

MINUTES FOR THE REGULAR MEETING
OF THE CORPORATE AUTHORITIES OF THE
VILLAGE OF CAMPTON HILLS

December 19, 2017

7:00 P.M.

CAMPTON TOWNSHIP COMMUNITY CENTER
5N082 OLD LAFOX ROAD
Campton Hills, IL

1. **CALL TO ORDER** - President Blecker called the meeting to order at 7:02 p.m.
2. **ROLL CALL** - Clerk Quail called the Roll:

Present

Trustee Andersen
Trustee Girka
Trustee Millette *Arrived at the meeting 7:41 p.m.*
Trustee O'Dwyer
Trustee Tyrrell
President Blecker

Absent

Trustee George

Also Present

Administrator Searl
Clerk Quail
Chief Hoffman
Treasurer Fischer
Zoning Officer Fitzgibbon

3. **PLEDGE OF ALLEGIANCE** - President Blecker led all those present in the Pledge of Allegiance.
4. **PUBLIC COMMENTS** - There were no public comments.
5. **CONSENT AGENDA** [By a single unanimous vote, called an omnibus vote, the Board may approve a number of unrelated items. There may be no discussion, but any Trustee may remove any one or more items from the Consent Agenda, whereupon that item goes on the agenda below.]
 - a. Motion to approve the minutes of the **December 5, 2017 Regular Meeting**
 - b. Motion to approve payment of bills per Warrant List #18-16
 - c. Motion to approve an **Agreement for Traffic and Municipal Prosecution** services Between the Village of Campton Hills and Camic Johnson, Ltd.
 - d. Motion to approve an **Agreement for Local DUI Ordinance Prosecution** services Between the Village of Campton Hills and Camic Johnson, Ltd.
 - e. **Resolution 17-15 Designating an Authorized Agent to the Illinois Municipal Retirement Fund**
 - f. Acceptance of the **resignation of Patty Hoppenstedt from the Community Relations Committee**
 - g. **Resolution 17-16; Adopting and Establishing an Updated Sexual Harassment Policy for the Village of Campton Hills to Comply With P.A. 100-0554**

Trustee Andersen pulled items c, d, e and g. Trustee Tyrrell pulled item b.

MOTION TO APPROVE ITEMS (A) AND (F) OF THE CONSENT AGENDA, made by Trustee O'Dwyer; and seconded by Trustee Tyrrell.

Roll Call Vote	[AYES: 4]	[NAYES: 0]	[ABSENT: 2]	Motion: CARRIED
	Andersen		George	
	Girka		Millette	
	O'Dwyer			
	Tyrrell			

MOTION TO APPROVE RESOLUTION 17-16; ADOPTING AND ESTABLISHING AN UPDATED SEXUAL HARASSMENT POLICY FOR THE VILLAGE OF CAMPTON HILLS TO COMPLY WITH P.A. 100-0554, made by Trustee Andersen; and seconded by Trustee Tyrrell.

Trustee Andersen asked Administrator Searl to explain how the Resolution differs from what appears in the employee handbook; and Administrator Searl clarified that the Resolution incorporated recent changes in State law, and that it was based on a model from IML. He also noted that it had been reviewed by the Village Attorney.

Roll Call Vote	[AYES: 4]	[NAYES: 0]	[ABSENT: 2]	Motion: CARRIED
	Andersen		George	
	Girka		Millette	
	O'Dwyer			
	Tyrrell			

6. DEPARTMENT REPORTS – NOVEMBER 2017

a. Police

Chief Hoffman provided a brief summary of the statistics for the month of November, particularly noting an increase in automobile accidents from the prior month. Trustee Andersen inquired about staffing; and the Chief reported that although some part time officers have recently left employment, current staffing is working fine.

Chief Hoffman noted that he recently completed an IDOT grant application in the amount of \$14,000 for new computers. He was optimistic that this prospect would save money. He announced that this year's Toys for Tots program has been successful in large part because of the Holidays in the Hills event. Finally, Chief Hoffman reported that there were no incidents related to the Larsen holiday lights show.

b. Treasurer

Treasurer Fischer provided a brief overview of the monthly report, noting that the electrical aggregation payment was received from Dynergy.

Trustee Andersen inquired if Dynergy made the payment because of the Village was diligent in asking for it; and Treasurer Fischer confirmed that after an invoice was emailed to Dynergy, an electronic payment promptly followed within two weeks.

Trustee O'Dwyer noted an increase in the use tax and the MFT; and asked if the State provided any commentary or insight as to the reason for the increase. Treasurer Fischer said there was no such indication provided.

c. Building and Zoning

Zoning Officer Fitzgibbon provided a brief summary of the November statistics, meetings and permitting, noting that there seems to be an average of 40 permits per month, which represents robust building activity in the Village.

Trustee O'Dwyer asked for an update on the Balmoral restaurant construction. Zoning Officer Fitzgibbon advised that the drainage permit had recently been resolved, and that the exterior work was completed.

Trustee O'Dwyer requested that Zoning Officer Fitzgibbon take on a project to determine if local businesses are in compliance with signage regulation, and to report back his findings. Discussion followed as to what could be done with the information, once obtained. Trustee O'Dwyer said that he would like some guidance from Zoning Officer Fitzgibbon about how to achieve compliance with the signage regulations. President Blecker said that there are currently other priorities for zoning.

Administrator Searl noted that signage is part of the new zoning ordinance which is still in draft stages with the steering committee. He suggested that it would be prudent to wait until the zoning document is completed, and to take any associated legal modifications under advisement. Trustee O'Dwyer expressed concern that draft zoning ordinance materials have been prematurely shared with the public. Administrator Searl emphasized the importance of transparency in the process.

Trustee Andersen inquired about roof final inspections. Zoning Officer Fitzgibbon explained that he has only had one occasion to perform a roof top inspection since assuming the Zoning Officer duties; but assured the Board that he routinely conducts inspections from the ground for drip edge and flashing.

Trustee Girka expressed his gratitude for Zoning Officer Fitzgibbon's reporting detail, and asked that additional columns be added to track historical data. Zoning Officer Fitzgibbon said that, going forward, he will include the past two months' activity.

7. Action Items

- a. MOTION TO RESCHEDULE THE MARCH 20, 2018 MEETING TO MARCH 22, 2018**, made by Trustee Millette; and seconded by Trustee Tyrrell.

President Blecker noted that the change was because of election day.

Voice Vote: [AYES: 5] [NAYES: 0] [ABSENT: 1] Motion **CARRIED**

- b. MOTION TO APPROVE EXPENDITURE OF UNBUDGETED FUNDS FROM THE CONTINGENCY ACCOUNT FOR INSTALLATION OF A FLAG POLE AT VILLAGE HALL**, made by Trustee O'Dwyer; and seconded by Trustee Andersen.

Trustee Tyrrell requested that the **MOTION BE AMENDED** such **THAT THE FUNDS INSTEAD BE MOVED FROM FUND 11.5110 (BUILDING & MAINTENANCE)**

The **AMENDMENT TO THE MOTION WAS ACCEPTED** by Trustees O'Dwyer and Andersen.

Roll Call Vote [AYES: 4] [NAYES: 0] [ABSENT: 1] Motion: **CARRIED**
Andersen George
Girka
Millette
O'Dwyer
Tyrrell

- c. **MOTION TO APPROVE RESOLUTION 17-17, AUTHORIZING THE RELEASE OF A DEVELOPMENT SECURITY BOND FOR NORTON LAKES PLANNED UNIT DEVELOPMENT UNIT 1** , made by Trustee Millette; and seconded by Trustee O’Dwyer.

Trustee O’Dwyer opened discussion about the potential liability to the village if bonds are released before adequate inspections are completed. He cited the Fox Mill development, where drain tile failed because the work had not been done properly. He cautioned the Board obtain some sort of proof from Trotter that proper inspections have been made, so that the Village is not liable if something were to be detected later.

Trustee Millette explained that Trotter’s signing off on the letter of credit is their certification that the improvements meet specifications; and that if a problem is detected later, Trotter would still be liable, provided that the problem is due to a lack of adequate inspection. Trustee Andersen expressed concern about the liability falling back on the Village. Zoning Officer Fitzgibbon said that he would work with Trotter & Associates to ensure the proper inspections are completed.

Roll Call Vote	[AYES: 4]	[NAYES: 1]	[ABSENT: 1]	Motion: CARRIED
	Girka	Andersen	George	
	Millette			
	O’Dwyer			
	Tyrrell			

- d. **MOTION TO APPROVE RESOLUTION 17-14 FOR GENERAL LIABILITY, WORKERS COMPENSATION INSURANCE, AND FIDUCIARY LIABILITY INSURANCE**, made by Trustee Girka; and seconded by Trustee Millette.

Administrator Searl provided an overview of the results of his discussions and negotiations with the three different brokers (Wine Sergi, A.J. Gallagher, and IML Risk Management), each of which indicated that their “best and final” quotes included a *per occurrence* limit of \$11 million. He further noted that IML’s rate would be a savings of \$22,000. Discussion followed in which the Board members present reached consensus that the savings made sense for the Village.

Trustee Girka **AMENDED THE MOTION** such that **THE MOTION TO APPROVE RESOLUTION 17-14, INCLUDES THE BOARD’S APPROVAL OF IML RISK MANAGEMENT.**

The amendment was accepted by Trustee Millette.

Roll Call Vote	[AYES: 4]	[NAYES: 0]	[ABSENT: 1]	Motion: CARRIED
	Andersen		George	
	Girka			
	Millette			
	O’Dwyer			
	Tyrrell			

8. DISCUSSION ITEMS

- a. **Legislative Counsel Usage Procedure** - There was no discussion.
- b. **Strategic Plan Goals Review** - Administrator Searl briefly provided an update on the ongoing work on the new zoning code. He explained that he met with the steering committee last week, along with Camaros; and they discussed the edits on the second draft of zoning code, through Chapter 7. Administrator Searl indicated that he is working to keep the process moving along, and that second draft edits will be completed before a third draft is begun. He stated that they will meet again in January.
- c. **Board and Committee appointments** - There was no discussion.

8. ADDITIONAL ITEMS from the Village President, Trustees, Village Administrator, Village Attorney or Staff

- President Blecker mentioned that the Village received favorable publicity from the Larsen lights show, noting that “Campton Hills” was mentioned by Channel 7, and the Kane County Chronicle. Trustee Millette said that the signs on Route 38 were more effective in directing the traffic this year.
- Trustee O’Dwyer shared his thoughts on a recent seminar he attended through his company, where a professor and mathematician from Stanford made a compelling case about the need to prepare for the future in solar energy and electric cars. Trustee O’Dwyer explained that, after listening to the presentation, he thought that the next five years would be critical in considering charging stations. He advised the Board that the Village should start thinking about and preparing for the future technologies, particularly for fleet management. Discussion followed about planning ahead for a future where electric cars are dominant; and President Blecker raised the question of funding road maintenance if the motor fuel tax were to be eliminated in favor of powering vehicles with electricity.
- Trustee Tyrrell inquired about the follow-up from Azavar’s presentation on the municipal audit services, in particular noting an action item from the last meeting about whether or not Azavar could do an analysis on the proper coding for State taxes. Administrator Searl indicated that he would find out.
- Trustee Tyrrell inquired about the ongoing matter of employee benefits. President Blecker indicated that the Finance Committee has not yet met on the matter.
- Trustee Tyrrell inquired about the status of the repair of the Village Hall exterior building lighting. Administrator Searl indicated that he has a cost quote and that the contractor is scheduled to come after Christmas. He further indicated that the light poles along the outside of the parking lot belong to the Village, and that those also need a cost quote. Trustee Andersen noted that the replacements must be in compliance with Dark Skies Ordinance. Administrator Searl further explained that there are three businesses in the complex which own their light stands in the parking lot; and that the remainder are handled by the Association. President Blecker suggested finding the property closing documents to ensure that information is accurate and to verify ownership, since it seems to be common property.
- Trustee Tyrrell recommended that all contracts and official documents containing signature lines should, as a rule, have the printed name below the line. He noted that sometimes signatures are illegible and could cause a problem if called into question in the future.

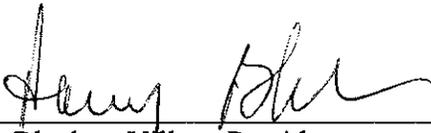
9. **CLOSED SESSION** - There was no closed session.

11. **ADJOURNMENT - MOTION TO ADJOURN THE MEETING at 8:27pm**, made by Trustee Tyrrell; and seconded by Trustee Andersen.

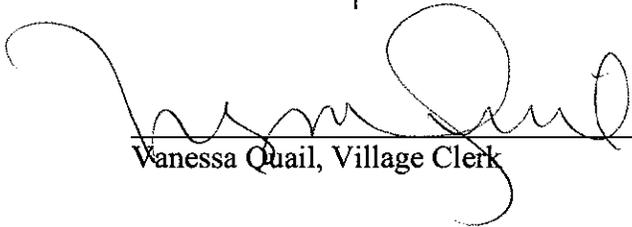
Voice Vote: [AYES: 5] [NAYES: 0] [ABSENT: 1]

Motion **CARRIED**

Approved this 16th day of January, 2018



Harry Blecker, Village President



Vanessa Quail, Village Clerk