

MINUTES OF THE REGULAR MEETING
OF THE CORPORATE AUTHORITIES OF THE VILLAGE OF CAMPTON HILLS
December 19, 2023
7:00 p.m.

1. **Call to Order** – President Wojnicki called the meeting to order at 7:01 p.m.

2. **Roll Call** – Clerk Johnson called the roll:

Roll Call	Present	Absent	Also Present
Trustee Boatner	X		Interim Police Chief Levand
Trustee Burson	X		Village Attorney Carmen Forte
Trustee McKelvie	X		Interim Village Administrator Rooney
Trustee Millette	X		
Trustee Morgan	X		
Trustee Muncie	X		
President Wojnicki	X		

3. **Pledge of Allegiance** – Trustee Morgan led those present in the Pledge of Allegiance

4. **Public Comments**

- **President Wojnicki**
 - Spoke to the new Dias in the boardroom for the Trustees.
 - The wood was purchased with ARPA funds under the previous administration
 - Thanked previous Board President Tyrrell for donating the labor to build it
 - Took two days to install
- **Trustee McKelvie**
 - Committee was formed to design board room with input from Chief Millar and Administration
 - When looking at the Dias, the amount to purchase a used one was approximately \$20,000.00. Purchasing material to build one was about \$2,000.00; this was done under budget
- **Michael O’Dwyer**
 - Finance Committee reviewed the audit with the Village Auditor and recommends the Board accept the audit
 - The audit is a sampling of items reviewed and the audit is a clean audit, which means material reviewed was correct
 - Auditors do not review all aspects of the Village operations

5. **Consent Agenda**

- a. Motion to approve the meeting minutes of the December 5, 2023 Village Board Regular Meeting
- b. Motion to approve payment of bills per Warrant List #24-14
- c. Motion to accept FY2023 Audit
- d. Motion to Reschedule January 2, 2024 meeting to January 9, 2024
- e. Motion to Reschedule January 16, 2024 meeting to January 23, 2024

Motion to approve the consent agenda items a, c, d, e made by Trustee Millette; seconded by Trustee Burson

Roll Call	Aye	Nay	Absent	Abstain	Motion: CARRIED
Trustee Boatner	X				
Trustee Burson	X				
Trustee McKelvie	X				
Trustee Millette	X				
Trustee Morgan	X				
Trustee Muncie	X				

5b. Warrant 24-14

Village Clerk Johnson advised invoice for the 18% of Anderson Road Project Phase 3 for \$162.00 was paid to HR Green in error. The 18% reimbursement gets paid to the Campton Township Highway District directly. New warrant total is \$388,926.94

Motion to approve Warrant 24-14 as amended made by Trustee Muncie; seconded by Trustee McKelvie

Roll Call	Aye	Nay	Absent	Abstain	Motion: CARRIED
Trustee Boatner	X				
Trustee Burson	X				
Trustee McKelvie	X				
Trustee Millette	X				
Trustee Morgan	X				
Trustee Muncie	X				

6. Action Items

- a. **Motion to approve and consent of the Village President’s appoint of Mary Bagrowski** to the Fire and Police Commission for a term to expire 12/19/2026 made by Trustee Muncie; seconded by Trustee McKelvie

Discussion:

- Were other applications received; President Wojnicki advised yes
- Expand on person being appointed; Any interaction with committee members prior to appointment
- President Wojnicki invited Ms. Bagrowski to introduce herself

Ms. Bagrowski shared with the board her desire to serve on the commission

Roll Call	Aye	Nay	Absent	Abstain	Motion: CARRIED
Trustee Boatner	X				
Trustee Burson		X			
Trustee McKelvie	X				
Trustee Millette	X				
Trustee Morgan		X			
Trustee Muncie	X				

- b. **Motion to approve and consent of the Village Presidents appointment** of Tim Morgan as Liaison to the Police and Fire Commission made by Trustee ; seconded by Trustee

President Wojnicki pulled the item from the agenda

- c. 2023 MFT

Motion to approve Change Order and Balancing Summary and Pay Estimate #2 in the amount of \$172,009.00 made by Trustee Millette; seconded by Trustee Muncie

Roll Call	Aye	Nay	Absent	Abstain	Motion: CARRIED
Trustee Boatner	X				
Trustee Burson	X				
Trustee McKelvie	X				
Trustee Millette	X				
Trustee Morgan	X				
Trustee Muncie	X				

- d. **Motion to approve Ordinance 23-17 an Ordinance Approving a Side Yard Setback Variation** to Allow Construction of a Detached Accessory Structure at 39w910 Old Burlington Road made by Trustee Millette; seconded by Trustee Muncie

Discussion ensued:

- Attorney Forte gave an overview of the application and what was bought before the board for action
- Variance is a hardship on the land; there is no land hardship. What precedence will this set
- The lot is designed around building locations on the lot; property is unique; financial hardship to move driveway/landscaping
- Coming in at the 900 sq feet code requirement; 2,000 sq feet would scale nicely on the lot as well
- Initial structure was knocked down; no permit obtained to build the new structure
- Recommendations from the Plan Commission/ZBA are with conditions; top two were already agreed to by the applicant
- Prairie Lakes HOA advised they did not receive notice; Village Attorney Forte advised the applicant had the correct address and it was signed for

- Determination of a financial hardship is not at the board level
- Findings approved at the October Zoning meeting 4-0; and 4-1 at the December meeting
- Setbacks are a buffer to a neighbor. Open space next door; HOA berm behind
- Did HOA give response with letter. Property tax records at Kane County have the correct address to send to.
- HOA President advised they did not get the letter; will proceed with legal options.

Attorney Kolb – attorney for applicant

- Illinois is clear, financial considerations can be part of the hardship consideration
- Why need variance application to rebuild what was already there
- Variance already previously approved
- Notice has been satisfied. Signs posted; newspaper publication done. Requirements for notification has been satisfied

Peggy Sue Seehafer – PC/ZBA Commissioner

- Yes, 2010 was a variance
- Took building down; variance is no longer valid
- Footing not permitted

Roll Call	Aye	Nay	Absent	Abstain	Motion: CARRIED
Trustee Boatner	X				
Trustee Burson	X				
Trustee McKelvie		X			
Trustee Millette		X			
Trustee Morgan	X				
Trustee Muncie		X			
President Wojnicki	X				

President Wojnicki advised with the positive recommendation from the Planning Commission, twice they provided a positive recommendation, vote is a yes

7. Closed Session

Motion to go into closed session for the:

- Appointment, employment, compensation, discipline, performance, or dismissal of specific employees or contractors. 2(c)(1)
- Litigation that is filed and pending or is probable or imminent. 2(c)(11) made by Trustee Morgan; seconded by Trustee McKelvie

Roll Call	Aye	Nay	Absent	Abstain	Motion: CARRIED
Trustee Boatner	X				
Trustee Burson	X				
Trustee McKelvie	X				
Trustee Millette	X				
Trustee Morgan	X				
Trustee Muncie	X				

Board entered closed session at 7:44pm

Board returned to open session at 8:39pm.

President Wojnicki reconvened the regular meeting and called the meeting to order at 8:39p.m.

Roll Call –Clerk Johnson called the roll:

Roll Call	Present	Absent	Also Present
Trustee Boatner	X		Village Attorney Forte
Trustee Burson	X		Interim Police Chief Levand
Trustee McKelvie	X		
Trustee Millette	X		
Trustee Morgan	X		
Trustee Muncie	X		
President Wojnicki	X		

8. **Potential action** related to the appointment, employment, compensation, discipline, performance, or dismissal of specific employees or contractors.

No action taken

9. **Motion to adjourn** the meeting at 8:39p.m. made by Trustee Morgan; seconded by Trustee Burson.

Voice vote: [AYES: 6] [NAYES: 0] [ABSENT: 0] [ABSTAIN:0] Motion **CARRIED**

Approved this 23rd day of January, 2024



Barbarba Wojnicki
Village President



Tracy Johnson
Village Clerk