

MINUTES FOR THE REGULAR MEETING
OF THE CORPORATE AUTHORITIES OF THE
VILLAGE OF CAMPTON HILLS
Tuesday, September 15, 2020
7:00 P.M.

Campton Hills
5N082 Old LaFox Rd.
Campton Hills, IL. 60175

*Due to COVID-19 The Village of Campton Hills is now conducting VIRTUAL Village Board meetings. We are doing this to be considerate of the Public, and our employees, as a means to limit potential exposure. **While this meeting is not PHYSICALLY open to the Public, the meeting will be fully accessible to ALL VIA Zoom. You may remotely access this meeting through either of the means below.** For help accessing, or more information regarding Zoom, please contact Ashley Gregory, Executive Assistant, at the Village at (630)-524-6250.

Zoom App: Meeting ID is: 931 0144 9324

Zoom Meeting Link: <https://zoom.us/j/93101449324>

Zoom Call-In Number is 1(312)626-6799, 931 0144 9324#

1. **Call to Order** - President Tyrrell called the meeting to order at 7:02p.m.

2. **Roll Call** - Clerk Baez called the roll.

Present

Trustee Bakk
Trustee George
Trustee McKelvie
Trustee Millette
Trustee O'Dwyer
Trustee White Eagle
President Tyrrell

Absent

Also Present

Administrator Searl
Clerk Baez
EA Gregory
Scott Marquardt – HR Green
Ed Muncie – Member of the Public

3. **Pledge of Allegiance** - President Tyrrell led those in attendance the Pledge of Allegiance.

4. **Virtual Public Comments – Limited to 3 minutes per individual**

Ed Muncie – inquired what the process was on being selected the Planning Commission/Zoning Board as he has expressed interest several months ago.

5. **Consent Agenda** [By a single unanimous vote, called an omnibus vote, the Board may approve a number of unrelated items. There may be no discussion, but any Trustee may remove any one or more items from the Consent Agenda, whereupon that item goes on the agenda below.] Motion made by Trustee White Eagle, seconded by Trustee George.

a. Motion to approve the **minutes of the September 1, 2020 Regular Meeting**

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- b. Motion to approve payment of bills per **Warrant List #21-07**

Roll Call: [AYES: 5] [NAYES: 0] [ABSENT: 0] [ABSTAIN: 1] Motion **CARRIED**
White Eagle Bakk
George
McKelvie
Millette
O'Dwyer

6. **Action Items**

- a.) **Motion to advise and consent to the Village Presidents reappointment of John Pree** to the Plan Commission and Zoning Board of Appeals for a term of 5 years; if approved John Pree will serve until 9-15-2025. Motion made by Trustee Bakk, seconded by Trustee Millette.

Roll Call: [AYES: 6] [NAYES: 0] [ABSENT: 0] [ABSTAIN: 0] Motion **CARRIED**
Bakk
Millette
George
McKelvie
O'Dwyer
White Eagle

- b.) **Motion to advise and consent to the Village Presidents reappointment of Joe Carpenter** to the Plan Commission and Zoning Board of Appeals for a term of 5 years; if approved Joe Carpenter will serve until 9-15-2025. Motion made by Trustee Millette, seconded by Trustee White Eagle.

Roll Call: [AYES: 5] [NAYES: 1] [ABSENT: 0] [ABSTAIN: 0] Motion **CARRIED**
Millette George
White Eagle
Bakk
McKelvie
O'Dwyer

- c.) **Motion to advise and consent to the Village Presidents reappointment of Rich Schult** to the Public Works Committee for a term of 2 years ; if approved Rich Schult will serve until 9-15-2022. Motion made by Trustee Millette, seconded by Trustee White Eagle

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Roll Call: [AYES: 6] [NAYES: 0] [ABSENT: 0] [ABSTAIN: 0] Motion **CARRIED**
Millette
White Eagle
Bakk
George
McKelvie
O'Dwyer

d.) Campton Hills Subdivision Ordinance/Regulations

After much discussion, no action taken - further clarification and restructure some of the language within the document. Will address at the next meeting.

7. Department Reports

a.) Finance Department ([Click here to access](#))

Treasurer Flakus was unavailable to give an overview of the Finance Report. The report is available online.

Trustee O'Dwyer would like to see May, June and July #'s on the line graphs. Also with Cannabis and Video Gaming, how did the numbers looked for June, July and August?

b.) Police Department ([Click here to access](#))

Chief Millar went over some of the highlights for the month:

- 554 Calls for service
- 5 Door to Door Solicitation with 3 citations issued.
- 6 Domestic Disputes
- 9 Mental Illness

In regards to training, the state has 38 mandates for training. CHPD is on course will all the mandates. Upcoming training to include:

- Range Training
- Use of Force Training
- Taser/Pepper Ball Training

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Chief informed the Board that Kane Comm and the Kane County Sheriff's office will be transitioning over to Star Comm at the end of December 2020. Star Comm is widely used by the surrounding areas. Chief is looking into the Coronavirus Relief Fund under the CARES ACT to help absorb the cost of new radios that are compatible with Star Comm for future planning in the event CHPD needs to switch over to Star Comm.

A traffic study was conducted by the area of Bell Graham School due to the high traffic volume and safety concerns during morning drop off and afternoon dismissal. Resulting in the installation of No Parking signs posted on the North side of the street in front of the school. D303 will cover the cost of the signs.

Chief informed the Board of the gas/fuel savings that he has been tracking over the past 9 months. Circle K on average is \$2.26/gal. Townships fuel on average is \$1.87/gal. \$.40/gal savings.

c.) Building and Zoning Department ([Click here to access](#))

Ashley pulled the permits for June, July, and Aug. Ashley noted that though there were less permits issued, the monetary cost for the fees were higher due to the larger type of work being performed that requires plan review which have additional fees associated with them.

8. Current Discussion Items

a. Liquor Licenses – Quantity in the Village, Status of Applicants

No update – still waiting for fingerprinting results

b. Board to discuss acting/approving a potential Site License from Environmental Systems Research Institute (ESRI) ArcGIS.

As a follow up from the August meeting regarding procedure, costs, and steps to be taken, a complete breakdown is listed on pg. 67 in the packet.

Item #5 of the memo includes an ESRI link for additional information regarding licensing cost.

President Tyrrell recommend the Board review the GIS Services Work Order memo with special attention to 8b 1a. in order to vote on at the next meeting.

c. Anderson Road – Services project update between Campton Township Highway District and HR Green

Scott Marquardt went over some of the information in the packet,

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- Grant has been approved
- Current target start date – Spring 2021
- Billing logistics will be similar to the Bolcum project. Highway District → Campton Township → Village of Campton Hills.

9. **Items – Parking Lot (90-day limit will be placed on future items)**

10. **Additional Informational Items**, Updates and Follow-up Reports from the Village President, Trustees, Village Administrator, Village Attorney, or Village Staff.

Administrator Searl informed the Board of a fundraiser for Koda on Sunday, Sept. 27th. Following the direction of CDC and Barb Jeffers - Director of the Kane County Health Dept. COVID guidelines and procedures have been established and will be in place for the event.

Trustee Bakk inquired about the duration of continuing Zoom meetings and to raise the awareness of professionalism while participating in virtual meetings.

Trustee White Eagle raised attention regarding the CH Website while looking for a Trustee's email address, when you click on the link it defers to President Tyrrell's email. Ashley showed a different way to search emails address's by going to the How Do I tab instead of the Government tab. She has been in contact with and waiting for a response from Civic Plus to see how/when the site was changed.

Trustee White Eagle also reminded the Board the process per OMA guidelines regarding sending emails. If an email needs to be shared amongst the trustee's they should filter it through either Administrator Searl, President Tyrrell, or Chief for them to distribute.

President Tyrrell also mentioned about receiving emails addressed to the group from residents and the use of caution when responding.

Trustee O'Dwyer mention about an emergency earthquake preparedness training he had heard about called - Great American Shakeout. Trustee O'Dwyer will get more information and bring back to the Board.

11. **CLOSED SESSION**: Move that the Village Board go into closed session as permitted by the Open Meetings Act to discuss one or more of the following matters:

- a. Litigation that is filed and pending or is probable or imminent. 2(c)(11)
- b. Collective negotiating matters. 2(c)(2)
- c. Appointment, employment, compensation, discipline, performance, or dismissal of specific employees or officials, including legal counsel. 2(c)(1) & (3)
- d. Section 2.06(d) of Open Meetings Act (5 ILCS 120/2.06(d)) requires that public bodies review minutes of closed meetings for potential release approximately every six months.

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Motion to **Enter into CLOSED SESSSION at 9:13 p.m.**, made by Trustee Millette, seconded by Trustee O'Dwyer.

Roll Call: [AYES: 5] [NAYES: 0] [ABSENT: 1] [ABSTAIN: 0] Motion **CARRIED**
Millette McKelvie
O'Dwyer
Bakk
George
White Ealge

Motion to **Conclude CLOSED SESSSION at 9:30 p.m.**, made by Trustee White Eagle, seconded by Trustee Millette

Roll Call: [AYES: 5] [NAYES: 0] [ABSENT: 1] [ABSTAIN: 0] Motion **CARRIED**
White Eagle McKelvie
Millette
Bakk
George
O'Dwyer

Roll call to **Enter back into OPEN SESSION at 9:31 p.m.**

<i>Present</i>	<i>Absent</i>
Trustee Bakk	Trustee McKelvie
Trustee George	
Trustee Millette	
Trustee O'Dwyer	
President Tyrrell	

12. Potential Action Pertaining to Closed Session

No action

13. Next Meeting- October 6th, 2020 at 7 p.m., VIA Zoom

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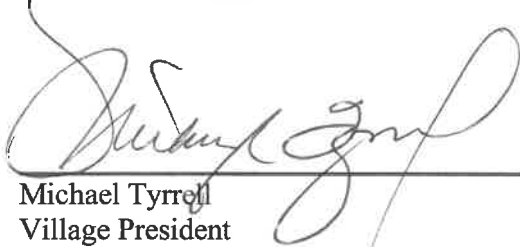
14. Adjournment

Motion to **Adjourn** Regular meeting, motion made by Trustee George, seconded by Trustee White Eagle.

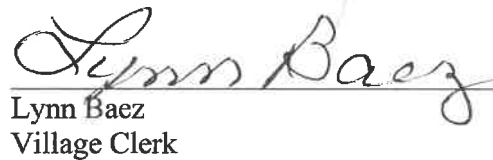
Roll Call: [AYES: 5] [NAYES: 0] [ABSENT: 1] [ABSTAIN: 0] Motion **CARRIED**
George McKelvie
White Eagle
Bakk
Millette
O'Dwyer

Meeting adjourned at 9:34 p.m.

Approved this 6th. day of October, 2020



Michael Tyrrell
Village President



Lynn Baez
Village Clerk

