

**MINUTES FOR THE REGULAR MEETING
OF THE CORPORATE AUTHORITIES OF THE
VILLAGE OF CAMPTON HILLS**

October 16, 2018

7:00 p.m.

**CAMPTON TOWNSHIP COMMUNITY CENTER
5N082 OLD LAFOX ROAD
CAMPTON HILLS, IL**

1. **CALL TO ORDER** - President Blecker called the meeting to order at 7:08 p.m.
2. **ROLL CALL** - Clerk Quail called the Roll:

Present

Trustee Susan George
Trustee Nick Girka
Trustee Mike Millette
Trustee Michael O'Dwyer
Trustee Mike Tyrrell
Trustee Wendy K. White Eagle

Absent

None

Also Present

Administrator Ron Searl
Police Chief Steve Millar
Treasurer Laura Henry
Village Clerk Vanessa Quail

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3. **PLEDGE OF ALLEGIANCE** - President Blecker led all those present in the Pledge of Allegiance.

4. **PUBLIC COMMENTS**

John Bovari, of the Public Works Committee, shared his thoughts on the Road Condition Report. He said that the Village needs to consider an evaluation of the roads, and to figure out creative ways of financing road maintenance. He added that it is important to plan proactively since it will require the collaboration of Public Works, Finance and the Village Engineer.

Trustee O'Dwyer said that the Board was waiting for some ideas to come back from Public Works, and Mr. Bovari said that the Committee has met with the Village Engineer and the Township Highway personnel; and that there is some concern about planning because of the various ways to handle the maintenance of different kinds of roads. He noted, as an example, that Fox Mill road systems are different from the country roads in the way the drainage works.

Trustee Tyrrell suggested that Public Works consult historical records; but Mr. Bovari said that very little record exists; and that the Committee has had little direction from the Village Board. Mr. Bovari added that there ought to be a comprehensive 3-5 year plan set with clear priorities. Trustee White Eagle affirmed the idea of a plan; but suggested that it may need to be longer than five years.

Trustee George added that there is a “needs list” but the Public Works Committee should have a list of recommendations of what it envisions for the future; and that it should also be in keeping with the Village’s Comprehensive Plan.

Scott Marquardt of HR Green spoke to summarize the discussion which took place at the Public Works Committee meeting. He agreed that this will take time; and that the costs of the studies depend on the scope, noting that 100 miles at 2 miles a year is a 50 year replacement cycle. He further explained that streets should last 15-20 years; so 5-6 miles should be done every year; but that what is being done right now will not last 15 - 20 years. He said that everything that lasts a shorter period, increases the number of miles that will need to be done each year; and mentioned Fox Mill as an example of an area which has a much higher cost per mile. Trustee Tyrrell added that the arterial streets would require more sophisticated studies than some of the country roads.

Mr. Marquardt said that the Township has done a great job of keeping a spreadsheet of the work, and that he will be able to use that information. Trustee Millette concurred and added that the “basis” information kept by the Township will be valuable going forward.

Trustee Tyrrell asked if there is a decline in the costs of culverts? Mr Bovari said that drainage problems have been solved; but there are also curbs, gutters and storm sewers which have defective construction. He noted that the Township actively looks for sink holes.

5. CONSENT AGENDA

- A. Motion to approve payment of bills per Warrant List #19-12
- B. Motion to approve Ordinance #18-21 Authorizing Disposal of Surplus Property
- C. Motion to approve the President’s re-appointment of Ancel Glink for Village Attorney services for a term to expire April 30, 2019

Trustee O’Dwyer pulled Item “A” from the Consent Agenda.

Trustee Tyrrell pulled Item “B” from the Consent Agenda.

MOTION TO APPROVE ITEM “C” OF THE CONSENT AGENDA (THE PRESIDENT’S RE-APPOINTMENT OF ANCEL GLINK FOR VILLAGE ATTORNEY SERVICES FOR A TERM TO EXPIRE APRIL 30, 2019, made by Trustee O’Dwyer; and seconded by Trustee Tyrrell.

Roll Call Vote: [AYES: 6] [NAYES: 0] [ABSENT: 0] Motion **CARRIED**
George
Girka
Millette
O’Dwyer
Tyrrell
White Eagle

MOTION TO APPROVE ITEM "A" OF THE CONSENT AGENDA (PAYMENT OF BILLS PER WARRANT LIST #19-12), made by Trustee O'Dwyer; and seconded by Trustee Tyrrell.

Trustee O'Dwyer asked about an entry on page 4 for an Illinois Department of Revenue audit. Treasurer Henry said that she would look into it; and Administrator Searl said that he thought it might be a filing fee.

Roll Call Vote: [AYES: 6] [NAYES: 0] [ABSENT: 0] Motion **CARRIED**
George
Girka
Millette
O'Dwyer
Tyrrell
White Eagle

MOTION TO APPROVE ITEM "B" OF THE CONSENT AGENDA (ORDINANCE #18-21 AUTHORIZING DISPOSAL OF SURPLUS PROPERTY), made by Trustee Tyrrell; and seconded by Trustee George.

Trustee Tyrrell asked if there is a plan for the equipment to be recycled. Administrator Searl said that he would try; but that there was the possibility that it would just be sold.

Roll Call Vote: [AYES: 6] [NAYES: 0] [ABSENT: 0] Motion **CARRIED**
George
Girka
Millette
O'Dwyer
Tyrrell
White Eagle

6. DEPARTMENT REPORTS

- A. **Treasurer** - Laura Henry presented the August and September reports, noting that she has been working with Civic Systems on the reporting. Trustee White Eagle asked if it would be possible to capture the reports in Excel; and Treasurer Henry said that she would look into it. Trustee O'Dwyer asked about the level of help available from Civic Systems; and Treasurer Henry indicated that she generally spends about an hour each day in troubleshooting.
- B. **Police** - Chief Millar presented the monthly report as contained in the Board packet. He reported two missing persons who were both recovered safely. Chief Millar otherwise reported on the status of mandatory training, and the challenges brought about by scheduling

part-time officers for training. The Board credited Chief Millar with creative problem solving; and they expressed their support for him and for the Police Department.

- Chief Millar discussed a proposal for a Community Service Officer who would be able to absorb the enforcement function previously managed by the Village's Zoning Officer. He added that the officer would also be on day shifts as the schools officer.
- Chief Millar raised the issue of police vests and associated costs for the officers. Trustee Girka thanked Chief Millar for bringing the information forward; and he expressed support for the officers to be able to get necessary equipment.

C. **Building & Zoning** - Administrator Searl referenced the report included in the Board packet, with nothing remarkable to report.

7. ACTION ITEMS

A. MOTION TO APPROVE ORDINANCE #18-18 SETTING SALARIES OF MUNICIPAL OFFICERS, made by Trustee Tyrrell; and seconded by Trustee O'Dwyer.

Roll Call Vote: [AYES: 6] [NAYES: 0] [ABSENT: 0] Motion **CARRIED**
George
Girka
Millette
O'Dwyer
Tyrrell
White Eagle

B. MOTION TO APPROVE ORDINANCE #18-20 AMENDING SECTION 3-3-1 OF THE VILLAGE CODE REGARDING FEE SCHEDULES FOR CERTAIN ACTIVITIES, made by Trustee Tyrrell; and seconded by Trustee Millette.

Roll Call Vote: [AYES: 6] [NAYES: 0] [ABSENT: 0] Motion **CARRIED**
George
Girka
Millette
O'Dwyer
Tyrrell
White Eagle

C. BOARD TO CONSIDER MOTION REGARDING KANE COUNTY DEVELOPMENT COMMITTEE REQUEST FROM GRAND PRIX STABLES, 45W015 WELTER ROAD, MAPLE PARK, IL TO PROVIDE AN ADJUSTMENT TO THE EXISTING APPROVED SPECIAL USE TO CONSTRUCT A 100' x 200' RIDING ARENA

Trustee Tyrrell said that the meeting at the County was already held. The Board agreed that the Village's standard response would be suitable.

D. BOARD TO CONSIDER MOTION REGARDING KANE COUNTY PETITION FROM BURKE STORAGE, 9N533 NESLER ROAD, ELGIN, IL FOR SPECIAL USE FOR OUTDOOR STORAGE

Trustee Tyrrell suggested that the Board support the County's findings. There was no objection.

E. MOTION TO APPROVE TROTTER AND ASSOCIATES INVOICE FROM JUNE 29, 2015, IN THE AMOUNT OF \$8,000.00 FOR BOLCUM ROAD STP GRANT APPLICATION, made by Trustee Tyrrell; and seconded by Trustee Millette.

Administrator Searl explained the history of the grant application, noting that it had been on the "B List," and Trotter asked if the Village wanted to proceed. He explained that the Village confirmed it did want to proceed; but that HR Green was subsequently hired; but noted that this was something that the previous Village President initiated. Administrator Searl added that the detailed invoice is contained in the Board packet.

Roll Call Vote: [AYES: 6] [NAYES: 0] [ABSENT: 0] Motion **CARRIED**
George
Girka
Millette
O'Dwyer
Tyrrell
White Eagle

MOTION TO EXTEND THE MEETING PAST 9:30 P.M., made by Trustee Tyrrell; and seconded by Trustee Millette.

Voice Vote: [AYES: 6] [NAYES: 0] [ABSENT: 0] Motion **CARRIED**

8. DISCUSSION ITEMS

- A. **ACCOUNTS RECEIVABLES PROCEDURE UPDATE** - There was no discussion.
- B. **CAPITAL PROJECTS BUDGET AND 10-YEAR CAPITAL PLAN REIVEW AND DISCUSSION** - Administrator Searl directed the Board to the updated sheet contained in the Board packet.
- C. **STRATEGIC PLAN GOALS REVIEW** - Trustee Tyrrell thanked Administrator Searl for updating the spreadsheet; and he asked the Board to review the pending matters and evaluate the priorities.
- D. **LEGISLATIVE COUNSEL USAGE PROCEDURE** - There was no discussion.
- E. **VILLAGE COMMITTEE APPOINTMENTS AND EXPIRATION DATES** (*future discussion*) Trustee Tyrrell asked that this item be removed from further agendas. There was no objection.

9. **ADDITIONAL ITEMS** - Trustee Millette made several announcements for events and recent achievements at St. Charles North High School.

10. CLOSED SESSION - MOTION FOR THE BOARD TO GO INTO CLOSED SESSION AS PERMITTED BY THE OPEN MEETINGS ACT TO DISCUSS ONE OR MORE OF THE FOLLOWING MATTERS:

- A. **LITIGATION THAT IS FILED AND PENDING OR IS PROBABLE OR IMMINENT 2(c)(11)**
- B. **APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OR OFFICIALS, INCLUDING LEGAL COUNSEL 2(C)(1) &(3),** made by Trustee Millette; and seconded by Trustee Tyrrell.

Roll Call Vote: [AYES: 6] [NAYES: 0] [ABSENT: 0] Motion **CARRIED**
George
Girka
Millette
O'Dwyer
Tyrrell
White Eagle

The Board went into Closed Session at 9:50 p.m. President Blecker reconvened the Regular Meeting at 10:20 p.m.

Clerk Quail called the Roll:

Present

Trustee Susan George
Trustee Nick Girka
Trustee Mike Millette
Trustee Michael O'Dwyer
Trustee Mike Tyrrell
Trustee Wendy K. White Eagle

Absent

None

Also Present

Administrator Ron Searl
Village Clerk Vanessa Quail


11. **ACTION PERTAINING TO CLOSED SESSION** - There was no action.

12. **ADJOURNMENT - MOTION TO ADJOURN THE MEETING**, made by Trustee Tyrrell;
and seconded by Trustee White Eagle.


Voice Vote: [AYES: 6] [NAYES: 0] [ABSENT: 0] Motion **CARRIED**

President Blecker adjourned the meeting at 10:21 p.m.

Approved this 16th day of April, 2019



Harry Blecker
Village President



Vanessa Quail
Village Clerk