

MEETING MINUTES FOR THE REGULAR MEETING OF THE  
COMMUNITY RELATIONS COMMISSION  
OF THE VILLAGE OF CAMPTON HILLS

April 23, 2019

6:00 PM

Village Hall –Campton Hills  
40W270 LaFox Road, Suite B  
Campton Hills, IL 60175

1. Call to Order:

Interim Chairman Kyle Wright called the meeting to order at 6:03 pm.

2. Roll Call:

Present	Also Present:
Teresa Djukic	Chief Steve Millar
Norm Turner	Denise Millar
Kyle Wright	
Lauren Mohr	
Jennifer Gomoll	
Janet Burson – arrived at 6:05 PM	

3. Motion to approve the minutes of March 26, 2019 made by Member Turner, seconded by Member Burson.

Voice Vote:        {AYES: 6}    {NAYES: 0}    {ABSENT: 0}

**Motion CARRIED**

4. Comments from the Public:

a. No one present

5. Discussion Items:

**a. National Night Out – Tuesday, August 6.**

i. Update from Chief Millar:

1. Registration complete
2. School of Rock has been asked to perform
3. Chief has secured singer for National Anthem
4. Hotdogs to be served and Police Department officers will be available
5. Will request to send out a mailer advertising the event to include a meet and greet with the Police Department and highlight National Night Out, Safest City, and the upcoming 2020 Census

ii. Review 2018 Sponsor List and divide

1. Need to have Donation Letter in hand when soliciting donations.
2. Take Tax Exempt Certificate as well.
3. Member Turner to reach out to media sources including Kane County Chronicle and Daily Herald for National Night out.

**b. Inspection of Village event signage**

1. Tallied Inventory of Signage:

- a. 2 Roadside 3 x 6 Holiday in the Hills signs – one is in bad condition.
- b. 1 Event Information 3 x 5 sign. Could use for Outstanding Citizen, Map of National Night Out.

- c. 1 Bridge Sign for Holidays in the Hills. 13 x 4 – has correct information - Saturday from 3 – 6 PM.
  - d. 1 Bridge Sign for Holiday in the Hills 13 x 5. Has incorrect information on.
  - e. 16 yard signs – for which event?
  - f. 1 National Night Out sign.
  - g. 18 yard signs for Holiday in the Hills that say Saturday.
  - h. 19 yard signs for Holiday in the Hills that say Friday.
  - i. 3 Winter Wonders signs 3 x 8, but need to change date.
2. Discussion to purchase 10 National Night Out yard signs and discuss additional signs. (cost is approximately \$140 – may not need a motion.)
  3. Discussion regarding purchasing 1 National Night Out sign for the Bridge. Need to know price per smaller banner for NNO.

*Member Mohr excused herself at 7:00 PM.*

- ii. Other comments:
    1. Member Turner suggested we highlight #1 Safest City in Illinois.
    2. Member Turner will secure the Boy Scouts and Girl Scouts for the flag display.
  - c. Budget Discussion:
    - i. Reviewed Yearly Budget
    - ii. Interim Chairman Wright discussed budget and adjustments for the new year.
    - iii. We would like to request an accounting report that broke down expenses by event, if possible. Need to check with treasurer.
6. Campton Hills Awareness Campaign:
    - a. Discussion regarding need of a mission statement.
    - b. Discussion regarding merchandise to consider:
      - i. Buttons - I HEART Campton Hills
      - ii. Magnets
      - iii. Stickers
      - iv. Fliers
    - c. Consider Welcome Wagon.
  7. Other Business that would come before the Commission:
    - a. New Commission shirts: waiting on samples.
  8. Motion to adjourn at 7:49 PM made by Member Djukic and seconded by Member Turner.

Voice Vote:            {AYES: 5}                    {NAYES: 0}    {ABSENT: 1}                    Motion **CARRIED**