

**Village of Campton Hills**  
**Stormwater Reimbursement Fund (SRF) Policy**

The Village of Campton Hills has created the SRF program to provide partial assistance to collective groups of property owners that have experienced flooding due to the accumulation of stormwater drainage issues.

- This fund is for Stormwater Management issues where residents are unassisted by any other means (HOA, POA, SSA, Kane County, Township, etc.).
- The Total budget for the Stormwater Reimbursement Fund is \$20,000 per budget year. SRF funds not utilized in any given year will roll over into the next budget year. Once SRF funds are exhausted in any one year, there are no additional SRF funds available until the next budget year.
- Residents can apply for a reimbursement of up to \$10,000 per individual project, with the total reimbursement not to exceed 50% of the total project cost.
- Only bona fide stormwater management issues which present an actual or likely threat to property or people, and which affect multiple (two or more) separate property owners will be considered.
- Reimbursement for a stormwater project shall be allocated equally among all affected property owners included within the application, unless the application outlines a specific allocation agreed upon by all property owners signing the application.
- Although many applications for this program will likely be for projects proposed to be completed, projects that have already been completed within the current fiscal year are also eligible to be considered for reimbursement under this program.

***Application Process***

The official Village of Campton Hills Stormwater Reimbursement Fund Application shall be utilized.

The application must be signed by a representative from every property owner participating in the project. Participants may be required to provide proof, in the form of pictures, videos, receipts for clean-up work, insurance claims, etc., that their property has been affected by the drainage issue, and that they would benefit directly from the project.

Applications should include three detailed estimates for work necessary to complete the project. If the property owners elect to complete the project themselves, then estimates for the materials required should be provided.

***Initial Application Window***

On May 1<sup>st</sup> of each year, the SRF program shall be open to receive applications. Applications will be received until May 31<sup>st</sup>, or the last day the Village Hall is open for business in the month of May.

Applications received in the month of May will be the first applications to be considered for SRF eligibility for the fiscal year. Applications received in May could potentially consume the entire budget for the SRF program for the entire fiscal year. However, if there are any remaining SRF funds after all applications received in May have been reviewed and decided upon, further applications will be considered in a first-come, first-served basis.

***Unassisted Confirmation***

Residents must verify on the application that they are unassisted financially by any other means (HOA, POA, SSA, Kane County, Township, etc.).

for work done on private property will not exceed half the cost of said work, with a maximum of up to \$10,000 per project.

It shall be at the discretion of the Village to determine how to award reimbursement under this program (e.g., a grant, etc.).

***Eligibility & Ranking***

Applications will be evaluated by the Village's Public Works Committee to determine if the project appears to be intended to address a bona fide stormwater management issue. This cursory evaluation is merely to determine if the project could be eligible for the SRF program, and it is not an evaluation or approval of the project itself. The Village of Campton Hills does not provide any engineering or legal advice regarding SRF projects. These are private projects and the responsibility for engineering, feasibility, fitness for purpose, legal, or compliance issues is solely the responsibility of the private property owners.

Only bona fide stormwater management issues which present an actual or likely threat to property or people, and which affect multiple (two or more) separate property owners will be considered.

Once it is determined that the project appears to be intended to address a bona fide stormwater management issue, the application will be ranked according to a points system:

**Severity Points:**

- 5 points = structural damage or structural flooding >1",
- 4 points = structural seepage <1", environmental damage,
- 3 points = landscape damage,
- 2 points = exterior standing water for >7 days,
- 1 point = exterior standing water for periods <7 days

**Actual and/or Quoted Remediation Cost Points:**

- 5 points = Costs in excess of \$30,000
- 4 Points = Costs in excess of \$20,000
- 3 Points = Costs in excess of \$10,000
- 2 Points = Costs in excess of \$5,000
- 1 Point - Costs at or under \$5,000

***Acceptance and Approval***

All applications received be evaluated and ranked by the Public Works Committee.

The Public Works Committee will then make a recommendation to the Village Board for zero, one, or more projects that should be considered for SRF eligibility. The Village Board will then make the final determination if one or more projects will be awarded SRF project funding, and in what amount.

***Reimbursement***

The property owners may choose to utilize any contractor who has submitted an estimate for Village review; however, reimbursement will be based on the lowest estimate provided. Reimbursement

By accepting reimbursement all applicants shall indemnify and hold harmless the Village, its officers, agents and employees, from any claim, damages or liability whatsoever arising out of the design, construction, existence or maintenance of the stormwater project. Each property owner will be responsible for the operation and maintenance of the stormwater project constructed on their property.

***Maintenance of Completed Project***

The completed drainage project (pipes, ditches, etc.) constructed on private property will remain private property, and on-going maintenance will become the responsibility of the individual property owner(s) on which the improvements were constructed.

Approved: May 21, 2024

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**Village of Campton Hills  
Stormwater Reimbursement Fund (SRF)  
Program Application**

**Applicants**

*By signing below, each property owner is verifying that they are unassisted financially by any other means (HOA, POA, SSA, Kane County, Township, etc.)*

Property Owner #1:		Date:	
Address:			
Telephone:		Signature:	

Property Owner #2:		Date:	
Address:			
Telephone:		Signature:	

Property Owner #3:		Date:	
Address:			
Telephone:		Signature:	

Property Owner #4:		Date:	
Address:			
Telephone:		Signature:	

This application must be signed by a representative from every property owner participating in the project. Please include a detailed description of the drainage issue which affects multiple property owners, the damage or potential damage the issue has or could cause, and the plan to remediate or improve upon the existing drainage issue. Applicants may be required to provide proof, in the form of pictures, videos, receipts for clean-up work, insurance claims, etc., that their property has been affected by the drainage issue, and that they would benefit directly from the project.

Applications should include three detailed estimates for work necessary to complete the project. If the property owners elect to complete the project themselves, then estimates for the materials required should be provided.

*By signing this application and accepting any reimbursement potentially awarded, all applicants shall indemnify and hold harmless the Village, its officers, agents and employees, from any claim, damages or liability whatsoever arising out of the design, construction, existence or maintenance of the stormwater project. The completed drainage project (pipes, ditches, etc.) constructed on private property will remain private property, and on-going operation and maintenance will become the responsibility of the individual property owner(s) on which the improvements were constructed.*