

MINUTES FOR THE SPECIAL MEETING
OF THE CORPORATE AUTHORITIES OF THE
VILLAGE OF CAMPTON HILLS
FEBRUARY 21, 2017
8:30 P.M.

CAMPTON TOWNSHIP COMMUNITY CENTER
5N082 OLD LAFOX ROAD
CAMPTON HILLS, ILLINOIS

1. **CALL TO ORDER**

President Blecker called the Meeting to Order at 8:36pm

2. **ROLL CALL**

Interim Village Administrator Searl acting as Clerk called the Roll:

Present: President Blecker, Trustee McKelvie, Trustee O'Dwyer, Trustee Tyrrell, Trustee George (arrived at 8:45pm), Trustee Andersen joined the meeting remotely (at 8:43pm and disconnected from meeting at 9:08pm).

Absent: Trustee Millette

3. **PLEDGE OF ALLEGIANCE**

President Blecker led the Board and the audience in the Pledge of Allegiance

4. **PUBLIC COMMENTS**

- No public comments.
- President Blecker explained that the reason for the 8:30pm meeting start was due to several Board members attending the Kane County Maxxam hearing. President Blecker offered to those in the audience who might be interested the Kane County Zoning Board vote was 3-3 tie which means it goes to the County Development Committee as a negative recommendation. After the County Development Committee deliberation, it will proceed to the full County Board for consideration.

5. **CONSENT AGENDA** [By a single unanimous vote, called an omnibus vote, the Board may approve a number of unrelated items. There may be no discussion, but any Trustee may remove any one or more items from the Consent Agenda, whereupon that item goes on the agenda below.]

- a. Motion to approve the minutes of the February 7, 2017 Regular Meeting
- b. Motion to approve payment of bills per Warrant List #17-20
- c. Motion to accept the resignation of Carol Stolte from the Community Relations Committee
- d. Motion to advise and consent to the Village President's appointment of Ron West to Economic Development Committee, term expiring February 21, 2019

Trustee Tyrrell removed Item a. and b.

Motion to approve Consent Agenda Items (c) and (d) made by Trustee Tyrrell; seconded by Trustee McKelvie; PASSED.

Voice Vote:

(3) Ayes- Trustees: McKelvie, O'Dwyer and Tyrrell

(0) Nays

Motion to allow Trustee Anderson to join meeting by audio conferencing due to work related absence at 8:43pm made by Trustee O'Dwyer; seconded by Trustee McKelvie; PASSED.

Voice Vote:

(3) Ayes- Trustees: McKelvie, O'Dwyer and Tyrrell

(0) Nays

Trustee Andersen joined the meeting remotely

Discussion 5a

Trustee Tyrrell explained that he had contacted Administrator Searl and asked that two corrections to the February 7, 2017 minutes be made: Item 12: Add the condition that the Kane County Petition be subject to the 2040 Kane County Land Use Plan; Correct President Blecker's request to allow payment of bills statement to say "without a second signature".

Motion to approve Consent Agenda Item (a) (minutes as corrected) made by Trustee Tyrrell; seconded by Trustee McKelvie; PASSED.

Voice Vote:

(4) Ayes- Trustees: Anderson, McKelvie, O'Dwyer and Tyrrell

(0) Nays

Trustee George arrived at 8:45pm

Trustee Andersen disconnected from meeting at 9:08pm.

Discussion 5b

- Trustee Anderson about Ancel Glink's bill asked why there is a "Fox Mill" listing when the Village Attorney has not been asked to do any "Fox Mill" work? President Blecker stated that it was advice that he sought.
- Trustee McKelvie asked questions about what FOIA requests consultation listed. Questioned the Comcast litigation billings related to "strategy". Questioned the note about a discussion about a "voting requirement". Questioned the note about police protection. Trustee McKelvie stated that he is not comfortable approving the warrants in total without answers to the Ancel Glink bills.
- Trustee O'Dwyer asked about the Norton Lakes Letter of Credit reduction and "security".
- Trustee Tyrrell asked that the Fox Mill Litigation heading be corrected to reflect it is related to Fox Mill since the Litigation has ended.
- Trustee George asked about the Kramer Tree Service bill. Administrator Searl explained that since it was in Plato Township and required equipment that Campton Township Highway District does not have.
- Trustee O'Dwyer questioned the MC Squared Bill. It shows a balance due greater than the amount being paid. Administrator Searl stated that he believed the balance reflect amounts from previous bills that were already paid. He said that he would confirm this with the Treasurer.

Motion to approve Consent Agenda Item (b) (Warrants with a revised total of \$62,259.59) made by Trustee McKelvie; seconded by Trustee George; PASSED.

Roll Call Vote:

(3) Ayes- Trustees: George, McKelvie, and O'Dwyer

(0) Nays

(1) Abstain- Trustees: Tyrrell

The motion was approved 4 – 0 with abstention counting towards the majority.

6. Department Reports – January 2017

Treasurer's Report

Police Report

Building & Zoning Report

Annual Police Report 2016 – Visit the website to review

<http://www.villageofcamptonhills.org/DocumentCenter/View/2847>

- President Blecker stated that given the late start of the meeting, certain staff were excused from attending. He noted that the various department reports were provided to the Board. He urged Board members to contact the Administrator with any questions.
- Trustee O'Dwyer asked if the Treasurer can provide copies of the cancelled bank checks. Administrator stated that he believed it was a problem to do so as the Village does not receive cancelled check copies.
 - President Blecker stated that he believed that he would have to go on to the bank web site and physically print out the checks one at a time in order to respond to this request.
 - Administrator Searl said he would review this with the Treasurer to see what can be done.
- Trustee Tyrrell asked about the status of the Investment Policy development. Administrator Searl said a draft will be reviewed by the Finance Committee at its February 22, 2017 meeting.

7. Fox Mill Update

Trustee O'Dwyer distributed and read a letter from Attorney Matt Walsh in response to President Blecker's letter to the legislative body at the last Village Board meeting.

8. Motion to approve a Resolution Authorizing Application for Kane County Riverboat Funds and Execution of Necessary Documents for the purpose of a connecting sidewalk on Fox Mill Blvd by the Norton Lake subdivision made by Trustee George; seconded by Trustee McKelvie; PASSED.

- Trustee O'Dwyer asked that it be clear that if the grant funding is not received the Village is not obligated to go forward with the project.
 - Administrator Searl acknowledge this and said he believed that is how the grant program works or how the application can be presented.
 - Administrator Searl also noted that the Village Board has to approve any future contracts that might be related to the project.

Voice Vote:

(4) Ayes- Trustees: George, McKelvie, O'Dwyer and Tyrrell
(0) Nays

9. **Motion to approve, as modified with staff recommendations, Kane County Petition from Brundige LLC for the NE corner of Brundige Road and Keslinger Road, IL to amend the zoning of the Parcel's PUD to include a cell tower made by Trustee Tyrrell; seconded by Trustee McKelvie; PASSED.**

- Trustee George asked what type of cell tower design and for clarification on the tower location.

Voice Vote:

(4) Ayes- Trustees: George, McKelvie, O'Dwyer and Tyrrell
(0) Nays

Motion to extend the meeting beyond 9:30pm to 10:00pm by Trustee Tyrrell; seconded by Trustee McKelvie; PASSED.

Voice Vote:

(4) Ayes- Trustees: George, McKelvie, O'Dwyer and Tyrrell
(0) Nays-

10. **Motion to approve, as modified with staff recommendations, Kane County Petition, 39W287 Illinois Route 38, St Charles, IL to amend the zoning of the Parcel from PUD, F – Forest Preserve made by Trustee McKelvie; seconded by Trustee George; PASSED.**

- Trustee George asked about the F- Farm to F- Forest Preserve inconsistency in the County Petition.
 - Administrator Searl said he would address this in the Village's letter.

Voice Vote:

(4) Ayes- Trustees: George, McKelvie, O'Dwyer and Tyrrell
(0) Nays

11. **Motion to approve a Letter of Understanding between the Village of Campton Hills and the State of Illinois Division of Highways made by Trustee George; seconded by Trustee O'Dwyer; FAILED.**

- Trustee George asked if the Village is aware of any handicapped access complaints to the Post Office

Voice Vote:

(0) Ayes
(4) Nays- Trustees: George, McKelvie, O'Dwyer and Tyrrell

12. Additional Items, Updates and Follow-up Reports from the Village President, Trustees, Village Administrator, Village Attorney or Staff

a. **New Items**

b. **Updates**

1. **Maxxam**

- Update given at beginning of meeting

2. **Village Investment Policy**
 - Administrator Searl stated that the Finance Committee will be reviewing a sample at its next meeting.
3. **Employee Handbook/Organizational Chart/Village Administrator Code.**
 - Administrator Searl stated that the Board will be reviewing the Handbook draft at its next meeting.
4. **Web Site Transparency Project**
 - Nothing to report
5. **FY 2017-18 Budget Process**
 - Administration discussed the Saturday, March 4, 11, and 18 Budget Workshops. 8:00am to 1:00pm.
6. **Contract/Agreements Tracking**
 - Nothing to report
7. **Financial Audit Recommendations Matrix**
 - Will discuss at next Finance Committee meeting.
8. **Campton Highway District IGA** (Expires June 1, 2017)
 - Nothing to report. Continue to work on this.

c. **Follow-up**

1. **Watershed Management Plan**
 - Meeting with the Conservation Foundation in the planning stages.
2. **Training Report Policy Development**
 - Nothing to report.
3. **Larsen Lights- Review meeting (Follow-up meeting September/Early October)**
Nothing to report.
4. **Employee Matrix**
 - This has been put together.
5. **Strategic Plan Goals - Review**
 - Nothing to report.
6. **Committee/Commission Members Handbook/Orientation**
 - Nothing to report.

- Trustee Tyrrell welcomed Mr. Ron West to the Economic Development Commission, and invited him to comment and introduce himself to the Board.
- Trustee George asked about update on the zoning and subdivision code review.
 - a. Trustee George mentioned that CMAP is restarting their Local Technical Grants program.
 1. On May 17, 2017 CMAP is having a “meet and greet” and will provide guidance for application. Grants will be announced in May and June will be the submission deadline.

2. Should the Village could apply for funding to swap out light fixtures to comply with the dark sky principles.

➤ Trustee McKelvie reported on the second annual Winter Wonderlands event.

13. **Closed Session**

The Board did not enter into closed session

14. **Motion to approve to adjourn.**


Voice Vote:

(3) Ayes- Trustees: George, McKelvie, O'Dwyer and Tyrrell

(0) Nays

(1) Absence- Trustees: Anderson and Millette

Approved this 7 day of March, 2017.



Harry Blecker, Village President



Nicholas Girka, Village Clerk