

**FINANCE COMMITTEE MINUTES
CAMPTON HILLS VILLAGE HALL
40W270 LAFOX ROAD, SUITE B
CAMPTON HILLS, ILLINOIS**

March 28, 2018

I. Call to Order

The meeting was called to order by Chair Pearce at 7:02 p.m.

II. Roll Call.

Present

Chair Pearce
President Blecker
Member Bruggeman
Member Olson
Treasurer Fischer

Absent

Member Falk
Trustee O'Dwyer
Administrator Searl

Also Present

III. Approval of the February 28, 2018 Minutes

Chair Pearce asked to change the wording under the Treasurer Report to state that bank account consolidation "will" get us better.... instead of "could" get us better....

Member Blecker made a motion to approve the minutes of February 28, 2018 as amended; seconded by Member Olson.

Voice Vote: [AYES: 5] [NAYES: 0] [ABSENT: 3] Motion **CARRIED**

IV. Reports

a. Treasurer-

- i. Reserve Policy – Review/Discussion. The Chair asked this item be postponed until the reserve policy can be distributed to the members and reviewed before discussion.
- ii. The Treasurer explained the Village's current reserve policy and how the numbers for the various sections are determined. The Treasurer further explained that what the Finance Committee is being asked to do is make a recommendation of a percentage of the uncommitted, unreserved surplus that should be transferred to the Capital Projects Fund. This will help fund future capital projects.

b. Administrator

- i. FY 2019 Budget – Final (Review and Discussion). In the absence of the Administrator the Treasurer began the review with the Fund by Fund overview sheet showing anticipated revenues versus expenditures.

Chair Pearce noted that the proposed FY 2019 budget represents about a \$50,000 expenditure increase over last fiscal year.

Treasurer Fischer explained to the Committee that this year the State made 14 instead of 12 income tax distributions to the cities and villages. Treasurer Fischer explained to the Committee that staff used 95% of IML's estimate of anticipated State revenues. The Committee completed its revenue discussion by reviewing the major revenue sources.

In summary Chair Pearce stated that he believes proposed budget is reasonable, manageable and the Village has the reserves in case needed.

V. Motion to recommend the General Fund balance assignments, commitments and transfers for FY 2018-2019 (to be distributed)

Treasurer Fischer and President Blecker explained that the Village Board has been discussing ways to improve the Police Pension Board's investment return. State law limits amount pension funds can invest in equities. Since the Village's Pension Fund has less than the \$2.5 million it is limited to investing up to 10% of its assets in equities.

Chairman Pearce suggested that the Finance Committee look at Police Pension Fund in terms of how it is performing against various investment benchmarks.

Treasurer Fischer explained to the Committee that it needs to discuss a recommendation of the a transfer from some of the Village's surplus to the Capital Projects Fund.

The Committee discussed various strategies for funding the Capital Project Fund.

- One strategy that was discussed was the idea of keeping the Capital Projects Fund level at \$442,000.
- Another strategy that was discussed was to continue to build reserves.

Member Bruggeman made a motion to recommend transferring \$234,000 of the General Fund Balance to be committed towards the Police Pension; seconded by Member **Olson**.

Voice Vote: [AYES: 5] [NAYES: 0] [ABSENT: 2] Motion **CARRIED**

Member Bruggeman made a motion to recommend transferring \$xxx,xxxx (1/2 of remaining available surplus) of the General Fund Balance to be committed towards the Capital Projects Fund with future consideration be given to allocating funds for public safety remodeling; seconded by Member **Olson**.

Voice Vote: [AYES: 5] [NAYES: 0] [ABSENT: 2] Motion **CARRIED**

VI. Unfinished Business

- a. Police Department- Cost and Sustainability Analysis (Rolling 5 Year Plan)¹ Discussion was postponed.

VII. New Business- None

VIII. Public Comments- None

- IX. Motion to adjourn** made by Member Bruggeman at 8:51pm. Motion seconded by Member Olson and passed unanimously.

Voice Vote: [AYES: 5] [NAYES: 0] [ABSENT: 3] Motion **CARRIED**

Submitted:



Ronald R. Searl
Village Administrator

¹ Identified in the 2016-2018 Strategic Plan Implementation Timeline. To be coordinated by Trustee O'Dwyer, Chief Hoffman and the Finance Committee.