

**MINUTES FOR THE RE-SCHEDULED REGULAR MEETING
OF THE CORPORATE AUTHORITIES OF THE
VILLAGE OF CAMPTON HILLS**

March 22, 2018

7:00 P.M.

CAMPTON TOWNSHIP COMMUNITY CENTER
5N082 OLD LAFOX ROAD
Campton Hills, IL

1. **CALL TO ORDER** - President Blecker called the meeting to order at 7:04 p.m.
2. **ROLL CALL** - Clerk Quail called the Roll:

<i>Present</i>	<i>Absent</i>	<i>Also Present</i>
Trustee Andersen	Trustee George	Administrator Searl
Trustee O'Dwyer	Trustee Girka	Treasurer Fischer
Trustee Tyrrell	Trustee Millette	Clerk Quail
President Blecker		
3. **PLEDGE OF ALLEGIANCE** - President Blecker led all those present in the Pledge of Allegiance.
4. **PUBLIC COMMENTS** - There were no public comments.
5. **CONSENT AGENDA**
 - a. Motion to approve the minutes of the **March 6, 2018 Regular Meeting**
 - b. Motion to approve the minutes of the **March 7, 2018 Special Meeting**
 - c. Motion to approve the minutes of the **March 13, 2018 Special Meeting**
 - d. Motion to approve payment of bills per **Warrant List #18-23**
 - e. Acceptance of **resignation from Todd Hoppenstedt** as Chair of the Public Works Committee and Member of the Zoning and Subdivision Ordinance Steering Committee
 - f. Acceptance of **resignation from Fred Schmidt** from the Economic Development Committee
 - g. Motion to **appoint Teresa Djukic** to the Community Relations Committee for a term to expire March 22, 2021

Trustee Tyrrell pulled item d.

MOTION TO APPROVE ITEMS A, B, C, E, F and G, made by Trustee Tyrrell; and seconded by Trustee O'Dwyer.

Roll Call Vote:	[AYES: 4]	[NAYES: 0]	[ABSENT: 3]	Motion CARRIED
	Andersen		George	
	O'Dwyer		Girka	
	Tyrrell		Millette	
	Blecker			

MOTION TO APPROVE PAYMENT OF BILLS PER WARRANT LIST #18-23, made by Trustee Tyrrell; and seconded by Trustee O'Dwyer.

Trustee Tyrrell questioned the payment for the 2018, Fox Mill Homeowners Association, as well as the outstanding issue of the lighting maintenance for the exterior light posts. Administrator Searl explained that the dues cover maintenance; but that the issue of the

lights has not yet been resolved. He further explained that the lights appear to be within the Village Hall property line, but that he has not found any closing docs to support that assumption. President Blecker added that he understood that the dues cover plowing, maintenance and the striping of parking lots.

Discussion continued about what the dues cover, and for what time period. Administrator Searl explained that most everyone in the association does pay dues once a year, in the current year.

Trustee Tyrrell asked Administrator Searl to follow up and obtain the terms of the dues, and whether or not that includes common area maintenance so that the Board understands exactly what the Village gets for the association dues.

Roll Call Vote:	[AYES: 4]	[NAYES: 0]	[ABSENT: 3]	Motion CARRIED
	Andersen		George	
	O'Dwyer		Girka	
	Tyrrell		Millette	
	Blecker			

6. DEPARTMENT REPORTS – FEBRUARY 2018

a. *Police*

President Blecker explained that Chief Hoffman could not be present at the meeting, and that any individual questions could be asked at a later time or directed to Administrator Searl.

Administrator Searl followed up on an outstanding question raised previously by Trustee Tyrrell regarding mileage on a particular police vehicle which appeared to be unusually high. Administrator Searl related his conversation with Chief Hoffman who explained that sometimes certain officers gravitate to using a particular vehicle. Trustee O'Dwyer added that such a habit causes uneven wear and tear in the five year rotation plan.

Trustee Tyrrell praised Chief Hoffman for the excellent and thorough reporting this month.

b. *Treasurer*

Treasurer Fischer provided an overview of the February report, noting that all four of the AT&T franchise fees have been paid. She explained that the amount for the year was \$5,700 under budget due to an apparent decline in users. Trustee Tyrrell praised the bar graph reporting, showing actual income and expenses vs. budgeted.

c. *Building and Zoning*

President Blecker explained that Zoning Officer Fitzgibbon could not be present at the meeting, and that any individual questions could be asked at a later time or directed to Administrator Searl.

7. ACTION ITEMS

- a. **MOTION TO APPROVE RESOLUTION #18-05 TO ENTER INTO A CONTRACT WITH CIVIC SYSTEMS FOR THE PURCHASE OF VILLAGE SOFTWARE**, made by Trustee O'Dwyer; and seconded by Trustee Andersen.

Trustee Tyrrell asked Administrator Searl his opinion about staffing needs, and if there was any need to adjust the hours of the administrative staff. Administrator Searl indicated that coverage seems to be working fine, unless the Board was aware of any complaints on service.

Trustee Andersen noted that whenever she calls the Village Hall, someone always answers the phone, for which she praised the staff.

Trustee Tyrrell questioned funds budgeted for zoning administrator training. Trustee Andersen stated that it is not customary for the Village to pay for training for contract workers. She said it would be important to know exactly what the training would involve. Trustee O'Dwyer recommended leaving it in the budget; with the understanding that the Board would need to approve any money spend out of that line item.

Trustee O'Dwyer led discussion on the Ten-Year Plan, questioning the methodology behind funding capital projects. He explained that the Village needs to have a framework, suggesting that 50% of any excess in the general fund go first to capital expenditures. He recommended that the subject be brought to the Finance Committee for their consideration. Trustee Andersen said that there had never been such a policy in place and concurred with Trustee O'Dwyer. She emphasized that the residents deserve to enjoy the benefits of capital projects. Trustee Tyrrell asked Treasurer Fischer to produce a spreadsheet for the Board which would illustrate what the excess would be.

Trustee O'Dwyer asked Administrator Searl to find out and confirm if the squad car costs are inclusive of all of the proper law enforcement vehicle outfitting, including bullet-proofing.

The Board agreed that the budget draft appear on the agenda for the next regular meeting.

10. **ADDITIONAL ITEMS** from the Village President, Trustees, Village Administrator, Village Attorney or Staff

No discussion

11. Note: Item 11, Closed Session, was discussed before Item 9 in the meeting's proceedings.

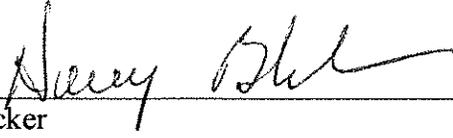
MOTION TO EXTEND THE MEETING PAST 9:30 P.M., made by Trustee Tyrrell; and seconded by Trustee Andersen.

Voice Vote: [AYES: 4] [NAYES: 0] [ABSENT: 3] Motion **CARRIED**

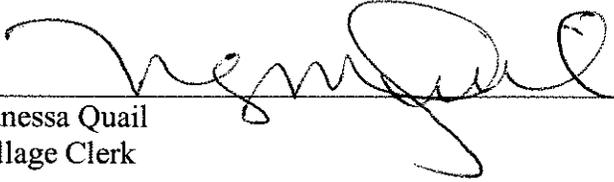
12. **ADJOURNMENT - MOTION TO ADJOURN THE MEETING at 9:32pm**, made by Trustee Tyrrell; and seconded by Trustee Andersen.

Voice Vote: [AYES: 4] [NAYES: 0] [ABESNT: 3] **MOTION CARRIED**

Approved this 3rd day of April, 2018



Harry Blecker
Village President



Vanessa Quail
Village Clerk