

**MINUTES FOR THE REGULAR MEETING
OF THE CORPORATE AUTHORITIES OF THE
VILLAGE OF CAMPTON HILLS**

June 18, 2019

7:00 P.M.

CAMPTON TOWNSHIP COMMUNITY CENTER

5N082 OLD LAFOX ROAD

Campton Hills, IL

1. **CALL TO ORDER** - President Tyrrell called the meeting to order at 7:05p.m.
2. **ROLL CALL** - Clerk Baez called the Roll:

Present

Trustee Bakk

Trustee George

Trustee **Millette** (arrived at 7:09pm)

Trustee Wendy K. White Eagle

President Mike Tyrrell

Absent

Trustee Girka

Also Present

Village Administrator Ron Searl

Treasurer Rebekah Flakus

B&Z Officer Quail

Village Clerk Lynn Baez

3. **PLEDGE OF ALLEGIANCE** - President Tyrrell led all those present in the Pledge of Allegiance.
4. **PUBLIC COMMENTS** – Sign-up sheets are at the rear of the room. Please limit remarks to 3 minutes per person and please do not repeat topics previously discussed; total time allotted is 30 minutes. Please note, questions will not be answered during this time.

No public comments

5. **CONSENT AGENDA**

- a. Motion to approve the minutes of the **June 4, 2019 Regular Meeting**
- b. Motion to approve payment of bills per **Warrant List #19-28**
- c. Motion to approve payment of bills per **Warrant List #20-03**

MOTION TO APPROVE ITEMS “A”, “B”, & “C” made by Trustee White Eagle;
and seconded by Trustee George

Roll Call Vote: [AYES: 4] [NAYES: 0] [ABSENT: 1] Motion **CARRIED**
 White Eagle Girka
 George
 Bakk
 Millette

6. **Action Items**

- a. Motion to advise and consent to the Village President’s re-appointment of **Timothy Pearce** as Chairman of the Finance Committee for a term expiring June 30, 2020, made by Trustee White Eagle and second by Trustee George.

Voice Vote: [AYES: 4] [NAYES: 0] [ABSENT: 1] Motion **CARRIED**

- b. Motion to advise and consent to the Village President's re-appointment of **John Boveri** as the Public Works Committee Chairman for a term expiring June 30, 2020, made by Trustee Millette and second by Trustee George.

Voice Vote: [AYES: 4] [NAYES: 0] [ABSENT: 1] Motion **CARRIED**

- c. Motion to advise and consent to the Village President's appointment of **Kyle Wright** as the Community Relations Commission Chairman for a term expiring June 30, 2020, made by Trustee George and second by Trustee Millette.

Voice Vote: [AYES: 4] [NAYES: 0] [ABSENT: 1] Motion **CARRIED**

- d. Motion to advise and consent to the Village President's re-appointment of **Marc Falk** to the Finance Committee for a term expiring June 30, 2021, made by Trustee White Eagle and second by Trustee Bakk.

Voice Vote: [AYES: 4] [NAYES: 0] [ABSENT: 1] Motion **CARRIED**

- e. Motion to advise and consent to the Village President's re-appointment of **Jon Olsen** to the Finance Committee for a term expiring June 30, 2021, made by Trustee White Eagle and second by Trustee Millette.

Voice Vote: [AYES: 4] [NAYES: 0] [ABSENT: 1] Motion **CARRIED**

- f. Motion to advise and consent to the Village President's re-appointment of **Greg Bruggeman** to the Finance Committee for a term expiring June 30, 2021, made by Trustee White Eagle and second by Trustee Bakk.

Voice Vote: [AYES: 4] [NAYES: 0] [ABSENT: 1] Motion **CARRIED**

- g. Motion to advise and consent to the Village President's appointment of **David Carrell** to the Community Relations Commission for a term expiring June 30, 2020, made by Trustee George and second by Trustee White Eagle.

Voice Vote: [AYES: 4] [NAYES: 0] [ABSENT: 1] Motion **CARRIED**

- h. Motion to **approve Resolution #19-16** Approving an Agreement Between the Village of Campton Hills and the County of Kane for Animal Control Services, made by Trustee Millette and second by Trustee George

Roll Call Vote: [AYES: 4] [NAYES: 0] [ABSENT: 1] Motion **CARRIED**
 White Eagle Girka
 George
 Bakk
 Millette

7. Department Reports
a. Finance
i. Police Pension Funding Report

Treasurer Flakus presented the funding report in the new format as requested by the Village Board. She also stated that the Village is heading in the right

direction for the Pension Fund. The board complimented Treasurer Flakus for her all her work and expertise.

ii. Accounts Receivables Report/Software update

Treasurer Flakus informed the board that the quote for the budgeted purchase of the AR module software came in over budget as there was a mandatory training fee included in the final purchase price that the village was not aware of. There will be a one-time licensing fee. Currently, Executive Assistant Johnson is handling everything by hand and this software would save a lot of time and create efficiencies. Direction was given to have it appear on the next agenda for action with the total amount and list that it is over the budgeted amount.

iii. Financial Items

Treasurer Flakus investigated a resident concern of an overpayment for the tax levy for SSA #1. It was concluded that both the SSA #1 and SSA #3 2018 tax levies were done erroneously. Treasurer Flakus stated that the end result is that 2018 SSA #1 Tax Levy is to be repealed, in its entirety and the 2018 SSA #3 Tax Levy needs to be amended as the amount levied was incorrect. Direction was given to have both these items appear on the next agenda for action to repeal SSA #1 and amend SSA #3.

Treasurer Flakus went over the Police Pension Fund actuarial service proposal from Lauterbach and Amen. This would be a three-year contract to provide actuarial services for the Police Pension Fund for FY 2019, FY2020 and FY2021. The board did ask when the Auditing contract was up. Treasurer Flakus stated the audit contract was up for renewal in FY 2020, but the board could extend it another year. Direction was given to have the proposal on the next agenda for action to approve the Police Pension Fund Actuarial service proposal.

b. Police

i. May 2019

Chief went over the challenges the department is facing regarding manpower and upcoming mandates and funding. Currently, there are 63 mandates to where 12 have passed.

Chief acknowledged Code Enforcement Officer Hatt for his diligence and compassion since taking on this new role last year.

Campton Hills K9 graduated with honors. At National Night Out August 6th, the K9 Unit will be doing some demonstrations.

Chief Millar handed out a summary/FAQ's of the 2019 Marijuana Law that was recently passed.

Chief also highlighted some of the others things that are currently taking place such as;

- CERT Team is 75% completed and has applied for a grant to offset some of the training. Should be 100% completed by October.
- Met with D303 to do emergency training.
- Met with United Church of Christ to use their facility as a fallout shelter in the event of an emergency and to conduct training to the congregation.

- Chief will continue to send out updates through Community Counts

c. Building and Zoning

B&Z Officer Quail also recognized Officer Hatt for his support.

Currently, the department is receiving a lot of emails pertaining to flooding and standing water. Inquiries/phone calls are being returned by the department the same day.

Over the past month the B&Z zoning dept. has been focusing on the education component of what the main issues are generated by the public. They were; 1) Storm Water education and break down of storm water, 2) Dilapidated properties and 3) Home businesses.

8. Discussion Items

a. Review Electric Aggregation – October 2019

Ron Searl mentioned that a decision should be made by the second meeting of July. If he has the numbers by the July meeting he will put it on as an action item.

b. Village Hall Cleaning Contract

The current vendor, Coverall, has been performing poorly. Issues are; not showing up, incomplete jobs, cleaning staff arriving when not scheduled. Contract for a new cleaning service will be presented at the next meeting for action. Try to find a company that is willing to do it once a week.

c. Resolution #19-08 to enter into a Full Managed Complete Care IT services agreement with Helping Hand IT

No update

9. Additional Items, Updates and Follow-up Reports from the Village President (Potential Agenda Format Change), Trustees, Village Administrator, Village Attorney or Staff

- Trustee George- Inquired about the round about on 47 and Burlington as to if any landscaping has been started, first, with the application for weeds.
 - Administrator Searl advised that the 1st application of a herbicide was applied in early June.
- Trustee George asked for an update regarding the subdivision and zoning ordinance.
- Trustee White Eagle received an email from Matthew Janecek with regards to hanging a banner over 64 and Burlington for the upcoming Highway Life Festival. Trustee White Eagle talk to B&Z Officer Quail regarding the permit – and the boards consideration for covering the cost.
- Administrator Searl handed out to the board a copy of an email from Senator Oberweiss office regarding Capitol projects and to get back with Ron with any questions.
- President Tyrrell reminded the board about the upcoming open house on June 29th at Lenkaitis Dairy Farm located on Corron Rd.
- Administrator Searl is sending out an update on the banking information in regards to consolidation of accounts and signatures.
- Attorney term is coming up at the end of the month – currently looking at the business needs for the village.
- Administrative Assistant Johnson had put in the packet information regarding closed session minutes and there release.
 - Administrative Assistant Johnson, B&Z Officer Quail, and Village Clerk Baez will get together to discuss this matter.

- Next meeting will have the expenditure for the refresh of some computers

10.. **CLOSED SESSION:** Move that the Village Board go into closed session as permitted by the Open Meetings Act to discuss one or more of the following matters:

- d. Litigation that is filed and pending or is probable or imminent. 2(c)(11)
- e. Collective negotiating matters. 2(c)(2)
- f. Appointment, employment, compensation, discipline, performance, or dismissal of specific employees or officials, including legal counsel. 2(c)(1) & (3)
- g. Biannual Review of Closed Session Minutes. 2(c)(21) made by Trustee Millette and second by Trustee White Eagle

Roll Call Vote: [AYES: 4] [NAYES: 0] [ABSENT: 1] Motion **CARRIED**
Millette Girka
White Eagle
Baak
George

*The Board entered closed session at 9:16 pm;
The Board returned to open session at 9:40 pm.*

11. Motion to approve the **Village President's appointment of Jim McKelvie to fill the Village Trustee** Vacancy made by Trustee Millette; seconded by Trustee White Eagle

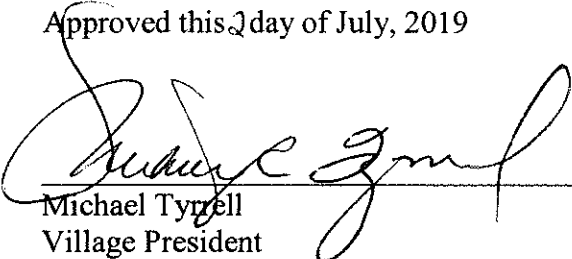
Roll Call Vote: [AYES: 4] [NAYES: 0] [ABSENT: 1] Motion **CARRIED**
Millette Girka
White Eagle
Baak
George

12. **ADJOURNMENT - MOTION TO ADJOURN THE MEETING,** made by Trustee White Eagle; and seconded by Trustee Millette.

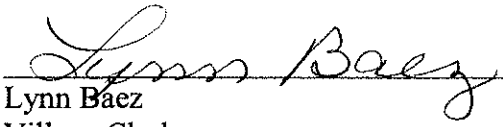
Voice Vote: [AYES: 4] [NAYES: 0] [ABSENT: 1] Motion **CARRIED**

Meeting adjourned at 9:45 pm

Approved this 2 day of July, 2019



Michael Tyrnell
Village President



Lynn Baez
Village Clerk