

**MINUTES FOR THE REGULAR MEETING
OF THE CORPORATE AUTHORITIES OF THE
VILLAGE OF CAMPTON HILLS**

June 2, 2020

7:00 P.M.

CAMPTON TOWNSHIP COMMUNITY CENTER
5N082 OLD LAFOX ROAD
Campton Hills, IL

*Due to COVID-19 The Village of Campton hills is now conducting **VIRTUAL** Village Board meetings. We are doing this to be considerate of the Public, and our employee, as a means to limit potential exposure. **While this meeting is not PHYSICALLY open to the Public, the meeting will be fully accessible to ALL VIA Zoom you may remotely access this meeting through either of the means below.** For help accessing, or more information regarding Zoom, please contact Ashley Gregory, Executive Assistant, at the Village at (630) – 524-6250

Zoom App: Meeting ID is: 967 6597 8932

Zoom Call-In Number is (312)626-6799 - 96765978932

1. **Call to Order** - President Tyrrell called the meeting to order at 7:02 p.m.
2. **Roll Call** - Clerk Baez called the Roll:

Present

Trustee Bakk
Trustee George
Trustee McKelvie
Trustee Millette
Trustee O'Dwyer
Trustee White Eagle

Absent

Also Present

Administrator Searl
Clerk Baez
EA/Deputy Clerk Gregory
Scott Marquardt – HR Green
*Tim Bihun–Public (Joined at 7:15pm)
* Jim Chrisos – Public (joined later)

3. **Pledge of Allegiance** - President Tyrrell led all those present in the Pledge of Allegiance.
4. **Public Comments** -

*No public comments were submitted either **via email prior to the meeting** or **“Raising Hand” option within the Zoom platform.**

5. **Consent Agenda** [By a single unanimous vote, called an omnibus vote, the Board may approve a number of unrelated items. There may be no discussion, but any Trustee may remove any one or more items from the Consent Agenda, whereupon that item goes on the agenda below.] Motion made by Trustee White Eagle, seconded by Trustee George.

- a. Motion to approve the **minutes of the May 19th, 2020 Regular Meeting**
- b. Motion to approve payment of bills per **Warrant List # 20-05**
- c. Motion to approve payment of bills per **Warrant List #21-02**

Roll Call Vote: [AYES: 6] [NAYES: 0] [ABSENT: 0] [ABSTAIN: 0] Motion **CARRIED**
 White Eagle
 George
 Bakk
 McKelvie
 Millette
 O'Dwyer

6. Action Items

- a. **Motion to re-appoint Montana & Welch as the Village Attorney** per Village Code 1-7D-1B. Motion made by Trustee Bakk, seconded by Trustee Millette

Roll Call Vote: [AYES: 6] [NAYES: 0] [ABSENT: 0] [ABSTAIN: 0] Motion **CARRIED**
 Bakk
 Millette
 George
 McKelvie
 O'Dwyer
 White Eagle

- b. **Motion to Approve Ordinance 20-10**, An Ordinance Amending Chapter 1 Of Title 4 of the Village Code of Campton Hills, Kane County, Illinois Establishing the Number of Available Liquor Licenses and Amending the Penalties on Licenses. Motion made by Trustee O'Dwyer, seconded by Trustee White Eagle

Roll Call Vote: [AYES: 6] [NAYES: 0] [ABSENT: 0] [ABSTAIN: 0] Motion **CARRIED**
 O'Dwyer
 White Eagle
 George
 Bakk
 McKelvie
 Millette

Motion to **Suspend Roberts Rules of Order** for the balance of the **Discussion Items**, motion made by Trustee White Eagle, seconded by Trustee Millette

Voice Vote: [AYES: 6] [NAYES: 0] [ABSENT: 0] [ABSTAIN: 0] Motion **CARRIED**

7. Current Discussion Items

- a.) **O-20-08 Ordinance to Terminate SSA #1**
 - Up for **Action Item for June 16th. Board Meeting**
- b.) **O-20-09 Ordinance to Terminate SSA #3**
 - Up for **Action Item for June 16th. Board Meeting**
- c.) **Annual Financial Audit Contract Discussion**
 - One year extension audit contract w/\$25.00 annual price increase
 - Consensus from the Board to move to **Action Item for June 16th. Board Meeting**

- d.) Temporary Outdoor Patio Licenses
- Information included in the Board packet. This is Informational item only for Board to discuss.
 - Reasoning: In attempt to best support our restaurants, the Village of Campton Hills has established and application, plan, guidelines, permit and Executive Order to allow each restaurant to participate in outdoor/patio dining.
 - President Tyrrell commended Ashley for her expeditious manner and diligence of getting all the required documentation needed in order for a restaurant to open to outdoor dining. Praise was given from the Board members as well.
- e.) REBUILD Illinois Road Bond Funds Report
- Scott Marquardt gave an updated on a question that was asked by Trustee George at the last meeting regarding using the funds for lighting.
 - The funds can be used for roadway lighting if it follows IDOT & IES criteria.
 - They cannot be used for what would be considered maintenance or retrofit on existing lighting.
 - Must be used for a Capitol Expense
- f.) Engineering Services Agreement and Village Engineer Appointment
- Administrator Searl highlighted what was included in the Board packet which included:
 - Draft 2020/21 Contract proposal for services rendered by HR Green – Contract renewal is in alignment with the Villages fiscal year May - April
 - Simple Scope Short Form Agreement for Winchester Way Bridge Annual Inspection Services – Annual – Due by Sept. 2020
 - Simple Scope Short Form Agreement for General Consulting including Public Works Committee meetings.
 - Scott from HR Green informed the Board that there is a 2-3% change in the rate structure.
 - Up for **Action Item for June 16th. Board Meeting**
- g.) IDOT Audit Update
- President Tyrrell informed the Board that everything submitted to IDOT has gone through successfully.
 - No updated on the 2 items remaining with IDOT since March due to COVID-19
 - Jeff from HR Green is working on designing a reporting form that aligns with IDOT so future audits will run more efficiently.
- h.) Website Design
- Ashley gave an update on the change over process of the CH webpage.
 - 1st. year - \$6000 for complete redesign.
 - After 1yr. \$1200 annual fee.
 - President Tyrrell ask the Board to be thinking about the CH domain name
 - Possible change from @villageofcamptonhills.org to @camptonhills.org.
 - Board suggestions welcomed from the Board to both redesign of page and domain name change.
 - Review at the July meeting.
- i.) Roundtable discussion amongst the Board regarding the civil unrest situation in surrounding areas and the safety of the community.

- j.) LGDF update
 - President Tyrrell gave a brief overview to the Board that while they are waiting for a full update from the State of Il on how the funds are being distributed there are preliminary numbers that the 10% the state was holding back, they will be releasing 5%.
 - President Tyrrell also briefed on the IL Fund Report from last May numbers to current.

8. Items - Parking Lot (90-day limit will be placed on future items)

- a. **Fox Creek Speed Limit Change Request Study (on or before July 1, 2020)**
No discussion

9. Additional Informational Items, Updates and Follow-up Reports from the Village President, Trustees, Village Administrator, Village Attorney, or Village Staff.

***NOTE: This section of the agenda is NOT open to Public Comment; rather it IS solely information for Board review/acknowledgement.**

- a. **Economic Interest Statements –The filer response due date of May 1, 2020 is currently SUSPENDED due to COVID-19.** If you are able to file now, you may still do so! If you are having difficulty getting into your account to file, please contact Ashley Gregory.
- b. Information/Application Packets for “**COVID-19 Emergency Grant Funding for Small Businesses,**” are available on the Village Website, at the Village Hall, or can be emailed to individuals who are interested. **(Remove – no longer available)**
- c. **IDOT/HR Green Update –** Information from Scott Marquardt **(Remove – discuss at next board meeting)**

10. CLOSED SESSION: Move that the Village Board go into closed session as permitted by the Open Meetings Act to discuss one or more of the following matters:

- a. Litigation that is filed and pending or is probable or imminent. 2(c)(1 1)
- b. Collective negotiating matters. 2(c)(2)
- c. Appointment, employment, compensation, discipline, performance, or dismissal of specific employees or officials, including legal counsel. 2(c)(1) & (3)

Motion to **Adjourn Regular meeting and Enter into CLOSED SESSSION at 8:05 p.m.**, made by Trustee Millette, seconded by Trustee George.

Roll Call: [AYES: 6] [NAYES: 0] [ABSENT: 0] [ABSTAIN: 0] Motion **CARRIED**
 Millette
 George
 Bakk
 McKelvie
 O’Dwyer
 White Eagle

Motion to **Conclude CLOSED SESSSION at 8:15 p.m.**, made by Trustee McKelvie, seconded by Trustee Milette.

Roll Call: [AYES: 6] [NAYES: 0] [ABSENT: 0] [ABSTAIN: 0] Motion **CARRIED**
 McKelvie
 Millette
 Bakk
 George

O'Dwyer
White Eagle

Roll call to **Enter back into OPEN SESSION at 8:16 p.m.**

Present
Trustee Bakk
Trustee George
Trustee McKelvie
Trustee Millette
Trustee O'Dwyer
Trustee White Eagle
President Tyrrell
Village Clerk Baez

Absent

Also Present
Administrator Searl
EA/Deputy Clerk Gregory

Motion to **Adjourn**, made by Trustee White Eagle, seconded by Trustee George

Voice Vote: [AYES: 6] [NAYES: 0] [ABSENT: 0] [ABSTAIN: 0] Motion **CARRIED**

11. Adjournment

Meeting adjourned at 8:17 p.m.

Approved this 16th. day of June, 2020



Michael Tyrrell
Village President



Lynn Baez
Village Clerk

