away from the Treasurer?
  - The Treasurer has responsibility for custody and oversight of municipal funds, liabilities, and expenditures.
  - I don't understand why the Village Administrator is positioned in the middle of that process.
    - Attorney Forte - Which section is this in?
  - It's 17(c)(3)(E).

- Attorney Forte - from what I understand that language was based on the organizational chart that was presented and certainly, it's up for discussion.

Trustee Burson

1. The operational coordination between the Treasurer and any outside organization would probably need to be handled by someone other than either of them.

Roll call for original motion on the table

Roll Call	Aye	Nay	Absent	Abstain	Motion: **CARRIED**
Trustee Binetti	X				
Trustee Boatner	X				
Trustee Burson	X				
Trustee Hopfensperger		X			
Trustee Millette	X				
Trustee Muhr		X			
President Wojnicki					

8. Discussion items

Trustee Boatner

- Suggested that when the TIF development is all completed, and all money has been dispersed for all qualifying amounts, prioritize to Police Department and Elburn Countryside Fire Protection District, after all taxing bodies
- Drafted a Resolution, to save some money for Attorney Forte to review, to discuss a commitment
    - Village Administrator Rooney
        - Infrastructure, including Harley Road Reconstruction, public safety, and anything else that remains
            - Attorney Forte
                - Confirm all expenses the Village could occur would be eligible, not all Village wide expenses could be eligible, further investigation would need to be done
                - Village wide, not specific to the TIF, a lot needs to be looked at
                - Fire District is a taxing entity; the Village can include in a Redevelopment Agreement with certain amount of increment going to them

Trustee Millette

- Likes the idea; Fire district equipment; our officers are already patrolling that, look at that first

Truste Binetti

- I want to take a step back for a moment and speak more broadly about what's happening here.
- There's been a consistent level of discord, lack of respect, and lack of trust, both in this room and outside of it as well. That's a serious problem.
- Speaking as a resident, if more people were here witnessing this, I think they'd be deeply disappointed.
- Because the lack of respect for everybody, whether it's the Attorney, the Treasurer, the Village Administrator, or the President, is just awful
- No organization can function effectively in an environment where there's constant conflict, second-guessing, and personal friction.
- This isn't about one individual; this applies across the board. Whether it's staff, Elected Officials, or advisors, the level of interaction we're seeing right now just isn't sustainable if we want to be productive.
- I would strongly recommend that leadership consider some form of team building or facilitated discussion, bringing in a consultant, if necessary, to help improve communication, rebuild trust, and establish a more respectful way of working through disagreements.
- Because at the end of the day, we can disagree, that's part of the process, but we must do it in a way that allows this organization to move forward and function effectively.

Trustee Millette

- I think that's a good idea, and I just want to follow up on a couple of things we've been discussing.
- First, the HR function, we talked about onboarding and payroll, and I think we're in a good place there. But my understanding is that what we're really talking about now is the higher-level HR work, the kind of issues that carry legal risk.
- If that's the case, I think we should adjust the contract to focus specifically on those higher-level functions. That's where the real cost is, and it's still more cost-effective than relying on legal counsel for those matters.
- I'd support bringing back revised language that reflects that focus.

- Second, regarding the proposed ordinance, I'd really like to simplify the process. I think it would be helpful to get input from the department heads; make sure the Chief, Treasurer, Zoning Officer, and others have reviewed the language and are comfortable with it.
    - If we can get alignment on a large portion of the document, then we can narrow our focus to the specific sections that still need work.
    - From there, maybe we workshop those remaining sections in a committee setting or set a clear timeline, circulate the draft, collect comments by a certain date, and then refine it.
    - I think that approach keeps us more focused and productive.
- At the end of the day, what we're trying to do organizationally is balance responsibilities, respect the statutory roles of the President, Treasurer, and other officers, while also recognizing the role of the Village Administrator.
    - We've hired Village Administrators before, and we've clearly defined those duties in past contracts. So we know what that role looks like and what's been acceptable.
- The areas of concern seem to come down to interpretation, things like the meaning of "chief," or whether supervision applies broadly or only within specific assigned tasks.
- If we can narrow this down to just a few key sections and focus our discussion there, I think we can make real progress and potentially get through this before May.

President Wojnicki likes this suggestion

9. **Additional Items from the President, Trustees, Attorney** - None

10. **Closed Session**
Motion to enter into closed session at 8:58pm for the Appointment, employment, compensation, discipline, performance, or dismissal of specific employees or contractors. (2(c)(1)) and not return to open session made by Trustee Millette; seconded by Trustee Binetti.

President Wojnicki advised the Board will not return to open session

Roll Call	Aye	Nay	Absent	Abstain	Motion: **CARRIED**
Trustee Binetti	X				
Trustee Boatner	X				
Trustee Burson	X				
Trustee Hopfensperger	X				
Trustee Millette	X				
Trustee Muhr	X				
President Wojnicki					

Barbara Wojnicki
Barbara Wojnicki, Village President

Tracy Johnson
Tracy Johnson, Villag Clerk