

MEETING MINUTES FOR THE REGULAR MEETING
OF THE CORPORATE AUTHORITIES OF THE
VILLAGE OF CAMPTON HILLS
Tuesday, July 20, 2021
7:00 P.M.

Lord of Life Church
40W605 IL-38
Elburn, IL 60119

***All Public Meetings are recorded.**

Call to Order - President Tyrrell called the meeting to order at 7:03 pm.

1. Roll Call – Clerk Baez called the roll

| <i>Present</i> | <i>Absent</i> | <i>Also Present</i> |
|---------------------|---------------|----------------------------|
| Trustee George | Trustee Bakk | Administrator Searl |
| Trustee McKelvie | | Clerk Baez |
| Trustee Millette | | Chief Millar |
| Trustee Muncie | | Treasurer Flakus |
| Trustee White Eagle | | Scott Marquardt – HR Green |
| President Tyrrell | | Members of the Public |

2. Pledge of Allegiance – President Tyrrell led those in attendance the Pledge of Allegiance.

3. Public Comments – Limited to 3 minutes per individual

None

4. Consent Agenda [By a single unanimous vote, called an omnibus vote, the Board may approve a number of unrelated items. There may be no discussion, but any Trustee may remove any one or more items from the Consent Agenda, whereupon that item goes on the agenda below.]

a.) Motion to approve the **minutes of the June 15 2021**.

b.) Motion to approve payment of bills per **Warrant List #22-04**.

***Trustee George requested to pull Item a- 1)** to correct the date of the meeting minutes listed on the agenda from June 1, 2021 to June 15, 2021 and 2) to amend June 15th. meeting minutes to include Trustee George’s comment regarding continued maintenance of the vegetation that it is still in compliance around the lake in Norton Lakes Subdivision.

Motion to approve Item a) minutes of the June 15th. meeting, made by Trustee McKelvie, seconded by Trustee Millette.

Roll Call: [AYES: 4] [NAYES: 0] [ABSENT: 1] [ABSTAIN: 1] Motion **CARRIED**
 McKelvie Bakk White Eagle
 Millette
 George
 Muncie

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President Tyrrell requested to pull **Item b** - Warrant List #22-04 for Chief Millar to explain the payment of \$24,964.00 made to Axon Enterprise Inc. in relation to the purchase of the police body cameras.

Chief explained that Officer Hatt applied for a grant to help purchase the body cameras. Chief Millar was notified towards the end of June that the grant was approved and the cameras needed to be purchased by July 1, 2021.

Treasurer Falkus informed the Board that once payment is made by the Village, the State will reimburse the cost.

Motion to approve payment of bills per **Warrant List #22-04** made by Trustee White Eagle, seconded by Trustee George.

Roll Call: [AYES: 5] [NAYES: 0] [ABSENT: 1] [ABSTAIN: 0] Motion **CARRIED**
White Eagle Bakk
George
McKelvie
Millette
Muncie

Treasurer Flakus informed the Board that there was an amendment to the total of Warrant List #22-04. The **amended total is \$443,797.07** due to the **omission of B&F invoice #14545 totaling \$12,065.85** bringing a **new total under B&F of \$11,339.95**

Motion to reconsider prior motion made by Trustee White Eagle, seconded by Trustee George.

Roll Call: [AYES: 5] [NAYES: 0] [ABSENT: 1] [ABSTAIN: 0] Motion **CARRIED**

Motion to approve amended Warrant List #22-04 totaling \$443,797.07 made by Trustee White Eagle, seconded by Trustee George.

Roll Call: [AYES: 5] [NAYES: 0] [ABSENT: 1] [ABSTAIN: 0] Motion **CARRIED**
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5. Action Items

- a. Motion to Approve Resolution 21-10**, a Resolution authorizing the submittal of Functional Classification Requests for Denker Road, Fox Mill Boulevard, Brown Road, and Town Hall road within the Village of Campton hills and within Campton Township, Kane County, Illinois. Motion made by Trustee Millette, seconded by Trustee Muncie.

Administrator Searl re-informed the Board that this Resolution is authorizing submittal of Functional Classifications Requests to the State, whereas the previous approved Resolutions was authorization of the work orders

Trustee George asked what is the advantage of doing this?

Scott Marquardt from HR Green responded that it makes roads eligible for Federal Funding.

Roll Call: [AYES: 5] [NAYES: 0] [ABSENT: 1] [ABSTAIN: 1] Motion **CARRIED**
Millette Bakk
Muncie
George
McKelvie
White Eagle

- b. Motion to Approve Supplemental Appropriations Ordinance FY 2020-21** made by Trustee White Eagle, seconded by Trustee McKelvie

Treasurer Flakus went through the reasoning/process of having a Supplemental Appropriation Ordinance with all the supporting documents included in the Board packet and answered any questions that the Board might have.

Roll Call: [AYES: 5] [NAYES: 0] [ABSENT: 1] [ABSTAIN: 0] Motion **CARRIED**
White Eagle Bakk
McKelvie
George
Millette
Muncie

6 Department Reports

a.) **Police Department Report** – Available on line

- Chief Millar went over the highlights of the June Department report.
 - 13 Accidents
 - 1 Booking

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- 287 Calls to Service
- 87 Citations
- 100 Observed open garage doors
- 1 Stolen vehicle (recovered)
- 117 Field Interviews
- 21 Incidents
- 9 Property
- Recognition
 - Chief Millar recognized the K-9 Unit – Illinois State Police want to start using Koda for drug arrests on I90,
 - Chief recognized Koda and Officer James Levand in the assistance of tracking an elderly resident that went missing for several hours and was located in the inner city.
 - Chief recognized Officer James Levand for his life saving quick action of a 2 yr. old drowning victim that has since made a full recovery. Chief presented Officer Levand the Police Department Life Saving Award.
 - Chief recognized Officer Matt Stastny (not present) for his life saving quick action of an elderly gentleman back in the winter who went off the road in a snow storm and was unconscious.
- Events
 - Cruise Night
 - National Night Out – August 3, 2021 5-8 p.m. -
 - Koda Fundraiser – Motorcycle Ride – Sunday, Sept. 26th.
- Grants/Training
 - Officer Hatt working on COPS grant
- b.) **Building and Zoning Report** – Available on line
 - Administrator Searl went over the B&Z report.
 - Informed the Board of the upcoming Public Hearing regarding the Anderson Animal Shelter and a Structure variance.
- c.) **Finance Department Report** – Available on line
 - Treasurer’s Flakus went over the highlights of the Treasurers’ Report and percentages of total budget for the year.
 - Updated the Board on the ongoing Financial audit and IDOT audit. Amy from IDOT recommended having a separate account for Motor Fuel Tax –MFT.

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Treasurer Flakus is looking into that and should have information for the next Village Board meeting in August.

- o President Tyrrell recognized Treasurer Flakus for her continued dedication and hard work while working through the audit. In particular, accounting for all the funds and alleviating the Village of returning roughly \$330K back to IDOT that was initially stated by IDOT for unaccounted funds.

Motion to Suspend Roberts Rules of Order for the balance of the discussion items. Motion made by Trustee McKelvie, seconded by Trustee White Eagle

Voice Vote: [AYES: 5] [NAYES: 0] [ABSENT: 1] [ABSTAIN: 0] Motion **CARRIED**

7. Community Presentation

a.) Dementia Friends Illinois – Mental Health Presentation

Susan Frick, MSW, LSW of Rush Alzheimer Disease Center gave a short presentation (included in the Board packet) on Dementia Friendly and Dementia Friends Program in Illinois.

8. Current Discussion Items

a.) Facebook/Social Media Policy

No Update

b.) Records Management: Digital Services

Village is looking into records management system - Laserfiche

c.) Suite A Lease Space Use

Administrator Searl updated the Board that there might be a possible split of space between Metro West and CHPD

d.) Fulton Siren Contract Renewal

Renewal contract included in Board packet for review with minimal cost increase and action item for next meeting August, 17, 2021

9. President's Address: – COVID Update

President Tyrrell went over current statistics and will add information to Community Counts.

10. Items – Parking Lot (90-day limit will be placed on future items)

a.) Police Department and Building Security Improvements Architect/Construction Manager RFQ Update.

Ongoing

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11. **Additional Informational Items**, Updates and Follow-up Reports from the Village President, Trustees, Village Administrator, Village Attorney, or Village Staff.

a.) **IDOT Audit Update**
Ongoing

b.) **Passport Program is LIVE** (Small booklets are available at participating Local Businesses within the Village, and at the Village Hall)

c.) **Sight Line Proximity** – Trustee George would like to add to Community Counts the guidelines of planting trees in front of and by stop signs.

10. **CLOSED SESSION**: Move that the Village Board go into closed session as permitted by the Open Meetings Act to discuss one or more of the following matters:

a.) Litigation that is filed and pending or is probable or imminent. 2(c)(11)

b.) Collective negotiating matters. 2(c)(2)

c.) Appointment, employment, compensation, discipline, performance, or dismissal of specific employees or officials, including legal counsel. 2(c)(1) & (3)

11. **Potential Action Pertaining to Closed Session**

12. **Next Meeting** - Tuesday, August 17, 2021 at 7 p.m.

13. **Adjournment**

Motion to **Adjourn** the Regular meeting, motion made by Trustee McKelvie, seconded by Trustee White Eagle.

Voice Vote: [AYES: 5] [NAYES: 0] [ABSENT: 1] [ABSTAIN: 0] Motion **CARRIED**

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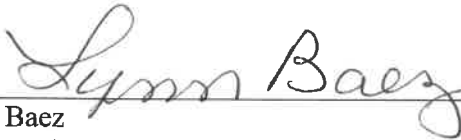
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Meeting adjourned at 8:46 p.m

Approved this 17th day of August, 2021



Michael Tyrrell
Village President



Lynn Baez
Village Clerk