

**Minutes
Village of Campton Hills
Public Works Committee
July 12, 2017**

I. Call to Order

The Public Works Committee for the Village of Campton Hills was called to order by the chairman, Todd Hoppenstedt, at 7:00 p.m. on Wednesday July 12, 2017 at the Campton Hills Village offices at 40W270B La Fox Rd. in the Village of Campton Hills, Kane county Illinois.

II. Present at Roll Call

Chairman: Todd Hoppenstedt

Secretary: Bill Bushnell

Members: Rich Schult - present

 John Boveri - present

 Tony Murphy - absent

Guests:

 Ron Searl - Village of Campton Hills Interim Village Administrator

 Scott Eveland - Campton Township Highway Department

 Mike Millette - Village of Campton Hills Trustee / Ex-officio Member

III. Approval of Minutes

The minutes of the previous meeting (December 7, 2017) were accepted by voice vote with no nays voiced.

IV. Comments from Public – (None)

V. New Business -

a. Village of Campton Hills - Campton Township Highway Department Intergovernmental Road Maintenance Agreement

Ron Searl and Scott Eveland stated that the Inter Governmental road maintenance Agreement (IGA) between the Village of Campton Hills and the Campton Township Highway Department has been updated and approved at the June 6, 2017 meeting of the Village Board of Trustees. The new agreement is for 5 years. This agreement covers both the village roads that were formerly in Campton Township and Plato Township.

The Village and the District agree to meet within 6 months of the execution of this Agreement to discuss the development of a multi-year public works capital project plan (CPP) to be used as a guide for future budget development by both parties. Once this plan has been developed, the Village and the District further agree to meet at least semi-annually to review and revise the plan to project potential projects for the next fiscal year added onto the remaining agreement years. The scope of this plan will include road and storm water projects as well as an annual contingency amount for unanticipated “emergency” projects as mutually agreed to by both parties. Any capital project plan developed by the parties shall not be legally binding on either party. Rather, the capital project plan shall serve as a communication and planning tool to assist both parties in their respective budget processes. The CPP process shall involve both staff from the District and the Village as well as consultation with the Village’s Public Works Committee.

b. FY 2017 - 2018 Street program and Drainage Projects Update

The project was approved to go out to bid on June 22, 2017. The bid opening is scheduled for July 14, 2017. The MFT project number is 18-00000-01-GM. The staff will advise the winning bid and bid amount via email to the committee members. Roads included in bid documents are:

- Abbey Glen Dr., Abbey Glen Ct. and Cambridge Ct. including some catch basin and curb repair
- Walt Whitman Rd old section and Whittier Pl. in Fox Mill with some curb repair.
- Foxwood Ln.
- Farrier Point Ln. old section

Three streets not being done this year are:

- Oak Dr and Colson Dr.
- Winchester Way

The above list of projects was reviewed at the December 2016 meeting of the Public Works Committee. Scott Eveland presented details of these projects. See Attachment 1.

Scott also presented a list of streets that are planned to receive GSB-88 sealer / binder treatment this year. See Attachment 2. The committee agree that this is a prudent way to extend the life of these roads.

Scott also presented a list of proposed 2018 - 2019 road resurfacing and drainage projects. See Attachment 3. Todd Hoppenstedt asked the committee members to inspect each of these proposed projects and to be prepared to discuss them at the next Public Works Committee Meeting, on October 4, 2017.

c. 2017 Committee Appointments Update

Dave Newkirk sent the committee his resignation. The committee would like to thank Dave Newkirk for his many years of service and for steering the committee through the formation of the village and the Road Maintenance Agreement.

Tony Murphy has missed several meetings and it is assumed that he should be replaced.

As a result, the Public Works Committee has two vacancies. Ron Searl said he would send out a notice requesting volunteers.

d. Road and Bridge Funding

John Boveri stated that several years ago the village set up a separate account in which it deposited money each year for large capital projects such as a replacing a bridge. The committee would like to know if that account still exists. Ron Searl and Mike Millette volunteered to investigate.

Scott Eveland reported that the Denker Rd bridge over Ferson Creek is the only bridge in the village and that it was recently inspected. The inspection found the bridge to be in very good condition. The report provides a rough estimate of the life expectancy of the structure. Scott will send a copy of the inspection report to Ron.

Todd Hoppenstedt and John Boveri suggested putting aside money each year towards the eventual replacement of the bridge. They suggested a cap on the total amount of money to be save. The cap should be large enough to cover the majority of the bridge replacement costs.

VI The next meeting is scheduled for 7:00 p.m. October 4, 2017

VII The meeting was adjourned at 7:45 p.m.

Bill Bushnell, Secretary Public Works Committee