

**AGENDA FOR A REGULAR MEETING
OF THE CORPORATE AUTHORITIES OF THE
VILLAGE OF CAMPTON HILLS
OCTOBER 4, 2016
7:00 P.M.**

**CAMPTON TOWNSHIP COMMUNITY CENTER
5N082 OLD LAFOX ROAD
CAMPTON HILLS, ILLINOIS**

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Public Comments – Sign-up sheets are at the rear of the room. Please limit remarks to 3 minutes per person and please do not repeat topics previously discussed; total time allotted is 30 minutes. Please note, questions will not be answered during this time.
5. Consent Agenda [By a single unanimous vote, called an omnibus vote, the Board may approve a number of unrelated items. There may be no discussion, but any Trustee may remove any one or more items from the Consent Agenda, whereupon that item goes on the agenda below.]
 - a. Motion to approve the minutes of the September 6, 2016 Regular Meeting
 - b. Motion to approve the minutes of the September 28, 2016 Special Meeting
 - c. Motion to approve payment of bills per Warrant List #17-11
 - d. Motion to advise and consent to the Village President's re-appointment of Emad Eassa to Fire and Police Commission expiring April 2019.
 - e. Motion to advise and consent to the Village President's re-appointment of Jim Connor to Fire and Police Commission expiring October 2019.
 - f. Motion to advise and consent to the Village President's re-appointment of Dave Phillips to Plan Commission expiring May 2021.
6. Discussion of Fox Mill Update
7. Discussion and consideration of a motion to renew the Village's Bulk Mail Permit with the USPS for a term beginning November 10, 2016 and ending November 9, 2017
8. Discussion and consideration of a motion to accept the renewal quote received by Roberts Jassoy Benefits Group for the benefit year beginning December 1, 2016 and ending November 30, 2017 for employee health and dental insurance provided by Blue Cross Blue Shield of Illinois and employee life insurance provided by Dearborn National
9. CLOSED SESSION: Move that the Village Board go into closed session as permitted by the Open Meetings Act to discuss one or more of the following matters:
 - a. Litigation that is filed and pending, or is probable or imminent. 2(c)(11)
 - b. Collective negotiating matters. 2(c)(2)
 - c. Closed session meeting minutes. 2(c)(21)
 - d. Appointment, employment, compensation, discipline, performance, or dismissal of specific employees or officials, including legal counsel. 2(c)(1) & (3)

NOTE: The Board will call anyone who would like to be notified when the Closed Session is over.

10. Additional Items from the Village President, Trustees, Village Administrator, Village Attorney or Staff

- a. Organizational Chart
- b. Peddlers and Solicitors Permitting
- c. Village Administrator Code

11. Adjournment

MINUTES FOR THE REGULAR MEETING
OF THE CORPORATE AUTHORITIES OF THE
VILLAGE OF CAMPTON HILLS
SEPTEMBER 6, 2016
7:00 P.M.

CAMPTON TOWNSHIP COMMUNITY CENTER
5N082 OLD LAFOX ROAD
CAMPTON HILLS, ILLINOIS

1. **Call to Order**

President Blecker called the Meeting to Order at 7:03pm

2. **Roll Call**

Clerk Girka called the Roll:

Present: President Blecker, Trustee Andersen, Trustee George, Trustee McKelvie, Trustee O'Dwyer, Trustee Tyrrell

Absent: Trustee Millette

Also present: Administrator Searl, Attorney Tappendorf, and Clerk Girka

3. **Pledge of Allegiance**

President Blecker led the Board and audience in the Pledge of Allegiance

4. **Public Comments**

Resident Alan Wu asked why Item 6 had been pulled from the agenda.

- President Blecker provided explanation that not all representatives were able to attend.

5. **Consent Agenda**

- Motion to approve the minutes of the August 11, 2016 Special Meeting
- Motion to approve the minutes of the August 16, 2016 Regular Meeting
- Motion to approve payment of bills per Warrant List #17-09
- Motion to approve a Resolution Designating the Authorized Bank Signatories for the Village of Campton Hills checking account at First American Bank
- Motion to advise and consent to the Village President's re-appointment of Tom Clark to the Police Pension Board expiring May 2018
- Motion to accept the resignation of Steve Case from the Economic Development Committee

President Blecker removed Item C

Trustee George removed Item A

Trustee McKelvie removed Item B

Trustee O'Dwyer removed Item D

Motion to approve the resignation of Steve Case from the Economic Development Committee the Village President's re-appointment of Tom Clark to the Police Pension Board expiring May 2018 made by Trustee Tyrrell; seconded by Trustee Andersen

Roll Call Vote:

5-Ayes: Trustees: Andersen, George, McKelvie, O'Dwyer, Tyrrell

0-Nays

Motion Carried.

Motion to approve the Minutes of the August 11, 2016 Special Meeting

Voice Vote:

4-Ayes

0-Nays

1-Abstain

Motion Carried.

Motion to approve the Minutes of the August 16, 2016 Regular Meeting

Voice Vote:

4-Ayes

0-Nays

1-Abstain.

Motion Carried.

Discussion ensued about Item C

- Trustee George asked for clarification on a couple of the invoices presented for payment.

Motion to approve payment of bills per Warrant List #17-09 as presented made by Trustee Andersen; seconded by Trustee Tyrrell

Roll Call Vote:

5-Ayes: Trustees: Andersen, George, McKelvie, O'Dwyer, Tyrrell

0-Nays

Motion Carried.

Discussion ensued about Item D

- Trustee O'Dwyer stated the document did not list the President's title correctly. Staff will take care of amending it.

Motion to approve a Resolution Designating the Authorized Bank Signatories for the Village of Campton Hills checking account at First American Bank as amended made by Trustee O'Dwyer; seconded by Trustee George

Roll Call Vote:

5-Ayes: Trustees: Andersen, George, McKelvie, O'Dwyer, Tyrrell

0-Nays

Motion Carried.

6. **Discussion and consideration of motion to approve an application filed by Central Development Corporation to amend the Campton Crossings Unit 2 Planned Unit Development and any other necessary zoning relief to allow the re-subdivision and commercial development of Out lot H.**

- No action taken. Mr. D'Aversa requested this action be postponed to the next meeting due to not all representatives being able to attend.

7. **Motion to enter into Closed Session at 7:18pm made by Trustee George as permitted by the Open Meetings Act to discuss one or more of the following matters; seconded by Trustee O'Dwyer**

- a. Litigation that is filed and pending, or is probable or imminent. 2(c)(11)
- b. Collective negotiating matters. 2(c)(2)
- c. Closed session meeting minutes. 2(c)(21)
- d. Appointment, employment, compensation, discipline, performance, or dismissal of specific employees or officials, including legal counsel. 2(c)(1) & (3)

Roll Call Vote:

5-Ayes: Trustees: Andersen, George, McKelvie, O'Dwyer, Tyrrell

0-Nays

Motion Carried.

Board entered closed session at 7:18pm

Regular Meeting reconvened at 7:51pm

Clerk Girka called the Roll

Present: President Blecker, Trustee Andersen, Trustee George, Trustee McKelvie, Trustee O'Dwyer, Trustee Tyrrell

Absent: Trustee Millette

Also present: Administrator Searl, Attorney Tappendorf, and Clerk Girka

8. Additional Items from the Village President, Trustees, Village Administrator, Village Attorney or Staff

- a. Urban Forest Planning Session
Trustee George encouraged those available to attend.
 - b. Camiros Technical Review and Approaches Report
Trustee discussion about the Plan Commission's presentation from Camiros on the subdivision and zoning ordinance review status. Representative from Camiros mentioned a timetable was presented to the Plan Commission. Trustees asked for a copy to be provided to the board at their next meeting.
 - c. Trustee Primary Election
 - i. Clerk Girka updated the Board about the packet that has been prepared for the upcoming elections and explained the steps taken in doing so.
 - ii. Clerk Girka stated the outstanding job Administrative Assistant Tracy Johnson had done is preparing this packet.
 - d. Peddlers and Solicitors Permitting
 - i. Discussion about Peddler and Solicitor permitting.
 - e. Village Administrator Code
 - i. Administrator Searl presented the Board with draft language to be included in the Village Code regarding the position of Village Administrator for the Board to consider.
- President Blecker reported on the air conditioning problems at Village Hall. Building and Zoning Officer Ranieri will be providing estimates for repair and replacement.
 - Trustee Andersen advised that there will be a new post master general. Since this is taking place, she will talk to them about a Village zip code when the new general is in place.
 - Trustee Andersen talked about her work with the Red Cross and elementary schools to present the "Pillow Case" program which helps children prepare an emergency kit made from a pillow case filled with items the children may need during an emergency at home.
 - Trustee McKelvie asked about the status of an Employee Handbook.
 - Administrator Searl has been looking over what is currently on hand and is in the process of putting together a Handbook to present to the Board.
 - Trustee Tyrrell asked about the Larsen Holiday Light issue.
 - President Blecker explained the complexity of the issue and number of governing bodies involved that need to come to an agreement.
 - Trustee Tyrrell reiterated the need for follow through on this topic and action be taken as was agreed upon.
 - Trustee Tyrrell shared with the Board the compliment he received from a resident about the performance of Building and Zoning Officer Ranieri.
 - Trustee O'Dwyer requested that the Chairman of the Planning Commission attend the next meeting.
 - President Blecker spoke about the closing of Tavern in the Hills.
 - Trustee Andersen asked the Board to consider a Holiday Party for the Village Board and Staff.

9. **Motion to adjourn at 8:39pm made by Trustee Tyrrell; seconded by Trustee O'Dwyer**

Voice Vote:

5-Ayes

0-Nays.

Motion Carried.

Approved this _____ day of _____, 2016.

Harry Blecker, Village President

Nicholas Girka, Village Clerk

MINUTES OF THE SPECIAL MEETING
OF THE CORPORATE AUTHORITIES OF THE
VILLAGE OF CAMPTON HILLS
SEPTEMBER 28, 2016
6:00 P.M.

VILLAGE HALL
40W270 LAFOX ROAD, STE B
CAMPTON HILLS, ILLINOIS

1. **Call to Order**

President Blecker called the Meeting to Order at 6:29pm

2. **Roll Call**

Interim Administrator Searl (Acting Clerk) called the Roll:
Present: President Blecker, Trustee Andersen, Trustee George (Arrived at 7:15pm), Trustee McKelvie, Trustee O'Dwyer, Trustee Tyrrell, Trustee Millette (via audio conference)
Also present: Interim Administrator Searl, Attorney Diamond, Matt Welch (Montana & Welch, LLC) and John Wise (Montana & Welch, LLC)

3. **Pledge of Allegiance**

President Blecker led the Board and audience in the Pledge of Allegiance

4. **Public Comments – None**

5. **Motion to allow Trustee Millette to participate in by audio conferencing at 6:35pm made by Trustee George; seconded by Trustee O'Dwyer**

Roll Call Vote:
4-Ayes: Trustees: Andersen, McKelvie, O'Dwyer, Tyrrell
0-Nays
Motion Carried.

6. **Motion to enter into Closed Session at 6:50pm made by Trustee Tyrrell as permitted by the Open Meetings Act to discuss one or more of the following matters; seconded by Trustee O'Dwyer**

- a. Litigation that is filed and pending, or is probable or imminent. 2(c)(11)
- b. Appointment, employment, compensation, discipline, performance, or dismissal of specific employees or officials, including legal counsel. 2(c)(1) & (3)

Roll Call Vote:
5-Ayes: Trustees: Andersen, McKelvie, O'Dwyer, Millett and Tyrrell
0-Nays
Motion Carried.

*Board went into closed session at 6:50pm.
Regular Meeting reconvened at 8:25pm*

7. **Motion to authorize Montana & Welch as legislative counsel, as per Village Code Section 1-7D-3, for an amount not to exceed \$6,000 made by Trustee Tyrrell; seconded by Trustee O'Dwyer**

Roll Call Vote:

5-Ayes: Trustees: Andersen, McKelvie, O'Dwyer, Millett, and Tyrrell

0-Nays

1-Abstain: Trustee George

Motion Carried.

Trustee Millette concluded meeting participation, via audio conference, at 8:34pm.

8. **Motion to adjourn at 9:11pm made by Trustee George; seconded by Trustee O'Dwyer**

Voice Vote:

5-Ayes

0-Nays.

Motion Carried.

Approved this _____ day of _____, 2016.

Harry Blecker, Village President

Ron Searl, Acting Village Clerk

Village of Campton Hills
 BILLS TO BE APPROVED- October 4, 2016
 WARRANT 17-11

	Num	Memo	Account	Amount	Total
Aflac					
Total Aflac	781763	August billing	21.4510 · Health Insurance	547.74	547.74
B & F Construction Code Services, Inc.					
Total B & F Construction Code Services, Inc.	44883	Aug inspections & reviews	44.5350 · Inspection Services	3,522.38	3,522.38
Blue Cross Blue Shield of Illinois					
	081716 BCBS	09-01-16 to 10-01-16 billing	11.4510 · Health Insurance	667.85	
	081716 BCBS	09-01-16 to 10-01-16 billing	21.4510 · Health Insurance	2,003.55	
	091616 BCBS	10-1-16 to 11-1-16 billing	11.4510 · Health Insurance	667.85	
	091616 BCBS	10-1-16 to 11-1-16 billing	21.4510 · Health Insurance	2,003.55	
Total Blue Cross Blue Shield of Illinois					5,342.80
Comcast (Vendor)					
	091016 2096	telephone	11.5520 · Telephone	285.80	
	091016 2096	telephone	21.5520 · Telephone	122.49	
Total Comcast (Vendor)					408.29
Communications Direct, Inc.					
Total Communications Direct, Inc.	SR110674	antenna for portable	21.6520 · Operating Supplies	28.00	28.00
Dearborn National Life Insurance					
	091216	10-1-16 to 10-31-16 billing	11.4520 · Life Insurance	43.00	
	091216	10-1-16 to 10-31-16 billing	21.4520 · Life Insurance	206.40	
	091216	10-1-16 to 10-31-16 billing	44.4520 · B & Z Life Insurance	12.90	
Total Dearborn National Life Insurance					262.30
GovTempsUSA LLC					
	2067716	09-04-16 week	11.5395 · Other Professional Service	1,340.15	
	2067717	09-11-16 week	11.5395 · Other Professional Service	1,396.50	
Total GovTempsUSA LLC					2,736.65
Konica Minolta usage					
	9002750405	8-17-16 to 9-16-16 billing	11.5940 · Copier lease/maintenance	131.51	
	9002750405	8-17-16 to 9-16-16 billing	21.5940 · Copier lease/maintenance	56.36	
Total Konica Minolta usage					187.87
Logsdon					
	0980336-001	office supplies	11.6510 · Office Supplies	195.46	
	0980336-001	office supplies	21.6510 · Office Supplies	83.77	
Total Logsdon					279.23
Northwest Police Academy					
Total Northwest Police Academy	090816	9-8-16 seminar; social media in crisis	21.5630 · Training & Registration	30.00	30.00
Pitney Bowes					
Total Pitney Bowes	1001880028	postage	11.5510 · Postage	74.97	74.97
Ready Refresh					
	610126009125	8-15-16 to 9-14-16 billing	11.6510 · Office Supplies	56.30	
	610126009125	8-15-16 to 9-14-16 billing	21.6510 · Office Supplies	24.13	
Total Ready Refresh					80.43

56

	Num	Memo	Account	Amount	Total
The Outpost					
Total The Outpost	091516	9-1-16 to 9-15-16 billing	21.6550 · Auto Fuel	621.07	621.07
Trailside Auto Repair, Inc					
6062	13 Explorer, new battery	21.5130 · Maint Svc-Vehicle	229.57		
6087	10 Crown Vic; A/C repairs	21.5130 · Maint Svc-Vehicle	999.15		
6099	13 Explorer; replace headlight	21.5130 · Maint Svc-Vehicle	15.10		
Total Trailside Auto Repair, Inc					1,243.82
Trotter and Associates, Inc.					
Total Trotter and Associates, Inc.	12662	Plan reviews; 42W891 Belth Rd	2500.49 · Escrow - County Wide Landscapin	975.00	975.00
Verhaeghe Lawn Maintenance Inc					
Total Verhaeghe Lawn Maintenance Inc	8319	8-30 & 9-7 mowing	11.5140 · Landscaping Services	50.00	50.00
Zimmerman Ford					
Total Zimmerman Ford	35429	14 Taurus repairs	21.5130 · Maint Svc-Vehicle	537.32	537.32
Payroll September 9, 2016					
Administration				2,337.30	
Elected officials				2,762.20	
Building & Zoning				9,659.68	
Employer taxes, retirement contributions, etc.				15,655.28	
Police - full-time				7,614.82	
Police - part-time					
Total Payroll August 12, 2016					38,029.28
Payroll September 23, 2016					
Administration				2,268.30	
Elected officials				2,958.34	
Building & Zoning				2,061.79	
Employer taxes, retirement contributions, etc.				9,905.90	
Police - full-time				14,607.43	
Police - part-time				9,477.20	
Total Payroll August 12, 2016					41,278.96
TOTAL					96,236.11

Village President _____ Date _____

I CERTIFY THAT WARRANT #17-08 AS LISTED AND APPROVED BY THE VILLAGE PRESIDENT WERE DULY AUTHORIZED FOR PAYMENT BY THE BOARD OF TRUSTEES OF THE VILLAGE OF CAMPTON HILLS.

Village Clerk _____ Date _____

Notes
None

VETO MESSAGE

TO THE MEMBERS OF THE VILLAGE BOARD

At a special meeting of the Corporate Authorities of the Village of Campton Hills held on September 28, 2016, the Village Board adopted a motion to employ the law firm of Montana & Welch to serve as legislative counsel for the Village of Campton Hills and to authorize the firm to do up to \$6,000.00 worth of legal services. I veto this motion in its entirety because it will unnecessarily force the expenditure of funds to retain a second law firm to provide legal services in connection with an issue that should be raised by others. In my opinion, the basic intention of this motion is to involve the Village into a private dispute. This might begin with an unnecessary \$6,000 expenditure but I am concerned this could move into much larger and unnecessary expenditures of public funds.

I have my own views on this issue that I am happy to express, if helpful or appropriate, as the Village President and as a resident. I do not think that the President and Trustees should convert our private views into public expenditures, however. For that reason, I emphatically present this veto message to the Village Board. It is my hope that after further thought, the Village Board will accept this veto and return this issue to private parties who are free to express their views without the unnecessary spending of public money. I may provide this veto message in advance of our next regular meeting, and will formally submit it at that meeting.

Harry Blecker, Village President

cc: Interim Village Administrator
Village Attorney

Village of Campton Hills Board Summary Memo

To: Village President and Board of Trustees
From: Tracy Johnson
Date: February 25, 2016
Subject: Village's Bulk Mail Permit with the USPS

Agenda #: 7

Issue:

Renew the Village's Bulk Mail Permit with the USPS for a term beginning November 10, 2016 and ending November 9, 2017.

Background/Reasoning:

- The Village obtained a bulk mail permit for large mailings in October 2014.
- Postage cost using the bulk mail permit to mail 3,748 2016 annual newsletters was \$960.63. (approximately \$0.256 per piece)
 - To have mailed these without a bulk rate permit at \$0.465 would have been a cost of \$1742.82.
- Previous administration mailed a newsletter to every home on a monthly basis. Currently, a printed version is mailed once a year and staff added a weekly e-blast newsletter.
- Bulk mail permit offered for use by Campton Hills businesses for their marketing use.
 - Economic Development Committee suggested they do a flier for the businesses to make them aware of this offer and to support the Wasco Post Office.
- The Village uses Creative Mailing Services for bulk mail needs. Creative Mailing Services has a bulk mail permit that can be used for larger mailings by the Village.

Supporting Documents:

- USPS Invoice

Budget:

Bulk Mail Permit budgeted in GL #: 11.5510 – Postage. Budgeted amount \$220.00

Action:

Make a motion to renew the Village's Bulk Mail Permit with the USPS for a term beginning November 10, 2016 and ending November 9, 2017



FEE RENEWAL NOTICE

SEPTEMBER 20, 2016

SUPERVISOR
POSTMASTER
40W514 IL ROUTE 64
WASCO IL 60183-1000

* Fee payment is deferred as long as mailings are presented as Full Service and maintains a threshold of 90%.

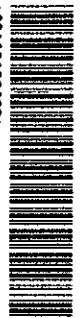


VILLAGE OF CAMPTON HILLS
PATSY SMITH
40W270 LAFOX RD SUITE B
CAMPTON HILLS IL 60175-7624

Dear PATSY SMITH

Your privilege to mail at presorted price(s) will expire on the date(s) shown below. If you plan to continue using your existing privilege(s), the fee(s) noted below must be paid prior to the indicated due date(s).

FEE TYPE	PERMIT TYPE	PERMIT #	EXP DATE	FEE COST
Standard Mail*	PI	2007	11/09/2016	\$215.00



If you have paid the fee(s) shown above, please disregard this notice. It is recommended that fees be paid in advance to facilitate the acceptance of your mailings. Fee payments may be paid up to 60 days in advance of their expiration date. Please return this notice with your payment to the address below:

WASCO
40W514 IL ROUTE 64
WASCO IL 60183-1000

Please make your check payable to POSTMASTER or U.S. POSTAL SERVICE®. Also, note on your check your permit number and type of service you are requesting. Thank you for your business. We look forward to continuing to serve your mailing needs.

Sincerely,

SUPERVISOR
POSTMASTER
800-275-8777