

MINUTES FOR THE REGULAR MEETING
OF THE CORPORATE AUTHORITIES OF THE
VILLAGE OF CAMPTON HILLS

November 21, 2017
7:00 P.M.

CAMPTON TOWNSHIP COMMUNITY CENTER
5N082 OLD LAFOX ROAD
Campton Hills, IL

1. **CALL TO ORDER** - President Blecker called the meeting to order at 7:04 p.m.
2. **ROLL CALL** – Village Administrator Searl (Acting Deputy Clerk) called the Roll

Present	Absent	Also Present
Trustee Andersen	Trustee Girka	Administrator Searl
Trustee George	Trustee Millette	Building & Zoning Officer Fitzgibbon
Trustee Tyrrell	Trustee O'Dwyer	Treasurer Fischer
President Blecker		
3. **PLEDGE OF ALLEGIANCE** - President Blecker led the Pledge of Allegiance.
4. **PUBLIC COMMENTS** – None
5. **CONSENT AGENDA**
 - a. Motion to approve the minutes of the **November 7, 2017 Regular Meeting**
 - b. Motion to approve payment of bills per **Warrant List #18-14**

Trustee Tyrrell pulled Item a from the Consent Agenda.

MOTION TO APPROVE payment of bills per **Warrant List #18-14** as presented made by Trustee George; seconded by Trustee Tyrrell.

Roll Call Vote:	[AYES: 4] Trustee George Trustee Andersen Trustee Tyrrell President Blecker	[NAYES: 0] None	[ABSENT: 3] Trustee O'Dwyer Trustee Girka Trustee Millette	Motion CARRIED
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Item 5a: Trustee Tyrrell suggested that a correction needed to be made to 8. Additional Items – to state that “Trustee Tyrrell noted in the Strategic Plan Goal sheet that the Zoning and Subdivision Ordinance is due the 4th quarter 2017. Suggested moving it to 3rd quarter 2018. Further Trustee Tyrrell suggested that Item 11. include a statement that Attorney Tappendorf suggested staff contact Kane County about the address error for B&B’s tax bill.

MOTION TO APPROVE the minutes of the **November 7, 2017 Regular Meeting AS AMENDED**, made by Trustee Tyrrell; and seconded by Trustee George.

Roll Call Vote:	[AYES: 4] Trustee George Trustee Andersen Trustee Tyrrell President Blecker	[NAYES: 0] None	[ABSENT: 3] Trustee O'Dwyer Trustee Girka Trustee Millette	Motion CARRIED
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6. **DEPARTMENT REPORTS – October 2017**
 - a. **Police** – In the Chief Hoffman’s absence President Blecker asked if there were any questions from Board members that the Administrator could have the Chief follow up on. There were none.
 - b. **Building and Zoning**
Zoning Officer Fitzgibbon provided a 30-day report written report in the Board packet, noting particularly the completion of 23 building inspections as well as code inspections (primarily for

property maintenance/disrepair). He also mentioned his effort to work with several businesses on temporary sign banners.

He also mentioned various meetings, including: the Plan Commission/Zoning Board of Appeals where there was a public hearing regarding variances for the Balmoral Restaurant's outdoor patio and signage.

Trustee Tyrrell, in response to the Zoning Officer Fitzgibbon's comments about the Norton Lake sidewalks asked if there is an opportunity for the Village to partner with Shodeen and Fox Mill to install a section of desired sidewalk that would connect the two (2) subdivisions. President Blecker stated that this would be worth staff investigation.

c. Treasurer - Treasurer Fischer briefly provided summaries of the monthly reports:

Trustee Tyrrell asked about the percentage of year to date expenditures and revenues. Treasurer Fischer responded that is available on the budget expense report. We are about 50% through the fiscal year at this point. Treasurer Fischer noted that she changed the detail reports breaking the information out by specific fund.

In the General Fund Treasurer Fischer noted that accounts 4610 and 4620 will be over budget because we neglected to include official's salaries in calculating the Social Security and Medicare expenses. It will be off by about \$3,000.

Treasurer Fischer noted that the audit came in under budget.

Trustee Anderson asked about the village's IT expenditures. Treasurer Fischer noted that these expenses are leveling out.

Treasurer Fischer noted that we are over budget in capital project due to the storm water improvement projects that were approved earlier in the year.

Trustee Anderson noted that we need to request from Campton Township a summary of any and all emergency management improvements that have been made during the year. This information then needs to be forwarded to Kane County.

Treasurer Fischer briefly discussed the two (2) SSAs that are near expiration.

Trustee Tyrrell commented on the Police Pension investments. Treasurer Fischer noted that the Fund is not actually in black now.

Trustee Tyrrell asked Treasurer Fischer to check into the -2,042% change in Motor Fuel Tax on the Balance Sheet.

Trustee Tyrrell asked about the status of collateralization limits for the balances listed on the Back and Investment Balances report. President Blecker suggested that some rebalancing of funds should be initiated. Treasurer Fischer stated that she is working on a Bank RFP that will help us look at whole banking services picture.
that the matter be further discussed at a later time with Administrator Searl.

7. Action Items

- a. **Motion to Approve Resolution #17-13** ratifying the formation of the Board, Commission and Committee Ad Hoc Committee and confirming its membership as presented made by Trustee Anderson; seconded by Trustee George.

Administrator Searl explained the discussion with the Village Attorney that led to this item. The purpose of this item is to formalize the Committee formation. A discussion ensued about whether or not the Ad Hoc Committee would be subject to Open Meeting Act (OMA). Administrator Searl stated that it would be subject to OMA.

Trustee Tyrrell noted that the both Resolution's #17-13 and #17-12 need to be corrected to state Village President instead of Mayor when referring to President Blecker.

Roll Call Vote: [AYES: 4]	[NAYES: 0]	[ABSENT: 3]	Motion CARRIED
Trustee George	None	Trustee O'Dwyer	
Trustee Andersen		Trustee Girka	
Trustee Tyrrell		Trustee Millette	
President Blecker			

- b. **Motion to Approve Resolution #17-12** – ratifying the formation of the Zoning and Subdivision Ordinance Steering Committee and confirming its membership as presented made by Trustee George; seconded by Trustee Anderson.

A conversation ensued as to whether or not the Committee should be an even number of members or odd. The conversation concluded with the membership remaining six.

Roll Call Vote: [AYES: 4]	[NAYES: 0]	[ABSENT: 3]	Motion CARRIED
Trustee George	None	Trustee O'Dwyer	
Trustee Andersen		Trustee Girka	
Trustee Tyrrell		Trustee Millette	
President Blecker			

- c. **Motion to appoint Mike Tyrrell, Village Trustee**, to the Zoning and Subdivision Ordinance Steering Committee as presented made by Trustee George; seconded by Trustee Anderson.

Roll Call Vote: [AYES: 4]	[NAYES: 0]	[ABSENT: 3]	Motion CARRIED
Trustee George	None	Trustee O'Dwyer	
Trustee Andersen		Trustee Girka	
Trustee Tyrrell		Trustee Millette	
President Blecker			

- d. **Motion to appoint Mike Millette, Village Trustee**, as Village Trustee Alternate to the Zoning and Subdivision Ordinance Steering Committee as presented made by Trustee George; seconded by Trustee Anderson.

Trustee Anderson asked to clarify if Trustee Millette is an alternate member or alternate to member Trustee Tyrrell? Administrator Searl stated that he would be the Alternate Trustee member.

Roll Call Vote: [AYES: 4]	[NAYES: 0]	[ABSENT: 3]	Motion CARRIED
Trustee George	None	Trustee O'Dwyer	
Trustee Andersen		Trustee Girka	
Trustee Tyrrell		Trustee Millette	
President Blecker			

- e. **Motion to appoint Chuck Johnson, Economic Development Committee member**, to the Zoning and Subdivision Ordinance Steering Committee as presented made by Trustee Anderson; seconded by Trustee George.

Roll Call Vote: [AYES: 4]	[NAYES: 0]	[ABSENT: 3]	Motion CARRIED
Trustee George	None	Trustee O'Dwyer	
Trustee Andersen		Trustee Girka	
Trustee Tyrrell		Trustee Millette	
President Blecker			

- f. **MOTION TO TABLE TO THE NEXT MEETING CONSIDERATION OF KYLE WRIGHT AS ZONING & SUBDIVISION ORDINANCE STEERING COMMITTEE - RESIDENT MEMBER** as presented made by Trustee Anderson; seconded by Trustee George.

Discussion ensued about Mr. Wrights interest in Committee membership and his qualifications.

Roll Call Vote: [AYES: 4]	[NAYES: 0]	[ABSENT: 3]	Motion CARRIED
Trustee George	None	Trustee O'Dwyer	
Trustee Andersen		Trustee Girka	
Trustee Tyrrell		Trustee Millette	
President Blecker			

- g. **Motion to appoint Todd Hoppenstedt, Public Works Committee Chair**, to the Zoning and Subdivision Ordinance Steering Committee as presented made by Trustee George; seconded by Trustee Anderson.

Roll Call Vote: [AYES: 4]	[NAYES: 0]	[ABSENT: 3]	Motion CARRIED
Trustee George	None	Trustee O'Dwyer	
Trustee Andersen		Trustee Girka	
Trustee Tyrrell		Trustee Millette	
President Blecker			

8. Discussion Items

- a. Renewal quote for general liability, workers compensation insurance, and fiduciary liability insurance.

Administrator Searl explained that he expects a third quote from A. J. Gallagher for the 2018 renewal and this item will be on the December 5, 2017 for discussion and Board consideration.


9. Additional Items from the Village President, Trustees, Village Administrator, Village Attorney or Staff

Administrator Searl gave the Board an update in responding to resident Patsy Smiths questions about the City of Elgin's Ponds of Stony Creek development.

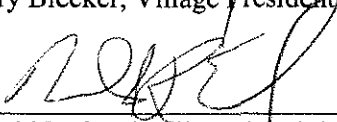
- 10. MOTION TO ADJOURN THE MEETING** at 8:46 pm, made by Trustee Tyrrell; seconded by Trustee George.

Voice Vote:	[AYES: 4]	[NAYES: 0]	[ABSENT: 3]	Motion CARRIED
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APPROVED THIS 5th DAY OF December, 2017



Harry Blecker, Village President



Ronald R. Searl Village Administrator (Acting Deputy Village Clerk)