

MEETING MINUTES FOR THE REGULAR MEETING & PUBLIC HEARING FOR THE FY 2022/2023 BUDGET  
OF THE CORPORATE AUTHORITIES OF THE  
VILLAGE OF CAMPTON HILLS

Tuesday, April 5, 2022

7:00 P.M.

Lord of Life Church

40W605 IL-38

Elburn, IL 60119

**\*All Public Meetings are recorded.**

**Call to Order** - President Tyrrell called the meeting to order at 7:02 p.m.

**1. Roll Call** - Deputy Clerk Stipetic called the roll

*Present*

*Absent*

*Also Present*

Trustee Cappell  
Trustee McKelvie  
Trustee Muncie  
President Tyrrell

Trustee George

Administrator Burchard  
Chief Steve Millar  
Treasurer Flakus  
Jon Olson – Finance Committee  
Debra Stombres – Finance Committee

Trustee Millette  
Trustee White Eagle

Trustee George entered the meeting at 7:08 p.m.

**2. Pledge of Allegiance** – President Tyrrell led those in attendance with the Pledge of Allegiance.

**3. Introductions of newly hired Executive Administrative Assistant & Deputy Clerk**

- a. Administrator Burchard introduced Dory Stipetic to the board
- b.

**4. Public Comments – Limited to 3 minutes per individual**

- a. Village resident William Stone voiced concerns regarding his neighbor's uncut grass.
  - i. President Tyrrell stated that an enforcement officer would visit neighbor
- b. Village resident Charles Griffey voiced concerns regarding vacant property across from 4N496 Hunter Court.
  - i. Administrator Burchard will reach out to Mr. Griffey for further follow-up

**5. Public Hearing** - Public hearing on the village's proposed May 1, 2022, through April 30, 2023, annual budget.

- a.) Board to motion to open the public hearing for the village's tentative FY 2022-2023 annual budget
  - a. **Motion to open the public hearing made by Trustee McKelvie Seconded by Trustee Muncie**

Roll Call: [AYES: 6 ] [NAYES: 0] [ABSENT: ] [ABSTAIN: 0]

**Motion Carried**

Muncie

Cappell

McKelvie

George

Millette

White Eagle

b.) Summary of draft FY 2022-2023 annual budget provided by Administrator Burchard.

- a. Administrator Burchard went over several key components of FY2022-2023 budget.

- b. President Tyrrell stated that by law, all municipalities in the state of Illinois must have a balanced budget, Campton Hills is currently debt free and is 1 of 2 municipalities in the state with a fully funded police pension.
- c.) Public comment, with the opportunity to present testimony and examine witness.
  - a. Barb Wojnicki, County Board member stated that the county is anticipating a decrease in revenue from the Motor Fuel Tax (MFT) due to an increase in electric vehicles on Illinois roads
  - b. Trustee Cappell asked about the number of electric vehicles on road in the state. No clear answer was able to be given.
  - c. President Tyrrell stated that there are several municipalities in the state that are conducting pilot programs, Oregon being one of them, to get a general idea of electric vehicles on the roads. He also stated that the 1200 plus municipalities in the state rely heavily on the MFT funding
  - d. Resident Kim Yuer asked what other resources would be available if the MFT funds are decreased. President Tyrrell stated that all residents should write their local state representatives with concerns pertaining to the LGDF; in Community Connects and on the village website. Trustee Muncie echoed this and stated to write state representatives.
  - e. Treasurer Flakus stated that the FY2022-2023 budget reflects a 7.5% decrease in anticipated MFT funds.
  - f. One resident (did not state their name) asked when the road resurfacing would begin. President Tyrrell explained that there would be a bidding process and that residents should anticipate it in either August/September.
- d.) Board to motion to close the public hearing and resume the remainder of the 4-5-2022 regular meeting.
  - a. **Motion to close the public hearing made by Trustee McKelvie Seconded by Trustee Muncie**

Roll Call: [AYES: 6 ] [NAYES: 0] [ABSENT: ] [ABSTAIN: 0]

**Motion Carried**

Muncie	George
Cappell	Millette
McKelvie	White Eagle

6. **Consent Agenda** [By a single unanimous vote, called an omnibus vote, the Board may approve a number of unrelated items. There may be no discussion, but any Trustee may remove any one or more items from the Consent Agenda, whereupon that item goes on the agenda below.] Motion to approve items A and B made by Trustee Muncie, seconded by Trustee Cappell.

- a.) Motion to approve the **minutes of the 3-15-2022** special village board meeting and budget workshop
- b.) Motion to approve payment of bills per **Warrant List #22-20.**

Roll Call: [AYES: 5 ] [NAYES: 0] [ABSENT: ] [ABSTAIN: 1]

**Motion Carried**

Muncie	George
Cappell	Millette
McKelvie	White Eagle - Abstained

7. **Action Items**

**Motion to approve Ordinance O-22-04** approving the annual municipal budget for the Fiscal Year 2022-2023. Motion **made by** Trustee White Eagle **Seconded by** Trustee McKelvie

Roll Call: [AYES: 6] [NAYES: 0] [ABSENT: 0] [ABSTAIN: 0]

**Motion Carried**

Muncie	George
Cappell	Millette
McKelvie	White Eagle

**Motion to approve Ordinance O-22-05** approving enforcement of “No Engine Braking” on Route 47 near the roundabout. Motion **made by** Trustee Millett **Seconded by** Trustee Muncie

Roll Call: [AYES: 6] [NAYES: 0] [ABSENT: 0] [ABSTAIN: 0]

**Motion Carried**

Muncie	George
Cappell	Millette
McKelvie	White Eagle

**Motion to approve Resolution R-22-06** A resolution amending the execution of an agreement between the Village of Campton Hills, Kane County, Illinois, and HR Green, Inc. for the 2023 MFT program-related services. Motion **made by** Trustee McKelvie **Seconded by** Trustee White Eagle

Roll Call: [AYES: 6] [NAYES: 0] [ABSENT: 0] [ABSTAIN: 0]

**Motion Carried**

Muncie	George
Cappell	Millette
McKelvie	White Eagle

8. **Current Discussion Items – President Tyrrell**

- a.) Comcast Franchise Agreement – **Move to action item for next meeting**
  - i. Administrator Burchard went over the franchise agreement between the village of Campton Hills and Comcast. She stated that the 5% franchise fee is dictated by the state. Trustee White Eagle asked to have “diversity & inclusion” in place of “minority”.
- b.) Creation of the position of Police Commander – **Move to an action item for the next meeting**
  - i. Chief Millar asked to have approval for the creation of the position of police commander. This position is in the budget for FY2022/23.
- c.) Police personnel announcement – The following is a summarized version of an announcement made by Chief Millar: *In staying in line with my promise to maintain transparency and having police administration in the public record, I have taken disciplinary action regarding a part-time officer. This is still an investigative situation, so I cannot give a lot of information. Part-time officers are at-will employees and can be terminated for cause at any time. I was approached by an outside agency from a different jurisdiction that one of our part-time officers was involved in a property crime. I immediately brought it to the attention of our village administrator and state’s attorney. It was decided by all parties that I quickly terminate that employee. The situation is now in the hands of the state’s attorney for any further action. I am informing the board that the employee has been terminated and is not allowed on village property.*

9. **Items – Parking Lot (90-day limit will be placed on future items)**

a) **Support** for Kane County Well and Water Supply Ordinance

- a. It was asked if this has been passed. Barb Wojnicki stated that it has not come before the county.

10. **Additional Informational Items:** Updates and Follow-up Reports from the Village President, Trustees, Village Administrator, Village Attorney, or Village Staff.

**The public was excused from the meeting and Trustee Muncie read the following:**

11. **CLOSED SESSION:** Move that the Village Board go into closed session as permitted by the Open Meetings Act to discuss one or more of the following matters:
- a.) Litigation that is filed and pending or is probable or imminent. 2(c)(11)
  - b.) Collective negotiating matters. 2(c)(2)
  - c.) \*Appointment, employment, compensation, discipline, performance, or dismissal of specific employees or officials, including legal counsel. 2(c)(1) & (3)

**Motion to move into Closed Session** at 8:02 pm made by Trustee Millette and **Seconded** by Trustee Cappell (Stipetic excused herself from closed meeting)

Roll Call: [AYES: 6 ] [NAYES: 0] [ABSENT: 0] [ABSTAIN: 0] Motion **carried**  
Muncie George  
McKelvie Millette  
Cappell White Eagle

**Motion to invite** Chief Millar into closed session made by Trustee Millette, seconded by Trustee Cappell.

Roll Call: [AYES: ] [NAYES: 0] [ABSENT: 0] [ABSTAIN: 0] Motion **carried**  
McKelvie George  
Cappell Millette  
Muncie White Eagle

**Motion to come out of Closed Session** at 8:32 pm. made by Trustee McKelvie, seconded by Trustee Muncie

Roll Call: [AYES: 6 ] [NAYES: 0] [ABSENT: 0] [ABSTAIN: 0] Motion **CARRIED Y/N**  
McKelvie George  
Cappell Millette  
Muncie White Eagle

**Motion to enter into regular session** made by Trustee George, seconded by Trustee Muncie

Roll Call: [AYES: 6 ] [NAYES: 0] [ABSENT: 0] [ABSTAIN: 0] Motion **CARRIED Y/N**  
McKelvie George  
Cappell Millette  
Muncie White Eagle

12. **Potential Action Pertaining to Closed Session**

13. **Next Meeting** - Tuesday, April 19, 2022.

**14. Adjournment**

Motion to **Adjourn** the **Board Meeting**, was made at 8:39 pm. **Motion made by** Trustee Muncie **seconded by** Trustee Cappell

Voice Vote: [AYES:6 ] [NAYES: 0] [ABSENT:0 ] [ABSTAIN: 0] Motion **carried**  
McKelvie George  
Cappell Millette  
Muncie White Eagle

Meeting adjourned at 8:40 p.m

Approved this 19<sup>th</sup> day of April 2022



---

Michael Tyrrell  
Village President



---

Lynn Baez  
Village Clerk