

MEETING MINUTES FOR THE REGULAR MEETING
OF THE CORPORATE AUTHORITIES OF THE
VILLAGE OF CAMPTON HILLS
Tuesday, August 18th, 2020
7:00 P.M.

Campton Hills
5N082 Old LaFox Rd.
Campton Hills, IL. 60175

*Due to COVID-19 The Village of Campton Hills is now conducting **VIRTUAL** Village Board meetings. We are doing this to be considerate of the Public, and our employees, as a means to limit potential exposure. **While this meeting is not PHYSICALLY open to the Public, the meeting will be fully accessible to ALL VIA Zoom. You may remotely access this meeting through either of the means below.** For help accessing, or more information regarding Zoom, please contact Ashley Gregory, Executive Assistant, at the Village at (630)-524-6250.

Zoom App: Meeting ID is: 978 1821 5226

Zoom Call-In Number is: 13126266799 , 97818215226# US (Chicago)

Zoom Meeting Link: <https://zoom.us/j/97818215226>

1. **Call to Order** – President Tyrrell called the meeting to order at 7:05 p.m.
2. **Roll Call** – Deputy Clerk Gregory called the roll.

Present

Trustee George
Trustee McKelvie
Trustee Millette
Trustee O'Dwyer
Trustee Bakk
President Tyrrell

Absent

Trustee White Eagle
Clerk Baez

Also Present

Administrator Searl
Deputy Clerk/EA Gregory
Chief Millar
Chris & Wyatt Tiedt - Public
Treasurer Flakus
Scott Marquardt – HR Green
Chris Hansen – Kluber
Kim Muhr - Public

3. **Pledge of Allegiance**

President Tyrrell led those in attendance in the Pledge of Allegiance.

4. **Virtual Public Comments – Limited to 3 minutes per individual**

Joe Dragoo – Updated the Board on the mediation plan LRS (Lakeshore Recycling Systems) has in place regarding COVID-19 cases amongst their employees/drivers and how it will affect/alter the pick up operations. Currently, there is no disruption to the service. This is a plan in place in case there is an increase of COVID-19 entering into the Fall/Winter months

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5. Swearing in Ceremony of Full-Time Officer

*President Tyrrell conducted the swearing in of Officer Scott Coryell.
Officer Coryell comes from St. Charles PD w/20years of law enforcement experience

6. Consent Agenda [By a single unanimous vote, called an omnibus vote, the Board may approve a number of unrelated items. There may be no discussion, but any Trustee may remove any one or more items from the Consent Agenda, whereupon that item goes on the agenda below.] Motion made by Trustee George and seconded by Trustee Millette.

- a. Motion to approve the **minutes of the July 21, 2020 and August 5, 2020** Regular Meetings
- b. Motion to approve payment of bills per **Warrant List #21-05**

Roll Call: [AYES: 5] [NAYES: 0] [ABSENT: 1] [ABSTAIN: 0] Motion **CARRIED**
George White Eagle
Millette
Bakk
McKelvie
O'Dwyer

*President Tyrrell made note that all COVID items/expenses need to be kept track of separately.

7. Action Items

- a. **Motion to approve Ordinance 20-11**, An Ordinance Amending Title 5 "Health, Sanitation, and Environment," Of the Village Code of Campton Hills, IL, Kane County, Illinois, In Order to Declare the Sandbar Willow (Salix) a Nuisance and Invasive Shrub. Motion made by Trustee George and seconded by Trustee Bakk

Roll Call: [AYES: 5] [NAYES: 0] [ABSENT: 1] [ABSTAIN: 0] Motion **CARRIED**
George White Eagle
Bakk
McKelvie
Millette
O'Dwyer

*Trustee George **amended** the motion to include in **Ordinance 20-11** another invasive species, Phragmites (Common Reed).

- b. **Motion to approve Resolution 20-17**, A Resolution Authorizing the Execution of an Acknowledgement Form between the Village of Campton Hills, Kane County,

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Illinois, and Ring. Motion made by Trustee O'Dwyer and seconded by Trustee McKelvie

Roll Call: [AYES: 5] [NAYES: 0] [ABSENT: 1] [ABSTAIN: 0] Motion **CARRIED**
O'Dwyer White Eagle
McKelvie
Bakk
George
O'Dwyer

- c. **Motion to approve the purchase of Image Data from Robotics Road Analysis, for a total of \$1,150.00.** *(Note: The \$1,150 is a prorated portion for the Village; the Campton Township Highway District will owe, \$350.00). Motion made by Trustee Millette and seconded by Trustee Bakk.

Roll Call: [AYES: 5] [NAYES: 0] [ABSENT: 1] [ABSTAIN: 0] Motion **CARRIED**
Millette White Eagle
Bakk
George
McKelvie
O'Dwyer

*Scott Marquart from HR Green stated that this is a one - time purchase for the data of images of 100- miles of road.

- d. **Board to direct Village staff to cancel the current Roadbotics contract.** Motion made by Trustee Millette and seconded by Trustee George.

Roll Call: [AYES: 5] [NAYES: 0] [ABSENT: 1] [ABSTAIN: 0] Motion **CARRIED**
Millette White Eagle
George
Bakk
McKelvie
O'Dwyer

- e. **Motion to approve the cost estimate to repair Connor Road,** prepared by Campton Township Highway District, totaling \$10,227.20. Motion made by Trustee Millette and seconded by Trustee McKelvie.

Roll Call: [AYES: 5] [NAYES: 0] [ABSENT: 1] [ABSTAIN: 0] Motion **CARRIED**
Millette White Eagle
McKelvie
Bakk
George

MEETING MINUTES FOR THE REGULAR MEETING
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O'Dwyer

- f. **Motion to Approve Resolution 20-18;** A Resolution Authorizing the Execution of an Agreement between the Village of Campton Hills, Kane County, Illinois, and Kluber Architects and Engineers. Motion made by Trustee George and seconded by Trustee Bakk

Roll Call: [AYES: 5] [NAYES: 0] [ABSENT: 1] [ABSTAIN: 0] Motion **CARRIED**
George White Eagle
Bakk
McKelvie
Millette
O'Dwyer

*Chris Hansen of Kluber will start the study of the existing Village Hall incorporating any long term needs mid - September with a completion target of the study end of 4th. qtr. Once the study is completed, a preliminary cost can be developed.

- g. **Motion to Authorize and Execute Payment of \$14,250.00 to Kluber Architects and Engineers,** for the Program Validation Phase, and Schematic Design Phase, of the Village Hall/Police Department Renovation. Motion made Trustee McKelvie and seconded by Trustee O'Dwyer.

Roll Call: [AYES: 5] [NAYES: 0] [ABSENT: 1] [ABSTAIN: 0] Motion **CARRIED**
McKelvie White Eagle
O'Dwyer
Bakk
George
Millette

- h. **Motion to identify the successful proposal related to the Village 2020 Electric Aggregation Program and direct Village staff to draft and prepare the contractual documents related thereto.** Motion made by Trustee O'Dwyer and seconded by Trustee Bakk.

Roll Call: [AYES: 5] [NAYES: 0] [ABSENT: 1] [ABSTAIN: 0] Motion **CARRIED**
O'Dwyer White Eagle
Bakk
George
McKelvie
Milette

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*President Tyrrell stated that the proposal submitted by the current provider has been reviewed by Village attorney and everything is in order.

*Consensus from the Board to extend the current contract for a 12-month period.

8. Department Reports:

a.) **Building and Zoning Department**

*No report available

b.) **Police Department**– [\(Click here to access\)](#)

*Chief Millar highlighted some of the most recent activity that the CHPD has been involved with;

- Drug overdose 3 underage subjects from the area
- Underage drinking 4 subjects from the area
- 2 Missing children – Both found unharmed. One of the children was found with the assist of Koda.
- Mental Illness - resulting in domestic battery from the area
- Armed robbery @ two gas stations 1) in the area, 1) St. Charles. Subjected from the area has been arrested.
- Ongoing extra patrolling through targeted areas as a result from increased theft activity of items in unlocked vehicles.

c.) **Finance Department** – [\(Click here to access\)](#)

*Treasurer Flakus went over the Budget vs. Actual Report highlights

9. Current Discussion Items

a. **Liquor Licenses** – Quantity in the Village, Status of Applicants

*Reduced by 1 due to the closing of The Lodge

*Application in process for Pizza Cucina, awaiting fingerprinting results.

b. **Campton Hills Subdivision Ordinance/Regulations**

*Trustee George earlier submitted a list of items within the Ordinance for clarification. Some of the items were in reference to storm water which Campton Hills adopted the Kane County Ordinance therefore the Village follows those guidelines. The other items in question will be reviewed by Administrator Searl and answered at the next Village Board meeting.

*The other board members were in concurrence with the Subdivision Ordinance as it is presented.

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c. **Fox Creek Speed Limit Change Request Study**

*Chief Millar reported that the findings of the study do not meet the required recommendations to reduce the speed limit down to 25mph.

d. **Board to discuss acting/approving a potential Site License from Environmental Systems Research Institute (ESRI) ArcGIS.**

*This is a purchase of a software usage license fee to take on the data from Robotics.

10. **Items – Parking Lot (90-day limit will be placed on future items)**

a. **Small Cell/5G**

*No further discussion

*Trustee Millette requested that Administration Searl obtain a copy of the Master Pole Agreement that was approved by South Elgin to use as an example.

11. **Additional Informational Items**, Updates and Follow-up Reports from the Village President, Trustees, Village Administrator, Village Attorney, or Village Staff.

*President Tyrrell update the Board on the recent change regarding the **Coronavirus Relief Fund** as Kane County will now distribute the allocations to the Municipalities.

*President Tyrrell and Ashley Gregory have drafted a letter to email out on 8/19 to all the business's in Campton Hills regarding identifying all their COVID expense for submittal to Kane County.

*President Tyrrell met with the Director of the Kane County Health Dept. in regards to a **COVID-19** mobile testing site in Campton Hills and asked the Board if there was any interest.

*The Board felt that those in public service such as the CHPD and the Fire Dept. would make sense to have tested.

*President Tyrrell will reach out to the Campton Township to see if there is an interest there.

*The village would need at least 20-30 people of interest for testing in order for a mobile site to come out.

