

MINUTES OF THE REGULAR MEETING
OF THE CORPORATE AUTHORITIES OF THE VILLAGE OF CAMPTON HILLS
November 7, 2023
7:00 p.m.

1. **Call to Order** – President Wojnicki called the meeting to order at 7:00 p.m.

2. **Roll Call** – Clerk Johnson called the roll:

Roll Call	Present	Absent	Also Present
Trustee Boatner	X		Interim Police Chief Levand
Trustee Burson	X		Village Attorney Carmen Forte
Trustee McKelvie	X		Interim Village Administrator Rooney
Trustee Millette	X		
Trustee Morgan	X		
Trustee Muncie	X		
President Wojnicki	X		

3. **Pledge of Allegiance** – Village Attorney Forte led those present in the Pledge of Allegiance

4. **Public Comments**

○ **Kim Muhr**

- Corrected spelling of last name
- Clarified her comments from the October 17, 2023 meeting
 - Remoting in – Hopefully ***it is*** via VPN (Virtual Private Network), ***not RDP (Remote Desktop Protocol)*** as this is not secure
 - Advised she has reviewed these changes with Clerk Johnson and asks that the minutes be amended.

○ **Mike O'Dwyer**

- Advised the Board the Finance Committee Chair John Olsen requested a presentation of the FY23 audit before it came before the Board
- As a member of the Finance Committee, he advised to restrict the attendance of the Village Attorney at every meeting to reduce costs
- Not sure of the cycle to replace vehicles, but suggests using the Chiefs car that has been parked outside instead of purchasing a new vehicle. Put that car in the rotation and hold off on purchase of new one at this time

5. **Lauterbach and Amen Audit Presentation**

Monica Adamski from Lauterbach and Amen thanked the Board for having her present tonight and thanked Treasurer McPhillips for his help as audit required a great deal of time and burden for all involved to get everything together that is requested in a timely manner.

Overview of the Fiscal Year 2023 Audit highlighting:

- Status 114 letter - No difficulty or disagreements working with management
- Independent Auditors Report – Un-modified opinion: the cleanest and the highest level of assurance that financials statements are free of material mis statements
- Management Discussion and Analysis
- Fund Financials and notes
- Budget to Actual
 - Road and Bridge Fund over budget
- Management Letter
 - GASB recommendations that the auditors will assist the Village with implementing

6. Consent Agenda

- a. Motion to approve the meeting minutes of the October 17, 2023 Village Board Meeting
- b. Motion to approve payment of bills per Warrant List #24-11
- c. Motion to approve Ordinance 23-15, 2023 Prevailing Wage Adoption
- d. Motion to approve and consent of the Village Presidents appoint of Mike Curtis to the Plan Commission for a term to expire 9/15/2025
- e. Motion to approve Resolution 23-20 Kane County Animal Control Intergovernmental Agreement
- f. Motion to Accept the FY2023 Audit

Trustee Muncie pulled items 6b, 6d, 6F

Trustee McKelvie pulled item 6a

Motion to approve consent agenda as amended made by Trustee Muncie; seconded by Trustee McKelvie

6c. Motion to approve Ordinance 23-15, 2023 Prevailing Wage Adoption

6e. Motion to approve Resolution 23-30 Kane County Animal Control Intergovernmental Agreement

Roll Call	Aye	Nay	Absent	Abstain	Motion: CARRIED
Trustee Boatner	X				
Trustee Burson	X				
Trustee McKelvie	X				
Trustee Millette	X				
Trustee Morgan	X				
Trustee Muncie	X				

Trustee McKelvie:

6a. Following public comment, the minutes need to be amended. Ms. Muhr spoke with Clerk Johnson and Clerk Johnson has the changes noted.

Motion to approve the meeting minutes of the October 17, 2023 Village Board Meeting as amended made by Trustee McKelvie; seconded by Trustee Morgan.

Roll Call	Aye	Nay	Absent	Abstain	Motion: CARRIED
Trustee Boatner	X				
Trustee Burson	X				
Trustee McKelvie	X				
Trustee Millette	X				
Trustee Morgan	X				
Trustee Muncie	X				

Trustee Muncie advised:

6b. Need further review of Campton Township Highway District invoices VCH-231019, \$1421.78 and VCH-231019-1, \$774.00.

Motion to approve the Warrant List #24-11 with the above two invoices removed for a new Warrant total of \$54,832.67 made by Trustee Muncie; seconded by Trustee Morgan

Roll Call	Aye	Nay	Absent	Abstain	Motion: CARRIED
Trustee Boatner	X				
Trustee Burson	X				
Trustee McKelvie	X				
Trustee Millette	X				
Trustee Morgan	X				
Trustee Muncie	X				

6d. In the past, appointments were discussed and input from the Committee/Commission chair was provided on the appointment. The Board is grateful for any resident that wishes to volunteer.

- Trustee McKelvie would like to see the practice continue.
- President Wojnicki advised she will forward his application to the Board

Motion to table the Village Presidents appoint of Mike Curtis to the Plan Commission for a term to expire 9/15/2025 made by Trustee Muncie; seconded by Trustee McKelvie

6f. Finance Committee should review the audit first

Motion to table the acceptance the FY2023 Audit made by Trustee Muncie; seconded by Trustee McKelvie

7. Department Reports

a. Treasurer Report

Treasurer Phillips:

- Thanked the Board for their attention to Lauderbach and Amen report
- Mr. O'Dwyer is correct. The audit was requested to go to the Finance Committee before the Board.
- The October 25 Finance Committee meeting was canceled, and it is difficult to get the Auditors to a meeting to present the audit
- The audit is under the authority of the Board and the auditors were available to attend this evening.

b. Police Department

Interim Chief Levand:

- Officers, K9 Koda, and CERT assisted at Trunk or Treats
- Officers, K9 Koda and CERT handed out over 30 pounds of candy on Halloween
- Holiday in the Hills December 2, 2023, 3-6pm
- Simulator had many participants that enjoyed going thru the exercises

c. Building and Zoning

No report

8. Action Items

a. Motion to approve Ordinance 23-16 an Ordinance Amending the Campton Hills Village Code Regarding Meeting Procedures and Ad Hoc Committee Creation made by Trustee Morgan; seconded by Trustee Muncie.

- Attorney Forte noted adding the creation of Ad Hoc Committees, meeting location has been updated and attendance allowed via audio now for emergency childcare.

- Trustee McKelvie inquired about adding video to remote access as the future may allow for this.
- Attorney Forte advised Open Meetings Act is clear on this, but we can certainly amend to include audio/video.

Trustee Morgan withdrew his motion.

Motion to approve Ordinance 23-16 an Ordinance Amending the Campton Hills Village Code Regarding Meeting Procedures and Ad Hoc Committee Creation as amended made by Trustee McKelvie; seconded by Trustee Morgan.

Roll Call	Aye	Nay	Absent	Abstain	Motion: CARRIED
Trustee Boatner	X				
Trustee Burson	X				
Trustee McKelvie	X				
Trustee Millette	X				
Trustee Morgan	X				
Trustee Muncie	X				

b. Motion to create Adhoc Technology Committee to address technology for the Village made by Trustee Burson; seconded by Trustee Mogan.

- Trustee Burson would like to have Cyber Security added as a task for the Committee.
- Trustee Muncie would like to see the Village request volunteers for this committee specifically.

Roll Call	Aye	Nay	Absent	Abstain	Motion: CARRIED
Trustee Boatner	X				
Trustee Burson	X				
Trustee McKelvie	X				
Trustee Millette	X				
Trustee Morgan	X				
Trustee Muncie	X				

c. Motion to approve the purchase of a Generator for Village Hall/Police Department-ARPA

- President Wojnicki pulled the item as the Village is awaiting quotes
- Trustee McKelvie questioned the approximate cost. Interim Village Administrator advised it should be no more \$20,000.00.
- Village has to advise how they will expend all of the ARPA funds received. A generator meets the requirement to allow the funds to be used for this purpose.

d. Motion to approve Resolution 23-31 adopting a Social Media Policy made by Trustee Morgan; seconded by Trustee Millette

Attorney Forte made minor amendments suggested at the last meeting: responses limited and remove comments if they don't comply

Discussion ensued:

- What's the benefit to allowing comments on social media postings
- Facebook can divide a community with comments. If the residents have comments, they can email the Village anytime with their thoughts
- Avenue to provide information to the residents
- As a Village, we should encourage residents to communicate on any platform
- Public Comments can get inflammatory at a meeting, and we just say thank you
- Village announcements only is good news being offered. Should not be confrontational topics
- Start simple. Negative comments should be minimal with positive posts
- Not allowing comments is not available on Facebook
- Managing the social media accounts will be a huge task

Interim Village Administrator was asked to check with neighboring municipalities on staff time dedicated to social media activity monitoring

- Legal involved to review comments and comes with a cost
- Auto moderation on comments via filters on key words
- Trial and see how it goes. Start with youtube
- More engagement with the community on social media
- Amendments to be made: who has access and comments

Motion to table Resolution 23-31 adopting a Social Media Policy made by Trustee Burson; seconded by Trustee Millette

Voice vote: [AYES: 6] [NAYES: 0] [ABSENT: 0][ABSTAIN:0] Motion **CARRIED**

- e. **Motion to approve purchase of 2023 Dodge Durango** Police Department Patrol Vehicle made by Trustee Morgan ; seconded by Trustee Millette

Discussion ensued:

- Impressed they found a vehicle available
- Squad 12 in fleet getting a lot of repairs
- Part of vehicle rotation

Interim Chief Levand:

- Respect suggestion to delay
- It is still hard to get vehicles at this time
- Another agency decided not to take vehicles and left three vehicles on the lot and if we still want one, we can take it at state bid cost
- Chiefs car is not being utilized currently. The Village will need to retro fit that vehicle at a cost of about \$18,000 to be used as an active police vehicle in the rotation
- Vehicles in the fleet have over 100,000 miles and this new vehicle is needed

Roll Call	Aye	Nay	Absent	Abstain	Motion: CARRIED
Trustee Boatner	X				
Trustee Burson	X				
Trustee McKelvie	X				
Trustee Millette	X				
Trustee Morgan	X				
Trustee Muncie	X				

9. Current Discussion Items

- President Wojnicki advised November 21, 2023 is the next scheduled meeting and this is the week of Thanksgiving so hopefully we'll have Trustees in town.

10. Additional Items from President, Trustees, or Attorney

- **President Wojnicki:**
 - Homesnacks Census – Village of Campton Hills is the safest city
 - Kudos to our Police Department
 - People want to move here
 - Thanks to Alex in Building and Officer Kucik for settling a neighbor dispute in the Village.
- **Attorney Forte:**
 - Will have at the next meeting an Ordinance addressing the Paid Leave Workers Act for discussion and approval will be in December

11. Closed Session

Motion to go into closed session for the:

- Appointment, employment, compensation, discipline, performance, or dismissal of specific employees or contractors. 2(c)(1)
- Litigation that is filed and pending or is probable or imminent. 2(c)(11) made by Trustee Morgan; seconded by Trustee Millette
- Semi-annual review of Closed Session Minutes made by Trustee Morgan; seconded by Trustee Millette

Roll Call	Aye	Nay	Absent	Abstain	Motion: CARRIED
Trustee Boatner	X				
Trustee Burson	X				
Trustee McKelvie	X				
Trustee Millette	X				
Trustee Morgan	X				
Trustee Muncie	X				

*Board entered closed session at 8:12pm
 Board returned to open session at 8:54pm.*

President Wojnicki reconvened the regular meeting and called the meeting to order at 8:54p.m.

Roll Call –Clerk Johnson called the roll:

Roll Call	Present	Absent	Also Present
Trustee Boatner	X		Village Attorney Carmen Forte
Trustee Burson	X		Interim Police Chief Levand
Trustee McKelvie	X		Interim Village Administrator Rooney
Trustee Millette	X		
Trustee Morgan	X		
Trustee Muncie	X		
President Wojnicki	X		

12. Motion to approve Resolution R-23-29 to Release certain closed session minutes and verbatim recording destruction made by Trustee Morgan; seconded by Trustee Burson.

Minutes to be released read by Clerk Johnson:

- December 16, 2015
- September 6, 2016
- January 17, 2017
- August 8, 2018
- September 18, 2018
- Noted April 5, 2016 was approved, but it was previously released and original was not pulled

Roll Call	Aye	Nay	Absent	Abstain	Motion: CARRIED
Trustee Boatner	X				
Trustee Burson	X				
Trustee McKelvie	X				
Trustee Millette	X				
Trustee Morgan	X				
Trustee Muncie	X				

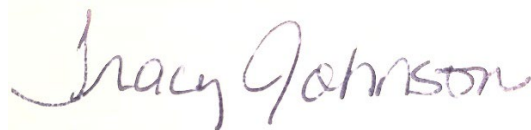
13. Motion to adjourn the meeting at 8:56p.m. made by Trustee McKelvie; seconded by Trustee Morgan.

Voice vote: [AYES: 6] [NAYES: 0] [ABSENT: 0][ABSTAIN:0] Motion **CARRIED**

Approved this 21st day of November 2023



Barbarba Wojnicki
Village President



Tracy Johnson
Village Clerk