

RESOLUTION NO. R-23-32

**A RESOLUTION ESTABLISHING AN AD HOC TECHNOLOGY COMMITTEE
FOR THE VILLAGE OF CAMPTON HILLS, ILLINOIS**

WHEREAS, the Village of Campton Hills (the "Village") is a duly organized an existing municipal corporation created under the provisions of the laws of the State of Illinois, and may exercise powers pertaining to its local governmental affairs; and

WHEREAS, the Village President and Board of Trustees desire to further the Village's goal of providing efficient and effective governmental operations to its residents, and properly utilizing technology to meet this goal; and

WHEREAS, the Village President and Board of Trustees find it in the best interests of the Village and its residents to establish an ad hoc technology committee to study the Village's use of certain technology, and to make recommendations on any necessary changes in use or updated policies that the Village can adopt; and

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF CAMPTON HILLS, KANE COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1: Incorporation. Each recital above is incorporated by reference into this Section 1 and made a part hereof as material and operative provisions of this Resolution.

SECTION 2: Ad Hoc Committee Created: That pursuant to the authority under Section 1-6-8 of the Campton Hills Village Code, there is hereby established an ad hoc committee, to be known as the Technology Committee ("Committee"), which is charged with the duty to review the Village's current utilization of technology to assist in its operations, and to make recommendations as to modifications of this use, and creation of updated procedures related to the use ("Initiative") to be presented to the Village President and Board of Trustees.

The following criteria shall apply to the Committee:

- A. Membership:** The Committee shall consist of not more than five (5) members who shall be appointed by the Village President with the advice and consent of the Board of Trustees. Members shall include one (1) member of the Board of Trustees and the Village Administrator. Members shall serve on the Committee until the Committee is dissolved. If a member is unable to remain on the Committee until it is dissolved, the Village President may appoint a replacement with the advice and consent of the Board of Trustees. All members shall be residents of the Village, other than the Village Administrator. Members shall receive no additional compensation for their work on the Committee, either for their attendance at meetings of the Committee or their performance of any duty or thing connected with the Committee.
- B. Chair:** The Committee shall have two (2) co-Chairs, the Board of Trustee member and the Village Administrator.
- C. Charge:** The charge and mission of the Committee is to explore ways to improve or streamline the Village's use of technology, both in fulfilling its desire to manage the internal operations of Village Hall, and to provide necessary services to its residents and the general public. The

Committee will review potential new uses of technology to further these goals, while also reviewing the Village’s current technology uses and cybersecurity concerns, and make recommendations for cost-saving measures and/or expansion of technology use that would benefit the Village.

- D. Meetings:** The Committee shall meet as often as it deems necessary in order to carry out its assigned tasks. All meetings of the Committee shall comply with the Illinois Open Meetings Act, as amended, 5 ILCS 120/1, et seq. Committee members shall complete training on the Illinois Open Meetings Act within ninety (90) days of being appointed to the Committee, as required by 5 ILCS 120/1.05(b).
- E. Report:** The Committee shall submit reports on the Initiative to the Village President and Board of Trustees for their review and consideration from time to time. The Committee shall submit a final report on the Initiative to the Village President and Board of Trustees no later than February 29, 2024. The Committee shall dissolve without further action on the date the Village President and Board of Trustees take final action on the Initiative, unless determined otherwise by the Village President and Board of Trustees.

SECTION 4: Retention of Signed Documents. After approval and execution of this Resolution, the Village Clerk, or her designee, shall retain a certified copy of this Resolution for record retention purposes.

SECTION 5: Effective Date. This Resolution shall become effective after its passage and approval as provided by State law.

ADOPTED this 7th day of November, 2023, pursuant to a roll call vote as follows:

	AYES	NAYES	ABSENT	ABSTAIN
Trustee Nicolas Boatner	X	_____	_____	_____
Trustee Janet Burson	X	_____	_____	_____
Trustee Jim McKelvie	X	_____	_____	_____
Trustee Mike Millette	X	_____	_____	_____
Trustee Ed Muncie	X	_____	_____	_____
Trustee Timothy Morgan, Sr.	X	_____	_____	_____
President Barbara Wojnicki	_____	_____	_____	_____

Barbara Wojnicki

Barbara Wojnicki, Village President

ATTEST:

Tracy Johnson

Tracy Johnson, Village Clerk

STATE OF ILLINOIS)
) SS
COUNTY OF KANE)

CLERK'S CERTIFICATE

I, Tracy Johnson, Clerk of the Village of Campton Hills, in the County of Kane and State of Illinois, certify that the attached document is a true and correct copy of that certain Resolution now on file in my office, entitled:

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which Resolution was passed by a roll call vote of the Board of Trustees of the Village of Campton Hills at a Regular Village Board Meeting on the 7th day of November, 2023, at which meeting a quorum was present, and approved by the President of the Village of Campton Hills on the 7th day of November, 2023.

I further certify that the vote on the question of the passage of said Resolution by the Board of Trustees of the Village of Campton Hills was taken by Ayes and Nays and recorded in the minutes of the Board of Trustees of the Village of Campton Hills, and that the result of said vote was as follows, to-wit:

AYES: TRUSTEES BOATNER, BURSON, MCKELVIE, MILLETTE, MORGAN, MUNCIE

NAYS: _____

ABSENT: _____

I do further certify that the original Resolution, of which the foregoing is a true copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Village of Campton Hills, this 7th day of November, 2023.



Tracy Johnson, Village Clerk

[SEAL]