

**NOTICE OF A SPECIAL MEETING
OF THE FINANCE COMMITTEE
OF THE VILLAGE OF CAMPTON HILLS**

Notice is hereby given that on the call of the Finance Committee Chairman, a Special Meeting will be held Monday, May 4, 2015 at 6:30 p.m. at:

Village of Campton Hills Village Hall
40W270 LaFox Road, Suite B
Campton Hills, IL

The agenda for the meeting is posted below.

John Strauss
Interim Village Clerk

**AGENDA FOR A SPECIAL MEETING OF THE FINANCE COMMITTEE OF
THE VILLAGE OF CAMPTON HILLS
MONDAY, MAY 4, 2015 6:30 P.M.
CAMPTON HILLS VILLAGE HALL
40W270 LAFOX ROAD, SUITE B
CAMPTON HILLS, ILLINOIS**

- I. Call to Order
- II. Roll Call
- III. Approval of the April 20, 2015 Finance Committee Minutes (Agenda Item 1)
- IV. Discussion and consideration of a motion regarding the Village Boards decision not to accept the Finance Committees Recommendation to approve a 3-month, bare-bones budget for Fiscal Year 2016.
- V. Approval of the May 4, 2015 Finance Committee Minutes.
- VI. Public Comments
- VII. Motion to Adjourn

Finance Committee Minutes
April 20, 2015
Campton Hills Village Hall
40W270 LaFox Road Suite B
Campton Hills, Illinois

The meeting was opened by Committee Member Broecker in Chairman Manser's absence at 6:46p.m.

Roll Call: Those present in person included Diane Broecker, Kevin Pretet, Interim Village Treasurer Jill Long and President Smith.

Absent: Chairman Ric Manser, Timothy Pearce and Tom Rieger were absent.

There was a motion by President Smith and a second from Interim Treasurer Long to approve the April 6, 2015 meeting minutes with changes as discussed. The voice vote was unanimous to approve the April 6, 2015 minutes.

The March Treasurer's Report was distributed to the Committee for their information.

Chairman Pro tem Broecker began the discussion on the 3-month FY16 Budget as recommended and revised by President Smith after the April 6, 2015 Finance Committee Meeting. Chairman Pro tem Broecker explained the intent of the Committee was to reduce the Budget to a "bare bones", three-month budget until the Committee could determine the estimated amount of shared revenue from the state for the upcoming fiscal year. The Committee reconfirmed that this was a prudent method to take.

It was discussed that Ms. Johnsen had included an additional \$3,000 in pay for herself, in addition to another 2% pay increase for the full year, even though the Village President did not recommend the increase in January as described in her contract and even though the Finance Committee had clearly stated at their April 6, 2015 meeting there were to be no pay increases and the status quo was to be maintained during the three-month, bare bones budget period. Interim Treasurer Long noted that in addition to the Administrator's pay change as recommended by President Smith, there was \$770/month for Anthony Isom, the NIU intern's salary, and that the Treasurer had reduced the number of hours per week worked to 15 for the Treasurer position, which is paid at the rate of \$35/hr and more in line with what is needed for the position due to efficiency improvements made in the accounting process.

The Committee discussed the need for more information from the Village Administrator as to why the drop in the Fines/Forfeitures of the Police Department from FY12 to FY16. It was noted that the Finance Committee had previously requested that the Village Administrator look into the reason for the drop in revenue and report back to the Committee. It was also recommended that the Village Administrator research possible grants to recommend to the Finance Committee to generate revenue for the Police Department and the Village, to assist in keeping expenses down. President Smith noted that there were several grants currently available to apply for: DOT.BUCKELUP (Police equipment incentive program) and recommended the Village contact Juliette Paul to see if she had any time after the three-month bare bones budget to assist in grant writing, since she had been successful in helping President Smith procure grants in the past.

It was discussed and recommended that the Village pay the three police officers who have exceed their MTO/Comp Time maximum on the May 8, 2015 pay date to reduce accrual hours to the maximum allowable level and that no employee should ever be allowed to accrue more than the allowed level of MTO/Comp Time-288 hours of MTO. It was also discussed that holidays were to be used and not carried forward.

There was a discussion regarding the lack of shared revenue information available due to the State's budget not being completed and the Governor's recommendation that 50% of the income tax portion of the shared revenue be eliminated.

It was pointed out to Trustee Elect Blecker that the Finance Committee is only comfortable with presenting a three-month budget and that any budget approved by the Board for the full Fiscal Year 2016 would be irresponsible due to the high probability of an invalid assumption that the State is only going to reduce the income tax portion of shared revenue by 20%, when the Governor proposed a 50% cut.

The Finance Committee has always committed to presenting a balanced budget and the Committee is incapable of doing so at this time due to the unknown revenue factors, which is why a 3-month budget is being recommended until additional revenue information becomes available from the state.

Adjournment

Diane Broecker moved to adjourn the meeting; the motion was seconded by Kevin Pretet. The motion was unanimous approved to adjourn at 9:42p.m.

Respectfully submitted,

Patsy Smith

Ric Manser, Chairman