

**MEETING MINUTES FOR THE REGULAR MEETING OF THE  
COMMUNITY RELATIONS COMMISSION  
OF THE VILLAGE OF CAMPTON HILLS**

**December 19, 2018**

**6:00 P.M.**

**Village Hall – Campton Hills  
40W270 LaFox Road, Suite B  
Campton Hills, IL 60175**

**1. Call to Order:**

Chairwoman Nowicki called the meeting to order at 6:01 pm

**2. Roll Call:**

**Present**

Silvana King  
Jennifer Gomoll  
Kyle Wright  
Phillis Nowicki

**Absent**

Norm Turner  
Teresa Djukic

**Also Present**

Chief Millar  
Denise Millar  
Mike Tyrell (arrived 6:30 pm)

**3. Approval of meeting minutes:**

- a. Motion to approve the minutes of November 19, 2018 and November 27, 2018 made by Member Wright, seconded by Member King.

Voice Vote: [AYES: 4] [NAYES: 0] [ABSENT: 2] Motion **CARRIED**

**4. Comments from the Public:**

- a. Nothing to Report

**5. Old Business:**

**a. Holiday in the Hills - Recap**

- i. Village Board congratulated us on the event.
- ii. Lights on the tree were not working properly for the event.
  - a. Working by Monday - power overload.
- iii. Approximately 200 people in attendance
- iv. Giving Tree Signage needs to be bigger and possibly new location for tree, better visibility
- v. Giving Tree deliveries of presents and food
  - a. Some of the receiving families are coming to the Village to pick up
  - b. Others will be dropped off by Chief Millar on Sunday, December 23, 2018

**b. Outstanding Citizen Award**

- i. Norm absent - questions on whether we need a subcommittee to conduct voting.

**c. Winter Wonders - February 9, 2019**

- i. Task Sheet:
  - a. need to change date on banner(s)
  - b. Need to put together press release

- ii. Member Silvana contacted the following to attend:
  - a. Kane County Forest Preserve – yes
  - b. Campton Open Space - no reply
  - c. St. Charles Park Dist - no reply
  - d. LL Bean - will bring snowshoes weather permitting
- iii. Discussion on Task Sheet:
  - a. Need to change date on the banner(s)
  - b. Need to put together press release.
- d. **Budget:**
  - i. Discussed where we are approximately
  - ii. Member Wright will look into increasing the budget

6. **Other items that may normally be addresses by the Community Relations Committee:**

- a. Expense reports are to be filled out by each individual
  - i. Looking to have one person be in charge to put on spreadsheet and hand in.
  - ii. Chief Millar will check on a more efficient way for payment to the members for items they purchase for Commission events.
- b. Concerns with an email account - needs more discussion
- c. Mike Tyrell and Member Wright mentioned bringing back the Welcome Wagon and having a Welcoming table at the NNO.
  - i. On average we have 10 sales (houses) per month
- d. Mike Tyrell mentioned to the commission to possibly attend the Township meetings (2nd Tuesday of the month).
- e. Any correspondence sent out by the Commission must be sent to Village staff for approval. i.e. letters, press releases, fliers, etc.
- f. Member Kyle discussed having a special meeting for setting up a process for our events, spreadsheets, flyers etc. Outline of a letter describing expectations for joining the commission
- g. Silvana King gave her resignation letter effective today, December 19th, 2018
- h. Next meeting scheduled for January 22, 2019 - rescheduled for January 16, 2019

7. **Motion to adjourn** made by Member Gomoll at 8:23pm, seconded by Wright

Voice Vote: [AYES: 4] [NAYES: 0] [ABSENT: 2] Motion **CARRIED**