

MEETING MINUTES FOR THE REGULAR MEETING  
OF THE CORPORATE AUTHORITIES OF THE  
VILLAGE OF CAMPTON HILLS  
Tuesday, November 2, 2021  
7:00 P.M.

Lord of Life Church  
40W605 IL-38  
Elburn, IL 60119

**\*All Public Meetings are recorded.**

**Call to Order** - President Tyrrell called the meeting to order at 7:03 pm.

**1. Roll Call** – Clerk Baez called the roll

<i>Present</i>	<i>Absent</i>	<i>Also Present</i>
Trustee McKelvie	Trustee George	Administrator Burchard
Trustee Muncie	Trustee Millette	Clerk Baez
Trustee White Eagle		Ben Olson – Management Intern
President Tyrrell		Member(s) of the Public

**2. Pledge of Allegiance** – President Tyrrell led those in attendance the Pledge of Allegiance.

**3. Public Comments – Limited to 3 minutes per individual**

None

**4. Introduction of Denise Burchard as Village Administrator**

President Tyrrell introduced and welcomed Denise Burchard as Campton Hills Village Administrator, which took effect Monday, November 1, 2021.

**5. Recognition of Former Village Trustee Darlene Bakk**

President recognized and thanked Darlene for her active involvement on the Board and within the community.

**6. Consent Agenda** [By a single unanimous vote, called an omnibus vote, the Board may approve a number of unrelated items. There may be no discussion, but any Trustee may remove any one or more items from the Consent Agenda, whereupon that item goes on the agenda below.]

\*Trustee Muncie wished to pull **Item b)** Warrant List #22-10.

\*President Tyrrell wished to pull **Item c)** Native American Heritage Month Proclamation.

a.) Motion to **approve** the minutes of the **October 19, 2021**, made by Trustee White Eagle, seconded by Trustee McKelvie

Roll Call: [AYES: 4] [NAYES: 0] [ABSENT: 2] [ABSTAIN: 0] Motion **CARRIED**  
White Eagle George  
McKelvie Millette  
Muncie  
Tyrrell

\*Trustee Muncie questioned the Comcast late charges found on page 48 of Warrant List #22-09.  
b.) Motion to **approve** payment of bills per **Warrant List #22-09**, motion made by Trustee White Eagle, seconded by Trustee Muncie.

Roll Call: [AYES: 4] [NAYES: 0] [ABSENT: 2] [ABSTAIN: 0] Motion **CARRIED**  
White Eagle George  
Muncie Millette  
McKelvie  
Tyrrell

\*President Tyrrell read aloud Item c) **Native American Heritage Month Proclamation.**

Roll Call: [AYES: 4] [NAYES: 0] [ABSENT: 2] [ABSTAIN: 0] Motion **CARRIED**  
White Eagle George  
McKelvie Millette  
Muncie  
Tyrrell

\*Trustee White Eagle expressed heartfelt thanks and gratitude in recognition of the Native American Heritage Month Proclamation.

**7. Action Items**

**a. Board to consider Resolution R-21-16 authorizing a Business Association Agreement between the Village of Campton Hills and Gallagher Benefit Services, Inc.** Motion made by Trustee McKelvie, seconded by Trustee Muncie

Roll Call: [AYES: 4] [NAYES: 0] [ABSENT: 1] [ABSTAIN: 0] Motion **CARRIED**  
McKelvie George  
Muncie Millette  
White Eagle  
Tyrrell

**b. Board to consider Ordinance No. O-21-13 approving a Records Retention Policy.** Motion made by Trustee White Eagle, seconded by Trustee McKelvie.

Roll Call: [AYES: 4] [NAYES: 0] [ABSENT: 2] [ABSTAIN: 0] Motion **CARRIED**  
White Eagle George  
McKelvie Millette  
Muncie  
Tyrrell

\*Trustee Muncie brought to the Boards attention updating the paragraph that still reads Cook County to Kane County.

**c. Board to consider a motion to amend Ron Searl's GovTempsUSA contract.**

Motion made by Trustee White Eagle, seconded by Trustee Muncie.

Roll Call: [AYES: 4] [NAYES: 0] [ABSENT: 2] [ABSTAIN: 0] Motion **CARRIED**  
White Eagle George  
Muncie Millette  
McKelvie  
Tyrrell

\*Update contract regarding Job Title/Full-Time to Part-Time and Compensation.

**8. Current Discussion Items**

**a.) Road Resurfacing/rejuvenation**

President Tyrrell gave a brief update

**b.) Video Gaming – Machine Number**

Hold until next meeting

**c.) Amazon Business Account Discussion**

Hold until next meeting.

**9. Items – Parking Lot (90-day limit will be placed on future items)**

**a.) Laserfiche Services**

Ben Olson is working on getting a quote on scanning services to begin the start of next year.

**12. Additional Informational Items, Updates and Follow-up Reports from the Village President, Trustees, Village Administrator, Village Attorney, or Village Staff.**

**13. CLOSED SESSION: Move that the Village Board go into closed session as permitted by the Open Meetings Act to discuss one or more of the following matters:**

a.) Litigation that is filed and pending or is probable or imminent. 2(c)(11)

b.) Collective negotiating matters. 2(c)(2)

c.) \*Appointment, employment, compensation, discipline, performance, or dismissal of specific employees or officials, including legal counsel. 2(c)(1) & (3)

**14. Potential Action Pertaining to Closed Session**

**15. Next Meeting - Tuesday, November 16, 2021 at 7 p.m. Lord of Life Church**

**16. Adjournment**

Motion to **Adjourn** the Regular meeting, motion made by Trustee McKelvie, seconded by Trustee Muncie.

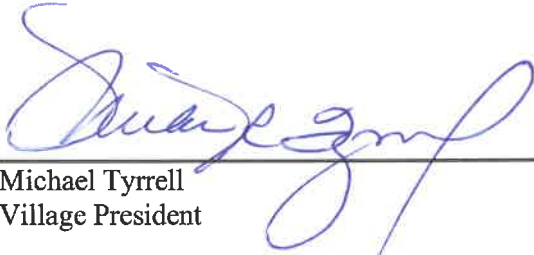
Voice Vote: [AYES: 4] [NAYES: 0] [ABSENT: 2] [ABSTAIN: 0] Motion **CARRIED**

Village Board of Trustees  
Meeting of November 2, 2021

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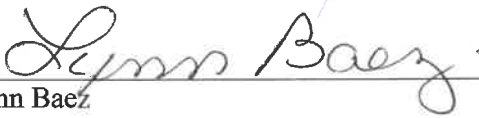
Meeting adjourned at 7:30 p.m

Approved this 16th. day of November, 2021



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Michael Tyrrell  
Village President



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Lynn Baez  
Village Clerk