

**MINUTES FOR THE SPECIAL MEETING  
OF THE CORPORATE AUTHORITIES OF THE  
VILLAGE OF CAMPTON HILLS**

**November 19, 2019**

7:00 P.M.

Village Hall

40W270 LaFox Road, Suite B

Campton Hill, IL 60175

1. **Call to Order** - President Tyrrell called the meeting to order at 7:01 p.m.
2. **Roll Call** – Clerk Baez called the Roll:

***Present***

Trustee Bakk  
Trustee George  
Trustee McKelvie  
Trustee Millette (*arrived 7:08*)  
Trustee O’Dwyer (*arrived 7:12*)  
Trustee White Eagle (*via phone/ business travel*)  
President Tyrrell

***Absent***

***Also Present***

Administrator Searl  
B&ZO Quail  
Chief Millar  
Clerk Baez  
Treasurer Flakus

Motion to **Invite** Trustee White Eagle (via phone) to the meeting, made by Trustee George, seconded by Trustee McKelvie

Voice Vote: [AYES: 4] [NAYES: 0] [ABSENT: 0] [ABSTAIN: 0] Motion **CARRIED**

3. **Pledge of Allegiance** - President Tyrrell led all those present in the Pledge of Allegiance.

4. **Public Comments** - Sign-up sheets are at the rear of the room.

- Plan Commissioner Joe Drago gave an update to the Board on where in the process they are at with the waste contract RFP. A new waste contract will take effect April 2020.

5. **Announcements**

- Administrator Searl introduced Ashley Gregory (who was in attendance), as the new Executive Assistant for the Village of Campton Hills beginning Thursday, November 21, 2019.
- President Tyrrell handed out pictures to the Board along with a thank you note from the Zuk family in reference to the 100<sup>th</sup>. Birthday recognition/celebration for Jeanne Szafraniec Baran at the September 17, 2019 Village Town Hall meeting.

6. **Consent Agenda** [By a single unanimous vote, called an omnibus vote, the Board may approve a number of unrelated items. There may be no discussion, but any Trustee may remove any one or more items from the Consent Agenda, whereupon that item goes on the agenda below.]

- a. Motion to approve the **minutes of the November 6, 2019** Regular Meeting
- b. Motion to approve payment of bill per **Warrant List #20-12**

**MOTION TO APPROVE ITEM “A and B” OF THE CONSENT AGENDA** made by Trustee McKelvie, seconded by Trustee White Eagle

Roll Call: [AYES: 5] [NAYES: 0] [ABSENT: 1] [ABSTAIN: 0] Motion **CARRIED**  
McKelvie O’Dwyer (*not present at the time of vote*)  
White Eagle  
Bakk  
George  
Millette

**7. Action Items**

- a. Motion to approve Resolution #19-38** to enter into an Agreement for approval of an agreement for testing services to **C.O.P.S. and F.I.R.E. Personnel Testing Services for the upcoming eligibility list.**made by Trustee George, seconded by Trustee Bakk

Roll Call: [AYES: 5] [NAYES: 0] [ABSENT: 1] [ABSTAIN: 0] Motion **CARRIED**  
George O’Dwyer (*not present at the time of vote*)  
Bakk  
McKelvie  
Millette  
White Eagle

- b. Motion to approve Resolution #19-39** to approve a Campton Township Highway District proposal for **McDonald Road Ditch Work** – Plato Township made by Trustee Millette, seconded by Trustee McKelvie

Roll Call: [AYES: 5] [NAYES: 0] [ABSENT: 0] [ABSTAIN: 1] Motion **CARRIED**  
Millette O’Dwyer  
McKelvie  
Bakk  
George  
White Eagle

- c. Motion to direct staff to send a letter to Kane County** providing **Termination Notice of Rt. 47 Roundabout IGA** (Intergovernmental Agreement), made by Trustee George, seconded by Trustee McKelvie

Voice Vote: [AYES: 6] [NAYES: 0] [ABSENT: 0] [ABSTAIN: 0] Motion **CARRIED**

**8. Department Reports**

- a. Police** (available on line for public viewing)

Chief Millar went over some of the highlights from the October report.

- 306 total calls for service – Call designation broken out within report
- 19 Traffic accidents - main cause attributing to deer and end of month snow storm
- 21 assist made with local surrounding Fire Departments
- K-9 Fund Raiser at St. Charles Bowl on Nov. 1<sup>st</sup>. had 135 people in attendance and raised

\$13,000.00

- CHPD participated in a commercial for the LOTTO on Beith Rd. and an upcoming NETFLIX film on Corron Rd.
- Holiday in the Hills – Dec. 7<sup>th</sup>. 3-6 p.m.
- Active Shooter training – Sunday, Dec. 8<sup>th</sup>. 10-12 p.m. @ the Village Hall
- CHPD K-9 assist in Algonquin made headline news in the Lake & McHenry County Scanner newspaper
- Recruitment challenges – Chief Millar made a request to the Board in adding an additional full time officer. Chief will get additional data/cost analysis to present to the Board at the next meeting
- President Tyrrell received consensus from the Board to move forward and add this subject matter to Discussion Items for the December 3, 2019 Village Board meeting.

**b. Building and Zoning (available online for public viewing)**

B&Z Officer Quail went over some of the highlights from the October report

- 71 permits were issued for October
- Special recognition was made to Village Staff member – Debi Lupie for going above and beyond with helping office staff during the interim of hiring an executive assistance and for her pleasant demeanor and customer focus that was greatly appreciated by both staff and residents.
- Seeing trends on failed inspections
- More Zoning Code workshops to be held – Public Hearing moved out to Jan 2020
- A response letter was sent from the Village of Campton Hills to the Kane County Development Department on November 12, 2019 with regards to the Application for Zoning Map Amendment and/or Special use that was submitted to Kane County on September 4, 2019. Determination by the Kane County Board will be made at the December 10, 2019 board meeting.
- Most recently, a failed inspection on a non-compliant concrete stoop in Norton Lake– Builder was notified to tear up and rebuild.

**c. Finance (available online for public viewing)**

Treasurer Flakus went over some of the highlights from the October report.

- Budget vs Actuals
- Overages
- Warrants for payment
- K9 – tracking all revenues/expenditures

**\*\*Noted for the record:** *Trustee White Eagle dropped off the call at 7:55 p.m.*

Motion to **Suspend Roberts Rules of Order** for the balance of the **Discussion Items**, motion made by Trustee McKelvie, seconded by Trustee George

Voice Vote: [AYES: 5] [NAYES: 0] [ABSENT: 0] [ABSTAIN: 0] Motion **CARRIED**

## 9. Current Discussion Items

### a. Copier Lease RFP results

- Administrator Searl summarized the background/reasoning and reviewed the copier RFP Matrix with the Board. All the information was included in the Board packet.
- President Tyrrell along with Trustee O'Dwyer suggested getting references on the Vendor of Interest.
- President Tyrrell received consensus from the Board to move forward and elevate this Discussion Item to an Action Item for the December 3, 2019 Village Board meeting.
- President Tyrrell complimented Administrator Searl on the detail of the report.

### b. Fox Mill & Campton Crossing Traffic Control Measures

- Chief Millar handed out to the Board a copy of a 2 part Traffic Study that was done on July 19, September 30 and October 13 2019 in the Fox Mill subdivision.
- Based off several factors from the findings of the study such as;
  - i. Narrow widths of the streets
  - ii. High percentage of larger vehicles
  - iii. Overall amount of traffic
  - iv. Low lighting in areas/no overhead street lighting
  - v. Amount of residents
  - vi. Numerous turns and restricted sight distances due to landscaping design
- Chief would like direction from the Board and to make a recommendation to lower the speed limit from 30 to 25 mph. based off the findings in the study.
- President Tyrrell ask that Chief Millar, Administrator Searl and CTHD come up with a proposal for an ordinance to apply a lower speed limit throughout Fox Mill, Norton Lakes and Campton Crossing for next meeting on Tuesday, Dec. 3<sup>rd</sup>.
- President Tyrrell asked Chief Millar to get an estimate on the cost and # of signs that would need to be replace

### c. Cannabis Ordinance Offenses:

- i. Review/discuss amending 1-4-4 MINOR OFFENSES; CITATIONS AND FINES. D.1.a.,b.
- ii. Review/discuss amending 6-5-1 OFFENSES ENUMERATED: A & b.
- Item still question regarding Possession of drug paraphernalia is still unclear. Work with Village attorney to get a better understanding and write up the new ordinance with amendments.
- Board to consider a Motion to approve Ord No. 19-17 with amendments made at the Tuesday, Dec. 17<sup>th</sup>. meeting

### d. Snowfall Rules – Parking on Village streets

- Scott - CTHD inquired whether the current Village ordinance regarding snowfall rules – street parking could be amended to include icy conditions, which led to various roundtable discussions such as the verbiage and easy in understanding of signs and posting of signs, possibly to include the major gateways coming into Campton Hills.
- After several ideas were discussed, President Tyrrell actioned Chief Millar,

Administrator Searl and the CTHD to put some language together on how they would want the verbiage in the ordinance to read and bring back to the next meeting on Tuesday, Dec. 3<sup>rd</sup>. meeting.

e. Bolcum Road LAFO – LPA Agreement for Funding Participation

- Scott Marquardt of HR Green referred to the LPA (final) agreement that was included in the Boards packet.
- Question was raised by Trustee George regarding the overlap of the Roundabout project.
- Coordination of limits has been identified and agreed between this project and the KDOT Roundabout project.
- Question was raised by President Tyrrell if the KDOT bid and the State bid could be combined or need to be separate.
- Mr. Marquardt and Trustee Millette explained-why they need to remain separate due to funding allowances made to one bid vs the other.
- Timeline of construction to begin – Mid April – Early May with 20/25 working days for completion.

**10. Items – Parking Lot**

- a. Update on Adjudication Hearing Officer/Collection Agency process.
- b. Temporary Self Storage Container Rules and Regulations
- c. Fuel IGA with Campton Township Highway Department (CTHD)
- d. Proposal from Trotter Engineering for Project on Woodbridge (McDonald & 47)

*No discussion on above items*

**11. Additional Items, Updates and Follow-up Reports from the Village President, Trustees, Village Administrator, Village Attorney or Staff**

- Administrator Searl made reference to the email he sent out on 11.19.19 to the Board regarding the Comcast litigation ruling.
- President Tyrrell referred to the ongoing IDOT audit and getting some assistance from some of the original IDOT staff who were previously involved to help resolve some of questions from the current auditor and help gain an understanding of the transaction process of MFT money.

**12. CLOSED SESSION:** Move that the Village Board go into closed session as permitted by the Open Meetings Act to discuss one or more of the following matters:

- a. Litigation that is filed and pending, or is probable or imminent. 2(c)(1)
- b. Collective negotiating matters. 2(c)(2)
- c. Appointment, employment, compensation, discipline, performance, or dismissal of specific employees or officials, including legal counsel. 2(c)(1) & (3)

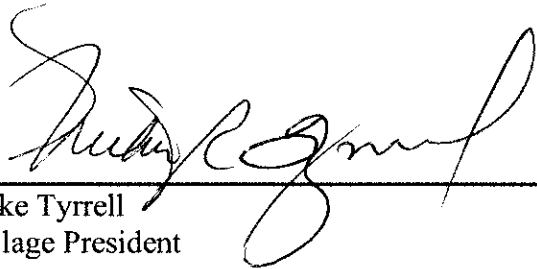
*No Closed Session*

Motion to **Adjourn**, motion made by Trustee George, seconded by Trustee McKelvie

Voice Vote: [AYES: 5] [NAYES: 0] [ABSENT: 0] [ABSTAIN: 0] Motion **CARRIED**

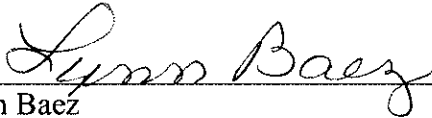
**13. Adjournment** – Meeting adjourned at 8:50 p.m

Approved this 5 day of December, 2019



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Mike Tyrrell  
Village President



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Lynn Baez  
Village Clerk