

# Village of Campton Hills Liquor License Application Checklist

Application **filled** out even if information is included in supporting documentation

If leasing, a copy of lease

Certificate of Insurance for:

- A. General Liability – See Rule 4-1-7-B
- B. Liquor Liability – See Rule 4-1-7-B

Surety Bond in the amount of \$3,000 - See Rule 4-1-7-A

Diagram of establishment layout with bars, gaming if applicable, dance floor, etc.

Legal Description

Proof of naturalization for all non-U.S. born applicants and managers

List of required BASSET-trained persons and copies of BASSET cards for all sellers, servers, and management personnel working on the premises and anyone checking identification for the purchase of alcohol. *Any new owner, manager, employee, or agent requiring BASSET training, shall within ninety (90) days from the beginning of their employment with that licensee, complete an Illinois Liquor Control Commission BASSET approved seller/server training program and shall until completion of the BASSET program work under the supervision of a person who has completed BASSET training.* See Rule 4-1-9

Receipt of Rules

Cashier’s Check or Certified Check for appropriate fee payable to “Village of Campton Hills Liquor Control Commissioner”

## **CORPORATIONS:**

Articles of Incorporation

By-Laws

Last Domestic Annual Report filed with the State

## **PARTNERSHIPS:**

Partnership Agreement

## **LIMITED LIABILITY COMPANIES:**

Articles of Organization

Last Domestic Annual Report filed with the State

Operating Agreement

All ***NEW*** applicants, partners, members, and/or new officers, directors, or shareholders with greater than a 5% interest must be fingerprinted, and a background investigation completed.

Contact the Village of Campton Hills for fingerprinting location information. 630-584-5700

*Please note applications received after the due date are not guaranteed to be processed by April 30, 2024*

THIS SECTION FOR LIQUOR COMMISSIONER USE

License No \_\_\_\_\_ Date of Application \_\_\_\_\_ License Year Ending \_\_\_\_\_ Approved \_\_\_\_\_ Denied \_\_\_\_\_

APPLICATION FOR ALCOHOLIC LIQUOR LICENSE

VILLAGE OF CAMPTON HILLS LIQUOR CONTROL COMMISSIONER  
40W270 LAFOX ROAD, SUITE B, CAMPTON HILLS, IL 60175, 630.584.5700

For Class AB&W, AP, AR, ARPQ, AW, C, F, G, I, J, K, L, M, N, P, Q, R, S, T, U  
Licenses

SECTION A – All applicants complete this section

1. Application is hereby made to procure a liquor license for a business known as:

Name:

2. Location of business (do not use P.O. Box):

3. Business Mailing Address:

Street or P.O. Box  
  
City State Zip Code Phone Number  
Emergency Contact Number:

4. Property Identification Number (PIN # from tax bill):

5. Amount of goods, wares, and merchandise on hand at the time of application:

6. Owner of Licensed Premises:

Name:

Address:

City:  State:  Zip Code:

Email Address:

7. Are the premises leased?  Yes  No If yes, provide the expiration date of the lease:

*Applicant as shown in Question 1 above must be the Lessee unless the owner of the premises is the Licensee. If a corporation, the corporation must be Lessee. The name and address of the Lessor must appear on the lease. A copy of the lease must be on file with the Liquor Commissioner.*

8. Insurance Information

Yes  No a. Do you have Surety Bond Coverage per Village Code Section 4-1-7-A covering the period \_\_\_\_\_ to \_\_\_\_\_?

Yes  No b. Do you have Liquor Liability and General Liability Insurance coverage per Village Code Section 4-1-7-B covering the period \_\_\_\_\_ to \_\_\_\_\_?

*You must provide Certificates of Insurance showing coverage for 8a and 8b above. The name of the insurance company, the agent (if any), address and phone number must appear on the Certificate. Village of Campton Hills 40W270 LaFox Rd., Campton Hills, IL 60175 should be listed as Certificate Holder for Certificate of Liability Insurance and Obligee on Surety Bond.*

9. Will this business be conducted by a manager, agent, or management company?  Yes  No  
*If yes, please complete the following information for the manager, agent, or Management Company and provide a copy of the contract.*

Name:  Birthdate:  Social Security No:

Address:  Phone:

U.S. born citizen?  Yes  No *If not U.S. born citizen:* Where Naturalized   
Date Naturalized

*If not a U.S. born citizen, provide proof of naturalization. Management companies must provide copy of contract.*

10. Have any of the applicants, managers, agents, corporate officers, or stockholders have a 5% or greater interest ever:

- Yes  No a. Been issued a liquor license for any premises other than the premises described in this application?
- Yes  No b. If you checked (a) above, had a license(s) been revoked or suspended?
- Yes  No c. Been denied a liquor license?
- Yes  No d. Been convicted of any felony under any federal or state law?
- Yes  No e. Engaged in the manufacture of liquors?
- Yes  No f. Engaged in the business of distribution of liquor?
- Yes  No g. Been convicted of any gambling offense?
- Yes  No h. Held public office or a law enforcement position?

If you checked yes to any of the items above, provide details:

Yes  No 11. Is the location of business for which license is sought within 100 feet (property line to property line) (except institutions of higher learning) of any school, hospital, home for aged or indigent persons or for veterans, their wives, or children, or any military or naval station, or 100 feet (building to building) from a church?

Yes  No 12. Has any manufacturer or distributor, directly or indirectly, paid or agreed to pay for this license or advanced money or anything of value or advanced credit (other than merchandising credit in the ordinary course of business for a period not to exceed 30 days); or is such person directly or indirectly interested in the ownership, conduct or operation of the place of business?

Yes  No 13. Do all applicants, managers, agents, corporate officers, and stockholders having a 5% greater interest agree that they will not violate, allow or permit any employees to violate any of the laws of the State of Illinois or the United States or the rules and regulations of the Village of Campton Hills relating to alcoholic beverages in the conduct of this business?

Yes  No 14. Do all persons who sell or serve alcoholic liquor, all management personnel working on the premises, and anyone whose job description entails the checking of identification for the purchase of alcoholic liquor have state-certified BASSET training and cards? *Attach copies of BASSET cards for each person.*

15. If you are a first-time applicant, please provide the names and addresses of three reputable citizens of Kane County who will vouch for the moral character of the applicant(s) and manager or agent.

Name:  Home Phone:

Residence Address:

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Name:  Home Phone:

Residence Address:

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Name:  Home Phone:

Residence Address:

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16. Indicate which license categories you are applying for: (See Village of Campton Hills Village Code)

<b>New License Application Fee (new only; not renewals)</b> .....	One-Time Fee \$500
<b>Class AB&amp;W - Package Store</b> .....	Annual Fee \$2,000
<b>Class AP - Package Store</b> .....	Annual Fee \$2,500
<b>Class AR - Restaurant/Inn</b> .....	Annual Fee \$2,500
<b>Class AR-1 - Additional Bar within 200'</b> .....	\$75 per Day
<b>Class AW - Brew Pub/Winery</b> .....	Annual Fee \$2,500
<b>Class ARPQ - Package Sales in Restaurant</b> .....	Annual Fee \$500
<b>Class C - Club</b> .....	Annual Fee \$2,500
<b>Class C-1 - Small Club</b> .....	Annual Fee \$500
<b>Class F - 24-Hour Special Event</b> .....	\$75 per Day
<b>Class G - Golf Course</b> .....	Annual Fee \$2,500
<b>Class I - Temporary Special Events – 5 days</b> .....	\$250 per License
for period of up to first 24 hours;	
\$125 for each additional consecutive period of up to 24 hours	
<b>Class J - Additional Bar (Number of Additional Bars):</b> .....	Annual Fee \$200/bar
.....	
<b>Class K - Mail Order, Catalog, Internet Sales</b> .....	Annual Fee \$2,500
<b>Class L - Gift Baskets</b> .....	Annual Fee \$500
<b>Class M - Market</b> .....	Annual Fee \$500
<b>Class N - Special Use</b> .....	\$200 per License
<b>Class O – Caterer</b> .....	\$250 per License
<b>Class P - Outside Service</b> .....	Annual Fee \$100
<b>Class Q-1 - Product Sampling &amp; Tasting</b> .....	Annual Fee \$250
<b>Class Q-2 - Temporary Product Sampling &amp; Tasting</b> .....	\$75 per License
<b>Class R - Bring Your Own Bottle License</b> .....	Annual Fee \$250
<b>Class S - Sunday Brunch Endorsement</b> .....	Annual Fee \$150
<b>Class T - Video Gaming</b> (SUPPLEMENTAL VIDEO GAMING LIQUOR LICENSE) .....	Annual Fee \$1,000
<b>Class T - Video Gaming Terminals</b> .....	Annual Fee \$250 Per machine
<b>Class U - Cooking School, Arts and Craft Schools</b> .....	Annual Fee \$250

**Total Fee Enclosed: \$**

17. The following documents must be attached to the application. Please check all that are attached:

- a. Legal Description
  - Already on file with Village
- b. If leasing, Lease Agreement
  - Already on file with Village
- c. Certificate of Insurance – General Liability, \$500,000.
- d. Certificate of Insurance – Liquor Liability, \$100,000 per person; \$300,000 per occurrence for bodily injury liability; \$100,000 for loss of means of support; \$100,000 for property damage liability **OR** a \$300,000 single-limit dram shop policy
- e. Surety Bond
- f. Proof of naturalization for all non-US born
- g. List of names of persons with BASSET cards and expiration dates
- h. If a corporation, Articles of Incorporation
- i. If a corporation, current By-Laws
- j. If a corporation, the current Annual Report
- k. If a partnership, a Partnership Agreement
- l. If a Limited Liability Company, Article of Organization
- m. If a Limited Liability Company, Operating Agreement
- n. If a Limited Liability Company, current Annual Report
- o. Diagram of premises including building, number, and location of service bars, dance floor, outside service areas

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### SECTION B

**Complete this section if this application is for an individual, partnership, or limited liability company**

1. Check one:       Individual       Partnership       Limited Liability Company

2. *Each person must complete the following information and provide proof of naturalization if not a U.S. born citizen:*

Name: _____	Birthdate: _____
Residence: _____	SS#: _____
_____	US Citizen: <input type="checkbox"/> Yes <input type="checkbox"/> No
When Naturalized: _____	Where Naturalized: _____
<b><i>Proof of Naturalization required if not U.S. born citizen.</i></b>	

Name: \_\_\_\_\_ Birthdate: \_\_\_\_\_  
 Residence: \_\_\_\_\_ SS#: \_\_\_\_\_  
 US Citizen:  Yes  No  
 When Naturalized: \_\_\_\_\_ Where Naturalized: \_\_\_\_\_  
***Proof of Naturalization required if not U.S. born citizen.***

Name: \_\_\_\_\_ Birthdate: \_\_\_\_\_  
 Residence: \_\_\_\_\_ SS#: \_\_\_\_\_  
 US Citizen:  Yes  No  
 When Naturalized: \_\_\_\_\_ Where Naturalized: \_\_\_\_\_  
***Proof of Naturalization required if not U.S. born citizen.***

Name: \_\_\_\_\_ Birthdate: \_\_\_\_\_  
 Residence: \_\_\_\_\_ SS#: \_\_\_\_\_  
 US Citizen:  Yes  No  
 When Naturalized: \_\_\_\_\_ Where Naturalized: \_\_\_\_\_  
***Proof of Naturalization required if not U.S. born citizen.***

3. If Partnership or Limited Liability Company, provide legal name: \_\_\_\_\_

4. Date Partnership or Limited Liability Company Formed: \_\_\_\_\_

**SECTION C**

**Complete this section if this application is for a club or corporation**

1. Registered Name of Corporation: \_\_\_\_\_ 2. Incorporation Date: \_\_\_\_\_  
 3. State of Incorporation: \_\_\_\_\_ 4. Corporation ID# (taken from Annual Report) \_\_\_\_\_  
 5. Has the Certificate of Incorporation been recorded with the Kane County Recorder?  Yes  No

Complete the following information for **EACH** officer, director and shareholder having a 5% or greater interest in the club or corporation. (Use separate sheet if necessary)

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
 Residence: \_\_\_\_\_  
 % of stock owned: \_\_\_\_\_ Phone: \_\_\_\_\_ Birthdate: \_\_\_\_\_  
 Phone Number: \_\_\_\_\_ Cell Number \_\_\_\_\_  
 SS#: \_\_\_\_\_ US Citizen:  Yes  No  
 Date Naturalized: \_\_\_\_\_ Where Naturalized: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
 Residence: \_\_\_\_\_  
 % of stock owned: \_\_\_\_\_ Phone: \_\_\_\_\_ Birthdate: \_\_\_\_\_  
 Phone Number: \_\_\_\_\_ Cell Number \_\_\_\_\_  
 SS#: \_\_\_\_\_ US Citizen:  Yes  No  
 Date Naturalized: \_\_\_\_\_ Where Naturalized: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
 Residence: \_\_\_\_\_  
 % of stock owned: \_\_\_\_\_ Phone: \_\_\_\_\_ Birthdate: \_\_\_\_\_  
 Phone Number: \_\_\_\_\_ Cell Number \_\_\_\_\_  
 SS#: \_\_\_\_\_ US Citizen:  Yes  No  
 Date Naturalized: \_\_\_\_\_ Where Naturalized: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
 Residence: \_\_\_\_\_  
 % of stock owned: \_\_\_\_\_ Phone: \_\_\_\_\_ Birthdate: \_\_\_\_\_  
 Phone Number: \_\_\_\_\_ Cell Number \_\_\_\_\_  
 SS#: \_\_\_\_\_ US Citizen:  Yes  No  
 Date Naturalized: \_\_\_\_\_ Where Naturalized: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
 Residence: \_\_\_\_\_  
 % of stock owned: \_\_\_\_\_ Phone: \_\_\_\_\_ Birthdate: \_\_\_\_\_  
 Phone Number: \_\_\_\_\_ Cell Number \_\_\_\_\_  
 SS#: \_\_\_\_\_ US Citizen:  Yes  No  
 Date Naturalized: \_\_\_\_\_ Where Naturalized: \_\_\_\_\_

I /We swear that I/we have not received or borrowed money or anything else of value (other than merchandising credit in the ordinary course of business for a period not to exceed ninety (90) days as expressly permitted in the Illinois Liquor Control Act of 1934, as amended) directly or indirectly, from any manufacturer, importing distributor or distributor, nor been a party in any way, directly or indirectly, to any violation by a manufacturer, distributor or importing distributor of the above-mentioned Act. **(This paragraph is applicable to corporate applicants only.)**

I/We do further swear that I/we will not violate any of the laws of the State of Illinois or of the United States of America or any ordinance, rule, or resolution of the VILLAGE OF CAMPTON HILLS in the conduct of the place of business described herein and that the statements contained in this application are true and correct to the best of my/our knowledge and belief.

I/We do further swear that I/we have never been convicted of any felony and I/we are qualified under the ordinance of the VILLAGE OF CAMPTON HILLS, and the laws of the State of Illinois to receive a liquor license.

**I/We further swear that I/we will not discriminate based on race, color, gender, ethnic origin, national origin, or ancestry.**

Signature: \_\_\_\_\_  
 \_\_\_\_\_

Print Name \_\_\_\_\_

Title \_\_\_\_\_

Subscribed and sworn to before me this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

AFFIX SEAL

\_\_\_\_\_  
 Notary Public



Signature: \_\_\_\_\_

Print Name \_\_\_\_\_

Title \_\_\_\_\_

Subscribed and sworn to before me this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

AFFIX SEAL

\_\_\_\_\_  
Notary Public

Signature: \_\_\_\_\_

Print Name \_\_\_\_\_

Title \_\_\_\_\_

Subscribed and sworn to before me this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

AFFIX SEAL

\_\_\_\_\_  
Notary Public

Signature: \_\_\_\_\_

Print Name \_\_\_\_\_

Title \_\_\_\_\_

Subscribed and sworn to before me this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

AFFIX SEAL

\_\_\_\_\_  
Notary Public

**ACKNOWLEDGEMENT FOR ACCESS TO LIQUOR CONTROL RULES  
FOR THE VILLAGE OF CAMPTON HILLS, ILLINOIS AT  
[www.villageofcamptonhills.org](http://www.villageofcamptonhills.org)**

I hereby acknowledge the Liquor Control Rules for the Village of Campton Hills, IL are located on the website at [4-1-1: STATE REGULATIONS ADOPTED: \(amlegal.com\)](#).

Signed \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

Doing Business as: \_\_\_\_\_

Business Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

Before a liquor license can be issued, this form is to be signed, dated, and returned with the application.

**ACKNOWLEDGEMENT FOR ACCESS TO CLASS T LICENSE  
(SUPPLEMENTAL VIDEO GAMING LIQUOR LICENSE)  
FOR THE VILLAGE OF CAMPTON HILLS, ILLINOIS AT  
[www.villageofcamptonhills.org](http://www.villageofcamptonhills.org)**

I hereby acknowledge the Class T License (Supplemental Video Gaming Liquor License), *if applicable*, for the Village of Campton Hills, IL are located on the website at [CHAPTER 5 VIDEO GAMING \(amlegal.com\)](#).

Signed \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

Doing Business as: \_\_\_\_\_

Business Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

Before a Class T license can be issued, this form is to be signed, dated, and returned with the application.

## Village of Campton Hills Liquor Control Commissioner

### 4-1-7: BOND AND INSURANCE REQUIREMENTS:

#### A. Surety Bond:

1. Each applicant must submit a bond executed by the applicant, and by good and sufficient corporate surety, in the sum of three thousand dollars (\$3,000.00), and conditioned that the licensee shall faithfully observe and conform to state law and to all of the provisions of this chapter, and any and all amendments hereafter passed during the period of said license; and conditioned further for the payment of any and all fines or penalties levied or assessed against such licensee for the violation of any of the terms and conditions of these rules and of any amendments hereto, or of state law.
2. The bond shall be further conditioned that the licensee will pay all the necessary costs and charges incurred by reason of any complaint filed for the revocation of his license by the local liquor control commissioner where same is occasioned by any violation of the terms and provisions of these rules or of state law by the licensee.
3. The bond must have a coverage period equal to or longer than the duration of the applicant's liquor license; provided, that such requirement may be waived if the applicant presents evidence satisfactory to the liquor control commissioner that the applicant holds a liquor license at a location other than the village, pays an administrative fee to the village in the amount of twenty five dollars (\$25.00) and agrees in writing to furnish the required policy of insurance, or a renewal of the then existing policy, not less than fourteen (14) days prior to the expiration of the policy presented with the liquor license application; and provided further, that if the license holder fails to produce such new policy or extended policy of insurance prior to the said fourteen (14) day period, the license holder shall pay a penalty of fifty dollars (\$50.00) to the village. (2013 Code § 3-1-5; amd. 2016 Code)

#### B. Insurance Requirements:

No license shall be issued to any person or entity that cannot produce a policy of insurance by an entity against liability for any injury or death which said parties may incur while operating under the provisions of the Illinois liquor control act as follows:

1. In the amount of one hundred thousand dollars (\$100,000.00) per person and three hundred thousand dollars (\$300,000.00) per occurrence for bodily injury liability; one hundred thousand dollars (\$100,000.00) for loss of means of support; and one hundred thousand dollars (\$100,000.00) for property damage liability; or
2. A three hundred thousand dollar (\$300,000.00) single limit dramshop policy.
3. No license shall be issued to any person or entity that cannot produce a policy of insurance by a solvent and responsible company authorized to do business in the state insuring said person or entity against general liability in the amount of five hundred thousand dollars (\$500,000.00).
4. Each applicant shall show, by evidence satisfactory to the local liquor control commissioner, the existence of a policy of liquor liability insurance, and in the event the applicant is not the owner of the premises described in said application, that such applicant has a lawful right to possession of the same until the expiration of the term of license for which application is made; provided, that the requirement of a coverage period equal to or longer than the duration of the applicant's liquor license may be waived if the applicant presents evidence satisfactory to the liquor control commissioner that the applicant holds a liquor license at a location other than the village, pays an administrative fee to the village in the amount of twenty five dollars (\$25.00) and agrees in writing to furnish the required policy of insurance, or a renewal of the then existing policy, not less than fourteen (14) days prior to the expiration of the policy presented with the liquor license application; and provided further, that if the license holder fails to produce such new policy or extended policy of insurance prior to the said fourteen (14) day period, the license holder shall pay a penalty of fifty dollars (\$50.00) to the village. In the event of cancellation of the lease or other evidence of a lawful right to possession of the premises, the local liquor control commissioner shall be notified immediately of such cancellation. (2013 Code § 3-1-5)

### 4-1-9: INSTRUCTIONAL PROGRAM FOR PERSONNEL; ATTENDANCE REQUIRED:

- A. All original and renewal applications for class AR, AP, AW, C, C-1, F, G, I, M, O and S licenses shall be accompanied with proof of completion of a state certified beverage alcohol sellers and servers education and training (BASSET) program, as hereinafter defined, for all persons who sell or serve alcoholic liquor, all management personnel working on the premises, and anyone whose job description entails the checking of identification for the purchase of alcoholic liquor, pursuant to that license. Class F and I licensees must have a BASSET trained person on the premises during an event and must provide the name and proof of BASSET training for that person when applying for a class F or I license. (2013 Code § 3-1-5; amd. 2016 Code)
- B. A "state certified BASSET program" shall be defined as a BASSET program licensed by the state of Illinois liquor control commission as required by 235 Illinois Compiled Statutes 5/3-12(11.1). All licensed BASSET providers shall be required to have on file all licenses and certificates to prove current qualifications and provide a certificate of course completion and a card to participants as proof of completion. A photocopy of certificates of completion for all owners, managers, employees, or agents required to have BASSET training shall be maintained on the premises in a manner that will allow inspection, upon demand, by any designee, of both the state of Illinois and the village.
- C. Any new owner, manager, employee or agent requiring BASSET training shall, within ninety (90) days from the beginning of his employment with that licensee, complete an Illinois liquor control commission BASSET approved seller/server training program and shall, until completion of the BASSET program, work under the supervision of a person who has completed BASSET training. (2013 Code § 3-1-5)

## CLASSIFICATION AND TERM OF LICENSES:

- A. Class AR License (Restaurants):** Class AR licenses shall authorize the retail sale of all kinds of alcoholic liquor in a restaurant for consumption on the premises.
- B. Class AR-1 License (Additional Bar Within 200 Feet):** Class AR-1 licenses shall authorize the retail sale of alcoholic beverages for consumption within two hundred feet (200') of the property lines of property which holds a valid AR license from one or more additional bars. Said class AR-1 license shall be available as determined in the discretion of the local liquor control commissioner. Said class AR-1 license shall be issued on the same qualifications and terms and conditions required for the original license under which the class AR license was granted and shall be valid for not more than ten (10) consecutive days.
- C. Class AP License (Package Store):** Class AP licenses shall authorize the retail sale, on the premises specified, by original package for consumption off the premises by package stores as defined in section [4-1-2](#) of this chapter, and shall not authorize the sale of alcoholic liquor for consumption on the premises.
- D. Class AB And W License (Beer And Wine Package Sales):** Class AB and W licenses shall authorize the retail sale by stores and gasoline stations of beer and wine in the original package on the premises specified in the license for consumption off the premises and shall not authorize the sale of alcoholic liquor for consumption on the premises. (2013 Code § 3-1-5)
- E. Class ARPQ License (Packaged Sales In Restaurants):** Class ARPQ licenses shall authorize the retail sale of all types of alcoholic liquor for consumption off the premises only when a class Q-2 license has been issued and the alcoholic liquor being offered for sale is the alcoholic liquor being offered for product sampling and is sold only during the time of the tasting event. Such license shall only be available to class AR licensees.
- F. Class AW License:** Class AW licenses shall authorize the retail sale of beer within the premises specified, for consumption on the premises, and retail sales of beer by original package for consumption off the premises; provided, however, that a brewpub licensee shall not sell for off premises consumption more than fifty thousand (50,000) gallons per year. Such license shall also authorize the retail sale of wine by a winemaker within the premises specified, for consumption on the premises, and retail sales of wine by a "winemaker" as defined in section [4-1-2](#) of this chapter in the original package for consumption off the premises. If product sampling will be conducted on the premises or within the property lines of the property upon which the premises is located, the licensee must obtain an additional class P and/or a class Q-1 or class Q-2 license. (2013 Code § 3-1-5)
- G. Class C License (Clubs):** Class C licenses shall authorize the retail sale, on the premises specified, of alcoholic liquor for consumption on the premises, and retail sales of alcoholic liquor by original package for consumption off the premises. This license shall be issued only to "clubs", as defined in section [4-1-2](#) of this chapter. (2013 Code § 3-1-5)
- H. Class C-1 License (Small Clubs):** Class C-1 licenses shall authorize the retail sale, on the premises specified, of alcoholic liquor for consumption on the premises, and shall be issued only to those clubs otherwise eligible for a class C liquor license but whose membership does not exceed one hundred (100) paid members as substantiated by a complete list of names and addresses of said members, which list shall be sworn and attested to by the licensee under penalties of perjury; and provided further, that if at any time the membership exceeds one hundred (100) in number, the licensee must immediately advise the local liquor control commissioner.
- I. Class F License (24 Hour Special Event):** Class F licenses shall authorize the retail sale, on the premises specified, of alcoholic liquor for consumption on the premises, and which are subject to the following conditions, notwithstanding provisions pertaining to other classes of license:
1. Shall be issued only to established clubs and organizations.
  2. Shall be valid for a twenty-four (24) hour period as specified on the license.
  3. Are not renewable.
  4. No more than seven (7) class F licenses shall be issued to the same applicant in any one calendar year.
- Such licenses shall be issued in the discretion of the local liquor control commissioner who may waive technical compliance with the requirements for the issuance of liquor licenses where the liquor control commissioner determines that the circumstances require such waiver.
- J. Class G License (Golf Courses):** Class G licenses shall authorize the retail sale, within the premises specified, of alcoholic liquor for consumption on the premises and retail sale of alcohol by original package for consumption beyond the confines of the premises but within the property lines of the property upon which the premises is located. Such license shall also authorize the retail sale by original package for consumption from an additional bar(s) or a beverage cart during daylight hours on the golf course only when the golf course is open and in use. A separate class J license must be obtained for each beverage cart and additional bar(s), but a separate class P license does not have to be obtained.
- K. Class I License (Temporary Special Event Retail):** Class I licenses shall authorize the retail sale, on the premises specified, for consumption on the premises of beer and wine by a "special event retailer" as defined in section [4-1-2](#) of this chapter during a "special event" as defined in 235 Illinois Compiled Statutes 5/1-3.30. Such license shall be subject to the following provisions pertaining to other classes of licenses:
1. Shall be limited to the provisions of 235 Illinois Compiled Statutes 5/1-3.30 and 5/5-1(e).
  2. The license applicant must be an educational, fraternal, political, civic, religious or nonprofit organization.
  3. Shall be valid for a period up to five (5) days (120 hours) as specified on the license.
  4. Is not renewable.
  5. Licensees are required to fulfill all requirements of those receiving licenses for the period from April 1 to March 31 the following year.
  6. No more than seven (7) class I licenses shall be issued to the same applicant in any one calendar year.

- L. Class J License (Additional Bar):** Class J licenses shall authorize the retail sale of alcoholic beverages for consumption within the premises or within the property lines of the property upon which a licensed premises is located or within two hundred feet (200') of the property lines of the property upon which a licensed premises is located (the "authorized premises"). Class J licenses shall be available as determined by the local liquor control commissioner only to class AR, AW, C, C-1, or G licensees. Said class J license shall be issued on the same qualifications and terms and conditions required for the original license under which the class A, C, or G license was granted. A separate class J license must be obtained for each additional bar, and each bar must be designated as a bar on the diagram of the premises submitted with the application.
- M. Class K License (Mail Order, Catalog, Internet Sales):**
1. Class K licenses shall authorize the retail sale of beer to be sold exclusively by an establishment in which said retail sale of beer is done by means of mail order, telephone, and internet orders for shipment of beer through catalog advertisements to members of the general public of the age of twenty one (21) years or more.
  2. In addition to other requirements of this chapter, a class K license shall only be issued to persons who can demonstrate that they are operating a bona fide mail order, telephone order, internet order, or catalog business for retail distribution of beer products with no sale at the facility.
  3. Beer shall be sold in sealed packages only and not for sale, consumption or gift upon the premises of the licensee, but only for shipment to various locations or destinations away from the premises of the licensee.
  4. It is a condition of class K licenses that, at no time will retail sales, gift or consumption of beer be made to the general public on the premises of the licensee and, further, that only sales of beer by the licensee shall be that of mail order, telephone sales, or internet orders to be delivered by United Parcel Service shipment or other authorized carrier, pursuant to the regulations adopted by the Illinois state liquor commission, to locations and destinations away from the premises of the licensee.
- N. Class L License (Gift Baskets):**
1. Class L licenses shall authorize the retail sale of wine or champagne to be sold exclusively as part of an arrangement in a gift basket by an establishment in which the retail sale of bottled wine and champagne is not the primary and principal business thereof.
  2. In addition to other requirements of this chapter, a class L license shall be only issued to persons who can demonstrate that they are operating a bona fide business in which the wine/champagne gift basket business is incidental to the sale of other products.
  3. Wine and champagne shall be sold in sealed packages only, and consumption on the premises where sold is not permitted.
  4. For purposes of this license classification, a "basket" shall be defined as a decorative gift container which may be constructed of wood, metal, plastic, woven rope, decorative paper or plastic bag or such similar material, the purpose of which is to hold the gift bottle arrangement.
  5. No more than two (2) bottles of wine or champagne shall be included in any basket. (2013 Code § 3-1-5)
- O. Class M License (Market):** Class M licenses shall authorize the retail sale of all kinds of alcoholic liquor for consumption on the premises and the retail sale of all types of alcoholic liquor for consumption off the premises so long as the following apply:
1. The products sold for consumption off the premises are not opened and consumed on the premises;
  2. The total square footage of the premises dedicated for the retail sale of alcoholic liquor off the premises is no more than one-third ( $\frac{1}{3}$ ) of the total square footage of the premises; and
  3. Permitted goods and merchandise, other than alcoholic liquor, are also offered for retail sale on the premises.
- P. Class N License (Special Use):** Class N licenses shall authorize a class AR, AW, C, C-1 and G licensee to transfer a portion of its alcoholic liquor inventory from its licensed retail premises to the premises specified in the license hereby created and to sell or offer for sale at retail the transferred alcoholic liquor for use or consumption for a twenty four (24) hour period, provided the licensee submits proof of general and liquor liability insurance for said special use for the premises specified. No more than three (3) special use licenses shall be issued to the same applicant in any one calendar year.
- Q. Class O License (Caterer):** Class O licenses shall authorize the retail sale of alcoholic liquor for a twenty four (24) hour period within the village, on the premises specified on the license, for a "caterer" as defined in section [4-1-2](#) of this chapter for consumption within the property lines of the premises only as an incidental part of food service that serves prepared meals which excludes the serving of snacks as the primary meal for private and public functions. The licensee shall provide proof of general and liquor liability insurance. Sale of alcoholic liquor to the licensee shall only be made at the registered office of the licensee.
- R. Class P License (Outside Service):** Class P licenses shall authorize the retail sale and consumption of alcoholic liquor within the property lines of the property upon which the premises is located on a patio, beer garden, cabana, or other outside area specifically designated as an outside service area on the diagram of the premises submitted with the application to class AR, AW, C, C-1, and M licensees. (2013 Code § 3-1-5)
- S. Class Q-1 License (Product Sampling And Tasting Event):** Class Q-1 licenses shall authorize product sampling for consumption of beer and wine only within the premises and/or within the property lines of the property upon which the premises is located of up to three (3) samples of no more than one ounce of wine or two (2) ounces of beer per consumer per day. A class Q-1 licensee may offer for sale and serve more than one drink per person for sampling purposes, provided the total quantity of the sampling package, regardless of the number of containers in which the alcoholic liquor is served, does not exceed four (4) ounces of wine or sixteen (16) ounces of beer and shall be available only to class AW licensees. A separate class P license must be obtained for outside service.

- T. **Class Q-2 License** (Temporary Product Sampling And Tasting Event): Class Q-2 licenses shall authorize product sampling for consumption of alcoholic liquor within the premises only of up to three (3) samples of not more than one-fourth ( $\frac{1}{4}$ ) ounce of distilled spirits, one ounce of wine, or two (2) ounces of beer per consumer per day. A class Q-2 licensee may offer for sale and serve more than one drink per person for sampling purposes, provided the total quantity of the sampling package, regardless of the number of containers in which the alcoholic liquor is served, does not exceed one ounce of distilled spirits, four (4) ounces of wine, or sixteen (16) ounces of beer and shall be available only to class AR, AW, AP, C, or C-1 licensees. Product sampling events must be registered with the local liquor control commissioner no later than forty eight (48) hours prior to the event.
- U. **Class R License** (Bring Your Own Bottle): Class R licenses shall authorize an establishment, the primary purpose of which is the service of food, or a cooking school, to permit patrons to bring their own wine and/or beer in original packages and shall require that the patrons who leave with such of their own wine and beer that has not been consumed to do so only in sealed or unopened containers in compliance with state of Illinois law.
- V. **Class S License** (Sunday Brunch Endorsement): Class S licenses shall authorize the retail sale, on the premises specified, of alcoholic liquor for consumption on the premises by brunch patrons only, to a licensee operating a "restaurant" as defined in section [4-1-2](#) of this chapter and which offers inside its building a broad menu wide variety meal commonly referred to as "brunch".
- W. **Class T License** (Supplemental Video Gaming Liquor License): Class T licenses will be supplemental in nature and may only be issued to the holder of a Class AR, AR-1, C, C-1, or G license. A Class T license will authorize, in addition to the rights provided by the underlying Class AR, AR-1, C, C-1, or G license, the retail sale of alcoholic beverages for consumption on the premises and the operation of video gaming pursuant to and in accordance with the requirements of Chapter 5 of Title 4 of this Code.
- X. **Class U License** (Cooking, Arts And Crafts Classes): Class U licenses shall authorize the retail sale of beer and wine by a cooking school, art studio, or arts and crafts school or similar business within the premises specified for consumption on the premises, but such sales shall be limited to persons on the premises for the purpose of attending the art, craft or cooking class and consumption may only occur while participating in the class. No exterior signage advertising alcohol is permitted. Licensee's gross revenue from the sale of beer and wine authorized by the licensee's liquor license may not exceed twenty percent (20%) of the gross revenue generated by licensee's business. Licensee shall maintain adequate books and records in accordance with generally accepted accounting standards, which shall clearly indicate gross revenue from the sale of beer and wine. (2013 Code § 3-1-5; amd. 2016 Code; Ord. O-13-08, 3-19-2013; Ord. O-15-04, 3-26-2015; Ord. O-19-01, 4-16-2019; Ord. O-21-12, 10-19-2021)