

MEETING MINUTES FOR THE REGULAR MEETING
OF THE CORPORATE AUTHORITIES OF THE
VILLAGE OF CAMPTON HILLS
Tuesday, June 15, 2021
7:00 P.M.

Lord of Life Church
40W605 IL-38
Elburn, IL 60119

***All Public Meetings are recorded.**

Call to Order - President Tyrrell called the meeting to order at 7:01 pm.

1. Roll Call – Clerk Baez called the roll

<i>Present</i>	<i>Absent</i>	<i>Also Present</i>
Trustee Bakk	Trustee White Eagle	Administrator Searl
Trustee George		Clerk Baez
Trustee McKelvie		Chief Millar
Trustee Millette (7:26 p.m.)		Treasurer Flakus
Trustee Muncie		6 – Members of the Public
President Tyrrell		

2. Pledge of Allegiance – President Tyrrell led those in attendance the Pledge of Allegiance.

3. Public Comments – Limited to 3 minutes per individual

Tim Morgan – Would like to see the Board re-activate the Economic Development Committee due to the down turn of business to our local businesses due to COVID-19.

Tom Bihun – Brought to the attention of the Board that the Campton Hills Water Tower has been cleaned.

Kim Weiss – Asked the Board to extend the Patio Permit for outdoor dining while they are working towards modifications to accommodate outdoor dining and the impact COVID-19 has made to the business.

4. Consent Agenda [By a single unanimous vote, called an omnibus vote, the Board may approve a number of unrelated items. There may be no discussion, but any Trustee may remove any one or more items from the Consent Agenda, whereupon that item goes on the agenda below.]

- a.) Motion to approve the **minutes of the June 1st, 2021** Special Village Board Meeting.
- b.) Motion to approve payment of bills per **Warrant List #21-25**.
- c.) Motion to approve payment of bills per **Warrant List #22-03**.

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Motion to approve a, b, and c, made by Trustee McKelvie, seconded by Trustee George

Roll Call: [AYES: 3] [NAYES: 0] [ABSENT: 2] [ABSTAIN: 1] Motion **CARRIED**
McKelvie White Eagle Bakk
George Millette
Muncie

5. Action Items

a. **Motion to Approve Resolution 21-10**, a Resolution authorizing the Execution of an Agreement between the Village of Campton Hills, Kane County, IL and HR Green Inc, for Roadway Classification Services. Motion made by Trustee Baak, seconded by Trustee George.

1st, Roll Call: [AYES: 4] [NAYES: 0] [ABSENT: 2] [ABSTAIN: 0] Motion **CARRIED**
Bakk White Eagle
George Millette
McKelvie
Muncie

Administrator Searl was advised by the Village Attorney late this afternoon that corrections need to be made to Resolution 21-10, therefore was advised to table until next meeting.

Trustee Bakk **withdrew** her first motion and Trustee George **withdrew** her second.

2nd, Roll Call: [AYES: 4] [NAYES: 0] [ABSENT: 2] [ABSTAIN: 0] Motion **CARRIED**
Bakk White Eagle
George Millette
McKelvie
Muncie

Therefore, a **Motion to Table Action Item a.** until the next Village Board meeting, was made Trustee George, seconded by Trustee Bakk .

3rd, Roll Call [AYES: 4] [NAYES: 0] [ABSENT: 2] [ABSTAIN: 0] Motion **CARRIED**
George White Eagle
Bakk Millette
McKelvie
Muncie

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- b. Motion to Approve the allowance of Solicitation in the Village of Campton Hills, following a prior suspension due to COVID-19.** If approved, Solicitation the Village will operate under Ordinance 20-07. Motion made by Trustee Muncie seconded by Trustee Bakk

Roll Call: [AYES: 5] [NAYES: 0] [ABSENT: 1] [ABSTAIN: 0] Motion **CARRIED**
Muncie White Eagle
Bakk
George
McKelvie
Millette

- c. Motion to Approve Resolution 21-11; A resolution approving a Capital Asset Policy for the Village of Campton Hills, Kane County, Illinois.** Motion made by Trustee McKelvie, seconded by Trustee Muncie.

Roll Call: [AYES: 5] [NAYES: 0] [ABSENT: 1] [ABSTAIN: 0] Motion **CARRIED**
McKelvie White Eagle
Muncie
Bakk
George
Millette

- d. Motion to Approve** a change from the Business level category to the Silver \$1,000 membership category with the St. Charles Chamber of Commerce. Motion made by Trustee, seconded by Trustee Muncie, seconded by Trustee McKelvie.

Roll Call: [AYES: 5] [NAYES: 0] [ABSENT: 1] [ABSTAIN: 0] Motion **CARRIED**
Muncie White Eagle
McKelvie
Bakk
George
Millette

- e. Motion to Approve Ordinance 21-09,, an Ordinance approving Unit 2 of the Norton Lake Planned Unit Development District, for the village of Campton Hills, Kane County, Illinois (Route 42, East of fox Mill and West of Arbor Creek Subdivision).** Motion made by Trustee Muncie, seconded by Trustee McKelvie.

Trustee George wants minutes amended to include vegetation maintenance around the lake

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Roll Call: [AYES: 5] [NAYES: 0] [ABSENT: 1] [ABSTAIN: 0] Motion **CARRIED**
Muncie White Eagle
McKelvie
Bakk
George
Millette

- f. **Motion to advise and consent to the Village Presidents reappointment of Michael O'Dwyer to the Finance Committee, for a term 2 years.** If approved, the new term will expire on 6-15-2023. Motion made by Trustee Bakk, seconded by Trustee McKelvie.

Roll Call: [AYES: 5] [NAYES: 0] [ABSENT: 1] [ABSTAIN: 0] Motion **CARRIED**
Bakk White Eagle
McKelvie
George
Millette
Muncie

- g. **Motion to advise and consent to the Village Presidents reappointment of Mark Falk to the Finance Committee, for a term of 2 years.** If approved the new term will expire on 6-15-2023. Motion made by Trustee Muncie, seconded by Trustee George.

Roll Call: [AYES: 5] [NAYES: 0] [ABSENT: 1] [ABSTAIN: 0] Motion **CARRIED**
Muncie White Eagle
George
Bakk
McKelvie
Millette

- h. **Motion to advise and consent to the Village Presidents reappointment of Greg Bruggeman to the Finance Committee, for a term of 2 years.** If approved the new term will expire on 6-15-2023. Motion made by Trustee Millette, seconded by Trustee Bakk.

Roll Call: [AYES: 5] [NAYES: 0] [ABSENT: 1] [ABSTAIN: 0] Motion **CARRIED**
Millette White Eagle
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6 Department Reports

a.) **Police Department Report** – Available on line

- Chief Millar went over the Department report.
 - 22 Accidents
 - 311 Calls to Service – 14% increase
 - 39 Citations
 - 100 Traffic Stops
 - 120 Field Interviews
- Other activities going on;
 - Working with Kane County State’s Attorney and Kane County Sheriff in regards to getting appropriate help for mental health as the Campton Hills Police address several calls that involve mental health.
 - New radios are in service with Star Comm. Looking to surplus 14 radios that were previously used. CTHD & OS would like to purchase some of that inventory.
 - New K-9 vehicle in use
 - Safewise rated Campton Hills #1 for 2021
 - National Night Out – August 3, 2021 5-8 p.m.
 - Koda Fundraiser – Motorcycle Ride – Sunday, Sept. 26th.
- Training;
 - 1st. Aid, CPR, and Tourniquet completed as mandated yearly by the State
 - Upcoming CERT – Certified Emergency Response Training and monthly meetings will begin in the near future.
- Code Enforcement – 3 violations have been brought into compliance

b.) **Building and Zoning Report** – Available on line

- Administrator Searl went over the B&Z report.
- Zoning Interns currently working on digitalizing all records.

c.) **Finance Department Report** – Available on line

- Treasurer’s Flakus went over the highlights of the Treasurers’ Report and percentages of total budget for the year.

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Motion to Suspend Roberts Rules of Order for the balance of the discussion items. Motion made by Trustee Muncie, seconded by Trustee McKelvie.

Voice Vote: [AYES: 5] [NAYES: 0] [ABSENT: 1] [ABSTAIN: 0] Motion **CARRIED**

7. Current Discussion Items

a.) **Facebook/Social Media Policy**

Trustee Muncie went over the Illinois Secretary of State Social Media Policy and Management guide. Packets were given to the Board.
Consensus from the Board was to have legal review Pg. 7 and Pg. 12 section 6.

8. Items – Parking Lot (90-day limit will be placed on future items)

9. Additional Informational Items, Updates and Follow-up Reports from the Village President, Trustees, Village Administrator, Village Attorney, or Village Staff.

a.) **Police Department and Building Security Improvements Architect/Construction Manager RFQ Update.**

Ongoing

b.) **IDOT Audit Update**

Ongoing

c.) **Citizen (s) of the Year Award Nominee Form is Live, accepted through 7-1-2021.**

d.) **Annual Audit and Budget Fund(s) Adjustment Update**

e.) **Passport Program is LIVE** (Small booklets are available at participating Local Businesses within the Village, and at the Village Hall)

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- 10. CLOSED SESSION:** Move that the Village Board go into closed session as permitted by the Open Meetings Act to discuss one or more of the following matters:
- a.) Litigation that is filed and pending or is probable or imminent. 2(c)(11)
 - b.) Collective negotiating matters. 2(c)(2)
 - c.) Appointment, employment, compensation, discipline, performance, or dismissal of specific employees or officials, including legal counsel. 2(c)(1) & (3)

Motion to enter into Closed Session at 8:42 p.m. made by Trustee Millette, seconded by Trustee Muncie

Roll Call: [AYES: 5] [NAYES: 0] [ABSENT: 1] [ABSTAIN: 0] Motion **CARRIED**
Millette White Eagle
Muncie
George
Bakk
McKelvie

Motion to reconvene to Open Session at 9:01 p.m. made by Trustee George, seconded by Trustee Millette.

Roll Call: [AYES: 5] [NAYES: 0] [ABSENT: 1] [ABSTAIN: 0] Motion **CARRIED**
George White Eagle
Millette
Bakk
McKelvie
Muncie

11. Potential Action Pertaining to Closed Session

12. Next Meeting - Tuesday, July 20, 2021 at 7 p.m.

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13. Adjournment

Motion to **Adjourn** the Regular meeting, motion made by Trustee McKelvie, seconded by Trustee George.

Voice Vote: [AYES: 5] [NAYES: 0] [ABSENT: 1] [ABSTAIN: 0] Motion **CARRIED**

Meeting adjourned at 9:05 p.m

Approved this 20th day of July, 2021



Michael Tyrrell
Village President



Lynn Baez
Village Clerk