

MEETING MINUTES FOR THE SPECIAL MEETING OF THE  
COMMUNITY RELATIONS COMMISSION  
OF THE VILLAGE OF CAMPTON HILLS

July 30, 2019

6:00 PM

Village Hall –Campton Hills  
40W270 LaFox Road, Suite B  
Campton Hills, IL 60175

1. Call to Order:

Chairman Kyle Wright called the meeting to order at 6:05 PM

2. Roll Call:

Present:

Kyle Wright  
Teresa Djukic  
Norm Turner  
Lauren Mohr  
Jennifer Gomoll  
Janet Burson  
Dave Carrell

Absent:

Also Present:

Chief Steve Millar

3. Approval of the Minutes of July 17, 2019:

Motion to Approve the July 17, 2019 Minutes was made by Member Djukic, seconded by Member Carrell.

Voice Vote: {Ayes: 7}      {Nayes:0}      {Absent:0}      Motion CARRIED.

4. Comments from the Public: None.

5. Discussion Items:

a. National Night Out:

- i. Review final participants list.
- ii. Review promotion efforts – flyers, papers, and social media.
  1. Reviewed flyer distribution.
  2. Discussed yard sign locations.
    - a. Some metal posts broke.
    - b. We may have extra.
    - c. Be sure to gather as soon as possible after the event.
  3. Member Turner confirmed that 4 churches put information in their flier.
  4. Member Turner also sent information to the papers.
  5. Chief mentioned that for next year we may get a bridge National Night Out sign donated.
- iii. Review tables and locations.
  1. Discussed Map of participants.
  2. Member Gomoll to send reminder email to participants with information about event details and map of location.
- iv. Review food and divide purchasing of items.
  1. Food/items we have:

- a. 24 cases of water
    - b. 650 hot dogs, buns, and condiments (no ketchup)
    - c. 15 cases of pop and juice.
    - d. Cotton candy machine.
    - e. Aluminum wrappers
    - f. Gloves
    - g. Napkins
    - h. Popcorn
    - i. Pizza
  - 2. Food/items we need:
    - a. 50 veggie dogs
    - b. Ketchup (2 – 2 packs)
    - c. Hula Hoop gifts
      - i. Culvers
      - ii. Stickers
      - iii. Gift cards
    - d. Chips
    - e. Heavy duty bags for the garbage cans (55 gal contractor bags)
    - f. Ice.
    - g. Speaker (Chief has)
    - h. Member Djukic will bring bags for all the handouts.
  - v. Review of event items: coolers, tablecloths, pool, tents, etc.
    - 1. Need additional coolers:
      - a. Bring coolers: Members Djukic, Carrell, Gomoll, Mohr; Chief, and Officer Dan Hatt.
      - b. Drop them off on or before Friday.
    - 2. Tents:
      - a. Chief has 3, Member Wright has 1, CR has one.
    - 3. Extension cords: Members Carrell & Burson, and Chief.
  - vi. Update shirt status.
    - 1. Not in yet.
    - 2. Chief will let us know when they are delivered.
  - vii. Update on Porta Potty request. Member Gomoll got quote for Porta Potty and additional washing station. Quote was \$400 from LRS (Lakeshore Recycling Systems).
  - viii. Review Give Aways and gift cards.
    - 1. \$400 from Meijers
    - 2. \$50 from Walmart.
    - 3. Member Djukic will create table signs with Thank Yous to our sponsors.
  - b. Village of Campton Hills Awareness Campaign.
    - i. Items for the Community Relations Commission Table will include: Sign up for Community Counts, I Love Campton Hills buttons, and football give aways.
6. Action items:
- a. Motion to Approve rental of a Popcorn Machine for NNO not to exceed \$100.
    - i. Motion to approve the Popcorn Machine is tabled.
  - b. Motion to Approve rental of a Porta Potty for NNO not to exceed \$300.
    - i. Motion to Amend and Approve the Rental of the Porta Potty for NNO not to exceed \$400 was made by Member Djukic, seconded by Member Carrell.
    - ii. Roll call vote:
      - Ayes: Members Wright, Djukic, Turner, Mohr, Gomoll, Burson, & Carrell

Nays: 0  
MOTION CARRIED

7. Other Business that would come before the Commission: None.

8. Adjournment:

Motion to Adjourn at 7:55 PM was made by Member Burson, seconded by Member Turner.

Voice Vote: {Ayes: 7}      {Nays:0}      {Absent:0}      Motion CARRIED.