

AGENDA FOR THE SPECIAL MEETING  
OF THE CORPORATE AUTHORITIES OF THE  
VILLAGE OF CAMPTON HILLS  
**November 1, 2022**  
**6:45 p.m.**  
**Lord of Life Church**  
40W605 IL-38  
Elburn, IL 60119

1. **Roll Call**

2. **Pledge of Allegiance**

3. **Public Comments**

4. **Consent Agenda**

- a.) Motion to approve the minutes of the 10/18/2022 regular village board meeting
- b.) Motion to approve payment of bills per Warrant #23-08

5. **Action Item**

- a.) **Motion to approve Ordinance O-22-13** an ordinance approving the disposal of the surplus village hall and police department office furniture, supplies, and various items.

6. **Unfinished Business**

- a.) **Motion to approve Ordinance O-22-12** an ordinance extending Ordinance O-18-18 which established the salaries of municipal officers.

7. **Current Discussion Items**

- a.) Livestock (section 8 M)
- b.) Chickens (section 8 H)

8. **Items – Parking Lot (90-day limit will be placed on future items)**

9. **Additional Informational Items**

10. **CLOSED SESSION**

Move that the Village Board go into closed session as permitted by the Open Meetings Act to discuss one or more of the following matters:

- a.) Litigation that is filed and pending or is probable or imminent. 2(c)(11)
- b.) Collective negotiating matters. 2(c)(2)
- c.) Appointment, employment, compensation, discipline, performance, or dismissal of specific employees or officials, including legal counsel. 2(c)(1) & (3)
- d.) Section 2.06(d) of Open Meetings Act (5 ILCS 120/2.06(d)) requires that public bodies review minutes of closed meetings for potential release approximately every six months.

11. **Potential Action Pertaining to Closed Session**

12. **Next Meeting:**

13. **Adjournment**

**Mission Statement**

Entrusted by its citizens, the Village of Campton Hills is dedicated to delivering municipal services in the most responsive, cost-effective, and efficient/proficient manner. Campton Hills is committed to upholding the high quality of life standards by supporting its school districts, maintaining family values and agriculture traditions, preserving natural resources, encouraging environmental stewardship, supporting passive and active recreational opportunities, honoring rural heritage, and generating a strong business foundation for present and future residents and visitors.

**Vision Statement**

Residents of the Village of Campton Hills wish to maintain the semi-rural quality of their environment and its associated lifestyle. They wish to control their own destiny, act so that property values increase over time at a greater rate than market averages, and ensure the excellence of the schools that educate their children.

The Village of Campton Hills will be an aesthetically appealing, fiscally viable, family-oriented community striving to provide excellent educational, social, recreational, and cultural opportunities. The Village will foster a strong residential and business community, with concern for ecological stewardship while cooperating with other governmental bodies and agencies. Campton Hills will also work with area school districts to provide an exceptional education for their children. Campton Hills will strive to be an inviting and safe community that provides for the quality of life needs of its residents while preserving its character and heritage.

**Note:**

The Village of Campton Hills, in compliance with the Americans with Disabilities Act (ADA), requests that persons with disabilities requiring accommodations to allow observance of and/or participation in this meeting or having questions about the accessibility of the meeting facilities contact the Village Administrator (the Village's ADA Coordinator) at (630) 524-6252, at least 24 hours in advance of the meeting date.

MINUTES OF THE REGULAR MEETING  
 OF THE CORPORATE AUTHORITIES OF THE  
 VILLAGE OF CAMPTON HILLS  
**10/18/2022**  
**7:00 p.m.**  
**Lord of Life Church**  
 40W605 IL-38  
 Elburn, IL 60119

**Call to order – President Tyrrell called the meeting to order at 7:00 p.m.**

**1. Roll Call – Deputy Clerk Stipetic called the roll**

<b>Roll Call</b>	<b>Present</b>	<b>Absent</b>	<b>Also Present</b>
Trustee Cappell	X	___	Village Administrator-Denise Burchard
Trustee George	X	___	Deputy Clerk Stipetic
Trustee McKelvie	___	X	Chief of Police – Chief Millar
Trustee Millette	X	___	Village Attorney – Ryan Morton
Trustee Muncie	___	X	Members of the Public
Trustee White Eagle	___	X	
President Tyrrell	X	___	

**2. Pledge of Allegiance – President Tyrrell led those in attendance the Pledge of Allegiance**

**3. Guest Speaker/Public Comments**

Kane County States Attorney Jamie Mosser discussed Safe-T Act that is to go into effect on 01/01/2023. There were no other public comments.

**4. Consent Agenda**

a.) Motion to approve the minutes of the October 4, 2022, village board special meeting.

**Trustee George asked to remove item 4a from the omnibus vote due to her absence from the 10/04/2022 meeting.**

**Motion to approve the meeting minutes for the 10/04/2022 village board meeting made by Trustee Cappell with a second by Trustee Millette. Motion: Carried**

<b>Roll Call</b>	<b>Yea</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Trustee Cappell	X	___	___	___
Trustee George	___	___	X	___
Trustee McKelvie	___	___	___	X
Trustee Millette	X	___	___	___
Trustee Muncie	___	___	___	X
Trustee White Eagle	___	___	___	X
President Tyrrell	X	___	___	___

- b.) Motion to approve payment of bills per Warrant List #23-07.

**Motion to approve Warrant List #23-07 made by Trustee George with a second by Trustee Cappell.**

<b>Roll Call</b>	<b>Yea</b>	<b>Nay</b>	<b>Abstain</b>	<b>Motion: Carried Absent</b>
Trustee Cappell	X	___	___	___
Trustee George	X	___	___	___
Trustee McKelvie	___	___	___	X
Trustee Millette	X	___	___	___
Trustee Muncie	___	___	___	X
Trustee White Eagle	___	___	___	X
President Tyrrell	X	___	___	___

**5. Action Item**

- a.) **Resolution R-22-30** a resolution designating the Village Administrator as an authorized agent for the Illinois Municipal Retirement Fund (IMRF).

**Motion to approve Resolution R-22-30 made by Trustee George with a second by Trustee Millette.**

<b>Roll Call</b>	<b>Yea</b>	<b>Nay</b>	<b>Abstain</b>	<b>Motion: Carried Absent</b>
Trustee Cappell	X	___	___	___
Trustee George	X	___	___	___
Trustee McKelvie	___	___	___	X
Trustee Millette	X	___	___	___
Trustee Muncie	___	___	___	X
Trustee White Eagle	___	___	___	X
President Tyrrell	X	___	___	___

- b.) **Resolution R-22-31** a resolution awarding the subcontract for electrical services to Holmgren Electric for a total amount not to exceed \$110,000.

**Motion to approve Resolution R-22-31 made by Trustee Millette with a second by Trustee Cappell.**

<b>Roll Call</b>	<b>Yea</b>	<b>Nay</b>	<b>Abstain</b>	<b>Motion: Carried Absent</b>
Trustee Cappell	X	___	___	___
Trustee George	X	___	___	___
Trustee McKelvie	___	___	___	X
Trustee Millette	X	___	___	___
Trustee Muncie	___	___	___	X
Trustee White Eagle	___	___	___	X
President Tyrrell	X	___	___	___

- c.) **Approve and consent** to the Village President’s appointment of Don Wieland to fill the vacancy on the Community Relations Commission due to the resignation of Janet Burson’s term to expire 7/21/2023.

**Motion to approve and consent to the Village President’s appointment of Don Weiland to fill the vacancy of Janet Burson’s term to expire 7/21/2023 made by Trustee George with a second by Trustee Cappell.**

Roll Call	Yea	Nay	Abstain	Motion: Carried Absent
Trustee Cappell	X	—	—	—
Trustee George	X	—	—	—
Trustee McKelvie	—	—	—	X
Trustee Millette	X	—	—	—
Trustee Muncie	—	—	—	X
Trustee White Eagle	—	—	—	X
President Tyrrell	X	—	—	—

- d.) **Motion to approve Ordinance O-22-12** an ordinance extending Ordinance O-18-18 which established the salaries of municipal officers.

**The motion to approve Ordinance O-22-12 has been postponed to the November 1, 2022, meeting. Trustee George asked to discuss this at the November 1, 2022, village board meeting, giving the opportunity to have all trustees present. Village Attorney Ryan Morton stated November 2, 2022, is the deadline so a vote could take place then. Trustee Cappell mentioned that the next village board meeting will be a special meeting to discuss the zoning ordinance. For sake of time at this meeting, they would move the start time up to 6:45 p.m. President Tyrrell asked for a verbal “yea” or “nay” and Trustees Millette, Cappell, and George all said “yea” to have Ordinance O-22-12 on the agenda for the November 1, 2022, meeting.**

**Motion to postpone Ordinance O-22-12 to November 1, 2022, meeting Carried by verbal vote.**

Roll Call	Yea	Nay	Abstain	Absent
Trustee Cappell	X	—	—	—
Trustee George	X	—	—	—
Trustee McKelvie	—	—	—	X
Trustee Millette	X	—	—	—
Trustee Muncie	—	—	—	X
Trustee White Eagle	—	—	—	X
President Tyrrell	—	—	—	—

**6. Department Reports**

- a.) [Police Department September Report](#)
- b.) [Treasurer’s September Report](#)
- c.) [Building and Zoning September Report](#)

**7. Current Discussion Items**

Trustee Cappell questioned the zoning classifications regarding the acreage of parcels. For example, there are parcels currently zoned R-1 that are over two acres. Will these parcels be rezoned? Village President Tyrrell stated that current zoning will not be changing as we go through the zoning ordinance text. Trustee Millette stated that the zoning would affect new subdivisions.

**8. Items – Parking Lot (90-day limit will be placed on future items)**

**9. Additional Informational Items**

None

**10. CLOSED SESSION**

Move that the Village Board go into closed session as permitted by the Open Meetings Act to discuss one or more of the following matters:

- a.) Litigation that is filed and pending or is probable or imminent. 2(c)(11)
- b.) Collective negotiating matters. 2(c)(2)
- c.) Appointment, employment, compensation, discipline, performance, or dismissal of specific employees or officials, including legal counsel. 2(c)(1) & (3)
- d.) Section 2.06(d) of Open Meetings Act (5 ILCS 120/2.06(d)) requires that public bodies review minutes of closed meetings for potential release approximately every six months.

**Motion to move into closed session made by Trustee Millette with a second by Trustee George.**

<b>Roll Call</b>	<b>Yea</b>	<b>Nay</b>	<b>Abstain</b>	<b>Motion: Carried Absent</b>
Trustee Cappell	X	___	___	___
Trustee George	X	___	___	___
Trustee McKelvie	___	___	___	X
Trustee Millette	X	___	___	___
Trustee Muncie	___	___	___	X
Trustee White Eagle	___	___	___	X
President Tyrrell	X	___	___	___

**Moved into closed session at 8:20 p.m. for reason(s) A and D as stated above.**

<b>Roll Call</b>	<b>Present</b>	<b>Absent</b>	<b>Also Present</b>
Trustee Cappell	X	___	Village Administrator-Denise Burchard
Trustee George	X	___	Deputy Clerk Stipetic
Trustee McKelvie	___	X	Village Attorney Ryan Morton
Trustee Millette	X	___	
Trustee Muncie	___	X	
Trustee White Eagle	___	X	
President Tyrrell	X	___	

**Motion to move out of closed session made by Trustee Millette with a second by Trustee Cappell**

<b>Roll Call</b>	<b>Yea</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Trustee Cappell	X	---	---	---
Trustee George	X	---	---	---
Trustee McKelvie	---	---	---	X
Trustee Millette	X	---	---	---
Trustee Muncie	---	---	---	X
Trustee White Eagle	---	---	---	X
President Tyrrell	X	---	---	---

**11. Potential Action Pertaining to Closed Session**

**Motion to approve Resolution R-22-32 a resolution regarding approval, confidentiality, and retention of certain closed session minutes and recordings, with the changes to sections 2, 3, and 5 (as reflected below) made by Trustee Millette with a second by Trustee Cappell.**

**Section 2.** That the Corporate Authorities have reviewed the content of the written minutes from the following Executive Sessions and have determined and declare that the content of those minutes is approved:

NONE,

**Section 3.** That the Corporate Authorities in their review of the above minutes have determined and declare that the approved written minutes of the following Executive Sessions no longer require confidential treatment, pursuant to Section 2.06(d) of the OMA, and may be released for public inspection:

NONE

**Section 5.** That the Village Clerk is hereby authorized and directed to retain ALL the verbatim recordings of all Executive Session meetings.

<b>Roll Call</b>	<b>Yea</b>	<b>Nay</b>	<b>Abstain</b>	<b>Motion: Carried Absent</b>
Trustee Cappell	X	---	---	---
Trustee George	X	---	---	---
Trustee McKelvie	---	---	---	X
Trustee Millette	X	---	---	---
Trustee Muncie	---	---	---	X
Trustee White Eagle	---	---	---	X
President Tyrrell	X	---	---	---

**12. Next Meeting: November 1, 2022**

**Trustee Millette made a motion to adjourn the meeting with a second by Trustee George.**

**13. Adjournment: The meeting was adjourned at 9:11 p.m.**

Approved this \_\_\_\_ day of November 2022

\_\_\_\_\_  
Michael Tyrrell, Village President

\_\_\_\_\_  
Dorothea Stipetic, Deputy Clerk

Invoice Number	Description	GL Account and Title	Total Cost
<b>Amazon Business</b>			
11XT-4JFP-RP	114-3044258-5513013	10-11-6510 Office Supplies	\$34.48
11XT-4JFP-RP	114-6149864-6040260 Trash Bags	10-11-6540 Janitorial Supplies	\$78.78
11XT-4JFP-RP	114-8422119-7017867 Office Supplies	10-11-6510 Office Supplies	\$25.98
11XT-4JFP-RP	114-1081997-3781865 Office Supplies	10-11-6510 Office Supplies	\$35.95
11XT-4JFP-RP	114-1081997-3781865 Kitchen Supplies	10-11-6520 Operating Supplies	\$71.69
1MYX-WF9G-	114-97181634-348234 Office Paper	10-11-6510 Office Supplies	\$34.28
1MYX-WF9G-	114-97181634-348234 Paper Towels Bathroom	10-11-6540 Janitorial Supplies	\$54.98
1MYX-WF9G-	114-8284172-2736206 Drum/Toner	10-11-6510 Office Supplies	\$91.99
1MYX-WF9G-	113-1686617-9849001 Envelopes, tinted window	10-11-6510 Office Supplies	✓ \$27.99
1MYX-WF9G-	113-8101313-4979443 Office Supplies	10-11-6510 Office Supplies	\$96.97
Total Amazon Business:			\$553.09
<p><i>Credit of \$26.99 not listed here check for net \$526.10 mb</i></p>			
<b>B&amp;F Construction Code Services Inc</b>			
16547	June Inspections and Misc Plan Reviews	10-31-5350 Inspection Services	\$8,306.01
60210	Solar Panel Plan Review CH-22-0537	10-31-5350 Inspection Services	\$225.00
60257	Solar Panel Plan Review CH-22-0581	10-31-5350 Inspection Services	\$225.00
60271	Solar Panel Plan Review CH-22-0571	10-31-5350 Inspection Services	\$225.00
60281	Single Family Dwelling Plan Review CH-22-0572	10-31-5350 Inspection Services	✓ \$1,034.59
Total B&F Construction Code Services Inc:			\$10,015.60



Invoice Number	Description	GL Account and Title	Total Cost
<b>Celtic Custom</b>			
10/05/2022	Koda Fundraiser-Short Sleeve White TShirts with front and back prin	10-21-9380 K-9 Unit Expenditures	\$850.00
10/05/2022	Celtic Custom In-Kind Donation to K-9 Program	10-4820 K-9 Unit Donations & Rev	\$100.00-
Total Celtic Custom:			\$750.00
<b>Collins Law Enforcement</b>			
09-07-2023-NA	Ramirez Vest	10-21-4720 Bullet Proof Vests	\$845.00
Total Collins Law Enforcement:			\$845.00
<b>Communications Direct Inc</b>			
AE126747	Repair Aentenna Squad 12	10-21-5130 Maint Svc-Vehicle	\$90.00
SR126787	Secure Idle Pushbutton for Activation Squad 13	10-21-5130 Maint Svc-Vehicle	\$81.90
Total Communications Direct Inc:			\$171.90
<b>Conserv FS, INC.</b>			
114016152	Fuel for squad cars	10-21-6550 Auto Fuel	\$1,356.00
114016152	Fuel for Squad Cars	10-21-6550 Auto Fuel	\$1,251.80
Total Conserv FS, INC.:			\$2,607.80
<b>Dory Stipetic</b>			
2022-10-18	Food reimbursement for Clerk Training	10-11-5620 Travel/Lodging/Meals	\$75.67

Invoice Number	Description	GL Account and Title	Total Cost
2022-10-18	Mileage Reimbursement for Clerk Training	10-11-5620 Travel/Lodging/Meals	\$129.78
Total Dory Stipetic:			\$205.45
<b>Firestone Complete Auto Care #557382</b>			
310485	Squad 12 Oil Change	10-21-5130 Maint Svc-Vehicle	\$49.99
311653	Squad #6 Oil Change and Battery Replacement	10-21-5130 Maint Svc-Vehicle	\$217.98
Total Firestone Complete Auto Care #557382:			\$267.97
<b>Helping Hand IT Svcs &amp; Networking Inc</b>			
22-41111	Cables	10-11-6120 Maint. Supplies-Equip	\$5.25
22-41234	Adobe Acrobat DC Standard 2020 Perpetual (2 licenses)	10-11-5370 Information Tech - Ad	\$748.00
2241303	Monthly Service October	10-11-5370 Information Tech - Ad	\$1,062.82
2241303	Monthly Service October	10-21-5370 Information Tech - Poli	\$455.50
22-41396	NETGEAR Ethernet Smart Switch	10-11-5370 Information Tech - Ad	\$502.72
Total Helping Hand IT Svcs & Networking Inc:			\$2,774.29
<b>James Levand</b>			
2022-10-03	K9 Car Show Trophies	10-21-9380 K-9 Unit Expenditures	\$258.13
Total James Levand:			\$258.13

Invoice Number	Description	GL Account and Title	Total Cost
<b>Lauterbach &amp; Amen LLP</b>			
69679	Final Payment for Actuarial Report for GASB 67/68	10-11-5310 Accounting/Audit Servi	\$1,300.00
Total Lauterbach & Amen LLP:			\$1,300.00
<b>Metro West</b>			
4829	September 29, 2022 Meeting- President Tyrrell	10-01-5395 Other Professional Sv	\$50.00
Total Metro West:			\$50.00
<b>North East Multi-Regional Training Inc</b>			
312354	Ramirez Firearms Training	10-21-5630 Training & Registration	\$75.00
Total North East Multi-Regional Training Inc:			\$75.00
<b>P F Pettibone &amp; Co</b>			
182884	Digital Photo ID Cards2 sided Card Design	10-21-5540 Printing & Publishing	\$80.00
Total P F Pettibone & Co:			\$80.00
<b>Paddock Publications Inc</b>			
231888	Haywell Hearing Notice	10-31-5540 Printing & Publishing	\$67.85
Total Paddock Publications Inc:			\$67.85

Invoice Number	Description	GL Account and Title	Total Cost
<b>Ray O'Herron Co. Inc</b>			
2227147	New Officer Shirt - E. Roskens	10-21-4710 Uniforms Allowance	\$53.99
2227148	New Officer Coat - E. Roskens	10-21-4710 Uniforms Allowance	\$222.29
2227454	Promotion Items for J. Levand	10-21-4710 Uniforms Allowance	\$48.27
Total Ray O'Herron Co. Inc:			\$324.55
<b>Skyline Tree Service</b>			
8923	General Pruning on Right of Way on McDonald Road near Phar Lap	14-00-1000 Fund Cash (Due to/Fr	\$4,950.00
Total Skyline Tree Service:			\$4,950.00
<b>TIAA Commercial Finance, Inc.</b>			
9181744	Copier Rental & Supply Freight Fee- October 2022	10-11-5940 Copier lease/maintena	\$261.14
9181744	Copier Rental & Supply Freight Fee - October 2022	10-21-5940 Copier lease/maintena	\$111.93
Total TIAA Commercial Finance, Inc.:			\$373.07
<b>TimeClock Plus, LLC</b>			
INV00219500	Schedule Anywhere License (No API) 10/4/2022-10/3/2023	10-21-5180 Maint Svc-Software	\$1,200.00
Total TimeClock Plus, LLC:			\$1,200.00
<b>Village of Campton Hills</b>			

Invoice Number	Description	GL Account and Title	Total Cost
20221007PET	Petty Cash GraphComm/Kaneland HS Graphic Arts) - Business Car	10-21-5540 Printing & Publishing	\$150.00
Total Village of Campton Hills:			\$150.00
<b>Wasco Sanitary District</b>			
138487	Water/Sewer Monthly Usage	10-11-5710 Utilities	\$93.80
138487	Water/Sewer Monthly Usage	10-21-5710 Utilities	\$40.20
Total Wasco Sanitary District:			\$134.00
Grand Totals:			\$27,153.70

Invoice Number	Description	GL Account and Title	Total Cost
Payroll Costs for the 10/14/2022 Pay Check Date			
	Payroll	Employer Paid Benefits	
	Administration	IMRF - Employer Portion	\$ 712.11
	Elected Officials	IPBC - Employer Portion - monthly	\$18,612.85
	Police - Full Time	Police Pension - Employer Portion	\$ 7,150.00
	Police - Part Time	FICA, Medicare & Other Liabilities	\$ 1,685.94
		HSA - Employer Contribution	\$ 384.60
	Total Payroll	Total Employer Paid Benefits	\$28,545.50

Village President \_\_\_\_\_

I CERTIFY THAT THIS WARRANT AS LISTED AND APPROVED BY THE VILLAGE PRESIDENT WERE DULY AUTHORIZED FOR PAYMENT BY THE BOARD OF TRUSTEES OF THE VILLAGE OF CAMPTON HILLS.

Deputy Village Clerk \_\_\_\_\_

# Village of Campton Hills Board Summary Memo

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**To:** Village President and Board of Trustees  
**From:** Denise Burchard, Village Administrator  
**Date:** October 25, 2022  
**Subject:** Ordinance approving the disposal of unsalvageable office items at the village hall and police department

**Agenda Item: 5b**

**Ordinance: O-22-13**

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**Issue:**

The village hall is undergoing remodeling and, in the process, staff and police officers have consolidated their belongings. As a result of this, there is a surplus of items, listed herein and in proposed Ordinance 22-13. These items have been deemed as either unsafe, not ergonomically correct, and/or damaged from 15 years of use.

**Background Reasoning:**

The village hall and police department currently have furniture that is unsalvageable, not ergonomically friendly, and in disrepair. To function in a suitable environment that is user-friendly and safe, the staff is asking to approve the disposal of the below-listed items.

- 
- |                        |  |
|------------------------|--|
| 1 Red Office Chair     | 12 Cream 2 Drawer File Cabinet                                       |
| 2 Red Office Chair     | 13 4-1 Desk  |
| 3 Red Guest Chair      | 14 Cream 2 Drawer File Cabinet                                       |
| 4 Red Office Chair     | 15 Cream 6 Drawer Cabinet - Broken                                   |
| 5 Black Guest Chair    | 16 Brown Desk  |
| 6 Red Office Chair     | 17 Black Office Chair  |
| 7 Black Guest Chair    | 18 Land Line Phones - No longer compatible with current phone system |
| 8 Blue Guest Chair     | 19 Maroon Office Chair   |
| 9 Red Guest Chair      | 20 Brother Printer/Fax/Scanner - No longer economical                |
| 10 Blue Guest Chair    | purchase ink at a cost-effective price                               |
| 11 White 2 Drawer File | 21 Plat Map File Cabinet(s)  |
|                        | 22 Donated kitchen table and chairs                                  |

**ORDINANCE NO. O-22-13**

**AN ORDINANCE OF THE VILLAGE OF CAMPTON HILLS, KANE COUNTY  
AUTHORIZING THE DISPOSAL OF SURPLUS PROPERTY IN POSSESSION OF THE  
VILLAGE OF CAMPTON HILLS**

**WHEREAS**, the Village of Campton Hills, Kane County, Illinois (the "*Village*") is a duly organized and existing municipal corporation created under the provisions of the laws of the State of Illinois and under the provisions of the Illinois Municipal Code, as from time to time supplemented and amended; and

**WHEREAS**, said property is no longer necessary or useful to the Village of Campton Hills or it is within the best interest of the Village of Campton Hills that the property not be retained; and

**WHEREAS**, the disposal and/or sale of property of personal property is authorized by 65 ILCS 5/11-76-4; and

**NOW, THEREFORE, BE IT ORDAINED** by the President and Board of Trustees of the Village of Campton Hills, Kane County, Illinois, as follows:

**Section 1.** That the above recitals and legislative findings are found to be true and correct and are hereby incorporated herein and made a part hereof as if fully set forth in their entirety.

**Section 2.** Pursuant to its authority under section 11-76-4 of the Illinois Municipal Code, 65 ILCS 5/11-76-4, the President and Board of Trustees find that the personal property is described as what is listed in the table below and is no longer necessary or useful and that the Village's best interests will be served by the sale and/or disposal of such Property. Therefore, the Property shall be sold or disposed of in a manner that the Village Administrator deems to be in the Village's best interests.



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1 Red Office Chair	12 Cream 2 Drawer File Cabinet
2 Red Office Chair	13 4-1 Desk
3 Red Guest Chair	14 Cream 2 Drawer File Cabinet
4 Red Office Chair	15 Cream 6 Drawer Cabinet - Broken
5 Black Guest Chair	16 Brown Desk
6 Red Office Chair	17 Black Office Chair
7 Black Guest Chair	18 Land Line Phones - No longer compatible with current phone system
8 Blue Guest Chair	19 Maroon Office Chair
9 Red Guest Chair	20 Brother Printer/Fax/Scanner - No longer economical
10 Blue Guest Chair	purchase ink at a cost-effective price
11 White 2 Drawer File	21 Plat Map File Cabinet(s)
	22 Donated kitchen table and chairs

**Section 3.** All ordinances, resolutions, motions, or orders in conflict with this Ordinance are hereby repealed to the extent of such conflict.

**Section 4.** This Ordinance shall be in full force and effect upon its passage, approval, and publication in the manner provided by law.

Passed this 1st day of November 2022, pursuant to a roll call vote as follows:

	AYES	NAYES	ABSENT	ABSTAIN
Trustee Charles Cappell	_____	_____	_____	_____
Trustee Susan P George	_____	_____	_____	_____
Trustee Jim McKelvie	_____	_____	_____	_____
Trustee Mike Millette	_____	_____	_____	_____
Trustee Ed Muncie	_____	_____	_____	_____
Trustee Wendy K. White Eagle	_____	_____	_____	_____
President Michael Tyrrell	_____	_____	_____	_____

APPROVED this 1st day of November 2022.

\_\_\_\_\_  
Michael Tyrrell, Village President

(SEAL)

ATTEST: \_\_\_\_\_  
Dorothea Stipetic, Deputy Village Clerk



**Budget:**

Any salary increases that are approved this year will only apply to the Village President, the Village Clerk, and the three Trustees elected in April 2023. A salary increase cannot apply to the three Trustees not up for reelection because no salary increase can take effect during an elected official's current term under Article VII, § 9(b) of the Illinois Constitution. The salary increase will not go into effect as to those three Trustees until they begin their next term in 2023.

**Action Requested:**

Passage of Ordinance O-22-12 which follows the past salary ordinances passed in 2014 and 2019. The salaries would follow the plan below.

<b>Term</b>	<b>May 2, 2023 - April 30, 2024</b>	<b>May 1, 2024 - May 5, 2025</b>	<b>May 6, 2025 - April 30, 2026</b>	<b>May 1, 2026 - May 3, 2027</b>
Village President	\$19,500	\$19,500	\$20,000	\$20,000
Village Clerk	\$10,500	\$11,000	\$11,000	\$11,000
Village Trustees	\$3,250	\$3,250	\$3,500	\$3,500
Liquor Commissioner	\$1,300	\$1,300	\$1,300	\$1,300

**ORDINANCE NO. O-22-12**

**AN ORDINANCE OF THE VILLAGE OF CAMPTON HILLS, KANE COUNTY  
ESTABLISHING SALARIES OF MUNICIPAL OFFICERS**

**WHEREAS**, the Village of Campton Hills, Kane County, Illinois (the “*Village*”) is a duly organized and existing municipal corporation created under the provisions of the laws of the State of Illinois and under the provisions of the Illinois Municipal Code, as from time to time supplemented and amended; and

**WHEREAS**, the Village President and Board of Trustees of Campton Hills (the “*Corporate Authorities*”) have the authority to establish the salaries of those officers who hold elective office for a definite term at least 180 days before the beginning of the terms of those officers; and

**WHEREAS**, the Corporate Authorities deem it advisable and in the best interest of the health, safety and welfare of the residents of the Village to establish the salaries of those elected officers for the next four years.

**NOW, THEREFORE, BE IT ORDAINED** by the President and Board of Trustees of the Village of Campton Hills, Kane County, Illinois, as follows:

**Section 1.** That the above recitals and legislative findings are found to be true and correct and are hereby incorporated herein and made a part hereof, as if fully set forth in their entirety.

**Section 2.** The salaries of the following officers are hereby established, effective May 2, 2023, as follows:

<b>Term</b>	<b>May 2, 2023 - April 30, 2024</b>	<b>May 1, 2024 - May 5, 2025</b>	<b>May 6, 2025 - April 30, 2026</b>	<b>May 1, 2026 - May 3, 2027</b>
Village President	\$19,500	\$19,500	\$20,000	\$20,000
Village Clerk	\$10,500	\$11,000	\$11,000	\$11,000
Village Trustees	\$3,250	\$3,250	\$3,500	\$3,500
Liquor Commissioner	\$1,300	\$1,300	\$1,300	\$1,300

**Section 3.** If any section, paragraph, clause or provision of this Ordinance shall be held invalid, the invalidity thereof shall not affect any other provision of this Resolution.

**Section 4.** All ordinances, resolutions, motions or orders in conflict with this Ordinance are hereby repealed to the extent of such conflict.

**Section 5.** This Ordinance shall be in full force and effect upon its passage, approval, and publication in the manner provided by law.

Passed this 18th day of October 2022, pursuant to a roll call vote as follows:

	AYES	NAYES	ABSENT	ABSTAIN
Trustee Charles Cappell	_____	_____	_____	_____
Trustee Susan P George	_____	_____	_____	_____
Trustee Jim McKelvie	_____	_____	_____	_____
Trustee Mike Millette	_____	_____	_____	_____
Trustee Ed Muncie	_____	_____	_____	_____
Trustee Wendy K. White Eagle	_____	_____	_____	_____
President Michael Tyrrell	_____	_____	_____	_____

APPROVED this 18th day of October 2022.

\_\_\_\_\_  
Michael Tyrrell, Village President

(SEAL)

ATTEST: \_\_\_\_\_  
Dorothea Stipetic, Deputy Village Clerk

# Village of Campton Hills Board Summary Memo

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**To:** Village President and Board of Trustees  
**From:** Denise Burchard, Village Administrator  
**Date:** October 28, 2022  
**Subject:** Discussion of zoning regulations regarding the keeping of livestock and chickens

**Agenda Items: 7a and 7b**

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**Issue:**

The village board is reviewing the Draft Zoning Ordinance that was approved by the Plan Commission at the public hearing held on April 25, 2022. Specifically, the village board is reviewing two proposals related to the keeping of livestock and chickens in residentially zoned districts to reflect the suburban/semi-rural neighborhoods in Campton Hills.

**Background Reasoning:**

Included in this packet are recommended proposals regarding the keeping of livestock and chickens. The information included reflects information based upon discussions held at past special village board meetings and additional research completed by the staff through surveys of other municipalities, public input, review of articles pertaining to the keeping of livestock and data collected regarding the covenants of homeowners' associations within Campton Hills.

**Supporting Documents:**

Attached livestock and chicken keeping proposals

**Budget:**

N/A

**Action Requested:**

Discussion and concurrence of proposals.

## M. Livestock

These standards apply to the keeping of livestock that is accessory to non-agricultural uses. Chicken coops, apiaries, and aquaponic/aquaculture facilities are regulated separately. These standards do not apply to livestock kept as part of a public safety facility, such as police dogs or horses for mounted police.

The harboring or keeping of any live cattle, swine or other livestock not defined herein is allowed exclusively in agricultural zoning districts. Other than cattle or swine, livestock can be used in connection with a 4-H/FFA project within a non-agricultural district following an approved permit for the project. For those projects, no more than one large animal (weighing 25 pounds or more) or two small animals (weighing less than 25 pounds) may be kept on a non-agriculturally zoned property, and the animals must be removed at the completion of the project.

Keeping of horses/alpacas/llamas “livestock” and 4-H/FFA livestock, including required livestock enclosures, is permitted as an accessory use on lots in RE-1, RE-2, and RE-3. Keeping of such livestock is allowed in the R-1 district if the property is at least 1.25 acres. However, a special use permit is required if the property is between 1.25 and 1.5 acres.

The maximum number of horses/alpacas/llamas permitted on a lot is subject to:

- the size in acres of the lot (as shown in the table below), and
- the ability to comply with the roofed structure, fenced enclosure, location, and requirements detailed within this section.
- Newborn animals are not considered in the calculations below until they are weaned.

Minimum Lot Size Primary Zoning District	1.25 acres RE-3	2.5 acres RE-2	3 acres RE-2	3.5 acres RE-2	4+ acres RE-1
Maximum Number Horses/Alpacas/Llamas	2	3	4	5	6

A livestock enclosure on-site is required. An enclosure consists of a stable, or suitable protective “shelter,” and a well maintained, minimum 600 sq. ft. enclosed paddock per large animal. A livestock enclosure must accommodate a space for each animal and sufficient area for storage of hay and feed.

Stables and livestock shelters must be located at least 25 feet from any lot line. Fenced enclosures must be located at least five feet from any lot line. Livestock shelters and any roofed structures must be located at least 100 feet from any residence other than that of the owner or user of the property.

Roofed livestock shelters are prohibited in the required front or corner side setback.

All livestock shelters and enclosures must be designed to ensure the health and well-being of the animals, including protection from predators, the elements, and inclement weather.

Adequate utility services and drainage facilities, as determined by the village engineer, shall be provided.

All livestock must be kept to prevent any adverse impact, including but not limited to odor, noise, drainage, or pest infestation, on any other property.

The method of manure storage must be stored in a covered container and must be conducted so as not to be offensive and to minimize any health hazards and annoyance. Manure must be removed on a regular basis.

The following ancillary activities are permitted as part of keeping horses and other equine specifically:

- Riding lessons
- Boarding Horses
- Therapeutic riding



# Chicken Keeping

These standards apply to the keeping of chickens and chicken coops that are accessory to non-agricultural uses.

**Keeping of Chickens Allowed:** Chickens may be raised, kept, harbored, or maintained in any detached, single-family residential property located in the Village, subject to the regulations set forth in this Article. For purposes of this section, "chicken" shall mean a member of the subspecies *Gallus galus domesticus*, a domesticated fowl.

Requirements:

1. No person shall at any time raise, keep, harbor, or maintain more than six (6) chickens.
2. No chickens shall be raised, kept, harbored, or maintained inside any residence.
3. Chickens shall be provided with access to feed and clean water. All food products for any chickens must be kept and maintained in rodent-proof containers.
4. All waste produced by chickens must be collected and stored in a fully covered structure with a lid over the entire storage container and shall be disposed of in a sanitary manner.
5. Roosters are allowed only on lots of five acres or more. For lots less than five acres or less, if the sex of a chick cannot be determined at hatching, a chick of either sex may be kept on the property for up to six months.
6. Slaughtering of chickens on-site is prohibited.
7. Chickens must not be kept in a way that would create a nuisance, as declared in Section 5.1.2 of the Village of Campton Hills Municipal Code.

## Chicken Coops:

1. Chicken coops are permitted in the rear yard only and must be a minimum of fifteen (15') feet from any lot line and a minimum of twenty-five (25') feet from the nearest adjacent residence.
2. The owner of the chickens must be a resident of the dwelling on the lot.
3. All chickens must be provided with both a chicken coop and a fenced outdoor enclosure, subject to the following provisions:
  - a. Coops must be sized properly for the number of chickens to be contained therein, provided no coop shall be larger than sixty (60 sq. ft.) square feet in area nor more than six (6') feet in height. The chicken coop must provide a minimum of ten square feet per hen. The chicken coop and fenced enclosure must be kept in good repair, maintained in a clean and sanitary condition, and free of vermin, obnoxious smells, and substances. The facility must be adequately lit and ventilated.
  - b. The chicken coop must be designed to ensure the health and well-being of the chickens, including protection from predators, the elements, and inclement weather.