

MEETING MINUTES FOR THE MEETING
OF THE CORPORATE AUTHORITIES OF THE
VILLAGE OF CAMPTON HILLS

November 15, 2022

7:00 p.m.

Lord of Life Church

40W605 IL-38

Elburn, IL 60119

President Tyrrell called the meeting to order at 7:00 p.m.

1. Roll Call

Clerk Stipetic Called the Roll

Trustee	Present	Absent
Cappell	X	
George		X
McKelvie	X	
Millette	X	
Muncie	X	
White Eagle		X
President Tyrrell	X	

Also Present

Denise Burchard – Village Administrator
Police Chief – Steven Millar
Deputy Clerk – Dory Stipetic
Village Attorney – Ryan Morton
Officer Anthony Bertellotti
Members of the Public
Stan Urban with Azavar

2. Pledge of Allegiance

3. Swearing in of officer

Officer Anthony Bertellotti was sworn in as a full-time officer

4. Public Comments

There were no public comments

5. Consent Agenda

a.) Motion to approve the minutes of the 11/01/2022 regular village board meeting

b.) Motion to approve payment of bills per Warrant #23-09

By a single unanimous vote, called an omnibus vote, the Board may approve a number of unrelated items. There may be no discussion, but any Trustee may remove any one or more items from the Consent Agenda, whereupon that item goes on the agenda below.

A motion was made by Trustee Millette and a second by Trustee McKelvie to approve the consent agenda.

Trustee	Yea	Nay	Motion: Carried	
			Abstain	Absent
Cappell	X			
George				X
McKelvie	X			
Millette	X			
Muncie	X			
White Eagle				X
President Tyrrell	X			

6. Action Item

- a.) Motion to approve Resolution R-22-33 authorizing the execution of a software purchase agreement between the Village of Campton Hills, Kane County, Illinois and TKB Associates, Inc regarding a Laserfiche document management system for \$12,570.

A motion was made by Trustee Millette and a second by Trustee McKelvie to approve action item 6a.

Trustee	Yea	Nay	Motion: Abstain	Absent
Cappell	X			
George				X
McKelvie	X			
Millette	X			
Muncie	X			
White Eagle				X
President Tyrrell	X			

7. Department Reports

a.) Police Department October Report

Chief Millar provided an update on the report and stated that there were a fewer auto accidents the past month. Overall, the police department is doing well with whatever challenges come their way. Chief Millar also stated that having Officer Bertellotti full-time is great addition to the department.

b.) Treasurer’s October Report

Interim treasurer, Lauri Hayes gave a verbal update of the finances stating that the village is in good fiscal shape and that we are on target with the budget.

c.) Building and Zoning October Report

Administrator Burchard gave an update on the building department stating that building permits have slowed some as expected. The building department is keeping busy with the permits that are being processed.

8. Current Discussion Items

Azavar Presentation

Administrator Burchard introduced Azavar and explained that their audit services would benefit the village because they would assist us in finding any revenues that have not been collected. For instance, revenues for sales tax, and franchise tax fees to name a few. Stan Urban, Azavar spokesman, explained that Azavar works with over 350 Illinois municipalities and that their audit services are welcomed as they are an organization that helps municipalities collect unpaid monies due to them, i.e. – franchise taxes, hotel taxes, sales tax.

Discussion of Future Special Zoning Meetings

Administrator Burchard asked for dates to discuss the next items for the zoning ordinance and the board agreed that the next meeting on December 6, 2022, would be acceptable.

Items – Parking Lot (90-day limit will be placed on future items)

9. **Additional Informational Items**

Trustee Millette gave an update on St. Charles North High School's football season.

10. **CLOSED SESSION**

Move that the Village Board go into closed session as permitted by the Open Meetings Act to discuss one or more of the following matters:

- a.) Litigation that is filed and pending or is probable or imminent. 2(c)(11)
- b.) Collective negotiating matters. 2(c)(2)
- c.) Appointment, employment, compensation, discipline, performance, or dismissal of specific employees or officials, including legal counsel. 2(c)(1) & (3)
- d.) Section 2.06(d) of Open Meetings Act (5 ILCS 120/2.06(d)) requires that public bodies review minutes of closed meetings for potential release approximately every six months.

A motion was made by Trustee Millette and a second by Trustee McKelvie to move into closed session for reasons 10A and 10D as stated above at 7:51 p.m.

Trustee	Yea	Nay	Motion: Carried	
			Abstain	Absent
Cappell	X			
George				X
McKelvie	X			
Millette	X			
Muncie	X			
White Eagle				X
President Tyrrell	X			

A motion was made to move out of the closed session and back into the open session at 8:48 p.m.

Trustee	Yea	Nay	Motion: Carried	
			Abstain	Absent
Cappell	X			
George				X
McKelvie	X			
Millette	X			
Muncie	X			
White Eagle				X
President Tyrrell	X			

Clerk Stipetic Called the Roll

Trustee	Present	Absent
Cappell	X	
George		X
McKelvie	X	
Millette	X	
Muncie	X	
White Eagle		X
President Tyrrell	X	

Also Present

Denise Burchard – Village Administrator
 Village Attorney – Ryan Morton
 Deputy Clerk – Dory Stipetic

11. Potential Action Pertaining to Closed Session

Motion to approve Resolution R-22-34 a resolution regarding approval, confidentiality, and retention of certain closed session minutes and recordings.

A motion was made by Trustee Millette and a second by Trustee McKelvie to approve R-22-34

Trustee	Yea	Nay	Motion: Abstain	Absent
Cappell	X			
George				X
McKelvie	X			
Millette	X			
Muncie	X			
White Eagle				X
President Tyrrell	X			

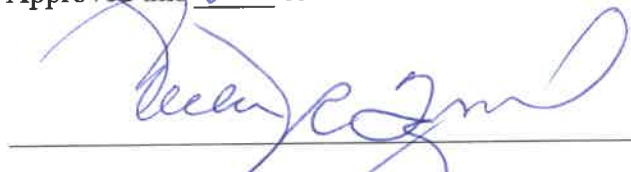
12. Next Meeting: December 6th, 2022

A motion was made by Trustee Muncie and a second by Trustee Cappell to adjourn at 8:58 p.m.

Trustee	Yea	Nay	Motion: Abstain	Absent
Cappell	X			
George				X
McKelvie	X			
Millette	X			
Muncie	X			
White Eagle				X
President Tyrrell	X			

13. Adjournment: The meeting adjourned at 8:58 p.m.

Approved this 6th of December 2022



 Michael Tyrrell Village President



 Dorothea Stipetic, Deputy Village Clerk