

## MINUTES

FOR THE REGULAR MEETING OF THE  
COMMUNITY RELATIONS CITIZENS ADVISORY BOARD  
OF THE VILLAGE OF CAMPTON HILLS  
MARCH 23, 2016 AT 7:00 P.M.  
Village Hall-Campton Hills  
40W270 LaFox Road, Suite B, Campton Hills, IL 60175

I. Call to Order: Sue called the meeting to order at 7:05pm.

II. Roll Call Present: Sue Windland, Carol Stolte, Patty Hoppenstedt, Norm Turner  
Absent: Jayne Holley (excused), Jim McKelvie

III. Approval of meeting minutes from February 10, 2016: Patty, moved to accept minutes as corrected indicating Patty's absence was excused and Sue seconded, all in favor; Minutes from February 24, 2016 meeting: Norm moved to accept the minutes, Sue, seconded the motion, all in favor.

IV. Comments from the Public-none

V. Old Business

- a. Revised award recognition procedures and next steps-Patty reported that she had received the policy, application form, and description documents in pdf files from the city of Schaumburg. Before we can edit the form to accommodate the proposed Village of Campton Hills Award program, we need to be able to convert the pdf files to word documents. Sue to check with Tracy to see if she has Adobe Pro and can make the conversions for us. Other members to pursue other resources. If we can't convert the pdf files, all of the documents will have to be retyped.
- b. FY16 Budget Update: Committee reviewed itemized expenditures for the Winter Wonders (WW) Event. Sue reported that the Window Artist charged \$50 more than budgeted because painted more windows than originally contracted for. Committee had no problem with paying the additional \$50 as the windows were beautiful.

Norm reported that donations collected for Ronald McDonald House Charities (RMHC) at the WW event totaled \$133. Several members were dismayed that the amount was so low and were adamant that the \$78 collected for the food we sold (all of which was donated at no cost) at the WW event be given to RMHC too. Sue and or Jayne to work with Jennifer to make this happen. Norm proposed that we have a donation box at the Village Office for RMHC for people to make donations of items that the Charity needs for families that stay in the RMH. All agreed that this should be pursued with the Village Board. Norm to forward a list of the items that the Charity has need for.

Sue suggested that we use the \$1,137.63 left in our 2016 budget to purchase two

more sections of the artificial ice to be used for future WW events as well as at the Tree Lighting Ceremony. The "ice" will be used for hockey activities and demonstrations at the Villages Winter events. Patty moved that we purchase two more sections of the "ice", Norm, seconded the motion, the motion was unanimously approved. Sue and Norm are pursuing inexpensive means for transporting the "ice" from Minnesota where it is manufactured.

FY 2017 Budget: Sue distributed a copy of the proposed budget but since it had not been approved by the Village Board as of the 23<sup>rd</sup>, we tabled further discussion until the next meeting.

- c. Pancake Breakfast Discussion: Since Jayne has not received any further interest in the Pancake Breakfast from the Countryside Fire Department, the Committee agreed that we are running out of time to organize the event for this year and should communicate to the Fire Department in writing that we will not be able to assist them this year, should they decide to proceed.

#### VI. New Business

- a. NNO--August 2, 2016---further discussion about this event will be tabled until our April meeting.
- b. Pre-Christmas Event-Preliminary Discussion i.e. Name, date, scope: Sue reported on her meeting with the Village's Economic Development Committee who is interested in partnering with us to hold the Tree Lighting Ceremony on December 2<sup>nd</sup> at 7pm. A Task Force made up of two members each of the Economic Development Committee and the Community Relations Committee will meet periodically to flush out the details of the event. The Committee discussed the need for a budget for the event, and commitments from local businesses for sponsorships and volunteers.

The Committee agreed that we should move immediately to try and secure the following items for the event: people mover, reindeer, Santa and Mrs. Claus (Patty has contacts in Montgomery), Carolers, and Bell Ringers.

- c. Other business: None

VII. Next month's regular meeting will be on April 27, 2016 at 7:00 pm, Village Hall-Campton Hills, 40W270 LaFox Road, Suite B, Campton Hills, IL 60175

VIII. Adjourn Meeting: Norm moved that we adjourn at 8:55pm, Patty, seconded, all in agreement.

