MINUTES FOR THE REGULAR MEETING OF THE CORPORATE AUTHORITIES OF THE VILLAGE OF CAMPTON HILLS

May 21, 2019
7:00 P.M.
CAMPTON TOWNSHIP COMMUNITY CENTER
5N082 OLD LAFOX ROAD
Campton Hills, IL

1. **CALL TO ORDER** - President Tyrrell called the meeting to order at 7:09 p.m.

2. **ROLL CALL** - Clerk Baez called the Roll:

Present	*Absent*	*Also Present*
Trustee Susan George	Trustee Nick Girka	Administrator Ron Searl
Trustee Bakk	Trustee Millette	Deputy Chief Randy Johnson
Trustee Wendy K. White Eagle		Treasurer Rebekah Flakus
President Mike Tyrrell		Village Clerk Lynn Baez

3. **PLEDGE OF ALLEGIANCE** - President Tyrrell led all those present in the Pledge of Allegiance.

4. **PUBLIC COMMENTS** – Sign-up sheets are at the rear of the room. Please limit remarks to 3 minutes per person and please do not repeat topics previously discussed; total time allotted is 30 minutes. Please note, questions will not be answered during this time.

   a. Ron Petrucci voice concerned that his Medicare cards were lost in the mail as he has not received them yet. Spoke with other neighbors and they had received theirs. He had contacted the Medicare office and they verified they were mailed to the address they have on file.

   b. Matt Janecek asked if he could be put on the agenda for the June 4th. meeting to discuss the details of the upcoming Highway Life concert he is hosting this summer.

5. **CONSENT AGENDA**
   a. Motion to approve the **minutes of the May 7th, 2019** Regular Meeting
   b. Motion to approve payment of bills per **Warrant List #19-26**
   c. Motion to approve payment of bill per **Warrant List #20-01**

PresidentTyrrell pulled **Item "A"** of the Consent Agenda.

MOTION TO APPROVE ITEMS "B," and "C," OF THE CONSENT AGENDA, made by Trustee White Eagle; and seconded by Trustee George.

Roll Call Vote:	[AYES: 4]	[NAYES: 0]	[ABSENT: 2]	Motion **CARRIED**
	White Eagle		Girka	
	George		Millette	
	Bakk			
	Pres.Tyrrell			

6. **Discussion Items**

i. DEPARTMENT REPORTS – March 2019

a. Treasurer

i. **Police Pension**

Treasurer Flakus presented and distributed copies of the Funding Report estimate for **April 30, 2019**. Treasurer Flakus noted that she is still working on adjustments. President Tyrrell stated he would like to see the breakout of contributions, investment returns and payroll in the report.

ii. **Account Receivables Report Update**

Treasurer Flakus provided a brief status of the AR reporting and how Air Module will streamline the process.

ii. Financial Items

1. **Banking Services Consolidation**

Treasurer Flakus is in the process of transitioning signatures along with streamlining the process from former president Harry Blecker to President Mike Tyrrell.

2. **Investment Policy/Practice** (no notes recorded)

3. **FY 2019-2020-Budget Adjustment/Amendment Update**

Administrator Searl informed the Board that there doesn't need to be a budget amendment per the attorney's response below.

If the Village Board actually approved that language, then this is a scrivener's error and does not need to go back to the Village Board. You can simply attach a corrected page to the signed ordinance and note that the corrected page is what was approved by the Board.

Administrator Searl advised this was allowable since we are not making a formal adjustment to programs/projects. President Tyrrell asked if it could be a line item in the notes with the sense the board was aware. Trustee George wanted to delay – would rather have a motion. Trustee White Eagle was okay with having the minutes reflect the change.

b. POLICE

i. **April 2019 (Note: Agenda indicated incorrect date of March 2019)**

Deputy Chief Johnson went over the April 2019 report. There were 7 traffic accidents, 41 speeding tickets. Also, 9 texting citations issued on April 26th.

Deputy Chief Johnson briefly touched on the homicide on Willowbrook, that the suspect posted bond and is awaiting trial. No further details were discussed regarding this. Deputy Chief Johnson also mentioned on April 14th, call came in at 12:30 a.m. of rocks being thrown at vehicles. 8 juveniles were arrested and served community service. There was additional discussion regarding the high rate of accidents at Burlington and Bolcum. President Tyrrell mentioned that there are plans to put a roundabout at that intersection in 2020. Trustee Bakk asked as to why when there is a call for assistance there are so many emergency vehicles

dispatched? Administrator Searl responded that it is procedure to have ambulance and engine dispatched since they both have paramedics on board.

ii. **Intergovernmental Administrative Adjudication Update**

c. **Building and Zoning**

ii Ordinance to approve a contract with oxcart Truck Permit System – **(Add to June 4th. Agenda per President Tyrrell)**
Bryce Baker owner of Oxcart Permit Systems gave an overview on what their software offers including a unified way of issuing permits and provides compliance. The cost of the system is free to Campton Hills. The fees associated with obtaining a permit such as convenience fee, credit card fee, and permit fee that is charged to the trucking company and Campton Hills receives the revenue. President Tyrrell asked about the current process regarding revenue and as of right now there is none.

Administrator Searl mentioned that the application would need Campton Hills approval and asked how much labor was involved? Trustee White Eagle asked how many permits get issued? 30-50 permits a year (estimate) per Bryce Baker - Oxcart.
Trustee Bakk asked who's the competition? Oxcart is the only one that offers this service per Bryce Baker – Oxcart.

7. **ACTION ITEMS**

a. **MOTION TO APPROVE RESOLUTION #19-08 TO ENTER INTO A FULL MANAGED COMPLETE CARE IT SERVICES AGREEMENT WITH HELPING HANDS,**

President Tyrrell requested the item be **TABLED**.

b. **MOTION TO TABLE RESOLUTION #19-08 TO ENTER INTO A FULL MANAGED COMPLETE CARE IT SERVICES AGREEMENT WITH HELPING HANDS,**
made by Trustee Bakk, second by Trustee White Eagle.

Voice Vote: [AYES: 4] [NAYES: 0] [ABSENT: 2] Motion **CARRIED**

c. **MOTION TO APPROVE THE EMPLOYEE LEASING AGREEMENT WITH GOVTEMPS FOR THE POSITION OF VILLAGE ADMINISTRATOR,** made by Trustee White Eagle, second by Trustee George.

Roll Call Vote:	[AYES: 4]	[NAYES: 0]	[ABSENT: 2]	Motion **CARRIED**
	White Eagle		Girka	
	George		Millette	
	Bakk			
	Pres.Tyrrell			

d. **MOTION TO APPROVE RESOLUTION #19-11 FOR THE PURCHASE OF A 2020 FORD EXPLORER SUV**, made by Trustee Bakk, second by Trustee George.

Roll Call Vote: [AYES: 4] [NAYES: 0] [ABSENT: 2] Motion **CARRIED**

Bakk	Girka
George	Millette
White Eagle	
Pres.Tyrrell	

e. **MOTION TO APPROVE RESOLUTION #19-12 FOR THE PURCHASE OF FIVE AEDs** made by Trustee White Eagle, second by Trustee Bakk.

Roll Call Vote:	[AYES: 4]	[NAYES: 0]	[ABSENT: 2]	Motion **CARRIED**
	White Eagle		Girka	
	Bakk		Millette	
	George			
	Pres.Tyrrell			

f. **MOTION TO APPROVE RESOLUTION #19-13 FOR THE PURCHASE OF SIX NEW PROGRAMMABLE RADIOS & CHARGERS** made by Trustee George, second by Trustee Bakk.

Roll Call Vote:	[AYES: 4]	[NAYES: 0]	[ABSENT: 2]	Motion **CARRIED**
	George		Girka	
	Bakk		Millette	
	White Eagle			
	Pres.Tyrrell			

g. **MOTION TO ADVISEAND CONSENT TO THE VILLAGE PRESIDENT'S APPOINTMENT OF MICHAEL O'DWYER TO THE FINANCE COMMITTEE FOR A 25 MONTH TERM, EXPIRING JUNE 30, 2021,** made by Trustee George, second by Trustee Bakk

Roll Call Vote:	[AYES: 4]	[NAYES: 0]	[ABSENT: 2]	Motion **CARRIED**
	George		Girka	
	Bakk		Millette	
	White Eagle			
	Pres.Tyrrell			

h. **MOTION TO APPROVE RESOLUTION #19-14 AUTHORIZING BANK SIGNATORIES FOR THE VILLAGE OF CAMPTON HILLS,** made by Trustee George, second by Trustee Bakk

Administrator Ron Searl explained the removal of Trustee White Eagle due to the covenant required in her fiduciary roll with her employer.

Trustee George amended the motion:

MOTION TO APPROVE RESOLUTION #19-14 AUTHORIZING BANK SIGNATORIES FOR THE VILLAGE OF CAMPTON HILLS TO INCLUDE TRUSTEE MILLETTE AS A SIGNATORY made by Trustee George; seconded by Trustee Bakk

Roll Call Vote:	[AYES: 4]	[NAYES: 0]	[ABSENT: 2]	Motion **CARRIED**
	George		Girka	
	Bakk		Millette	
	White Eagle			
	Pres.Tyrrell			

i. **MOTION TO APPROVE RESOLUTION #19-09 AMENDING SECTION 3-3-1 OF THE VILLAGE GODE REGARDING FEE SCHEDULES FOR CERTAIN ACTIVITIES,** made by Trustee George, second by Trustee Bakk (amended by Trustee George)

Roll Call Vote:	[AYES: 4] George Bakk White Eagle Pres.Tyrrell	[NAYES: 0]	[ABSENT: 2] Girka Millette	Motion **CARRIED**

j. **MOTION TO ADVISE AND CONSENTTO THE VILLAGE PRESIDENT'S APPOINTMENT VANESSA QUAIL AS BUILDING AND ZONING OFFICER EFFECTIVE MAY 22, 2019,** made by Trustee White Eagle second by Trustee Bakk.

Roll Call Vote:	[AYES: 4] White Eagle Bakk George Pres.Tyrrell	[NAYES: 0]	[ABSENT: 2] Girka Millette	Motion **CARRIED**

8. **ADDITIONAL ITEMS, UPDATES AND FOLLOW UP REPORTS FROM THE VILLAGE PRESIDENT (POTENTIAL AGENDA FORMAT CHANGE), TRUSTEES, VILLAGE ADMINISTRATOR, VILLAGE ATTORNEY OR STAFF** President Tyrrell deferred to next meeting

9. **CLOSED SESSION** – No closed session

ROUND TABLE
Administrator Ron Searl updated the Board on upcoming training
Metro West – Geneva, Il on 6/20
IML – Rockford, IL on 6/12
OMA online training required once per term and
FOIA online training

Trustee Bakk asked if they could receive the minutes sooner.

10. ADJOURNMENT - MOTION TO ADJOURN THE MEETING at 8:35pm, made by Trustee White Eagle; and seconded by Trustee George.

Voice Vote:	[AYES: 4]	[NAYES: 0]	[ABSENT: 2]	Motion **CARRIED**

Approved this 4th day of June, 2019

Mike Tyrrell
Village President

Lynn Baez
Village Clerk