

MEETING MINUTES FOR THE REGULAR MEETING
OF THE CORPORATE AUTHORITIES OF THE
VILLAGE OF CAMPTON HILLS
April 7th, 2020
7:00 P.M.

Campton Hills Village Hall
40W270 LaFox Rd. Suite B
Campton Hills, IL. 60175

*Due to COVID-19 The Village of Campton Hills is being mindful, and following CDC guidelines as to how many individuals can be present in one common space. We are asking that **IF you have the ability to access this meeting remotely VIA Zoom to PLEASE do so!**

Zoom Meeting ID is: 569 396 058 Zoom Call-In Number is: (312)626-6799 - 569396058#

1. **Call to Order** – President Tyrrell called the meeting to order at 7:11p.m.
2. **Roll Call** – Clerk Baez called the roll.

<i>Present</i>	<i>Absent</i>	<i>Also Present</i>
Trustee Bakk (via Zoom)		Administrator Searl (Village Hall/Zoom)
Trustee George (via Zoom)		Clerk Baez (via Zoom)
Trustee McKelvie (via Zoom)		Treasurer Flakas (via Zoom)
Trustee Millette (via Zoom)		Chief Millar (CH Village Hall)
Trustee O’Dwyer – (Village Hall/Zoom)		
Trustee White Eagle (via Zoom)		
President Tyrrell (Village Hall/Zoom)		

3. **Pledge of Allegiance**
4. **Public Comments** – Sign-up sheets are at the rear of the room.
 - Shannon Crowe – Question as to why Campton Hills was not following the state ILCC COVID-19 Related Action regarding the sales of packaged Spirits?
 - Bob Skidmore – Expressed support regarding the above subject matter.
5. **Consent Agenda** [By a single unanimous vote, called an omnibus vote, the Board may approve a number of unrelated items. There may be no discussion, but any Trustee may remove any one or more items from the Consent Agenda, whereupon that item goes on the agenda below.] Motion made by Trustee Millette, seconded by Trustee George.

- a. Motion to approve the **minutes of the March 18th, 2020** Regular Meeting
- b. Motion to approve payment of bills per **Warrant List #20-21**

Roll Call: [AYES: 6] [NAYES: 0] [ABSENT: 0] [ABSTAIN: 0] Motion **CARRIED**
Millette
George
Bakk
McKelvie
O'Dwyer
White Eagle

6. Action Items

- a. **Motion to accept** the formal resignation of Kyle Wright as Chair of the Community Relations Commission. Kyle Wright will remain on the Community Relations Commission as a member at this time. Motion made by Trustee White Eagle, seconded by Trustee O'Dwyer

Roll Call: [AYES: 6] [NAYES: 0] [ABSENT: 0] [ABSTAIN: 0] Motion **CARRIED**
White Eagle
O'Dwyer
Bakk
George
McKelvie
Millette

- b. **Motion to advise and consent to** the Presidents' appointment of Dave Carrell on Community Relations Commission from member, to Commission Chair. Motion made by Trustee McKelvie, seconded by Trustee O'Dwyer.

Roll Call: [AYES: 6] [NAYES: 0] [ABSENT: 0] [ABSTAIN: 0] Motion **CARRIED**
McKelvie
O'Dwyer
Bakk
George
Millette
White Eagle

- c. **Motion to advise and consent to the Presidents' appointment of Jeff Chumbley to the Fire and Police Commission.** Motion made by Trustee George, seconded by Trustee Millette

Roll Call: [AYES: 5] [NAYES: 1] [ABSENT: 0] [ABSTAIN: 0] Motion **CARRIED**
George Bakk
Millette
McKelvie
O'Dwyer
White Eagle

7. **Current Discussion Items**

a. **Liquor License Executive Orders – 2020-01 and 2020-02** (*included in the Board packet*)

- President Tyrrell announced to the video audience the outline of tonight's meeting, noting that it is not a Special Meeting. This agenda item is informational only, no voting will be taking place.
- President Tyrrell also read an Impact Statement regarding how the local businesses in Campton Hills and its residents have been negatively affected in one way or another since the COVID-19 pandemic.
- President Tyrrell shared a letter from a CH Village restaurant owner and the generous offer they have initiated to help the residents that our struggling to eat.
- President Tyrrell addressed the subject pertaining to packaged beer, wine & spirits. Attached is a copy of the ILCC COVID-19 Related Actions updated March 31,2020 sent to the Village from Meg McArdle. Along with President Tyrrell email response to Ms. McArdle regarding the sale of packaged liquor.

[COVID On Premise \(March 31 update\).pdf](#)

[President Email response to Ms. McArdle 4.3.2020.docx](#)

b. **Families First Coronavirus Act** (*included in the Board packet*)

- Administrator Searl referred to the Board packet regarding Paid Sick Leave and Expanded Family and Medical Leave. Informational and Awareness no Action req.

c. **Website Redesign Project** (*included in the Board packet*)

- Administrator Searl referred to the Board packet and verified/confirmed with Treasurer Flakus that the redesign cost was included in the draft budget.

d. **RFQ Remodel – Police Department/Village Hall**

- Process currently on hold.

- e. **Update on Adjudication Hearing Officer process** (*included in the Board packet*)
 - Administrator Searl and Chief Millar have selected a preferred Adjudicator. This will come up for action at the April 21st. meeting

- f. **Bolcum Road Resurfacing Project Update (Bid Award Information)** (*included in the Board packet*)
 - Administrator Searl referred to the Board packet and informed the Board that bids were coming in lower than what was budgeted. A cost savings of roughly +/- \$70,000.
 -

- g. **Solicitor/Peddler Permitting- Applications/Costs/Duration** (*included in Board packet*)
 - President Tyrrell announced that all licenses have been currently suspended due to COVID-19 and that the Village has NO SOLICITATION stickers available at no charge that you can request to post on your window.
 - Administrator Searl stated that we are still waiting for guidance from the Village Attorney regarding the current wording of the existing ordinance. Will be ready to bring before the board either at the April 21st. meeting or the first meeting in May.

- h. **FY 2019-2020 Budget Amendments Ordinance** (*included in Board packet*)
 - Treasurer Flakus went over the background and reasoning and the supporting documents of Ordinance 20-04 for the Fiscal Year 2019-2020 for the Village of Campton Hills. In doing so, this shows fiscal responsibility of the Village. This will be brought to the Board at the April 21st. meeting for Board approval.

- i. **General Fund Reserve Commitments and Transfers Ordinance** (*included in the Board packet*)
 - Treasurer Flakus went over. Consensus from the Board to defer to next meeting – April 21st.

- j. **FY 2020-2021 Budget Adoption Ordinance & Public Hearing** (*included in the Board packet*)
 - Treasurer Flakus went over the timeline on the notice of a Public Hearing on the proposed budget as listed in the Ordinance and that a Public Hearing will be held at April 21st meeting,

- 8. **Items – Parking Lot (90-day limit will be placed on future items)**
 - a. **Fox Creek Speed Limit Change Request Study** (on or before May 1, 2020)
 - On Hold

 - b. **Mat and Towel Service Research: Update** (on or before May 1, 2020)
 - Still in process

9. **Additional Items**, Updates and Follow-up Reports from the Village President, Trustees, Village Administrator, Village Attorney or Staff
- Trustee George thanked everyone who joined tonight’s meeting.
 - Trustee Millette and Trustee White Eagle both asked if we could see what other surrounding communities are doing regarding packaged out the door liquor.
 - Trustee White Eagle complimented President Tyrrell on his earlier commentary regarding the affects that COVID-19 is doing to both businesses and residents.
 - Trustee McKelvie asked for President Tyrrell to reiterate his statement regarding the decision of out the door liquor sales to the public as there still seems to be confusion.
 - Trustee O’Dwyer requested a 2 min. time out to confer with President Tyrrell.
 - President Tyrrell addressed the public again regarding the decision as the Liquor Commissioner of Campton Hills of out the door liquor sales.
- a. **Economic Interest Statements** – The first notices have been sent out by Kane County via email and mail. Filers may now log in and submit their completed statements. **Reminder:** Completed statements are due by May 1, 2020.
- b. **Village Board Meeting dates for 2020-2021 are all booked through the Community Center.** There was no conflict with any dates scheduled.
10. **CLOSED SESSION:** Move that the Village Board go into closed session as permitted by the Open Meetings Act to discuss one or more of the following matters:
- a. Litigation that is filed and pending or is probable or imminent. 2(c)(11)
 - b. Collective negotiating matters. 2(c)(2)
 - c. Appointment, employment, compensation, discipline, performance, or dismissal of specific employees or officials, including legal counsel. 2(c)(1) & (3)
 - d. Section 2.06(d) of Open Meetings Act (5 ILCS 120/2.06(d)) requires that public bodies review minutes of closed meetings for potential release approximately every six months.

None

11. **Potential Action Pertaining to Closed Session**

None

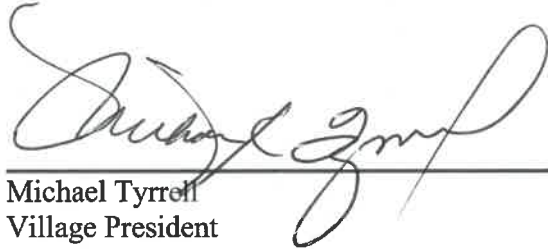
Motion to **Adjourn** Regular meeting, motion made by Trustee George, seconded by Trustee White Eagle

Voice Vote: [AYES: 6] [NAYES: 0] [ABSENT: 0] [ABSTAIN: 0] Motion **CARRIED**

12. Adjournment

Meeting adjourned at 8:33p.m.

Approved this 21st day of April, 2020



Michael Tyrrell
Village President



Lynn Baez
Village Clerk