

MINUTES OF THE REGULAR MEETING  
OF THE CORPORATE AUTHORITIES OF THE VILLAGE OF CAMPTON HILLS  
FEBRUARY 6, 2024  
7:00 p.m.

1. **Call to Order** – President Wojnicki called the meeting to order at 7:00 p.m.

2. **Roll Call** – Clerk Johnson called the roll:

Roll Call	Present	Absent	Also Present
Trustee Boatner	X		Interim Police Chief Levand
Trustee Burson	X		Village Attorney Carmen Forte
Trustee McKelvie	X		Interim Village Administrator Rooney
Trustee Millette	X		
Trustee Morgan	X		
Trustee Muncie	X		
President Wojnicki	X		

3. **Pledge of Allegiance** – Trustee Boatner led those present in the Pledge of Allegiance

4. **Public Comments**

- Patsy Smith
  - Concerned about discussions for funding of road maintenance
    - Village formed with no municipal tax to residents
    - Kane County is a Property Tax Extension Law Limit (PTELL) County – Village with a \$0.00 tax levy, residents never fear a municipal
    - Referendum to maintain road, residents would not support
    - Campton Township Highway District levies taxes. They should look into their rate to increase their levy. They have the taxing power to get additional funds.
    - Obtain grants that are available for road maintenance.
    - Special Service Area (SSA) is an option for residents in an area that would like to have their roads repaved. If the residents want, the residents pay for it in the event they'd like their roads redone before the road maintenance schedule would allow.
    - The Subdivision Ordinance can also be updated for new subdivisions to have their roads maintained under an SSA
    - The Village incorporators committed to operating the Village under minimal required services when we incorporated. The Finance Committee and the Village Board can maintain this while balancing the budget.

5. **Consent Agenda**

- a. Motion to approve the meeting minutes of the January 23, 2024 Village Board Rescheduled January 16, 2024 Meeting
- b. Motion to approve payment of bills per Warrant List #24-17
- c. PSEBA Ordinance #24-03 – An Ordinance Amending the Campton Hills Village Code with Regard to Administrative Procedures for Assessing and Determining Claims Under the Public Safety Employee Benefits Act
- d. Motion to approve and consent of the Village President's appointment of Dannielle Okkema to the Community Relations Committee for a term to expire February 6, 2027
- e. Motion to approve and consent of the Village President's appointment of Dannielle Okkema as Chair to the Community Relations Committee for a term to expire February 6, 2025
- f. Motion to approve and consent of the Village President's appointment of Piotr Gorski to the Community Relations Committee for a term to expire February 6, 2027
- g. Motion to approve and consent of the Village President's re-appointment of Debra Stombres to the Finance Committee for a term to expire February 6, 2026
- h. Motion to approve and consent to the Village President's re-appointment of Don Wieland to the Community Relations Committee for a term to expire February 6, 2027
- i. Motion to approve and consent of the Village President's re-appointment of Jerry Johnson as Chair to the Plan Commission/ZBA for a term to expire February 6, 2025
- j. Motion to approve and consent of the Village President's re-appointment of Kim Muhr to the Public Works Committee for a term to expire February 6, 2026

**Motion to approve the consent agenda** as presented made by Trustee Burson; second Morgan

Roll Call	Aye	Nay	Absent	Abstain	Motion: <b>CARRIED</b>
Trustee Boatner	X				
Trustee Burson	X				
Trustee McKelvie	X				
Trustee Millette	X				
Trustee Morgan	X				
Trustee Muncie	X				

**6. Staff Reports**

None

**7. Action Items**

- a. **Motion to approve Resolution 24-01**, A Resolution Authorizing Execution of an Agreement with J.M. Rooney Consulting Inc. to Provide Village Administrator Services to the Village of Campton Hills made by Trustee McKelvie; seconded by Trustee Morgan

Roll Call	Aye	Nay	Absent	Abstain	Motion: <b>CARRIED</b>
Trustee Boatner	X				
Trustee Burson	X				
Trustee McKelvie	X				
Trustee Millette	X				
Trustee Morgan	X				
Trustee Muncie	X				

- b. **Motion to approve Resolution 24-02** a Resolution Authorizing the Adoption of a Social Media Use Policies for the Village of Campton Hills, Illinois made by Trustee Muncie; seconded by Trustee Morgan

Village Attorney Forte advised the Board this was updated based on discussions from the last meeting authorizing the use of YouTube only at this time to post the video copy of the meeting to the website. It's written to allow for future uses of social media following a policy update regarding creating content. Notes Village Clerk is creating content because the only content getting posted under this policy is the video recording of the meetings.

Discussion ensued:

- o Clarify as policy reads the Village Clerk creates the content. That should be administrative staff creating content and posting.
- o Village Clerk should post the video just as the Clerk posts minutes and agendas.
- o No content is being created for social media platforms at this time.
- o When platforms are determined, the policy can be updated for creative content.
- o No expectation of the Clerk to engage in social media creation of posts on other platforms.
- o This policy is for the specific purpose of posting videos live or afterwards without comment, this policy is OK.
- o The policy has a limited purpose as written, future uses of social media will require an update to the policy

Roll Call	Aye	Nay	Absent	Abstain	Motion: <b>CARRIED</b>
Trustee Boatner	X				
Trustee Burson	X				
Trustee McKelvie	X				
Trustee Millette	X				
Trustee Morgan	X				
Trustee Muncie	X				

**8. Discussion Items**

**a. Senate Bill 2716**

- Interim Village Administrator Rooney gave an overview of this proposed bill.
- With a two-week time lapse between meetings, we propose a policy that the President or Village Administrator may send a letter on behalf of the Village in accordance to Metro West and IML support or opposition to a legislative bill. The village can get their stance on the bill on record before a vote on it takes place
- It’s been done in the past that the Village Board reviews a response and give a consensus to the Village Administrator to send a letter
- President Wojnicki gave kudos to Metro West for keeping us updated and watching these bills closely. They are a good partner.
- Board consensus is to operate this way and move forward.

**9. Additional Items from President, Trustees, or Attorney**

- President Wojnicki announced the Zoning Commission meeting will be tomorrow, Feb 7, at 6:30pm
- Administrator Rooney would like to get dates from the Trustees of their availability to have a joint meeting with the Finance Committee to review budget. Possibly in early March.
- Trustee Burson has a concern of potential undeclared liabilities for various payroll issues that have occurred in the past under the prior administration and concerned about the amount outside of the budget. Would like to understand more clearly the extent of liabilities and understand more clearly the hit we have to take in the present for these prior apparent failures to record these liabilities.

Administrator Rooney advised Treasurer McPhillips is surprised there is not a line item in the budget as they have cost when staff leaves or retires from the Village.

This will be addressed in the budget meeting.

Accrued liability was addressed when the policy manual switched to PTO, about six years ago or so, with a percentage that was set to go to liability.

**10. Closed Session**

**Motion to go into closed session at 7:25pm for the:**


- Appointment, employment, compensation, discipline, performance, or dismissal of specific employees or contractors. 2(c)(1)
- Litigation that is filed and pending or is probable or imminent. 2(c)(11) and not return for any action in open session made by Trustee McKelvie; seconded by Trustee Millette

Roll Call	Aye	Nay	Absent	Abstain	Motion: <b>CARRIED</b>
Trustee Boatner	X				
Trustee Burson	X				
Trustee McKelvie	X				
Trustee Millette	X				
Trustee Morgan	X				
Trustee Muncie	X				

**Approved this 20<sup>th</sup> day of February, 2024**



**Barbarba Wojnicki  
Village President**



**Tracy Johnson  
Village Clerk**