

## Campton Hills Police Pension Fund

### Special Quarterly Meeting of the Board of Trustees

July 18, 2018

Meeting held at the Campton Hills Police Department, 40W270 LaFox Rd. Suite B, Campton Hills, IL. at 2:00 P.M.

President Hoffman called the meeting to order at 2:00 pm.

Board Members Present: Dan Hoffman, Randy Johnson, Tom Blincoe, Pat McMahon

Absent: Tom Clark

Also present: Jim Nowicki-Mitchell, Vaught & Taylor

A motion was made by Pat McMahon seconded by Randy Johnson to approve the minutes from the April 25, 2018 meeting. A voice vote was unanimous.

**Communications:** None

#### **Old Business:**

##### **1. Fiduciary Liability Insurance Update**

Pat McMahon updated the board on his research into fiduciary liability insurance for the trustees on the board. He provided a quote from Euclid Specialty for \$1,000,000 of liability insurance for a price of \$2,947, and provided an example of premiums paid by a local, similar sized pension funds for fiduciary liability insurance from Markel Insurance Co. for \$1,000,000 for \$2,130. Since the quote the board received from Paradigm Insurance was from Markel Insurance Co. for a cost of \$1,323.00 for \$1,000,000 of insurance a motion was made by Pat McMahon to pursue the insurance coverage through Paradigm if their quote was still valid. The motion was seconded by Randy Johnson. A voice vote was unanimous in favor. Trustee Hoffman will pursue the coverage through Paradigm

##### **2. Application of Pension-Chief Hoffman final calculation**

The final application for pension was presented for Chief Hoffman's pension effective June 1, 2018. The final calculation of for a monthly pension of \$1,599.68. A motion was made to approve the pension application by Randy Johnson, seconded by Tom Blincoe. A voice vote was unanimous in favor.

##### **3. Special Election Results**

An election for Pension Trustees was held on May 24, 2018. The election was for an open trustee position for active trustees for Dan Hoffman's vacated position due to his retirement and for Randy Johnson's expired term. Active employees running for the two vacant trustee positions were; Randy Johnson, Tom Blincoe and Jim Liepins. The elections results were as follows:

Randy Johnson-5, Tom Blincoe-5, Jim Liepins-2

An election was held to elect a retired employee to the board with Dan Hoffman obtaining 1 vote to win the retirement trustee position (currently there is only 1 retired officer)

A motion was made by Pat McMahon, seconded by Randy Johnson to accept the results of the trustee election. A voice vote was unanimous in favor.

#### **New Business:**

- 1. INVESTMENT REPORT:** Jim Nowicki from Mitchell, Vaught & Taylor presented the investment report. As June 30, 2018 the pension fund had a balance of \$2,009,455. The beginning balance was \$2,004,470,

with net investment gain of \$6,585 and contributions \$0 and withdrawals of \$1,600 The fund generated \$8,738 in income. MVT charged a management fee of \$2,504 for the quarter. Total net performance for the fund was .33% with fixed income returning .50% and the equity portion returning 2.84%. Average yield to maturity on the fixed income portion of the assets was 2.70%. MVT also distributed a spreadsheet with all the transactions in the fund from 05/01-06/30/2018. Net investment gain from inception of 03/31/2011 is \$96,730 with a net annualized return of 1.73% and cumulative return of 13.23%. Total return on the fund was muted due to statutorily mandated mix of assets 90/10% fixed/equities for funds under 2.5 million. A motion was made by Randy Johnson, seconded by Pat McMahon, to accept the Investment report and accompanying transaction document. A voice vote was unanimous

## 2. IDOI Compliance Fee

An invoice from IDOI was presented to the board for the annual State Pension Funds Compliance Fee for \$357.77. A motion was made by Pat McMahon, seconded by Tom Blincoe to pay the mandatory fee. A voice vote was unanimous for approval

## 3. Mandatory Training For New Trustee

New trustee Tom Blincoe was enrolled in the mandatory 32 hr training for new trustees. The training is through IPPAC for a fee of \$400. Trustee Blincoe was advised that the training must be completed prior to 04/30/2019. A motion to approve the training and payment of the \$400 fee was made by Pat McMahon, seconded by Randy Johnson. A voice vote was unanimous for approval.

## 4. Election of Officers

The following trustees were nominated for the following positions on the board:

Dan Hofman-President

Pat McMahon-Vice President

Randy Johnson-Secretary

Tom Blincoe-Assistant Secretary

A motion was made by Pat McMahon, seconded by Randy Johnson to accept the slate of officers as nominated. A voice vote was unanimous for approval.

## Closed Session

The board did not enter into a closed session.

### Public Comment:

None

The next scheduled meeting is October 10, 2018 at 2:00 pm.

### Adjournment:

A motion was made by Pat McMahon, seconded by Tom Blincoe to adjourn the meeting at 3:00 PM. A voice vote was unanimous for approval.

Minutes prepared by Dan Hoffman

 Approved 10/29/18