RESOLUTION NO. R-25-22 a

A RESOLUTION AUTHORIZING THE EXECUTION OF AN AGREEMENT BETWEEN THE VILLAGE OF CAMPTON HILLS, KANE COUNTY, ILLINOIS AND HR GREEN, INC. FOR PHASE II AND PHASE III ENGINEERING SERIVCES FOR THE 2025 ROADWAY PROGRAM

WHEREASE, the Village of Campton Hills, Kane County, Illinois (the "Village") is a duly organized and existing municipal corporation created under the provisions of the laws of the State of Illinois and under the provisions of the Illinois Municipal Code, as from time to time supplemented and amended; and

WHEREAS, the Village and HR Green, Inc. (Village Engineer) desire to execute a professional services agreement for Phase II and Phase III Engineering services for the 2025 Roadway Program; and

WHEREAS, the Village has a satisfactory relationship with HR Green, Inc.; and

WHEREAS, the Village President and Board of Trustees of the Village of Campton Hills (the *"Corporate Authorities"*) deem it advisable and in the best interest of the health, safety and welfare of the residents of the Village to enter into the Agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF CAMPTON HILLS, KANE COUNTY, ILLINOIS, AS FOLLOWS:

Section 1. That the above recitals and legislative findings are found to be true and correct and are hereby incorporated herein and made a part of hereof, as if fully set forth in their entirety.

Section 2. The Agreement by and between the Village and HR Green, Inc. which is attached hereto and made a part hereof as Exhibit A, is hereby approved in substantially the form presented to the Village Board with such necessary non-material changes as may be authorized by the Village President, the execution thereof to constitute the approval by the Village of any and all changes or revisions therein contained.

Section 3. That the officials and officers of the Village are further hereby authorized to undertake actions on the part of the Village as contained in the Agreement to complete satisfaction of the provisions, terms or conditions stated therein.

Section 4. If any section, paragraph, clause or provision of this Resolution shall be held invalid, the invalidity thereof shall not affect any of the other provisions of this Resolution.

Section 5. All ordinances, resolutions, motions or orders in conflict with this Resolution are hereby repealed to the extent of such conflict.

Section 6. This Resolution shall be in full force and effect upon its passage, approval and publication in the manner as provided by law.

Passed this 26th day of June, 2025 pursuant to a roll call vote as follows:

	AYES	NAYES	ABSENT	ABSTAIN
Trustee Frank Binetti	x			
Trustee Nicholas Boatner	x			
Trustee Janet Burson			x	
Trustee Terese Hopfensperger	x			
Trustee Mike Millette	x			
Trustee Kim Muhr	x			
President Barbara Wojnicki				

APPROVED this 26th day or June, 2025

Barbara Wojnicki

_____

Barbara Wojnicki, Village President

(SEAL)

ATTEST: Tracy Johnson

_____

Tracy Johnson, Village Clerk

HRGreen

Simple Scope Short Form Agreement

Project:	2025 Roadway Program Phase II Design and Phase III Construction Engineering	Project No:	240620
		Phase No(s).:	10.01 and 10.07
		Date:	06/23/2025

Client:	Village of Campton Hills
Contact:	Ms. Barbara Wojnicki
Title:	Village President
Address:	40W270 LaFox Road, Suite B
City/State/Zip:	Campton Hills, IL 60175
Phone/Fax No.	630-584-5700 / FAX 630-584-5775

The CLIENT agrees to employ HR Green, Inc. (COMPANY) to perform the following services:

Preliminary Engineering services in accordance with the detailed scope below:

Project Understanding

The project is located on various roads and streets within the jurisdiction of the Village of Campton Hills (CLIENT) and which are maintained through an IGA by the Campton Township Highway District (CTHD). The improvement will consist of hot-mix asphalt pavement removal, hot-mix asphalt pavement resurfacing, pavement patching, and all necessary and collateral work required to construct the improvements.

The work will include Preliminary Engineering tasks required for the preparation of proposal documents, quantities of work, typical sections, construction details, project specifications, construction cost estimates, and all other related work necessary to complete the proposal documents plans for a local letting. The bid letting and construction schedule will be summer / fall 2025. Preparation of Preliminary Engineering documents will follow CLIENT, and CTHD guidelines. CLIENT will be using General funds to pay for design and construction engineering and General funds to pay for construction.

PAVEMENT REJUVENATION

CLIENT will coordinate with CAM, LLC, as a sole source provider, to provide a contract for the proposed pavement rejuvenation of the following roadways. The contract will be an extension of the Village of Winnetka MPI Joint Bid: Pavement Rejuvenation Contract bids opened on February 28, 2024 utilizing Option No. 1, Year 2 work scope and pricing.

CLIENT will also oversee the pavement rejuvenation placement, including project tasks including the preparation of final job records, completion of punch list, final payment estimate and final change order.

GROUP 1	FROM	TO	LENGTH (FT)
1. Hunter Hill Drive	Forest Trail Drive	Dead End	
2. Forest Trail Drive	Hunter Hill Drive	Cul-de-sac	
3. W Woods Court	W Woods Drive	Cul-de-sac	
4. W Woods Drive	Hunter Hill Drive	Cul-de-sac	
5. Chaffield Drive	IL Route 64	Hunter Hill Drive	
6. Brookside W Drive	IL Route 64	Hunter Hill Drive	
7. Circle Drive	Brookside W Drive	Brookside W Drive	
8. Kings Mills Drive	Cul-de-sac	Burlington Road	
9. Longshadow Lane	LaFox Road	Burlington Road	
10. White Fence Way	LaFox Road	Longshadow Lane	
11. Sundance Court	Cul-de-sac	Longshadow Lane	
12. Ancient Oak Lane	Campton Oak Drive	Cul-de-sac	
13. Ancient Oak Court	Ancient Oak Lane	Cul-de-sac	
14. Campton Oak Drive	Burlington Road	Ancient Oak Lane	
15. Bolcum Road	Old Burlington Road	Fairway Drive	

PRELIMINARY ENGINEERING

Initial Kickoff Meeting

COMPANY, CLIENT, and the CTHD will meet to ascertain the scope of work is clearly defined to maintain the project schedule.

Roadway Design

COMPANY will perform a field evaluation of the streets to be resurfaced. The field evaluation will obtain measurements, locate curb and gutter replacement locations if applicable, and define the resurfacing strategy. Resurfacing typical sections, location maps, and construction details will be developed showing milling locations, resurfacing limits, utility structure adjustments, curb improvements, and pavement striping (if any).

As a portion of the project is proposed to be constructed pavement cores (to be obtained by COMPANY subconsultant Midland Standard) will be provided.

The streets contemplated for this program are combined within groups for roadways within close proximity to each other, and the intent is that all roadways within a specific group will be resurfaced at the same time. Should the overall program be greater in size than can be accommodated within available funding amounts, such that some or all of the roadways will need to be deferred to a future year construction season, groups in their entirety will be kept combined. The streets to be included in this program, as selected by CTHD, as shown on the attached exhibit and as coordinated with the Village Board and Public Works Committee, in the order of priority, are:

GROUP 1	FROM	TO	LENGTH (FT)
16. Woodbridge Lane	McDonald Road	Cul-de-sac	1,600
17. Steeple Circle	Woodbridge Lane	Cul-de-sac	670
18. Knollwood Drive	Empire Road	Woodland Drive	1,908
19. White Oak Lane	Knollwood Drive	Empire Road	1,344
20. Woodland Drive	Knollwood Drive	Dead end	600
21. Evergreen Drive	Empire Road	Far View Court	641

22. Far View Court	Culdesac	Burlington Road	847
23. Balmoral Lane	Willowbrook Drive	350 feet N / Willowbrook	350
24. Millstone Drive	Empire Road	Dead end	902
		Subtotal	8,862 ft (1.68 miles)

GROUP 2	FROM	TO	LENGTH (FT)
25. Campton Ridge Drive	Empire Road	Cul-de-sac	1,175
26. Dominion Drive	Campton Ridge Drive	Cul-de-sac	1,075
		Subtotal	2,250 ft (0.43 miles)
		TOTAL	11,112 ft (2.11 miles)

This work order includes two groups of roadways, with an approximate total length of 11,112 feet (2.11 miles) and also including 7 tee turnarounds and/or cul-de-sacs.

Removal and replacement of cross road culverts, if necessary, will be performed by the CTHD in advance of the roadway resurfacing contract, and as such survey services, stormwater calculations, permitting, and hydraulic analysis are not included within the project scope.

COMPANY will coordinate with the Highway District to design a Hot Mix Asphalt (HMA) overlay that meets CTHD and CLIENT standards.

Special Provisions

COMPANY will prepare contract special provisions for the project. The document will include Supplemental, Recurring, BDE, District 1, and project specific special provisions. The project-specific special provisions will be written to cover items not covered by the Standard Specifications for Road and Bridge Construction.

Construction Cost Estimates

Opinions of probable construction cost will be developed and refined throughout the design process so that the CLIENT and CTHD have the latest cost estimates. These costs will be determined using pay items and the latest historical unit prices available for the area.

Bidding Assistance and Recommendation to Award

COMPANY will prepare the notice to bidders and schedule advertisement dates through the local newspaper. COMPANY will prepare electronic and/or reproducible plans and bidding documents and respond to questions during the bidding process.

At the bid opening, COMPANY will open and read aloud the results of each Contractor's bid and announce an apparent low bidder. Following the bid opening, COMPANY will examine the bid documents and perform calculation checks of each Contractors proposal to confirm the low bidder and generate a bid tabulation. Provided all bid documents are in order, COMPANY will prepare a letter of Recommendation to Award, Contract and Contract Bond for approval by the Village Board of the Village of Campton Hills.

This contract includes completion of the above tasks for all roadways to be bid as part of one contract bid. Should funding limitations require deferment of some streets to a subsequent year such that an additional bid package should need to be prepared, an addendum will be submitted for additional services necessary

for preparation of a separate bid package, additional construction cost estimate, bidding and recommendation to award for an additional bid package.

CONSTRUCTION ENGINEERING

COMPANY will provide Construction Observation Services on a time and material, not-to-exceed contract amount basis. The man-hours provided for construction observation are based upon COMPANY providing the Village with fifteen (15) working days of construction observation services. Any additional work due to an extended schedule dictated by the contractor's performance or unanticipated work due to site conditions shall warrant a contract addendum.

The following is a breakdown of the various tasks associated with the construction observation which will be completed by COMPANY.

A. Start Up

COMPANY will complete a preconstruction video of the proposed construction area to document the existing conditions prior to the start of construction.

COMPANY will ensure that the project details, construction timelines and any impacts that the project may create will be coordinated with the CLIENT prior to the start of construction.

COMPANY will mark, measure and document contract removal pay items prior to the contractor starting work.

COMPANY anticipates a Construction Technician will be onsite for approximately twenty-four (24) hours to complete the above noted coordination and construction preparation. A total of a total of twenty-four (24) hours have been allotted to complete the project start up.

B. Construction Observation

COMPANY will be on-site to observe and verify that items being constructed and materials being utilized are in general conformance with the approved plans and specifications and the Illinois Department of Transportation Standard Specifications for Road and Bridge Construction.

COMPANY will complete Inspector's Daily Reports (IDRs) and a daily diary, measure and document contract quantities, complete payment estimates, change orders, and weekly reports. COMPANY will verify that all materials incorporated into this project are IDOT approved and evidence of material inspection is in compliance with the Project Procedures Guide and Special Provisions of this contract. COMPANY shall keep the CLIENT informed as to the progress of construction.

COMPANY anticipates that a Construction Technician will be onsite approximately forty (40) hours per week for three (3) weeks and a Construction Intern will be on site approximately eleven (11) days to

assist during the busiest construction periods. A total of two hundred eight (208) hours have been allotted for daily field construction observation for this project.

C. Meetings

COMPANY will attend the preconstruction meeting at the CLIENT with the contractor and subcontractors. A total of six (6) hours have been allotted for the Area Manager - Construction to attend the preconstruction meeting, prepare the agenda and complete the meeting minutes for the preconstruction meeting.

D. Administration/Coordination

This task will involve the oversight of the project by management, which will include the on-going review of the project execution, documentation, schedule and budget, contract file management, and general correspondence between COMPANY, CLIENT, the contractor, and subcontractors. COMPANY has allotted six (6) hours for the Area Manager - Construction and administrative support for the project.

E. Project Close Out

COMPANY anticipates approximately twenty (20) hours to complete the project closeout and final documentation for this project. This task includes the preparation of final job records, completion of punch list, final payment estimate and final change order.

F. Material Testing

Rubino Engineering will provide the Quality Assurance Material Testing Services for this project. Quality Assurance testing for asphalt and concrete shall be completed in accordance with IDOT QC/QA requirement.

Disclaimer

COMPANY shall not supervise, direct or have any control over the contractor's work. COMPANY shall not have any responsibility for the construction means, methods, techniques, sequences or procedures selected by the contractor. Also, COMPANY is not responsible for the contractor's safety precautions or programs in connection with this work. These rights and responsibilities are solely those of the contractor.

The CLIENT agrees to pay COMPANY for the above scope of services:

Time & Material, Not to Exceed in the amounts of:

- $5,000 for Pavement Rejuvenation Design and Construction Oversight
- $25,000.00 for Phase II Design Engineering
- $35,000.00 for Phase III Construction Engineering

TOTAL $65,000.00

☐ Reimbursable Expenses Included

☒ Sub- Consultant Services Included

☐ Prepayment Required for Services to Commence

Copy To:

☒ Accounting
☒ Mr. Mark Rooney, Village of Campton Hills Village Administrator
☒ Mr. Scott Marquardt, HR Green Village Engineer

TERMS AND CONDITIONS

This Short Form Agreement is an addendum to and considered part of the Professional Services Agreement with the Village of Campton Hills executed per Resolution R-25-08 on February 18, 2025. All terms and conditions contained in that agreement apply to this Short Form Agreement.

This agreement is approved and accepted by the CLIENT and COMPANY upon both parties signing and dating the agreement. Services will not begin until COMPANY receives a signed agreement. The effective date of the agreement shall be the last date entered below.

VILLAGE OF CAMPTON HILLS		**HR GREEN, INC.**	
Accepted by:	Barbara Wojnicki	Approved by:	Timothy J. Hartnett
Printed/ Typed Name:	BARBARA WOJNICKI	Printed/ Typed Name:	Timothy J. Hartnett

Title:	VILLAGE PRESIDENT	Title:	Principal/Vice President Municipal Services
Date:	6/26/2025	Date:	June 23, 2025

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