

MEETING MINUTES FOR THE REGULAR MEETING
OF THE CORPORATE AUTHORITIES OF THE
VILLAGE OF CAMPTON HILLS

Tuesday, December 21, 2021
7:00 P.M.

Lord of Life Church

40W605 IL-38
Elburn, IL 60119

***All Public Meetings are recorded.**

Call to Order - President Tyrrell called the meeting to order at 7:01 pm.

1. Roll Call – Clerk Baez called the roll

Present

Trustee Cappell
Trustee George (arrived 7:07 p.m.)
Trustee McKelvie
Trustee Millette
Trustee Muncie
Trustee White Eagle
President Tyrrell

Absent

Also Present

Village Administrator-Denise Burchard
Village Clerk - Lynn Baez
Chief of Police – Steve Millar
Ben Olson - Intern
Member(s) of the Public

2. Pledge of Allegiance – President Tyrrell led those in attendance the Pledge of Allegiance.

3. Public Comments – Limited to 3 minutes per individual

None

4. Consent Agenda [By a single unanimous vote, called an omnibus vote, the Board may approve a number of unrelated items. There may be no discussion, but any Trustee may remove any one or more items from the Consent Agenda, whereupon that item goes on the agenda below.]
Motion made by Trustee White Eagle, seconded by Trustee Millette

a.) Motion to **approve** the minutes of the **December 7, 2021**

b.) Motion to **approve** payment of bills per **Warrant List #22-13**

Roll Call: [AYES: 5] [NAYES: 0] [ABSENT: 1] [ABSTAIN: 0] Motion **CARRIED**
 White Eagle George
 Millette
 Cappell
 McKelvie
 Muncie

5. Action Items

a. **Motion to approve Ordinance O-21-14** to amend Village Code regarding Video Gaming – Machine Number. Motion made by Trustee Muncie, seconded by Trustee Millette.

Roll Call: [AYES: 5] [NAYES: 1] [ABSENT: 0] [ABSTAIN: 0] Motion **CARRIED**
Muncie George
Millette
Cappell
McKelvie
White Eagle

- b. Motion to approve Ordinance O-21-15** to amend the Village Code to increase the number of Class U liquor licenses from zero to one for Farmhouse School LLC. Motion made by Trustee White Eagle, seconded by Trustee Muncie.

Roll Call: [AYES: 6] [NAYES: 0] [ABSENT: 0] [ABSTAIN: 0] Motion **CARRIED**
White Eagle
Muncie
Cappell
George
McKelvie
Millette

- c. Motion to approve Resolution R-21-16** authorizing the execution of a software purchase agreement between the Village of Campton Hills, Kane County, Illinois and TKB Associates, Inc. regarding a laserfische document management system. Motion made by Trustee McKelvie, seconded by Trustee White Eagle.

Roll Call: [AYES: 6] [NAYES: 0] [ABSENT: 0] [ABSTAIN: 0] Motion **CARRIED**
McKelvie
White Eagle
Cappell
George
Millette
Muncie

Ben Olson prepared at detailed board summary memo along with the proposals from TKB Associates (included in the Board packet). Ben answered questions from the Board. Trustee Cappell inquired about the QR code technology. Ben will do some research to see what the future looks like regarding QR codes for the scanned documents.

- d. Motion to approve Resolution R-21-17** authorizing the execution of a software purchase agreement between the Village of Campton Hills, Kane County, Illinois and Civic Systems, LLC. Motion made by Trustee White Eagle, seconded by Trustee George.

Roll Call: [AYES: 6] [NAYES: 0] [ABSENT: 0] [ABSTAIN: 0] Motion **CARRIED**
White Eagle
George
Cappell
McKelvie
Millette
Muncie

- e. **Motion to table** the replacement of the Campton Hills Village Hall/Police Department HVAC system. Motion made by Trustee McKelvie, seconded by Trustee White Eagle.

Roll Call: [AYES: 6] [NAYES: 0] [ABSENT: 0] [ABSTAIN: 0] Motion **CARRIED**
McKelvie
White Eagle
Cappell
George
Millette
Muncie

- f. **Motion to authorize the FY 2022-23** Police Squad Vehicle order. Motion made by Trustee Millette, seconded by Trustee George.

Roll Call: [AYES: 6] [NAYES: 0] [ABSENT: 0] [ABSTAIN: 0] Motion **CARRIED**
Millette
George
Cappell
McKelvie
Muncie
White Eagle

Chief Millar was informed by Dodge that they stopped taking 2022 orders for police vehicles on December 10th. Chief Millar is seeking approval to order a vehicle and increase the possibility of getting a police vehicle in the 2022/23 budget year.

6. Department Reports

- a.) Police Department November Report (Available for viewing online)

Chief Millar went over the highlights of the Police Department November report.

- b.) Building and Zoning November Report (Available for viewing online)

Administrator Burchard went over the highlights of the Building and Zoning November report.

Trustee George followed up on a request for information regarding as to if the developer was using silt fencing along the south edge wetland in Norton Lake. Administrator Burchard will look into it and report back.

- c.) Treasurer's November Report (Available for viewing online)

In the absence of Treasurer Flakus, Administrator Burchard went over the highlights of the Treasurer's November report, which is 58.33 % of year completed.

MOTION to Suspend Roberts Rules of Order made by Trustee Cappell, seconded by Trustee Muncie

Roll Call: [AYES: 6] [NAYES: 0] [ABSENT: 0] [ABSTAIN: 0] Motion **CARRIED**
Cappell
Muncie
George
McKelvie
Millette
White Eagle

7. Current Discussion Items

- a.) **Kane Kendall Council of Mayors Grant Application(s)** (included in packet)
- Call for Surface Transportation Program (STP) grant applications **January 17, 2022**.
 - Work order submittal by Scott Marquardt from HR Green. He will attend the **January 4, 2022** Village Board Meeting and will plan to present the program to the Public Works Committee on January 5, 2022.
 - An action item will follow at the **January 18, 2022** Village Board Meeting.
- Roadways submitted for the STP grant application;**
- Campton Hills Rd. from LaFox Rd. to Anderson Rd.
 - Fox Mill Blvd. from LaFox Rd. to IL RT 64
 - Denker Rd. from Bolcum Rd. to Silver Glen Rd.
 - Brown Rd. from IL RT 64 to Old LaFox Rd.
 - Town Hall Road from Campton Hills Rd to IL RT 64.
- b.) **Census Count**
- Administrator Burchard informed the Board that the census count was lower than anticipated by around 240 people which means a loss in revenue. There is an opportunity to check on the count and submit the request in January.
- Possible that a neighborhood may have been missed.
 - Looking for anyone interested in helping with a re-count.
- c.) **KDOT** (included in packet)
- President Tyrrell attended the December Kane County Transportation Committee meeting and submitted a multi-page document for consideration. His document focused on a list of properties that have been removed from development. President Tyrrell has been instrumental in making sure that KDOT has the most current and up to date information in order for KDOT to make an informed decision regarding road improvements within and around Campton Hills in order to insure the semi-rural nature of the village.
- d.) **Video Gaming**
- Effective immediately, the State of Illinois has increased the cost of gaming licenses from \$25.00 dollars (per machine) to \$250 dollars.
- An **action item** for the next meeting on **January 4, 2022** to amend to the Village of Campton Hills Video Gaming Ordinance to increase the license rate from \$25 dollars (per machine) to \$250 dollars.
- e.) **Amending the Kane County Code Chapter 23 - Wells and Water Supply** (included in packet)

Summary: The amendment to the County Code Wells and Water Supply Chapter reflect the recommendations for the sleeving of new wells drilled in Campton Township based on the Illinois State Water Survey Recommendations.

President Tyrrell would like to mirror the Kane County code into the Village's building code.

Round table

Trustee White Eagle would like to incorporate into the opening of the Village Board meetings, either before the Pledge of Allegiance or after, the land acknowledgement statement which is an expression of gratitude and appreciation to those on whose territory we reside, and a way of honoring the native peoples who lived and worked on the land from time immemorial.

8. **Items – Parking Lot (90-day limit placed on future items)**

9. **Additional Informational Items**, Updates and Follow-up Reports from the Village President, Trustees, Village Administrator, Village Attorney, or Village Staff.

10. **CLOSED SESSION:** Move that the Village Board go into closed session as permitted by the Open Meetings Act to discuss one or more of the following matters:
 - a.) Litigation that is filed and pending or is probable or imminent. 2(c)(11)
 - b.) Collective negotiating matters. 2(c)(2)
 - c.) *Appointment, employment, compensation, discipline, performance, or dismissal of specific employees or officials, including legal counsel. 2(c)(1) & (3)

11. **Potential Action Pertaining to Closed Session**

12. **Next Meeting** - Tuesday, January 4, 2022 at 7 p.m. - Lord of Life Church

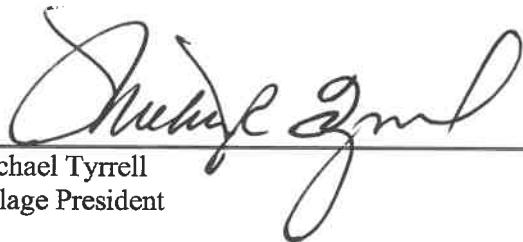
13. **Adjournment**

Motion to **Adjourn** the Regular meeting, motion made by Trustee White Eagle, seconded by Trustee McKelvie

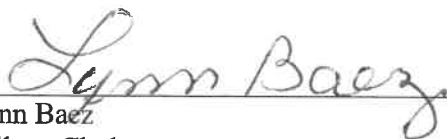
Voice Vote: [AYES: 6] [NAYES: 0] [ABSENT: 0] [ABSTAIN: 0] Motion **CARRIED**
White Eagle
McKelvie
Cappell
George
Millette
Muncie

Meeting adjourned at 8:52 p.m

Approved this 4th day of January, 2022

A handwritten signature in cursive script, appearing to read "Michael Tyrrell", written over a horizontal line.

Michael Tyrrell
Village President

A handwritten signature in cursive script, appearing to read "Lynn Baez", written over a horizontal line.

Lynn Baez
Village Clerk