

MEETING MINUTES FOR THE REGULAR MEETING
OF THE CORPORATE AUTHORITIES OF THE
VILLAGE OF CAMPTON HILLS
Tuesday, January 18, 2022
7:00 P.M.

Lord of Life Church
40W605 IL-38
Elburn, IL 60119

***All Public Meetings are recorded.**

Call to Order - President Tyrrell called the meeting to order at 7:00 pm.

1. Roll Call – Clerk Baez called the roll

<i>Present</i>	<i>Absent</i>	<i>Also Present</i>
Trustee Cappell	Trustee Millette	Clerk Baez
Trustee George (arrived 7:06)		Treasurer Flakus
Trustee McKelvie		Chief Steve Millar
Trustee Muncie		HR Green – Scott Marquardt
Trustee White Eagle		Ray Weber - CTHD
President Tyrrell		Member/s of the Public

2. Pledge of Allegiance – President Tyrrell led those in attendance the Pledge of Allegiance.

3. Public Comments – **Limited to 3 minutes per individual**

Joe Dragoo - Gave an update/feedback on Lake Shore Recycling servicing residential accounts for Campton Hills.

4. Consent Agenda [By a single unanimous vote, called an omnibus vote, the Board may approve a number of unrelated items. There may be no discussion, but any Trustee may remove any one or more items from the Consent Agenda, whereupon that item goes on the agenda below.] Motion to approve items A and B made by Trustee White Eagle, seconded by Trustee McKelvie.

a.) Motion to approve the **minutes of the 1-04-2022** Regular Village Board Meeting

b.) Motion to approve payment of bills per **Warrant List #22-15**.

Roll Call: [AYES: 5] [NAYES: 0] [ABSENT: 1] [ABSTAIN: 0] Motion **CARRIED**
White Eagle Millette
McKelvie
Cappell
George
Muncie

5. Action Items

- a. **Motion to approve and consent** to the Village President's reappointment of Kyle Wright to the Community Relations Commission, term to expire on 5-15-2024. Motion made by Trustee White Eagle, seconded by Trustee Muncie.

Roll Call: [AYES: 5] [NAYES: 0] [ABSENT: 1] [ABSTAIN: 0] Motion **CARRIED**
White Eagle Millette
Muncie
Cappell
George
McKelvie

- b. **Motion to approve and consent** to the Village President's reappointment of Jerry Johnson to the Plan Commission/Zoning Board of Appeals term to expire on 1-17-2027 Motion made by Trustee Cappell, seconded by Trustee Muncie.

Roll Call: [AYES: 5] [NAYES: 0] [ABSENT: 1] [ABSTAIN: 0] Motion **CARRIED**
Cappell Millette
Muncie
George
McKelvie
White Eagle

- c. **Motion to approve and consent** to the Village President's appointment of Jerry Johnson to the Chairmanship of the Plan Commission/Zoning Board of Appeals. Term to expire on 1-17-2023. Motion made by Trustee McKelvie, seconded by Trustee George.

Roll Call: [AYES: 5] [NAYES: 0] [ABSENT: 1] [ABSTAIN: 0] Motion **CARRIED**
McKelvie Millette
George
Cappell
Muncie
White Eagle

- d. **Motion to approve and consent** to the Village President's appointment of Andro Lerario to the Public Works Committee, term to expire on 6-30-2023. Motion made by Trustee Muncie, seconded by Trustee McKelvie.

Roll Call: [AYES: 5] [NAYES: 0] [ABSENT: 1] [ABSTAIN: 0] Motion **CARRIED**
Muncie Millette
McKelvie
Cappell
George
White Eagle

- e. **Motion to approve and consent to** the Village President's appointment of John Boveri to the Public Works Committee, term to expire on 7-21-2023. Motion 17 made by Trustee White Eagle, seconded by Trustee George

Roll Call: [AYES: 5] [NAYES: 0] [ABSENT: 1] [ABSTAIN: 0] Motion **CARRIED**
White Eagle Millette
George
Cappell
McKelvie
Muncie

- f. **Motion to approve and consent to** the Village President's appointment of John Boveri to the Chairmanship of the Public Works Committee, term to expire on 7-21-2023. Motion made by Trustee White Eagle, seconded by Trustee Muncie

Roll Call: [AYES: 5] [NAYES: 0] [ABSENT: 1] [ABSTAIN: 0] Motion **CARRIED**
White Eagle Millette
Muncie
Cappell
George
McKelvie

- g. **Motion to approve Resolution R-22-02** Authorizing a grant submittal for surface transportation program funding through the Kane/Kendall Council of Mayor request of call for projects.
**** Moved to Discussion Items**

MOTION to Suspend Roberts Rules of Order made by Trustee White Eagle seconded by Trustee George.

Roll Call: [AYES: 5] [NAYES: 0] [ABSENT: 1] [ABSTAIN: 0] Motion **CARRIED**
White Eagle Millette
George
Cappell
McKelvie
Muncie
White Eagle

6. Department Reports

a.) **Police Department December Report (Available for viewing online)**

Chief Millar went over the highlights of the Police Department December report.

During the recent ice storm, 80 parking tickets were issued. No parking regulations on signs posted throughout the Village clearly indicate inclement weather as snow and ice event.

During the Christmas holiday, 21 families were supported with dinner and gifts for the kids.

Train the Trainer – Basset Training (Beverage Alcohol Sellers and Servers Training) for local business will be completed by Summer 2022

Adjudication hearing regarding;
97 calls from same residence – Domestic and
Red Tag residence issued

The Police Chief was asked to explain the adjudication hearing process. The Chief explained the process. An excerpt from the Village website is included below.

Office of Adjudication

The Village of Campton Hills Office of Adjudication began operations in 2020. It serves as a quasi-judicial process for the adjudication of municipal ordinance violations. This process expedites prosecutions, reduces expenses, and allows the Circuit Court to focus on the most serious offenses. These hearings are also more convenient for residents who wish to contest a ticket or citation.

Overview:

An administrative hearing is a civil (not a criminal) proceeding. Cases filed in adjudication are punishable by fines. Under the administrative hearing system, an Administrative Hearing Officer hears cases and not the municipal entity that issued the ticket, complaint, or notice of violation. Hearing Officers, all of whom are experienced attorneys, are required to undergo State mandated training to be professional, fair, and courteous. In the Campton Hill's Administrative Adjudication process, the following types of cases may be heard:

- Parking tickets
- Compliance tickets
- Zoning violations
- Ordinance Violations
- Administrative Tow penalties

b.) Building and Zoning December Report (Available for viewing online)

In Administrator Burchard's absence, President Tyrrell went over the Building and Zoning December Report.

Casell A/R Module Training was held on Jan. 13th. Currently, A/R module doesn't talk to the G/L module. Working on getting the two systems into one integration.

17 boxes that went out for scanning returned on memory stick. Project came in \$1,000 dollars under budget.

Trustee George inquired about the silt fencing update in Norton Lake. President Tyrrell will have Administrator Burchard follow up.

c.) **Treasurer's December Report (Available for viewing online)**

Treasurer Flakus went over the highlights of the December report which is 66.67% year completed.

Treasurer Flakus will email the Board the schedule of the upcoming budget planning meetings planned for March.

7. **Current Discussion Items**

a.) **Grant submittal for surface transportation program funding through the Kane/Kendall Council of Mayor request of call for projects.**

As requested by the Board at the January 4th. meeting, Scott Marquardt from HR Green along with Ray Weber from CTHD provided information on the five year road improvement plan, including projects that have been completed and plans for any future improvements along with the inputs from the public works committee that met on January 5, 2022. (Included in the Board packet)

Grant approval/denial notification is in October 2022
Grant pays 75% the Village pays 25%

% of current road conditions are as follows;
Red 5-10%
Orange 50%
Yellow 20-30%

Scott went over the ADA standards and average cost for sidewalks. Where there is an HOA, the HOA is responsible for bringing sidewalks into ADA compliance in order to receive road funding.

b.) **Nuisances and Criminal Citation** (included in Board packet)

Consensus from the Board to move forward with the Village Attorney drafting an Ordinance with recommendations listed within the packet.

c.) **Land Acknowledgment** (included in Board packet)

Review the wording and have posted on the website

d.) **TEAM USA**

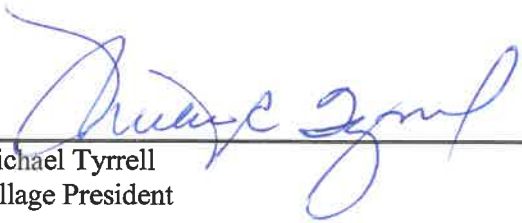
Campton Hills resident Austin Kleba competing in the 2022 Winter Olympics - Long Track Speedskating. Congratulations Austin!!

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Meeting adjourned at 9:27 p.m

Approved this 1st. day of February, 2022



Michael Tyrrell
Village President



Lynn Baez
Village Clerk