

MINUTES OF THE REGULAR MEETING  
OF THE CORPORATE AUTHORITIES OF THE VILLAGE OF CAMPTON HILLS  
May 2, 2023  
7:00 p.m.

**Call to Order** – President Tyrrell called the meeting to order at 7:01 p.m.

**1. Roll Call** – Clerk Johnson called the roll

Roll Call	Present	Absent	Also Present
Trustee Cappell	X		Village Administrator Burchard
Trustee George	X		Chief of Police Millar
Trustee McKelvie	X		Village Attorney Ryan Morton
Trustee Millette	X		Village Clerk Johnson
Trustee Muncie	X		
Trustee White Eagle		X	
President Tyrrell	X		

**2. Pledge of Allegiance** - President Tyrrell led those present in the Pledge of Allegiance

**3. Proclamation**

President Tyrrell read and presented a proclamation to William Beith, honoring him for his dedication to the Village. Declared May 3 Bill Beith Day

**4. Public Comments**

**Charlie Griffey** – Question more for the new Board on the zoning ordinance. Is the new zoning ordinance going to get reversed, or kept? Status on the zoning maps. When will violations start so he can start reporting some issues?

**Diana Book**, Laub Construction – Thanked the Village Board for allowing them to be a part of the remodel of Village Hall

**5. IML/METRO West Legislative Drive Down**

President Tyrrell and Trustee Millette provided an update on the Local Government Distributive Fund (LGDF).

Funds available to municipalities all over the state are reduced from when the program started. Write your legislatures to restore or increase the percentage coming back to local municipalities.

**6. Action Items**

- a. **Motion to approve the meeting minutes of April 18, 2023;** made by Trustee Muncie; seconded by Trustee Cappell

Roll Call	Aye	Nay	Absent	Abstain	Motion: <b>CARRIED</b>
Trustee Cappell	X				
Trustee George	X				
Trustee McKelvie	X				
Trustee Millette	X				
Trustee Muncie	X				
Trustee White Eagle			X		

**b. Motion to approve payment of bills per Warrant List #23-20;** made by Trustee McKelvie; seconded by Trustee Cappell

Roll Call	Aye	Nay	Absent	Abstain	Motion: <b>CARRIED</b>
Trustee Cappell	X				
Trustee George	X				
Trustee McKelvie	X				
Trustee Millette	X				
Trustee Muncie	X				
Trustee White Eagle			X		

**c. Motion to approve payment of bills per Warrant List #24-01** made by Trustee George; seconded by Trustee Cappell

Roll Call	Aye	Nay	Absent	Abstain	Motion: <b>CARRIED</b>
Trustee Cappell	X				
Trustee George	X				
Trustee McKelvie	X				
Trustee Millette	X				
Trustee Muncie	X				
Trustee White Eagle			X		

**7. Special Recognitions and Awards**

**a. Appreciation Plaques**

**i. Sue George**

President Tyrrell read and presented the appreciation plaque to Sue George for her service as trustee from May 2008 – April 2023

**ii. Charles Cappell**

President Tyrrell read and presented the appreciation plaque to Charlie Cappell for his service as trustee from May 2007-April 2008; December 2021– April 2023

**b. Appreciation Plaque**

**i. Michael Tyrrell**

President Elect Wojnicki read and presented the appreciation plaque to Michael Tyrrell for his service as Trustee from July 2015-April 2019; Village President from May 2019 – April 2023.

President Tyrrell thanked all staff, police department, Board members and Committee Volunteers for their service to the Village.

**8. Motion to recess the meeting at 7:33 pm** made by Trustee Cappell; seconded by Trustee George.

Voice vote: [AYES: 5] [NAYES: 0] [ABSENT: 0] [ABSTAIN:0] Motion **CARRIED**

**9. Swearing in by Judge Edward C. Schreiber of newly elected officials**

Judge Schreiber gave the Oath of Office to Village President Wojnicki,

*President Wojnicki read a letter received on behalf on Timothy Morgan. Mr. Morgan will not be taking the oath of office and to declare the seat vacant. Letter attached as part of the official record.*

Judge Schreiber gave the Oath of Office to Trustee Boatner, Trustee Burson and Village Clerk Johnson.

**10. President Wojnicki reconvened the meeting and called it to order at 8:00pm**

**11. Clerk Johnson called the roll**

**Roll Call**

Roll Call	Present	Absent	Also Present
Trustee Boatner	X		Village Administrator Burchard
Trustee Burson	X		Chief of Police Millar
Trustee McKelvie	X		Village Attorney Ryan Morton
Trustee Millette	X		Attorney Ken Shepro
Trustee Muncie	X		
President Wojnicki	X		

**Public Comments** – President Wojnicki opened up public comments for the newly seated Board

**Charlie Griffey** – Repeated his question: Question more for the new Board on the zoning ordinance. Is the new zoning ordinance going to get reversed, or kept? Status on the zoning maps. When will violations start so he can start reporting some issues?

**12. Consent Agenda**

- a.) Motion to approve Resolution R-23-12, a Resolution authorizing financial institution signatories for Village President Barbara Wojnicki, Trustee Mike Millette and Trustee Jim McKelvie.
- b.) Motion to elect Trustee Mike Millette as President Pro Tempore as allowed by section 1-5-4 of the Village code.
- c.) Motion to remove from the table and postpone to the May 16, 2023 regular meeting consideration of an Ordinance amending section 3-3-1 of the Village Code regarding the fee schedule for certain activities.
- d.) Authorization for a public hearing to consider a 90-day moratorium on zoning petitions to enable the Village Board to consider the issues related to the Zoning Ordinance O-23-01.
- e.) Authorization to retain Kenneth C. Shepro as Village Attorney for a 90-day transitional period for a retainer of \$5,000 and an hourly rate of \$175 per hour pending consideration of applicants for the office of Village Attorney.
- f.) Motion to approve Resolution R-23-13, a Resolution accepting a proposal from HRGreen for Village construction engineering services for an amount not to exceed \$99,703.00.

**Trustee Muncie removed item 12d**

**Trustee McKelvie removed item 12e**

**Trustee Millette made a motion to approve the consent agenda as amended;**  
seconded by Trustee Muncie.

Roll Call	Aye	Nay	Absent	Abstain	Motion: <b>CARRIED</b>
Trustee Boatner	X				
Trustee Burson	X				
Trustee McKelvie	X				

Trustee Millette	X
Trustee Muncie	X
President Wojnicki	

**12d. Motion to approve an Authorization for a public hearing to consider a 90-day moratorium on zoning petitions to enable the Village Board to consider the issues related to the Zoning Ordinance O-23-01 made by Trustee Muncie; seconded by Trustee McKelvie**

Trustee Muncie felt, in full transparency this did not belong in the consent agenda. No zoning maps. 90-day delay is not fair to the residents.

Roll Call	Aye	Nay	Absent	Abstain	Motion: <b>FAILED</b>
Trustee Boatner	X				
Trustee Burson	X				
Trustee McKelvie		X			
Trustee Millette		X			
Trustee Muncie		X			
President Wojnicki					

**12e. Motion for authorization to retain Kenneth C. Shepro as Village Attorney for a 90-day transitional period for a retainer of \$5,000 and an hourly rate of \$175 per hour pending consideration of applicants for the office of Village Attorney made by Trustee Millette; seconded by Trustee McKelvie**

Discussion ensued:

- Big decision – should not be in consent agenda
- With litigation matters, we should retain current Village Attorney for active litigation matters
- Interim is a good solution while Board secures Legal Counsel
- Attorney Morton has already submitted resignation letter
  - Attorney Morton advised letter is under the condition of a newly appointed Village Attorney
- Need to interview law firms

Consensus is to discuss selection of Village Attorney in closed session and take action after closed session.

Trustee Millette withdrew his motion.

**13. Appointments**

- a. **Motion to approve Resolution R-23-14**, a resolution approving the contract extension for the Chief of Police, Steven Millar for the term May 2, 2023 through April 30, 2027 made by Trustee Muncie; seconded by Trustee McKelvie

Roll Call	Aye	Nay	Absent	Abstain	Motion: <b>CARRIED</b>
Trustee Boatner	X				
Trustee Burson	X				
Trustee McKelvie	X				
Trustee Millette	X				

Trustee Muncie X  
President Wojnicki

- b. **Motion to advise and consent to the President's appointment of HR Green Inc. as Village Engineers through November 30, 2023** made by Trustee Millette; seconded by Trustee McKelvie.

Trustee Millette explained the process to get the Village Engineer

Trustee Boatner not comfortable with charge per hour. How often does the Village review retaining a new firm? Why only until November 30, 2023 – this is the end of road work season

Respectful discussion and worth looking at other firms in the future. Board still has confidence in HR Greene

Roll Call	Aye	Nay	Absent	Abstain	Motion: <b>CARRIED</b>
Trustee Boatner	X				
Trustee Burson	X				
Trustee McKelvie	X				
Trustee Millette	X				
Trustee Muncie	X				
President Wojnicki					

- c. **Motion to advise and consent to the President's appointment of John Boveri to the Plan Commission/Zoning Board of Appeals to fill the vacancy of the remaining term of Sue Clarkson expiring on August 15, 2027** made by Trustee Millette; seconded by Trustee McKelvie

Trustee Muncie asked President Wojnicki if she has talked with Mr. Boveri, as this is a carry over appointment from the previous Board.

President Wojnicki would like to meet with Mr Boveri before making the appointment and removed the item from the agenda.

#### 14. Closed Session

Motion to go into closed session for the:

- Appointment, employment, compensation, discipline, performance, or dismissal of specific employees or contractors. 2(c)(1)
- Selection of person to fill public office. 2(c)(3)
- Purchase or lease of real property by the public body. 2(c)(5)
- Litigation that is filed and pending or is probable or imminent. 2(c)(11)
- Discussion of closed session minutes. 2(c)(21)
- Another matter specifically permitted as an exception under the Open Meetings Act.

made by Trustee Mullette; seconded by Trustee Burson

Roll Call	Aye	Nay	Absent	Abstain	Motion: <b>CARRIED</b>
Trustee Boatner	X				
Trustee Burson	X				
Trustee McKelvie	X				
Trustee Millette	X				

Trustee Muncie X  
President Wojnicki

*Board entered closed session at 8:35 pm  
Board returned to open session at 10:15 p.m.*

15. *President Wojnicki reconvened the regular meeting and called the meeting to order at 10:18 p.m.*

**Roll Call** –Clerk Johnson called the roll

Roll Call	Present	Absent	Also Present
Trustee Boatner	X		Village Administrator Burchard
Trustee Burson	X		Chief of Police Millar
Trustee McKelvie	X		Village Attorney Ryan Morton
Trustee Millette	X		Attorney Ken Shepro
			Village Clerk Johnson
Trustee Muncie	X		
President Wojnicki	X		

16. **Consideration of a motion related to a former Village Employee**

President Wojnicki removed the item from the agenda

**Motion for authorization to retain Kenneth C. Shepro as Village Attorney for a 90-day transitional period for a retainer of \$5,000 and an hourly rate of \$175 per hour pending consideration of applicants for the office of Village Attorney**

Motion to consider Village Attorney – action moved to end of the agenda after closed session discussion

**Trustee Millette made a motion to authorize retaining Kenneth C Shepro as Counsel for retainer amount not to exceed \$5,000.00 and an hourly rate of \$175 per hour pending consideration of applicants for the office of Counsel; seconded by Trustee Burson**

Attorney Morton clarified counsel is not in the code. Code allows for Village Attorney, Prosecutor and Legislative Counsel

**Motion to authorize retaining Kenneth C Shepro as Legislative Counsel for retainer amount not to exceed \$5,000.00 and an hourly rate of \$175 per hour pending consideration of applicants for Village Attorney made by Trustee Millette; seconded by Trustee Burson**

Roll Call	Aye	Nay	Absent	Abstain	Motion: <b>CARRIED</b>
Trustee Boatner	X				
Trustee Burson	X				
Trustee McKelvie		X			
Trustee Millette	X				
Trustee Muncie	X				
President Wojnicki					

17. Trustee McKelvie made a motion to adjourn the meeting at 10:20 p.m.; seconded by Trustee Muncie.

Voice vote: [AYES: 5] [NAYES: 0] [ABSENT: 0] [ABSTAIN:0] Motion **CARRIED**

Approved this 16<sup>th</sup> date of May, 2023

Barbara Wojnicki  
Barbara Wojnicki, Village President

Tracy Johnson  
Tracy Johnson, Village Clerk