

**MINUTES FOR THE SPECIAL MEETING
OF THE CORPORATE AUTHORITIES OF THE
VILLAGE OF CAMPTON HILLS**

August 20, 2019

7:00 P.M.

Campton Township Community Center

Campton Hills, IL

1. **CALL TO ORDER** - President Tyrrell called the meeting to order at 7:02p.m.

2. **ROLL CALL** - Clerk Baez called the Roll:

Present

Trustee Bakk
Trustee George
Trustee McKelvie
President Tyrrell

Absent

Trustee Millette
Trustee White Eagle

Also Present

Administrator Searl
Clerk Baez
Treasurer Flakus
B&Z Officer Quail

3. **PLEDGE OF ALLEGIANCE** - President Tyrrell led all those present in the Pledge of Allegiance.

4. **Public Comments** - Sign-up sheets are at the rear of the room

a. **Announcements**

- President Tyrrell announced a Town Hall meeting will be held on September 17, 2019 at Wasco School.
- President Tyrrell extended his thanks to all the volunteers, the CH Police dept. and the residents who came out to support National Night Out. Also, made reference to the full page article highlighting the event in the Kane County Chronicle.
- Administrator Searl mentioned that April 1st. is the 2020 Census. There is currently an ADHOC committee formed, Village Hall is are looking for employees such as census takers and administration to help with the Census. Training will be available.

5. **Consent Agenda** [By a single unanimous vote, called an omnibus vote, the Board may approve a number of unrelated items. There may be no discussion, but any Trustee may remove any one or more items from the Consent Agenda, whereupon that item goes on the agenda below.]

a. Motion to approve the minutes of the **July 16, 2019 Regular Meeting**

b. Motion to approve payment of bills per **Warrant List #20-06**

MOTION TO APPROVE THE CONSENT AGENDA made by Trustee George; seconded by Trustee Bakk

Roll Call: [AYES: 4] [NAYES: 0] [ABSENT: 2] Motion **CARRIED**
 George Millette
 Bakk White Eagle
 McKelvie
 Tyrrell

6. Action Items

- a. Motion to approve Resolution #19-24 to enter into an HVAC Maintenance Service Contract with Blue Frost Heating and Cooling made by Trustee McKelvie, seconded by Trustee Bakk**

Roll Call: [AYES: 4] [NAYES: 0] [ABSENT: 2] Motion **CARRIED**
McKelvie Millette
Bakk White Eagle
George
Tyrrell

- b. Motion to approve IDOT Resolution #19-26 for Maintenance Under the Illinois Highway Code as it relates to the 2019 MFT resurfacing program made by Trustee George, seconded by Trustee McKelvie**

Roll Call: [AYES: 4] [NAYES: 0] [ABSENT: 2] Motion **CARRIED**
George Millette
McKelvie White Eagle
Bakk
Tyrrell

- c. Motion to approve Ordinance 19-14 Establishing the Number of Liquor Licenses and Amending the Penalties on Licenses motion made by Trustee George, seconded by Trustee Bakk**

Roll Call: [AYES: 4] [NAYES: 0] [ABSENT: 2] Motion **CARRIED**
George Millette
Bakk White Eagle
McKelvie
Tyrrell

- d. Motion to approve Proclamation 19-02 Recognizing Nick Girka motion made by Trustee George, seconded by Trustee McKelvie**

Voice Vote: [AYES: 4] [NAYES: 0] [ABSENT: 2] Motion **CARRIED**

- e. Motion to approve proposal from Geneva Construction for road repair work on McDonald Road, just east of Corron motion made by Trustee McKelvie, seconded by Trustee Bakk**

Roll Call: [AYES: 4] [NAYES: 0] [ABSENT: 2] Motion **CARRIED**
McKelvie Millette
Bakk White Eagle
George
Tyrrell

- f. Motion to Appoint Trustee McKelvie as liaison to the Plan Commission/Zoning Board of Appeals** motion made by Trustee George, seconded by Trustee Bakk

Voice Vote: [AYES: 4] [NAYES: 0] [ABSENT: 2] Motion **CARRIED**

- g. Motion to approve Village President's appointment of Michael O'Dwyer to fill the Village Trustee Vacancy through to May 2021** motion made by Trustee McKelvie, seconded by Trustee George

Roll Call: [AYES: 4] [NAYES: 0] [ABSENT: 2] Motion **CARRIED**
McKelvie Millette
George White Eagle
Bakk
Tyrrell

7. Department Reports

a. Building and Zoning

B&Z Officer Quail went over the highlights from the July Activity Report that was enclosed in the packet. Continuing to work with the residents, contractors and the public in regards to code/permit violations and remediation, education and outreach regarding building permits, Storm Water, Well & Septic Care. Created FAQ's which Officer Quail handed out to the Board featuring the above mentioned subjects to be distributed at the Town Hall Meeting in September to bring further awareness and education. In the July report, a very detailed graph was available to see how many permits were issued in July and what they were for, along with, a 3-1/2 yr to date summary of permits issued.

b. Finance

i. Treasurer's Report

Treasurer Flakus went over the highlights of the July Treasurer's Report that was enclosed in the packet. A brief summary on the Balance Sheet (along with an updated excel version of the Balance Sheet financial report) that Treasurer Flakus has been able to update more efficiently in Excel, Revenue & Expenditures Budget vs Actual, Local Government Distributed Funds, Detailed Charts on where the money goes and comes from, Bank and Investment balances and the Police Pension Fund Projection.

The Board appreciated the level of detail that the charts, excel reports provided and would like to continue seeing this in the future.

c. Police

i. July 2019

Chief Millar went over the July Police Report that was enclosed in the packet.

For the month of July there were 10 Traffic Accidents, 377 calls for Service and 35 citations issued. Included in the packet were very detailed charts and graphs which also the Board appreciated and would like to continue to see.

Chief also commended all the volunteers/residents and the amount of work that went into the success National Night Out. 65 bike helmets were given to the kids,

62, bicycles were registered, 510 hot dogs were given out along with Pizza. All this through donations. An estimate over 700 people were in attendance. Truly a remarkable evening.

8. Discussion Items

a. Finance Committee Recommendation – **Bank Consolidation**

Timothy Pearce – Chairman of the Finance Committee presented to the Board a summary of what the Finance Committee has been reviewing in regards to consolidating the multiple retail depository accounts the Village currently has which is 4 and 1 State based account which has to be maintained along with, the findings of the numerous inefficiencies these multiple accounts poses such as; accessibility by the Treasurer and or Trustee, reporting structure, consolidation/maximization of return, and multiple signatory requirements needed. The Finance Committee came up 2 primary Banking relationships, both of which are local and they have presented to the Finance Committee on Aug. 8th. An overview of the Finance Committees charter and process was enclosed in the packet.

The recommendation to move the Retail Banking to First American Bank will be an Action Item for the September 3rd. meeting.

b. Fire and Police Commission recommendation to enter into a **contract with Stanard & Associates**, Inc. to host the police officer application process.

- Chief Millar indicated in reference to maintaining a list of candidates that, after having been tested, qualified for the position of full time police officer is state statute.
- Further discussion/recommendations will be brought back to the Board at a future date.

c. **Insert Window Ordinance** Repeal

- Administrator Searl informed the board that we are currently waiting for attorney to draft ordinance.

d. Legalization of **Adult-Use Cannabis**.

- Administrator Searl raised a couple questions regarding if the Village was to opt in How do we want to address dispensaries? How to regulate areas that the substance can be grown. He did indicate that we cannot limit the personal use. There is a lot of concern regarding this subject and the impact it will have to the community. Administrator Searl also suggested that we should try to make a decision by November regarding allowing it or opting out.
- President Tyrrell has spoken to several area Board Presidents and officials and has attended neighboring town's board meetings to see what the pulse around us is thinking. He did indicate that several areas are choosing to opt out such as Batavia, Geneva, Naperville, Lilly Lake, Oak Brook that he is currently aware of.
- There will be deeper discussion regarding this subject at the next meeting and President Tyrrell asked the board to read the information in the packet and come prepared with questions to ask the Village attorney.

e. Village Board Member Liaison Discussion – Community Relations

Further conversation at next meeting.

f. Purchasing Procedures: Section 3-1.5 Code Amendment

- Administrator Searl explained to the Board that they are looking at the existing code and possibly modify the code to clean up inconsistencies, clarify the roles of who has purchasing authority for authorized amounts and reviewing/modifying the budgeted and non – budgeted purchasing authority.
- Recommendation was made by Trustee George that when they present the new ordinance if they could have a strike through the verbiage that is being changed for a clearer understanding.

g. Proposal from Trotter Engineering for Project on Woodbridge (McDonald & 47)

- Administrator Searl went over the different thoughts of how to manage the cost of the proposal. 1) is to possibly break it into phases, 2) add it into the budget for next year and 3) CH pay for the design cost and the homeowners affected could pay for the construction cost. A meeting with the homeowners will be held in the future to discuss funding the project.

9. Additional Items, Updates and Follow-up Reports from the Village President, Trustees, Village Administrator, Village Attorney or Staff

No additional items

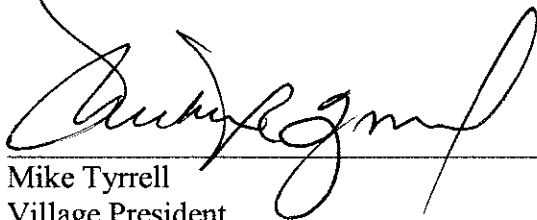
10. CLOSED SESSION:

No closed session

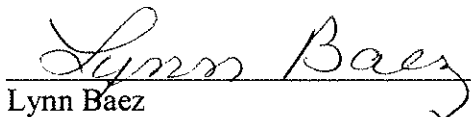
11. MOTION TO ADJOURN THE MEETING at 9:15pm made by Trustee McKelvie; seconded by Trustee George.

Voice Vote: [AYES: 4] [NAYES: 0] [ABSENT: 2] Motion **CARRIED**

Approved this 3 day of September, 2019



Mike Tyrrell
Village President



Lynn Baez
Village Clerk