

MINUTES FOR THE REGULAR MEETING  
OF THE CORPORATE AUTHORITIES OF THE  
VILLAGE OF CAMPTON HILLS

November 7, 2017  
7:00 P.M.

CAMPTON TOWNSHIP COMMUNITY CENTER  
5N082 OLD LAFOX ROAD  
Campton Hills, IL

1. **CALL TO ORDER** - President Blecker called the meeting to order at 7:03 p.m.

2. **ROLL CALL** – Deputy Clerk Johnson called the Roll

**Present**

Trustee Andersen\*  
Trustee George  
Trustee Girka  
Trustee O'Dwyer  
Trustee Millette (arrived 7:04)  
Trustee Tyrrell  
President Blecker

**Absent**

None

**Also Present**

Administrator Searl  
Deputy Clerk Johnson  
Village Attorney Tappendorf

\*present via telephone at 7:05 p.m.  
disconnected via telephone at 7:25 p.m.

3. **PLEDGE OF ALLEGIANCE** - President Blecker led the Pledge of Allegiance.

**MOTION TO ALLOW TRUSTEE ANDERSEN TO JOIN THE MEETING VIA CONFERENCE CALL**, made by Trustee George; and seconded by Trustee Millette.

Trustee Andersen indicated that she was unable to be present because of work obligations.

Voice Vote: [AYES: 5] [NAYES: 0] Motion CARRIED

Trustee Andersen joined the meeting via telephone at 7:05 p.m.

4. **PUBLIC COMMENTS** –

**Silvana King** –

- Looking for volunteers to help with Holiday in the Hills take down and set up at December 1, 2017.

**Aubrey Neville** -

- Concern over the new subdivision in Elgin being built at Corron Road and McDonald Road.
  - Traffic will increase. Last study done was 2005, prior to the Stearns Road extension. Study of no evidence of any increase is no longer an accurate finding.
  - Roadway curve is dangerous. Elgin advised its Campton Hills issue to fix.
  - President Blecker acknowledged the curve issue, but advised the Village does not have the funds to straighten it
  - The Elgin water agreement to bring water to that subdivision expired in 2010. This agreement is no longer valid.
  - The Village did vacate the parcel which would extend a road from the new subdivision into the Arlington Estates. The builder can longer add a road in that location, as their drawings evidence
  - Legally, the Village cannot do much. We have done legally what we can. We can continue to appear at meetings and voice our objection and write letters.
  - Upset he was told by the City of Elgin that the Campton Hills Police would be the likely first responders to anything that could occur over there. President Blecker advised we are bound by mutual aid, but first responders are Elgin, not Campton Hills.
- Trustee Millette suggested we have Trotter look at the traffic study and give an opinion on the findings.
- Trustee George suggested contacting the Fire District that services that area and request a copy of their findings with regards to increase calls for service

- Trustees that are available will attend the City of Elgin Council meeting.

**Patsy Smith –**

- Elgin development at McDonald Road and Corron Road
  - Advised there is a document noting the closure of McDonald Road. They do not have the VCH permission to close it and can they do that legally
  - Suggested Village Attorney to review the documents related to the building of this subdivision
  - Many issues to addressed with the development
    - 5-foot drop in aquifers
    - Deficit to D303
    - Increased traffic
  - Residents of Campton Hills left to deal with the issues of this development
- Trustee Girka suggested an adhoc committee lead by Patsy Smith to review the issues
- Trustees agree, Village Attorney should review the documents, not to exceed 3 hours
- Patsy will get information to Village Administrator Searl

Trustee Andersen disconnected from the meeting at 7:25pm

**5. CONSENT AGENDA**

- MOTION TO APPROVE THE MINUTES OF THE OCTOBER 17, 2017 REGULAR MEETING**
- MOTION TO APPROVE PAYMENT OF BILLS PER WARRANT LIST #18-13**
- MOTION TO APPROVE A TAX LEVY ORDINANCE 17-11 FOR SPECIAL SERVICE AREA NUMBER ONE – EVENING PRAIRIE DRAINAGE IMPROVEMENTS FOR MAY 1, 2017 – APRIL 30, 2018**
- MOTION TO APPROVE A TAX LEVY ORDINANCE 17-12 FOR SPECIAL SERVICE AREA NUMBER THREE – BURNING TREE DRAINAGE IMPROVEMENTS FOR MAY 1, 2017 – APRIL 30, 2018**
- ACCEPTANCE OF THE RESIGNATION OF JOE CARPENTER FROM THE ZONING AND SUBDIVISION ORDINANCE STEERING COMMITTEE**
- MOTION TO APPROVE THE APPOINTMENT OF JERRY JOHNSON TO THE ZONING AND SUBDIVISION ORDINANCE STEERING COMMITTEE**

**MOTION TO APPROVE THE CONSENT AGENDA** as presented made by Trustee Tyrrell; seconded by Trustee O’Dwyer.

<b>Roll Call Vote:</b>	<b>[AYES: 5]</b>	<b>[NAYES: 0]</b>	<b>[ABSENT: 1]</b>	<b>Motion CARRIED</b>
	Trustee George	None	Trustee Andersen	
	Trustee Girka			
	Trustee O’Dwyer			
	Trustee Millette			
	Trustee Tyrrell			

Trustee Millette inquired to the bathroom ceiling repair. Administrator Searl advised is was opened up to connect some HVAC venting that had never been connected. This was discovered by a smoke test.

**6. ACTION ITEMS**

- MOTION TO APPROVE A CONTRACT FOR TREE TRIMMING ALONG MCDONALD ROAD** made by Trustee George; seconded by Trustee Tyrrell.
  - Discussion ensued:
    - Trustee Tyrrell inquired how many days is estimated since the quote is a per day rate and does this take care of all questionable trees.
      1. Administrator Searle advised 2.5 days, and this included all the trees that needed to be taken care of. Also advised that if the contractor finishes early, the Highway District will have them finish the day on another road in need of trimming.
  - Motion to be amended to include the amount. Trustee George amended her motion:

**MOTION TO APPROVE A CONTRACT FOR TREE TRIMMING IN THE AMOUNT OF \$4,041.75 PER DAY ALONG MCDONALD ROAD** made by Trustee George; seconded by Trustee Tyrrell.

**Roll Call Vote:**            **[AYES: 5]**            **[NAYES: 0]**            **[ABSENT: 1]**            **Motion CARRIED**  
Trustee George    None            Trustee Andersen  
Trustee Girka  
Trustee O'Dwyer  
Trustee Millette  
Trustee Tyrrell

**b. MOTION TO APPROVE AN ORDINANCE 17-10 AUTHORIZING THE DISPOSAL OF SURPLUS PROPERTY** made by Trustee George; seconded by Trustee Tyrrell.

**Roll Call Vote:**            **[AYES: 5]**            **[NAYES: 0]**            **[ABSENT: 1]**            **Motion CARRIED**  
Trustee George    None            Trustee Andersen  
Trustee Girka  
Trustee O'Dwyer  
Trustee Millette  
Trustee Tyrrell

**c. MOTION TO APPROVE ORDINANCE 17-13 FOR A SIGN VARIANCE AT 40W099 ILLINOIS ROUTE 64, CAMPTON HILLS, IL. 60175; PIN: 08-23-281-010 TO INCREASE THE NUMBER OF SIGNS FROM TWO (2) TO FOUR (4)** made by Trustee Millette; seconded by Trustee George.

- Building and Zoning Officer Fitzgibbon gave an overview of the request for variance for the number of signs and the size of the signs.
- Trustee Tyrrell shared his findings as he drove out to review the request pertaining to site lines and speed limits. Sees no hardship or extraordinary issue arising from following the sign ordinance as it pertains to the number of signs.
- **President Blecker** noted:
  - This building in the PUD was set for three (3) businesses, therefore six (6) signs would be placed.
  - There are four (4) signs already on the building.
- **Colin Smith** – business owner – advised:
  - He specifically picked Campton Hills for his restaurant. He has opened 11 total, this being the first in the United States
  - Asking for what's already there, and to be treated equally with the other businesses in the area
  - Request for moving of the signs is an aesthetic one
  - This will be a destination for people to come to the Village
- **Kevin Pirok** – sign company – advised:
  - Always a challenge to locate buildings while driving
  - Shared his process and the steps he takes to reach the recommendations presented
- **Trustee George** noted:
  - Planning and Zoning minutes note a tag line on the sign. Does not see one in packet.
  - Building and Zoning Officer Fitzgibbon shared the new drawing
  - Ordinances take a long time to write and Board must do its due diligence when asked to drift away from the Ordinance
- **Trustee Millette** noted:
  - Discussions held by the Plan Commission and the Trustees tonight shows care and concern for the businesses and the community in which they reside.
  - Variance requests shows need for review
  - Follow Planning and Zoning discussion of review of the sign ordinance to see where changes can/should be made
- **Trustee O'Dwyer** noted:
  - Agrees with Trustee Millette
  - The business district was set up under Kane County jurisdiction and it's not aesthetically pleasing. Much clean up to do

- **Trustee Girka** noted:
  - Impressed with conversation and thanked all for coming to the meeting to answer questions and give clarification
  - Asked Mr. Pirok if his recommendations would be the same if it were a “clean slate” on the building.
    1. Mr. Pirok advised his methods to obtain recommendations would be the same
    2. Natural to read left to right and tendencies to focus on corners of buildings is a finding in the industry.

**Roll Call Vote:**            **[AYES: 5]**            **[NAYES: 0]**            **[ABSENT: 1]**            **Motion CARRIED**  
                                  Trustee George    None                    Trustee Andersen  
                                  Trustee Girka  
                                  Trustee O’Dwyer  
                                  Trustee Millette  
                                  Trustee Tyrrell

**d. MOTION TO APPROVE ORDINANCE 17-14 FOR A SIGN VARIANCE AT 40W099 ILLINOIS ROUTE 64, CAMPTON HILLS, IL. 60175; PIN: 08-23-281-010 TO INCREASE THE SIZE OF EACH SIGN FROM 32 SQUARE FEET TO 35.5 SQUARE FEET** made by Trustee Millette; seconded by Trustee George.

- Trustee Blecker noted request is to keep the size that is already existing on the building and change only the face
- Trustee O’Dwyer noted many different sizes of signs exist
- Trustee George wanted confirmation that the size that is there now is the size that will stay. Not putting a bigger sign over the smaller box. Does the tag line change the size of the sign face.
  - Building and Zoning Officer Fitzgibbon confirmed yes, the signs will stay the same size and the tag line will not increase the size of the sign face
- Administrator Searl also advised staff was working with Mr. Smith on the patio and has obtained a signed hold harmless letter for the patio to be installed over easements for the Village, AT&T, ComEd, Nicor, and Sanitary. Also, has signed letters as well and approval from the utilities to build the patio over the easement.
  - Attorney Tappendorf advised this easement is located on his property and there is nothing the Village needs to vote on. Hold harmless letters are typical in this situation and acceptable.

**Roll Call Vote:**            **[AYES: 5]**            **[NAYES: 0]**            **[ABSENT: 1]**            **Motion CARRIED**  
                                  Trustee George    None                    Trustee Andersen  
                                  Trustee Girka  
                                  Trustee O’Dwyer  
                                  Trustee Millette  
                                  Trustee Tyrrell

**7. DISCUSSION ITEMS**

- a. **Legislative Counsel Usage Procedure -**  
There was no discussion.
- b. **Strategic Plan Goals Review –**
  - Administrator Searl updated the Board:
    - Finance Committee gave direction on the cost and sustainability analysis of the Police Department – rolling 5-year plan
    - Finance Committee noted the medical premium paid by the Village versus the employee is high compared to other entities
    - Liability Insurance renewal – 3 quotes are expected to be presented at the next Board meeting. Will check into if the Village is still considered high risk due to past payout
- c. **Administrative committee and process for Board and Committee appointments -** There was no discussion

**8. ADDITIONAL ITEMS FROM THE VILLAGE PRESIDENT, TRUSTEES, VILLAGE ADMINISTRATOR, VILLAGE ATTORNEY OR STAFF**

- Administrator Searl advised the Zoning and Subdivision Ordinance Steering committee will be meeting Nov 8, 2018 to review the updates and advise
- Trustee Millette commended the St Charles North Football, Volleyball, and Boys Soccer teams for their great season. D303 Madrigal Dinner December 7, 8 or 9 at Baker Methodist Church. Orchestra will hold a Veterans Celebration concert.
- Trustee George advised the Water Resources Committee had a great meeting and will meet again on November 28 and she will contact John Kubar to attend and thanks Building and Zoning Officer Fitzgibbon for attending the last meeting.
- Trustee Tyrrell noted in the Strategic Plan Goal sheet that the Zoning and Subdivision Ordinance is due 4<sup>th</sup> quarter 2017. Suggested moving it to 3rd quarter 2018. The installation of the flag pole at Village Hall needs to happen sooner rather than later. J.U.L.I.E. will note utilities and he will get a group of volunteers together to install it.
- President Blecker noted Veterans Day assembly at Bell Graham on Friday, Nov 10.

9. **MOTION THAT THE VILLAGE BOARD GO INTO CLOSED SESSION AS PERMITTED BY THE OPEN MEETINGS ACT TO DISCUSS APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OR OFFICIALS, INCLUDING LEGAL COUNSEL. 2(C)(1) & (3),** made by Trustee Tyrrell, and seconded by Trustee O'Dwyer.

Voice Vote:                    **[AYES: 5]**                    **[NAYES: 0]**                    **[ABSENT: 1]**                    **Motion CARRIED**

*Board went into closed session at 8:40p.m.*

*Regular meeting resumed at 9:05 p.m.*

Deputy Clerk Johnson Called the Roll:

**Roll Call Vote:**                    **[AYES: 5]**                    **[NAYES: 0]**                    **[ABSENT: 1]**                    **Motion CARRIED**  
Trustee George                    None                    Trustee Andersen  
Trustee Girka  
Trustee O'Dwyer  
Trustee Millette  
Trustee Tyrrell

10. **Motion to extend an Employee Leasing Agreement with GovTempUSA, LLC for the Village Building and Zoning Officer position to expire January 26, 2018** made by Trustee Tyrrell; seconded by Trustee Millette.

**Roll Call Vote:**                    **[AYES: 5]**                    **[NAYES: 0]**                    **[ABSENT: 1]**                    **Motion CARRIED**  
Trustee George                    None                    Trustee Andersen  
Trustee Girka  
Trustee O'Dwyer  
Trustee Millette  
Trustee Tyrrell

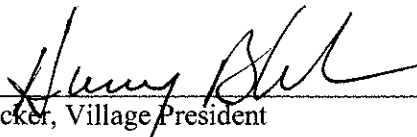
11. Trustee Tyrrell noted the tax bill for Kane County for B&B still is listed as the Village's address. Staff confirmed we do not receive it. Attorney Tappendorf recommended that staff contact Kane County to correct this address error.

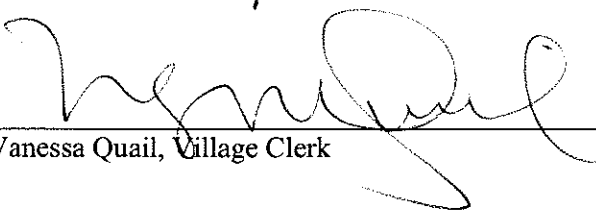
12. Trustee O'Dwyer advised his schedule was full and cannot commit to being on the adhoc committee to review the Board Committee Appointments. Suggested Trustee Tyrrell.

13. **MOTION TO ADJOURN THE MEETING** at 9:13pm, made by Trustee Tyrrell; seconded by Trustee George.

Voice Vote:                    **[AYES: 5]**                    **[NAYES: 0]**                    **[ABSENT: 1]**                    **Motion CARRIED**

APPROVED THIS 21<sup>st</sup> DAY OF November, 2017

  
\_\_\_\_\_  
Harry Blecker, Village President

  
\_\_\_\_\_  
Vanessa Quail, Village Clerk

**Village of Campton Hills**  
**BILLS TO BE APPROVED- Nov 21, 2017**  
**WARRANT 18-14**

	<u>Num</u>	<u>Memo</u>	<u>Account</u>	<u>Amount</u>
<b>GENERAL FUND</b>				
<b>Ancel Glink</b>	60239	corporate	11.5330 · General Legal Service	(1,100.00)
	60239	employment matters	11.5330 · General Legal Service	(50.00)
	60239	comcast litigation	11.5340 · Litigation Svcs	(600.00)
	60239	board meetings	11.5330 · General Legal Service	(1,350.00)
	60239	campton crossing	2500.42 · Escrow - Campton Crossing	(200.00)
	60239	norton lakes	2500.53 · Escrow - Norton Lake Dev., LLC	(400.00)
	60239	enforcement matters	44.5330 · Legal Services	(650.00)
Total Ancel Glink				<u>(4,350.00)</u>
<b>Banner Up Signs v</b>	65600	holiday in the hills	11.9370 · Community Relations	(240.00)
	65601	holiday in the hills	11.9020 · Economic Devel Co	(480.00)
Total Banner Up Signs v				<u>(720.00)</u>
<b>Camic Johnson, Ltd</b>	11221	Oct services	21.5330 · Legal Services	(700.00)
Total Camic Johnson, Ltd				<u>(700.00)</u>
<b>Coverall</b>	1010606659	Nov cleaning	11.5360 · Janitorial Service	(245.00)
	1010606659	Nov cleaning	21.5360 · Janitorial Services	(105.00)
Total Coverall				<u>(350.00)</u>
<b>Fox Mill Master Homeowners Assn.</b>	111317	citizen's academy deposit	21.5640 · Community Relations	(250.00)
Total Fox Mill Master Homeowners Assn.				<u>(250.00)</u>
<b>Glatfelter Public Practice</b>	173839113	add 2017 Interceptor	21.5930 · Risk Management Contribution	(479.00)
Total Glatfelter Public Practice				<u>(479.00)</u>
<b>GovTempsUSA LLC</b>	2392697	RS weeks 10-29 & 11-05	11.5395 · Other Professional Service	(3,717.27)
	2392697	MF weeks 10-29 & 11-05	44.5395 · Other Professional Services	(4,226.25)
Total GovTempsUSA LLC				<u>(7,943.52)</u>
<b>Helping Hand IT Services &amp; Networking</b>	17-28159	Nov managed care	11.5370 · Information Technology	(223.30)
	17-28159	Nov managed care	21.5395 · Other Professional Services	(95.70)
	17-28186	ck on poss backup fails	11.5370 · Information Technology	(50.00)
Total Helping Hand IT Services & Networking				<u>(369.00)</u>
<b>Illinois Municipal League (v)</b>	Jan-Dec 2018	Jan-Dec 2018 member dues	11.5610 · Dues and Subscriptions	(1,250.00)

	<u>Num</u>	<u>Memo</u>	<u>Account</u>	<u>Amount</u>
Total Illinois Municipal League (v)				(1,250.00)
<b>Jake the Striper</b>	16501	apply logo for B & Z	44.5395 · Other Professional Services	(75.00)
Total Jake the Striper				(75.00)
<b>Konica lease</b>	31032041	Nov copier lease	11.5940 · Copier lease/maintenance	(148.40)
	31032041	Nov copier lease	21.5940 · Copier lease/maintenance	(63.60)
Total Konica lease				(212.00)
<b>Krueger &amp; Assoc. Tax and Business Advisor</b>	14707	Oct billing	11.5395 · Other Professional Service	(3,088.75)
Total Krueger & Assoc. Tax and Business Advisor				(3,088.75)
<b>Mark &amp; Stephanie Hilgers</b>	CH-17-380	refund of permits fee	4410 · Building Permits	(65.00)
Total Mark & Stephanie Hilgers				(65.00)
<b>Midwest Fire &amp; Security</b>	32063	02-30 to 09-30 alarm	11.5110 · Building/Equip Maintenance	(220.50)
	32063	02-30 to 09-30 alarm	21.5110 · Maint Svc-Building	(94.50)
Total Midwest Fire & Security				(315.00)
<b>MKL Industries Inc.</b>	2017-152	admin phone programming	11.5520 · Telephone	(150.00)
Total MKL Industries Inc.				(150.00)
<b>Nicor</b>	10317 4602 7	10-02 to 10-31	11.5710 · Utilities	(102.53)
	10317 4602 7	10-02 to 10-31	21.5710 · Utilities	(43.94)
Total Nicor				(146.47)
<b>North East Multi-Regional Training</b>	226928	R Reichart training	21.5630 · Training & Registration	(50.00)
	227418	01-01-18 to 01-01-19	21.5630 · Training & Registration	(950.00)
Total North East Multi-Regional Training				(1,000.00)
<b>Standard Wash</b>	102017	10-20-17 to 01-20-18	21.5130 · Maint Svc-Vehicle	(255.00)
Total Standard Wash				(255.00)
<b>Swifty Print, Inc.</b>	77826	tow reports	21.5540 · Printing & Publishing	(40.00)
Total Swifty Print, Inc.				(40.00)
<b>The Outpost</b>	103117	10-16 to 10-31	21.6550 · Auto Fuel	(788.93)
	103117	10-16 to 10-31	44.6550 · Auto Fuel	(46.56)
Total The Outpost				(835.49)



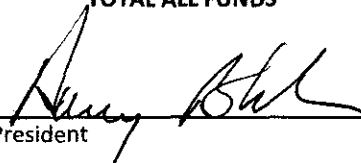
	<u>Num</u>	<u>Memo</u>	<u>Account</u>	<u>Amount</u>
Administration				(2,521.85)
Elected Officials				-
Building & Zoning				-
Employer taxes, retirement contributions, etc.				(10,544.66)
Police - Full Time				(17,166.29)
Police - Part Time				(7,222.93)
<b>Total Payroll</b>				<u>(37,455.73)</u>
<b>TOTAL GENERAL FUND</b>				<u>(60,049.96)</u>

<b>MFT FUND</b>				
Campton Township Highway District	VCH 171102	remove dead animal from roadway	13.5810 · Intergovt'l/Twp	(56.00)
	VCH 171103	street patch Lorretta Dr.	13.5810 · Intergovt'l/Twp	(1,100.00)
	VCH 171104	cold patch Steelpe Cr.	13.5810 · Intergovt'l/Twp	(330.00)
	2017 07 MFT	July MFT	13.5810 · Intergovt'l/Twp	(12,367.45)
	2017 08 MFT	Aug MFT	13.5810 · Intergovt'l/Twp	(11,731.15)
	2017 09 MFT	Sept MFT	13.5810 · Intergovt'l/Twp	(10,370.68)
Total Campton Township Highway District				<u>(35,955.28)</u>
<b>TOTAL MFT FUND</b>				<u>(35,955.28)</u>

<b>ROAD &amp; BRIDGE FUND</b>				
Campton Township Highway District	VCH 171101	brush p/up Plato subdivs	14.5820 · Plato Township Services	(1,465.00)
Total Campton Township Highway District				<u>(1,465.00)</u>
<b>TOTAL ROAD &amp; BRIDGE FUND</b>				<u>(1,465.00)</u>

<b>CAPITAL PROJECTS FUND</b>				
Active Excavating & Wrecking, Inc	10309	Farmview drainage repairs	20-5009 · Storm Water Improvements	(6,100.00)
Total Active Excavating & Wrecking, Inc				<u>(6,100.00)</u>
Communications Direct, Inc.	SR113373	equipment for new squad	20-5005 · Police Vehicles	(6,461.00)
Total Communications Direct, Inc.				<u>(6,461.00)</u>
Jake the Striper	15910	graphics on new squad	20-5005 · Police Vehicles	(950.00)
	15911	remove graphics	20-5005 · Police Vehicles	(200.00)
Total Jake the Striper				<u>(1,150.00)</u>
<b>TOTAL CAPITAL PROJECTS FUND</b>				<u>(13,711.00)</u>

	<u>Num</u>	<u>Memo</u>	<u>Account</u>	<u>Amount</u>
<b>POLICE PENSION FUND</b>				
Jason Heller.	110717	J Heller pension payout	65.4414 · Transfer out of plan	(5,291.56)
Total Jason Heller.				<u>(5,291.56)</u>
US Treasury	110717	945 form; J Heller; EIN 26-1346500	65.4414 · Transfer out of plan	(1,322.89)
Total US Treasury				<u>(1,322.89)</u>
<b>TOTAL POLICE PENSION FUND</b>				<u>(6,614.45)</u>
<b>TOTAL ALL FUNDS</b>				<u><u>(117,795.69)</u></u>

  
 \_\_\_\_\_  
 Village President

I CERTIFY THAT THIS WARRANT AS LISTED AND APPROVED BY THE VILLAGE PRESIDENT WERE DULY AUTHORIZED FOR PAYMENT BY THE BOARD OF TRUSTEES OF THE VILLAGE OF CAMPTON HILLS.

  
 \_\_\_\_\_  
 Village Clerk