

**MINUTES FOR THE REGULAR MEETING OF THE
COMMUNITY RELATIONS CITIZENS ADVISORY BOARD
OF THE VILLAGE OF CAMPTON HILLS
October 26, 2016 AT 7:00 P.M.
Village Hall-Campton Hills
40W270 LaFox Road, Suite B, Campton Hills, IL 60175**

I. Call to Order: Meeting started at 7:00 pm.

II. Roll Call: Present: Norm Turner, Sue Windland (via telephone), Jayne Holley, Jim McKelvie, and Carol Stolte. (Committee members physically present agreed to have Sue participate in the meeting via telephone speaker.)
Absent: Patty Hoppenstedt (excused)

II. Approval of meeting minutes from August 24, 2016: Norm moved that we approve the minutes and Carol seconded the motion. All present agreed.

IV. Comments from the Public: None

V. Old Business

- a. Award Recognition procedures: Carol distributed copies of the Nominating Application that had been revised to incorporate elements from the forms used to select the Westmont Citizen of the Year Award. Discussion ensued. Minor changes were agreed upon and it was decided that we would now send it to the Village Board for comment and/or approval. Jim agreed to give the forms to the Trustees at next meeting and ask that they review and discuss at the November 15th Trustee meeting. Sue will attend the meeting to share the Committee's goals in initiating this Award.
- b. Pre-Holiday event, Friday, December 2, 2016-update: Carol and Jim shared information regarding the selection of a tree for the tree-lighting segment of the event. The Economic Development Committee said they had arranged for a live tree to be planted for the event. Jim is to contact the President of Economic Development Committee, Dave Eshoo, and request a meeting at the end of this week to clarify the details. Jayne and/or Carol will attend the meeting along with Jim.

Jayne distributed Action Plans and Budget for the event. Discussion ensued and volunteers were identified.

Jayne distributed mock-ups of the flyers to be distributed to businesses to market the December 2nd event. Discussion ensued regarding urgency.

Jayne and Sue gave updates on their attempts to find musical groups to perform at the event.

Discussion and decisions about Banners for the event was tabled until the next

meeting at which time Jayne will have more information about the designs she shared, and the cost associated with producing them.

- c. Winter Wonders 2017-February 18-Event was tabled until the next regular meeting.

VI .New Business

- a. It was decided by the Committee that we shall hold a special meeting on 9th at 7:00 pm to discuss final details regarding the December 2nd event.

VII. Notice: Next month's regular meeting is on November 16, 2016 at 7:00 pm, Village Hall-Campton Hills, 40W270 LaFox Road, Suite B, Campton Hills, IL 60175

VIII. Adjourn Meeting: Norm moved that the meeting be adjourned at 9:20pm. Jim seconded the motion. All agreed.

