

MINUTES FOR THE REGULAR MEETING
OF THE CORPORATE AUTHORITIES OF THE
VILLAGE OF CAMPTON HILLS
NOVEMBER 15, 2016
7:00 P.M.

CAMPTON TOWNSHIP COMMUNITY CENTER
5N082 OLD LAFOX ROAD
CAMPTON HILLS, ILLINOIS

1. Call to Order
President Blecker called the Meeting to order at 7:01pm
2. Roll Call
Clerk Girka Called the Roll:
Present: President Blecker, Trustee Andersen, Trustee McKelvie, Trustee O'Dwyer, Trustee Tyrrell, Trustee Millette arrived at 7:03pm
Absent: Trustee George
Also Present: Administrator Searl, Attorney Tappendorf, Chief Hoffman, Treasurer Fischer, Clerk Girka
3. Pledge of Allegiance
President Blecker led the Board and audience in the Pledge of Allegiance
4. Public Comments
 - Resident Patsy Smith spoke about the impact of Stony Creek development near the border of the Village.
 - It will impact emergency services for residents of the Village.
 - Tremendous impact on traffic.
 - Impact on the water table's ability to recharge.
 - Suggested the Board write a letter to Elgin planning commission about the Village's Dark Skies Ordinance.
 - Suggested a left turn lane be added to for Arlington Estates.
 - Stated her disappoint that this was not an agenda item for this meeting.

Recess taken at 7:05pm

Meeting reconvened at 7:08pm

- President Blecker requested that Agenda Item 10 g be moved up.
 - Sue Windland gave a presentation about the Citizen of the Year Award.
 - Mrs. Windland hopes this will spark more community spirit and encourage people to get involved in improving the Village.
 - Asked for the Board's recommendations and feedback regarding the Award selection process.
5. Consent Agenda
 - a. Motion to approve the minutes of the November 1, 2016 Regular Meeting
 - b. Motion to approve payment of bills per Warrant List #17-14
 - c. Motion to approve a Tax Levy Ordinance for Special Service Area Number One – Evening Prairie Drainage Improvements for May 1, 2016 – April 30, 2017
 - d. Motion to approve a Tax Levy Ordinance for Special Service Area Number Three – Burning Tree Drainage Improvements for May 1, 2016 – April 30, 2017
 - Trustee Andersen removed Item b.

Motion to approve consent agenda items a. Motion to approve the minutes of the November 1, 2016 Regular Meeting, c. approve a Tax Levy Ordinance for Special Service Area Number One-Evening Prairie Drainage Improvements for May 1, 2016-April 30, 2017, d. approve a Tax Levy Ordinance for Special Service Area Number Three-Burning Tree Drainage Improvements for May 1, 2016-April 30, 2017 made by Trustee Tyrrell; seconded by Trustee McKelvie

Roll Call Vote:

5-Ayes: Trustees: Andersen, McKelvie, Millette, O'Dwyer, Tyrrell

0-Nays

Motion Carried.

Motion to approve payment of bills per Warrant List #17-14 made by Trustee Millette; seconded by Trustee Andersen

Discussion ensued:

- Trustee Andersen asked about legal fees for referendum concerning the changing of the Clerk position from elected to appointed.
 - President Blecker explained it was to explore the options necessary with legal counsel and how to pursue this action if so desired.
 - Clerk Girka added comment about the need and benefit it could have for the long for the Village.
- Trustees Andersen and O'Dwyer voiced concerns over this not being presented to the Board first before approving legal expenses.

Roll Call Vote:

4-Ayes: Trustees: McKelvie, Millette, O'Dwyer, Tyrrell

1-Nay: Trustee Andersen

Motion Carried.

6. Presentation of Audit FY2016

Representative Jennifer Martinson of Lauterbach and Amen presented the Board with an overview of explanation of the Audit for FY2016.

- Trustee O'Dwyer asked about internal controls
 - Ms. ? stated it was difficult this year with all the turnover in the Treasurer's position.
 - Recommended segregation of duties.
 - Spot testing of procedures is used to recognize any internal deficiencies.
- Trustee Millette asked to explain the difference in IMRF
 - It was moved to the balance sheet to be more transparent and be 90% funded by 2040.
- Trustee O'Dwyer pointed out the importance to continue to pursue the funding levels as recommended to avoid long term shortages.

7. Department Reports – October 2016

a. Treasurer's Report

Treasurer Fischer gave a brief explanation and overview of the October Treasurer's Report.

- Trustee O'Dwyer asked about the first 6 month's performance at this point and how actual revenue versus budgeted is performing.

- Treasurer Fischer replied it is doing well and should try to stay about 50%.
- Trustee Tyrrell asked about IT infrastructure project.
 - Treasurer Fischer stated it is tracking to come in under budget.

Treasurer Fischer left the Meeting at 7:52pm

b. Police Report

Chief Hoffman gave a brief explanation and overview of the October Police Report. Citizen's Police Academy will be scheduled in January.

Chief Hoffman left the Meeting at 7:57pm

c. Building & Zoning Report

- Building and Zoning Report was delivered to the Board.
- Trustee O'Dwyer commented on how this was the information the Board was looking for and thanked Building and Zoning Officer Ranieri.

8. **Motion to approve payment for the HVAC repairs be paid to DeLuxe HVAC in an amount not to exceed \$5,826.13 from budgeted item 11.6102 in the amount of \$3000.00 and item 11.5110 in the amount of \$2826.13 made by Trustee Millette; seconded by Trustee Andersen**

- Trustee O'Dwyer stated his desire that this not be taken from the Contingency Fund, but rather from appropriately budgeted items.

Roll Call Vote:

5-Ayes: Trustees: Andersen, McKelvie, Millette, O'Dwyer, Tyrrell

0-Nays

Motion Carried.

9. **CLOSED SESSION**

Trustees did not enter closed session.

10. Additional Items from the Village President, Trustees, Village Administrator, Village Attorney or Staff

- a. Fox Mill Update
None
- b. Organizational Chart
Administrator Searl explained that the organizational chart will be tied into the employee handbook and be provided at the meeting.
- c. Peddlers and Solicitors Permitting
Administrator Searl explained that it will be ready for consideration at the next meeting.
- d. Village Administrator Code
Administrator Searl said it is ready for consideration at the next meeting.

- e. FY 2017-18 Budget Process
 - Administrator Searl explained the process and schedule that has been set for the calendar.
 - Budget process has been reviewed by the Finance Committee.
 - Trustee O'Dwyer asked the Board to consider a high level view for developing a long term strategy.
 - Trustee Tyrrell suggested that all committees ^{send a representative} come in once a quarter and provide a report to the Board.
 - Trustee Andersen supported the idea to call in the committees and share their budget requests.
 - Consensus to have regularly scheduled committee reports be delivered to the Board.
- f. Life Insurance Contribution
 - Administrator Searl spoke about pricing and policies to consider.
 - Board members suggested looking at all avenues to cut insurance costs.
- g. Citizen Award Program
Addressed earlier.
- h. Maxxam Update
 - President Blecker spoke about the County Board meeting he attended and spoke at.
 - Board reached consensus to not spend any more money on this topic.
- i. Trustee Andersen stated that the Holiday Party is set for December 10 for Board Members, staff, and families.
- j. Trustee Tyrrell spoke about IGA mapping and survey.
President Blecker stated the topic is being discussed but he is waiting for clarity on the cost and what benefits it would be for the Village.
- k. Trustee Andersen spoke about proposed RPZ water sprinkler inspections by sanitary district to prevent backflow into water supply.
- l. Trustee Millette spoke about cyber hacking and suggested watching a documentary on CNN Money regarding the topic.

11. Motion to adjourn at 8:42pm made by Trustee Andersen; seconded by Trustee Millette

Voice Vote:

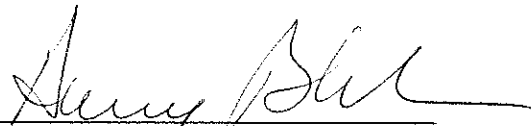
5-Ayes

0-Nays

Motion Carried.

Meeting adjourned at 8:42pm

Approved this 6 day of December, 2016.



Harry Blecker, Village President



Nicholas Girka, Village Clerk