MINUTES OF THE REGULAR MEETING
OF THE TECHNOLOGY COMMITTEE OF THE VILLAGE OF CAMPTON HILLS
MAY 2nd, 2024
7:00 p.m.

1. Call to Order – Chair Muhr called the meeting to order at 7:23 p.m.

2. Roll Call – Chair Muhr called the roll:

Roll Call	Present	Absent	Also Present
Chair Kim Muhr	X		
Member Adam Enger		X	
Member Brian Hale	X		
Member Michael Herrf		X	
Member Bill Paskey	X		
Liaison Janet Burson	X		

3. Public Comments

None

4. Action Items –

Motion to Approve Minutes from April 18th, 2024 – Not ready to approve

5. Discussion Items

A. Meeting with Administrator Rooney, Chair Muhr and Trustee Burson

- We concluded that key fobs would be used by village staff and police department. All others would use the Microsoft Authenticator App.
- Further discussion by Trustee Burson on how the Board of Trustees were on board with the authenticator app and understand the security implications.
- Onboarding and offboarding staff. Administrator Rooney asked the chair what the School District does. The Chair's response was first, we have a fully staffed HR Department, and the processes are automated. This led to a proposed checked list that the village staff would give HHIT.
- Further discussion centered around a single Identity Management source, that being EntraID, if the SaaS (Software as a Service) or service could work that way. A single login for everything that is MFA (multi-factor authentication) will need to be configured.
- There was further discussion following the single source of Identity Management discussion centered on the current password management practices and how those practices need to be changed to an industry standard model.
- The discussion rotated back to the committee's project list that was discussed at the previous meeting. The first two items to accomplish being MFA and the change in Microsoft 365 licensing. The licensing was discussed with Administrator Rooney, and he agreed that the Village should be on the G(government)3 license skew.
- CIO role (HHIT) was mentioned to Administrator Rooney, and he was in favor of regular meetings. The Chair volunteered to also be present at these meetings.
- Another item that came from the meeting with Administrator Rooney was Software that was not previously on our radar. "Zoning Review" software. It appears to be a custom

created software that was written for the Village back in 2007 or so. Member Paskey confirmed this.

- The last concern of Administrator Rooney's was access to ARCview GIS (known as ArcGIS). There appeared to be some issues gaining access to it. He was surprised, when asking HHIT about it, they didn't know what it was. This did not surprise the Chair, since ARCView is licensed individually and generally a one-off install. Not all village staff need access. ArcGIS current model now is SaaS (Software as a Service), meaning online.
- Administrator Rooney also asked if I, Chair, would give an update to the Village Board at their next meeting, May 7th, 2024.

B. New Business

- No new business.

6. Sub-Committee Reports

- Infrastructure – no report
- User interaction interviews
    - Member Paskey with Chief Levand
        - AXON covers squad, body cams, tasers, etc. It is cloud based (Saas) No issues with this service.
        - Legacy software, Crime Star. Runs locally but could be moved to just about anything for access.
        - Software used in conjunction with KCOMM (Kane County 911) is secure, multi-agency and controlled by KCOMM. All data going forward is housed in this system instead of Crime Star.
        - Lack of access to email archive by the Chief. Recommend access be granted.
        - Need for a full building generator. VOCH PD base station cannot operate in a power outage. Battery backups for the IT infrastructure only last so long. Village Hall would be a rally point in the event of a natural disaster.
        - Fobs for MFA not an issue for the officers.

7. Motion to enter Closed Session at 8:10pm called by Chair. Made by Member Hale; seconded by Member Paskey
Voice vote: [AYES: 3] [NAYES: 0] [ABSENT: 2] [ABSTAIN:0] Motion **CARRIED**

8. Return to open session at 842pm.

Roll Call:

Roll Call	Present	Absent
Chair Kim Muhr	X	
Member Adam Enger		X
Member Brian Hale	X	
Member Michael Herrf		X

Member Bill Paskey X
No action taken.

Motion to Adjourn at 8:45pm: Made by Member Hale; seconded by Member Paskey
Voice vote: [AYES: 3] [NAYES: 0] [ABSENT: 2] [ABSTAIN:0] Motion **CARRIED**

Approved this 18th day of July 2024
Chair Muhr