

MEETING MINUTES FOR THE SPECIAL MEETING AND BUDGET WORKSHOP
OF THE CORPORATE AUTHORITIES OF THE
VILLAGE OF CAMPTON HILLS
Tuesday, March 1, 2022
6:00 P.M.

Lord of Life Church
40W605 IL-38
Elburn, IL 60119

***All Public Meetings are recorded.**

Call to Order - President Tyrrell called the meeting to order at 6:12 pm.

1. Roll Call – Clerk Baez called the roll

<i>Present</i>	<i>Absent</i>	<i>Also Present</i>
Trustee Cappell	Trustee George (7:02)	Administrator Burchard
Trustee McKelvie		Clerk Baez
Trustee Millette		Chief Millar
Trustee Muncie		Treasurer Flakus
Trustee White Eagle		Michael O'Dwyer – Finance Committee
President Tyrrell		Jon Olson – Finance Committee
		Debra Stombres – Finance Committee
		Kim Muhr – Member of the Public

2. Pledge of Allegiance – President Tyrrell led those in attendance the Pledge of Allegiance.

3. Public Comments – Limited to 3 minutes per individual

None

4. Consent Agenda [By a single unanimous vote, called an omnibus vote, the Board may approve a number of unrelated items. There may be no discussion, but any Trustee may remove any one or more items from the Consent Agenda, whereupon that item goes on the agenda below.] Motion to approve **item A** made by Trustee White Eagle, seconded by Trustee Millette.

a.) Motion to approve the **minutes of the 2-15-2022** Regular Village Board Meeting

Roll Call:	[AYES: 5]	[NAYES: 0]	[ABSENT: 1]	[ABSTAIN: 0]	Motion CARRIED
	White Eagle		George		
	Millette				
	Cappell				
	McKelvie				
	Muncie				

*Treasurer Flakus pulled **item b** of the Consent Agenda to amend (name change only) from Wasco Nursery to Wasco Sanitary District.

- b.) Motion to approve payment of bills per **Amended -Warrant List #22-18**. Made by Trustee Muncie, seconded by Trustee Cappell.

Roll Call: [AYES: 5] [NAYES: 0] [ABSENT: 1] [ABSTAIN: 0] Motion **CARRIED**
Muncie George
Cappell
McKelvie
Millette
White Eagle

5. Action Items

- a. **Motion to approve Resolution R-22-05** engagement letter for Lauterbach & Amend, LLP to prepare the Plice GASBB 67/68. Motion made by Trustee White Eagle, seconded by Trustee Muncie.

Roll Call: [AYES: 5] [NAYES: 0] [ABSENT: 1] [ABSTAIN: 0] Motion **CARRIED**
White Eagle George
Muncie
Cappell
McKelvie
Millette

- 9. CLOSED SESSION:** Move that the Village Board go into closed session as permitted by the Open Meetings Act to discuss one or more of the following matters:

- a.) Litigation that is filed and pending or is probable or imminent. 2(c)(11)
b.) Collective negotiating matters. 2(c)(2)
c.) *Appointment, employment, compensation, discipline, performance, or dismissal of specific employees or officials, including legal counsel. 2(c)(1) & (3)

Motion to move into Closed Session at 6:23 pm. made by Trustee Millette, seconded by Trustee McKelvie

Roll Call: [AYES: 5] [NAYES: 0] [ABSENT: 1] [ABSTAIN: 0] Motion **CARRIED**
Millette George
McKelvie
Cappell
Muncie
White Eagle

Motion to Invite Chief Millar and Administrator Burchard. Motion made by Trustee Millette, seconded by Trustee Cappell.

Voice Vote: [AYES: 5] [NAYES: 0] [ABSENT: 1] [ABSTAIN: 0] Motion **CARRIED**

Motion to come out of Closed Session at 6:37 p.m. made by Trustee Millette, seconded by Trustee Cappell

Roll Call: [AYES: 5] [NAYES: 0] [ABSENT: 1] [ABSTAIN: 0] Motion **CARRIED**
Millette George
Cappell
McKelvie
Muncie
White Eagle

Roll Call to **reconvene into Open Special Meeting at 6:41 p.m.**

Roll Call: *Present* *Absent*
Cappell George
McKelvie
Millette
Muncie
White Eagle
President Tyrrell

6. FY2022-23 Budget Workshop

Draft FY2022/2023 budget packets, which included highlights and explanations of the 2022/2023 budget process along with pie charts of FY2023 Revenues and FY2023 Requested Expenditures, were available to each Board member.

Finance Committee Member Michael O'Dwyer explained the process, as done in years past, of going through the funds (listed below) line by line of anything over \$1,000. make any suggestions/recommendations along the way. Continues to be conservative with the budget at 95% calculation rate.

- a.) **General Fund revenues and expenditures**
- b.) **Motor Fuel Tax Fund**
- c.) **Road and Bridge Fund**
- d.) **Capital Projects Fund**
- e.) **Police Pension Fund**

Administrator Burchard shared her screen and Treasurer Flakus brought up the live document of the budget so adjustments can be made along the way as recommended and the audience could see the formulas of calculations within each cell of the spreadsheet.

Administrator Burchard and Chief Millar were also very instrumental in presenting the draft FY2022/FY2023 and answering any questions.

It was suggested, that in making updates and changes to the budget, to have documents time and date stamped on the latest version.

7. Items – Parking Lot (90-day limit will be placed on future items)

a) **Support for Kane County Well and Water Supply Ordinance**

<https://www.isws.illinois.edu/iswsdocs/wsp/kane>

8. Additional Informational Items, Updates and Follow-up Reports from the Village President, Trustees, Village Administrator, Village Attorney, or Village Staff.

****Moved up in the agenda before the Budget Workshop took place.**

9. CLOSED SESSION: Move that the Village Board go into closed session as permitted by the Open Meetings Act to discuss one or more of the following matters:

d.) Litigation that is filed and pending or is probable or imminent. 2(c)(11)

e.) Collective negotiating matters. 2(c)(2)

f.) *Appointment, employment, compensation, discipline, performance, or dismissal of specific employees or officials, including legal counsel. 2(c)(1) & (3)

10. Potential Action Pertaining to Closed Session

Motion to authorize the Village Attorney to draft a settlement statement regarding the discussion that took place in Closed Session. Motion made by Trustee White Eagle, seconded by Trustee McKelvie.

Roll Call: [AYES: 5] [NAYES: 0] [ABSENT: 0] [ABSTAIN: 1] Motion **CARRIED**
White Eagle George
McKelvie
Cappell
Millette
Muncie

11. Next Meeting - Tuesday, March 15, 2022 at 6 p.m. Lord of Life Church

*President Tyrrell thanked Denise and Rebekah for all the work that was put into creating the budget along with Jon, Michael and Debra from the Finance Committee

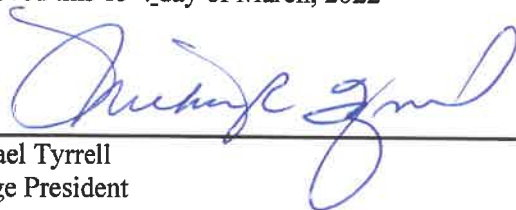
12. Adjournment

Motion to **Adjourn** the Special meeting, motion made by Trustee Cappell, seconded by Trustee Muncie.

Voice Vote: [AYES: 6] [NAYES: 0] [ABSENT: 0] [ABSTAIN: 0] Motion **CARRIED**

Meeting adjourned at 9:09 p.m

Approved this 15th day of March, 2022



Michael Tyrrell
Village President



Lynn Baez
Village Clerk