

MINUTES OF THE RE-SCHEDULED JANUARY 16,2024 REGULAR MEETING
 OF THE CORPORATE AUTHORITIES OF THE VILLAGE OF CAMPTON HILLS
 JANUARY 23, 2024
 7:00 p.m.

1. **Call to Order** – President Wojnicki called the meeting to order at 7:02 p.m.

2. **Roll Call** – Clerk Johnson called the roll:

Roll Call	Present	Absent	Also Present
Trustee Boatner	X		Interim Police Chief Levand
Trustee Burson	X		Village Attorney Carmen Forte
Trustee McKelvie	X		Interim Village Administrator Rooney
Trustee Millette	X		
Trustee Morgan	X		
Trustee Muncie	X		
President Wojnicki	X		

3. **Pledge of Allegiance** – Trustee Millette led those present in the Pledge of Allegiance

4. **Public Comments**

- **Terese Hopfensperger**

Submitted volunteer form to fill the open position on the Plan Commission/ZBA. She shared with the Board her work experience, volunteer experience. Her family has lived in the community for over 25 years

- **Raphael Bauron**

Speaking to support the appointment his wife, Hollie Bauron, to the Plan Commission/ZBA. She is knowledgeable and capable and has good communication skills. She is constantly collecting and analyzing information. She has followed the zoning ordinance for nearly three years and has a great understanding of it.

- **President Wojnicki**

Announced we have received several written comments with regards to action item 7c, appointment of Hollie, and they all will be included in the minutes for everybody to read.

5. **Consent Agenda**

- Motion to approve the meeting minutes of the December 19, 2023 Village Board Regular Meeting
- Motion to approve the meeting minutes of the December 19, 2023 Village Board Special Meeting
- Motion to approve payment of bills per Warrant List #24-15
- Motion to approve and consent of the Village President’s appointment of Brian Hale to the Adhoc Technology Committee
- Motion to approve and consent of the Village President’s appointment of Brian Hale as Chair of the Adhoc Technology Committee
- Motion to approve and consent of the Village President’s appointment of Bill Paskey to the Adhoc Technology Committee
- Motion to approve and consent of the Village President’s appointment of Adam Enger to the Adhoc Technology Committee
- Motion to approve and consent of the Village President’s appointment of Kraig Jakobsen to the Finance Committee for a term to expire January 9, 2026
- Motion to approve payment of bills per Warrant List #24-16

- Trustee McKelvie removed meeting minutes of December 19, 2023
- Trustee Muncie removed Warrant #24-15

Motion to approve the consent agenda as amended made by Trustee Muncie; seconded by Trustee McKelvie

Roll Call	Aye	Nay	Absent	Abstain	Motion: CARRIED
Trustee Boatner	X				
Trustee Burson	X				
Trustee McKelvie	X				
Trustee Millette	X				
Trustee Morgan	X				
Trustee Muncie	X				

Trustee McKelvie would like to have the minutes clarified to include, when looking at the Dias, the amount to purchase a used one was approximately \$20,000.00. Purchasing material to build one was about \$2,000 so this was under budget

a. **Motion to approve the meeting minutes** of the December 19, 2023 Village Board **Regular Meeting** as amended made by Trustee McKelvie; seconded by Trustee Muncie

Roll Call	Aye	Nay	Absent	Abstain	Motion: CARRIED
Trustee Boatner	X				
Trustee Burson	X				
Trustee McKelvie	X				
Trustee Millette	X				
Trustee Morgan	X				
Trustee Muncie	X				

Trustee Muncie noted on the warrant, the invoice for Campton Township Highway District 240104VCH notes it's fuel. VCH invoices are labor and materials and VCH-1 is fuel. Need to remove fuel from the description on invoice number 240104VCH on the warrant.

Trustee Burson brought to the attention of the Board the ComEd invoice for the tenant in unit A is roughly \$200.00 a month. The lease is only for \$850.00 a month for rent. Why does a commercial lease include utilities? The termination for convenience is not even contemplated in this lease. Prior administration approved this 5-year lease with unfavorable terms to the Village. Attorney Forte advised he will look into.

- Trustee Millette questioned if our membership dues were waived.
 - President Wojnicki confirmed they are not.

c. **Motion to approve payment of bills** per Warrant List #24-15 made by Trustee Muncie; seconded by Trustee Burson

Roll Call	Aye	Nay	Absent	Abstain	Motion: CARRIED
Trustee Boatner	X				
Trustee Burson	X				
Trustee McKelvie	X				
Trustee Millette	X				
Trustee Morgan	X				
Trustee Muncie	X				

- b. **Motion to approve the meeting minutes** of the December 19, 2023 Village Board **Special Meeting** made by Trustee McKelvie; seconded by Trustee Muncie

Roll Call	Aye	Nay	Absent	Abstain	Motion: CARRIED
Trustee Boatner	X				
Trustee Burson	X				
Trustee McKelvie	X				
Trustee Millette	X				
Trustee Morgan	X				
Trustee Muncie	X				

6. Staff Reports – November & December 2023

a. Treasurer

Trustee McKelvie advised the December report was emailed. Would like it added to the next agenda when Treasurer McPhillips can be in attendance to answer questions

b. Police Department

1. November

Interim Chief Levand highlighted

- Calls for service; accident reports; citations; arrests

2. December

Interim Chief Levand highlighted

- Calls for service; accident reports; citations; arrests
- Holiday in the Hills was a huge success. Thanked everyone for their hard work
- Four families in need of help this holiday season; toys, clothes and gift cards. Thanked residents for donations
- Toys for tots – collection was over 600 toys between the donation box here and at Old Towne Pub
- CERT Pancake Breakfast on December 23 was a huge success. Thanks to area businesses for donation to the silent auction
- Holiday parade followed the CERT pancake breakfast and was well received as it always is.

3. 2023 Kane County Animal Control Report

Interim Chief Levand highlighted:

- KCOMM - Calls for service was up 329 over 2023. Not surprising.
- Animal assistance calls to Kane County Animal Control for assistance for Campton Hills was only four and they were sick raccoons, which has to be handled thru Animal Control due to health and safety issues. Anytime we use them, they charge the Village. Most communities, Police go out pick up the dog and call animal control to pick it up. We get a bunch of missing dogs and kudos to our residents for holding them. They put the lost dog on social media and the Police Department has a new scanner as well to help ID the pet owners. We don't have to use often unless it's a health and safety issue.
- CERT was called to assist during the snow event we had. They are all volunteers and helped patrol for disabled vehicles; assisted with traffic control; and assisted with phones. They are all volunteers
- Hired a Civilian Property Evidence Technician
 - Part time around - six hours a week.
 - Experience in law enforcement and evidence tracking.
 - Experienced and highly recommended and takes process away from officers

- Completed a complete audit and inventory of citation books
 - Winter snow/ice street parking is in effect until April 1
- c. **Building and Zoning**
 President Wojnicki advised the Zoning Commission is meeting Jan 25, 2024 at 6:30pm if anyone would like to attend the meeting

7. Action Items

a. 2024 Roadway Program review and direction

Scott Marquardt, HR Greene

- Board discussion and confirmation of
 - Funding for 2024 Paving Program
 - Prioritize areas for improvement
 - Level improvement desired
 - Which roadways to be removed if budget issues arise
 - Contract would be approved as received and a change order done to remove certain roads from the contract
- Interim Village Administrator Rooney advised that MFT funding is \$553,000 plus some additional funding from the General fund will put the budget around \$650,000.
- Recommendation is to bid Option #1, Resurfacing, groups 4 & 5.
- If roads needs to be removed due to budget, recommends Clydesdale and Aberdeen come off the list first. These are not as bad as the others
- Trustee Burson invited Public Works Chairman Boveri to address the Board with is concerns
 - Chair Boveri advised:
 - More funding is needed for roads
 - \$600,000 does roughly two miles of road
 - A couple of years of good funding can get road to where they need to be in the Village
 - Funding then to maintain roads
 - It takes money to run a village and residents should expect to pay for services to maintain roads/police department/fire district
 - Home values and community impact are felt if the above is lacking
 - Trustee suggestion to use the contingency fund to fund the project
 - Finance Committee and Public Works Committee need to meet to discuss the roads budget and find funding
- **Motion to accept recommendation of Scott Marquardt** of HR Green for Option 1, for paving groups 4 & 5 to put out to bid with the understanding that Clydesdale Ct and Aberdeen Ln will be the first to reconsider if funding is not available made by Trustee Muncie; seconded by Trustee McKelvie
 - Maybe over authorizing bid amount. Not obligated to act on bids. Use contingency funds towards roads this year
 - Cold-in-Place recycling was suggested as an option. It's a method of removing and reusing the existing asphalt surface.
 - Road has to meet criteria – straight, not a lot of trees, good base
 - Scott will meet with contractor and see if any of our roads meet the criteria for this process
 - Alternative methods may also not be covered by MFT funds
 - Bid should include roads previously done for maintenance needs and costs

- Bid needs to get started for lower pricing and we can revisit concerns once we know what the bids come in at our funding levels and budget levels maybe 10 months into the budget and see where we are at

Roll Call	Aye	Nay	Absent	Abstain	Motion: CARRIED
Trustee Boatner	X				
Trustee Burson	X				
Trustee McKelvie	X				
Trustee Millette	X				
Trustee Morgan	X				
Trustee Muncie	X				

- b. **Motion to Approve Ordinance 24-01** - an Ordinance Amending Chapter 1 and Chapter 5 of Title 4 of the Village Code of Campton Hills, Kane County, Illinois Related to Establishment of a Liquor License Application Fee and Supplemental Video Gaming Liquor License Fee made by Trustee Burson; seconded by Trustee Boatner.

Roll Call	Aye	Nay	Absent	Abstain	Motion: CARRIED
Trustee Boatner	X				
Trustee Burson	X				
Trustee McKelvie	X				
Trustee Millette	X				
Trustee Morgan	X				
Trustee Muncie		X			

- c. **Motion to approve and consent of the Village Presidents appoint** of Hollie Bauron to the Planning Commission/ZBA for a term to expire January 23, 2029 made by Trustee Burson; seconded by Trustee Morgan.

- Trustee Burson
 - Read the comment sent in by Nicole Berkhout
 - Hollie is truly dedicated and familiar with zoning and planning. She has dedicated years of her life to this
 - It's important to set aside all the noise that erupted around this appointment, she is qualified and dedicated to serving our Village and shows this in numerous ways.
 - Controversy mystifies me a bit and seems to center around issues that don't have much of anything to do with Village government
- Trustee Morgan
 - Read the comment sent in by Kim Weiss
 - Reason I became a trustee is the problems with zoning and all that is going on.
 - I also came to every meeting and spoke relating to the zoning ordinance
 - Hollie and I spent extensive time looking at zoning and offered plenty of suggestions
 - She is an asset for our community to help move planning and zoning forward
- Trustee Boatner
 - Hollie has done a fantastic job as Deputy Clerk
 - Demonstrates commitment to all of our shared community values
 - Hollie's perspectives resonate with the majority of community members
 - Knows concerns and aspirations of the community
 - Great fit for our Planning Commission/ZBA
 - Read the comment sent in by Donna Broda-Lada

- Trustee Millette
 - Never voted against a presidential appointment. President sinks or swims with appointment
 - Only issue is her appointment of Deputy Clerk. She resigns that, no issue with the appointment

Roll Call	Aye	Nay	Absent	Abstain	Motion: CARRIED
Trustee Boatner	X				
Trustee Burson	X				
Trustee McKelvie		X			
Trustee Millette	X				
Trustee Morgan	X				
Trustee Muncie		X			

- d. **Ordinance No. O-24-02** An Ordinance Amending the Campton Hills Village Code Regarding Chartered Transportation and Unscheduled Stops made by Trustee Muncie; seconded by Trustee Morgan.

Trustee Millette asked Attorney Forte to clarify Home Rule vs Non Home Rule Attorney Forte advised the regulations included in the ordinance follow Illinois Municipal Code and is written to focus on village police powers as to regulate transportation.

Roll Call	Aye	Nay	Absent	Abstain	Motion: CARRIED
Trustee Boatner	X				
Trustee Burson	X				
Trustee McKelvie	X				
Trustee Millette	X				
Trustee Morgan	X				
Trustee Muncie	X				

Low risk here. We can pass as it is a concern of folks and is defensible, ok with passing

8. Discussion Items

- a. **PSBEA Ordinance #24-03** – An Ordinance Amending the Campton Hills Village Code with Regard to Administrative Procedures for Assessing and Determining Claims Under the Public Safety Employee Benefits Act

Village Attorney Forte gave an overview:

- Policy passed via a resolution; not codified as a resolution and no changes to code
- Ordinance will make changes to the code and be codified
- Language presented tonight is updated with recent changes under the act

Interim Village Administrator Rooney advised this is needed and needs to be codified as there will be an applicant and can't move forward without a codified ordinance

- b. **Social Media Policy**

Trustee Muncie commented the December 5, 2023 memo from Village Clerk Johnson and Deputy Clerk Bauron that puts it quite well

- Vote to approve a social media policy with use of an official YouTube Channel for the Village
- Past meetings posted there and current meetings posted with option to broadcast live with 50 followers

- Allow comments but up to Village President. Ok with it either way
- Archiving
 - Social media platforms can do that
 - Make sure we follow state statute with archiving with service
 - Not expensive to do and look into it
- Start with YouTube and go from there

Attorney Forte advised the policy can be written to include language for best practice to follow local records act.

Trustee Burson advised discussions have taken place regarding purchasing of a camera for the Board room that is controlled by the Village. This will also allow for better audio for people to hear clearly the discussions.

Policy on the next agenda for approval with changes recommended

9. Additional Items from President, Trustees, or Attorney

Trustee Millette attended the Zoning Commission meeting. He has a scheduling conflict the next two meetings. Any trustee that would like to attend in his place January 24, 2024 and February 14, 2024

- President Wojnicki will attend January 24, 2024
- Trustee Burson will attend February 14, 2024

10. Closed Session

Motion to go into closed session at 8:19pm for the:

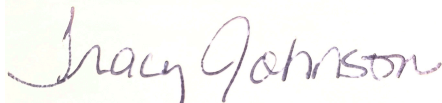
- Appointment, employment, compensation, discipline, performance, or dismissal of specific employees or contractors. 2(c)(1)
- Litigation that is filed and pending or is probable or imminent. 2(c)(11)
and not return for any action in open session made by Trustee Morgan; seconded by Trustee Muncie

Roll Call	Aye	Nay	Absent	Abstain	Motion: CARRIED
Trustee Boatner	X				
Trustee Burson	X				
Trustee McKelvie	X				
Trustee Millette	X				
Trustee Morgan	X				
Trustee Muncie	X				

Approved this 6th day of February, 2024



**Barbarba Wojnicki
Village President**



**Tracy Johnson
Village Clerk**