

AGENDA FOR THE REGULAR MEETING
OF THE CORPORATE AUTHORITIES OF THE
VILLAGE OF CAMPTON HILLS
May 5th, 2020
7:00 P.M.

**Campton Hills Village Hall
40W270 LaFox Rd. Suite B
Campton Hills, IL. 60175**

*Due to COVID-19 The Village of Campton Hills is now conducting **VIRTUAL** Village Board meetings. We are doing this to be considerate of the Public, and our employees, as a means to limit potential exposure. **While this meeting is not PHYSICALLY open to the Public, the meeting will be fully accessible to ALL VIA Zoom. You may remotely access this meeting through either of the means below!** For help accessing, or more information regarding Zoom, please contact Ashley Gregory, Executive Assistant, at the Village at (630)-524-6250.

Zoom App: Meeting ID is: 960 5242 1103

Zoom Call-In Number is: (312)626-6799 – 96052421103#

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Virtual Public Comments – Limited to 3 minutes per individual**
 - a. An individual may **E-mail** their Public Comment (including full name and question/comment) to lbaez@villageofcamptonhills.org **prior to 6:45 pm on 5-5-2020**. Any Public comments emailed in prior to 6:45 p.m. will be read on the record by the Village Clerk during this section of the Open Meeting.

OR

 - b. An individual can also participate during this section of the meeting by notifying the Meeting Host of their question/comment through the **“Raising Hand,” option within the Zoom platform.**
 - First join the meeting, to be admitted!
 - Second, find the bottom toolbar option that says “Participants.” Click on **Participants**, which will then open a new window. **If it does not**, you can access this by pressing “Alt U,” on your keyboard as a shortcut.
 - Third, in that window, you will be able to see ALL participants in the live meeting. That window will also present 2-3 additional options, including one that reads, **“Raise Hand.”**
 - By clicking **“Raise Hand,”** the meeting host will be made aware that you would like to participate, as a blue hand will now appear by your name on the righthand side!
 - When it is your turn, the Host will unmute you, and ask you to present your full name and your question/comment to the Board.
 - When your time/question/comment is complete, **please remember to click the “Lower Hand,” option.** We thank you!

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VILLAGE OF CAMPTON HILLS
May 5th, 2020
7:00 P.M.

5. **Consent Agenda** [By a single unanimous vote, called an omnibus vote, the Board may approve a number of unrelated items. There may be no discussion, but any Trustee may remove any one or more items from the Consent Agenda, whereupon that item goes on the agenda below.]
 - a. Motion to approve the **minutes of the April 21st, 2020** Regular Meeting
 - b. Motion to approve payment of bills per **Warrant List #20-23**

6. **Action Items**
 - a. **Motion to approve Ordinance 20-07**, an Ordinance Amending Title 4 of the Village Code of Campton Hills, Kane County, Illinois relating to Peddlers and Solicitors.

7. **Current Discussion Items**
 - a. **Resolution 20-10**, Authorizing Bank Signatories for the Village of Campton Hills, IL.

8. **Items – Parking Lot (90-day limit will be placed on future items)**
 - a. **Fox Creek Speed Limit Change Request Study** (on or before May 1, 2020)
 - b. **Mat and Towel Service Research: Update** (on or before May 1, 2020)

9. **Additional Informational Items**, Updates and Follow-up Reports from the Village President, Trustees, Village Administrator, Village Attorney, or Village Staff.
***NOTE: This section of the agenda is NOT open to Public Comment; rather it IS solely information for Board review/acknowledgement.**
 - a. **Economic Interest Statements –The filer response due date of May 1, 2020 is currently SUSPENDED due to COVID-19.** If you are able to file now, you may still do so! If you are having difficulty getting into your account to file, please contact Ashley Gregory.

10. **CLOSED SESSION:** Move that the Village Board go into closed session as permitted by the Open Meetings Act to discuss one or more of the following matters:
 - a. Litigation that is filed and pending or is probable or imminent. 2(c)(11)
 - b. Collective negotiating matters. 2(c)(2)
 - c. Appointment, employment, compensation, discipline, performance, or dismissal of specific employees or officials, including legal counsel. 2(c)(1) & (3)
 - d. Section 2.06(d) of Open Meetings Act (5 ILCS 120/2.06(d)) requires that public bodies review minutes of closed meetings for potential release approximately every six months.

11. **Potential Action Pertaining to Closed Session**

12. **Adjournment**

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VILLAGE OF CAMPTON HILLS
May 5th, 2020
7:00 P.M.

Mission Statement

Entrusted by its citizens, the Village of Campton Hills is dedicated to delivering municipal services in the most responsive, cost effective and efficient/proficient manner. Campton Hills is committed to upholding high quality of life standards by supporting its school districts, maintaining family values and agriculture traditions, preserving natural resources, encouraging environmental stewardship, supporting passive and active recreational opportunities, honoring rural heritage and generating a strong business foundation for present and future residents and visitors.

Vision Statement

Residents of the Village of Campton Hills wish to maintain the semi-rural quality of their environment and its associated lifestyle. They wish to control their own destiny, act so that property values increase over time at a greater rate than market averages and insure the continue excellence of the schools that educate their children.

The Village of Campton Hills will be an aesthetically appealing, fiscally viable, family-oriented community striving to provide excellent educational, social, recreational, and cultural opportunities. The Village will foster a strong residential and business community, with concern for ecological stewardship while cooperating with other governmental bodies and agencies. Campton Hills will also work with area school districts to provide an exceptional education for their children. Campton Hills will strive to be an inviting and safe community that provides for the quality of life needs of its residents while preserving its character and heritage.

MEETING MINUTES FOR THE REGULAR MEETING
OF THE CORPORATE AUTHORITIES OF THE
VILLAGE OF CAMPTON HILLS
April 21, 2020
7:00 P.M.

Campton Hills Village Hall
40W270 LaFox Rd. Suite B
Campton Hills, IL. 60175

*Due to COVID-19 The Village of Campton Hills is being mindful, and following CDC guidelines as to how many individuals can be present in one common space. We are asking that **IF you have the ability to access this meeting remotely VIA Zoom to PLEASE do so!**

Zoom Meeting ID is: 499 277 963 Zoom Call-In Number is: (312)626-6799 - 499277963#

1. **Call to Order** – President Tyrrell called the meeting to order at 7:11p.m.
2. **Roll Call** – Clerk Baez called the roll.

<i>Present</i>	<i>Absent</i>	<i>Also Present</i>
Trustee Bakk (via Zoom)		Administrator Searl (CH Village Hall/Zoom)
Trustee George (via Zoom)		Clerk Baez (via Zoom)
Trustee McKelvie (via Zoom)		Treasurer Flakus (via Zoom)
Trustee Millette (via Zoom)		Chief Millar (CH Village Hall)
Trustee O'Dwyer – (via Zoom)		EA/Deputy Clerk Gregory (via Zoom)
Trustee White Eagle (via Zoom)		BZA Officer Quail (CH Village Hall)
President Tyrrell (CH Village Hall/Zoom)		

3. **Pledge of Allegiance**
 4. **Virtual Public Comments**
 - a. An individual may **E-mail** their Public Comment (including full name and question/comment) to lbaez@villageofcamptonhills.org **prior to 6:45 pm on 4-21-2020**. Any Public comments emailed in prior to 6:45 p.m. will be read on the record by the Village Clerk during this section of the Open Meeting.
- OR**
- b. An individual can also participate during this section of the meeting by notifying the Meeting Host of their question/comment through the **“Raising Hand,” option within the Zoom platform.**
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Public Comments

- Shawn Clark – Expressed support in favor of the sales of packaged Spirits to help support the village restaurants.
- Cory Dohrman – Expressed support in favor of the sales of packaged Spirits to help support the village restaurants.

5. Public Hearing – To participate in this agenda item, please follow the **SAME directions as **noted above in Sections 4a or 4b!****

a. Public Hearing on the Villages tentative May 1, 2020 through April 30, 2021 Annual Budget.

- 1.)** Board to motion to open the Public Hearing for the Village’s tentative FY 2020-2021 Annual Budget. Motion made by Trustee Millett, seconded by Trustee White Eagle

Voice Vote: [AYES: 6] [NAYES: 0] [ABSENT: 0] [ABSTAIN: 0] Motion **Carried**

- 2.)** Summary of tentative FY 2020-2021 Annual Budget provided by the Budget Officer.

- Treasurer Flakus went over the time line and process in developing the proposed FY 2020/2021 Annual Budget.

- 3.)** Persons desiring to be heard, with opportunity to present testimony and examine witness

No public comments expressed

- 4.)** Board to motion to close Public Hearing and resume the remainder of the 4-21-2020 Regular Meeting.

Voice Vote: [AYES: 6] [NAYES: 0] [ABSENT: 0] [ABSTAIN: 0] Motion **Carried**

- 6. Consent Agenda** [By a single unanimous vote, called an omnibus vote, the Board may approve a number of unrelated items. There may be no discussion, but any Trustee may remove any one or more items from the Consent Agenda, whereupon

that item goes on the agenda below.] Motion made by Trustee McKelvie, seconded by Trustee White Eagle.

- a. Motion to approve the **minutes of the April 7, 2020** Regular Meeting
- b. Motion to approve payment of bills per **Warrant List #20-22**

Roll Call: [AYES: 6] [NAYES: 0] [ABSENT: 0] [ABSTAIN: 0] Motion **CARRIED**
McKelvie
White Eagle
Bakk
Millette
O'Dwyer
White Eagle

7. Action Items

- a. **Motion to advise and consent to** the Presidents' reappointment of Thomas Clark to the Police Pension Board. Motion made by Trustee Bakk, seconded by Trustee George.

Roll Call: [AYES: 6] [NAYES: 0] [ABSENT: 0] [ABSTAIN: 0] Motion **CARRIED**
Bakk
George
McKelvie
Millette
O'Dwyer
White Eagle

- b. **Motion to direct Village Staff to** provide 60 days' notice of cancellation of the Civic Plus Agreement and direct staff to negotiate and draft a website design and management contract with Nicole Fleshman (included in Board Packet) for review and approval by the Village Board. *Motion to **postpone** until July 7, 2020 made by Trustee George, seconded by Trustee O'Dwyer.

Roll Call: [AYES: 6] [NAYES: 0] [ABSENT: 0] [ABSTAIN: 0] Motion **CARRIED**
George
O'Dwyer
Bakk
McKelvie
Millette
White Eagle

- Ashley Gregory went over the background/reasoning, fees and timeline regarding the website re-design.
- *Recommendation and consensus from the Board was to postpone and to move forward with the project in July 7, 2020.

- c. **Motion to approve Ordinance 20-04**, Authorizing a Supplemental Budget Ordinance for the Fiscal Year 2019-2020 (included in Board Packet). Motion made by Trustee White Eagle, seconded by Trustee O’Dwyer.

Roll Call: [AYES: 5] [NAYES: 1] [ABSENT: 0] [ABSTAIN: 0] Motion **CARRIED**
White Eagle George
O’Dwyer
Bakk
McKelvie
Millette

- Treasurer Flakus went over the background/reasoning, supporting documents 6c of Ordinance 20-04 and public impact showing fiscal responsibility of the Village.

- d. **Motion to approve Ordinance 20-05**, Committing Portions of the General Fund Balance and Transferring Funds to the Capital Projects Fund (included in Board Packet). Motion made by Trustee O’Dwyer, seconded by Trustee McKelvie.

- Treasurer Flakus went over the background/reasoning, supporting documents of Ordinance 20-05 and Surplus Funds to Transfer Worksheet – General Fund.

Roll Call: [AYES: 6] [NAYES: 0] [ABSENT: 0] [ABSTAIN: 0] Motion **CARRIED**
O’Dwyer
McKelvie
Bakk
George
Millette
White Eagle

- e. **Motion to approve Ordinance 20-06**, Approving the Fiscal Year 2020/2021 Annual Municipal Budget (included in Board Packet). *Motion made by Trustee White Eagle, seconded by Trustee O’Dwyer.

Roll Call: [AYES: 6] [NAYES: 0] [ABSENT: 0] [ABSTAIN: 0] Motion **CARRIED**
White Eagle
O’Dwyer
Bakk
George
McKelvie
Millette

- After much discussion amongst the Board members, recommendation was made to ***amend the motion** to included following verbiage: Amend to include a freeze on all capital expenditures, salary increases and unbudgeted expenditures unless brought back before the Board for approval.

- f. **Motion to approve Resolution No. 20-09**, Authorizing the Execution of an Engagement Letter Between the Village of Campton Hills, Kane County, Illinois And the Law Office of Joseph R. Ramos. Motion made by Trustee O’Dwyer, seconded by Trustee George.

Roll Call: [AYES: 6] [NAYES: 0] [ABSENT: 0] [ABSTAIN: 0] Motion **CARRIED**
O’Dwyer
George
Bakk
McKelvie
Millette
White Eagle

- g. **Motion to Recommend Approval of Kane County Application for Zoning Map Amendment and/or Special Use for 42W665 Plato Road, Elgin, IL 60123 / PIN: 05-21-300-015**. Motion by Trustee McKelvie, seconded by Trustee Millette.

Voice Vote: [AYES: 6] [NAYES: 0] [ABSENT: 0] [ABSTAIN: 0] Motion **CARRIED**

- h. **Motion to approve Ordinance 20-07**, Amending Title 4 of the Village Code of Campton Hills, Kane County, Illinois Relating to Peddlers and Solicitors. *Motion to **postpone** until May 5, 2020 Board meeting made by Trustee O’Dwyer, seconded by Trustee McKelvie

Voice Vote: [AYES: 6] [NAYES: 0] [ABSENT: 0] [ABSTAIN: 0] Motion **CARRIED**

- President Tyrrell asked for a *motion to postpone to the next meeting. Waiting for further recommendations from the Village Attorney.

8. Department Reports

a. **Police Department (Available Online)**

- Chief Millar gave a brief overview of the March report/activity
- Chief Millar announced that Campton Hills was named the Safest City for 2 years in a row from Safe Wise. Also, Campton Hills was rated #37 safest cities Nationwide from Alarms.org and was the only community to make the ratings in Illinois.
- Chief recognized the outpouring of donations to help those in our community during this difficult time, from the local businesses and restaurants, Trustees and residents

- b. **Finance Department (Available Online)**
 - Treasurer Flakus gave a brief overview of the March report/activity

- c. **Building and Zoning Department (Available Online)**
 - BZA Officer gave a brief overview of the March report/activity
 - Business has not slowed down due to COVID-19
 - Vanessa recognized Debbie Lupie for keeping the flow of business moving along during this time.

9. **Current Discussion Items**
None at this time.

10. **Items – Parking Lot (90-day limit will be placed on future items)**

- a. **Fox Creek Speed Limit Change Request Study** (on or before May 1, 2020)
- b. **Mat and Towel Service Research: Update** (on or before May 1, 2020)

11. **Additional Informational Items**, Updates and Follow-up Reports from the Village President, Trustees, Village Administrator, Village Attorney, or Village Staff.

***NOTE: This section of the agenda is NOT open to Public Comment; rather it IS solely information for Board review/acknowledgement.**

- a. **Economic Interest Statements** – EIS notices have been sent out by Kane County. **PLEASE** check your email/postal mail, and then log-in to complete you EIS statement. **The filer response due date of May 1, 2020 is currently SUSPENDED due to COVID-19.** If you are able to file now, you may still do so! Ashley Gregory will provide updated notice on the new final filing date once it is determined.
- b. **Community Counts will now be sent out on Monday mornings, instead of Friday afternoons.** Please make sure the email account you signed up with is active, and still receiving the E-News from the Village. **For questions or assistance in signing up** please call Ashley Gregory, Executive Assistant, at (630) 524-6250.
 - President Tyrrell recognized Administrator Searl and Ashley for their work on their work on the Community Counts page.
- c. **Reminder: There is a COVID-19 Resource Page on the Village of Campton Hills Webpage, it is accessible to anyone through this time.** The states Mental Health hotline information has been added to the page as well if you, or someone you know, is in need of support!
- d. **National Night Out may be postponed until October 6th, due to health and safety precautions in relation to COVID-19.**
- e. **Annual Liquor Licenses for 2020-2021 will be provided to businesses who have submitted completed AND approved applications, on or before May 1, 2020.**
- f. **RFQ Remodel** – Police Department/Village Hall
- g. **Bolcum Road Resurfacing Project Update** (Bid Award Information)
- h. **Census 2020** – Administrator Searl has been reviewing the tracking of percentages of responses so far the state is at 50.9% and Campton Hills is around 77%. The deadline has been moved to July 1, 2020 due to COVID-19.

- 12. CLOSED SESSION:** Move that the Village Board go into closed session as permitted by the Open Meetings Act to discuss one or more of the following matters:
- a. Litigation that is filed and pending or is probable or imminent. 2(c)(11)
 - b. Collective negotiating matters. 2(c)(2)
 - c. Appointment, employment, compensation, discipline, performance, or dismissal of specific employees or officials, including legal counsel. 2(c)(1) & (3)
 - d. Section 2.06(d) of Open Meetings Act (5 ILCS 120/2.06(d)) requires that public bodies review minutes of closed meetings for potential release approximately every six months.

Motion to **Enter into CLOSED SESSSION at 9:23 p.m.**, made by Trustee Millette, seconded by Trustee George

Roll Call: [AYES: 6] [NAYES: 0] [ABSENT: 0] [ABSTAIN: 0] Motion **CARRIED**
 Millette
 George
 Bakk
 McKelvie
 O'Dwyer
 White Eagle

Motion to **Conclude CLOSED SESSSION at 9:33 p.m.**, made by Trustee McKelvie, seconded by Trustee Millette

Roll Call: [AYES: 6] [NAYES: 0] [ABSENT: 0] [ABSTAIN: 0] Motion **CARRIED**
 McKelvie
 Millette
 Bakk
 George
 O'Dwyer
 White Eagle

Roll call to **Enter back into OPEN SESSION at 9:48 p.m.**

Present

Absent

- Trustee Bakk
- Trustee George
- Trustee McKelvie
- Trustee Millette
- Trustee O'Dwyer
- Trustee White Eagle
- President Tyrrell
- Village Clerk Baez

Motion to **Adjourn** Regular meeting, motion made by Trustee White Eagle,
seconded by Trustee George

Voice Vote: [AYES: 6] [NAYES: 0] [ABSENT: 0] [ABSTAIN: 0] **Motion Carried**

Meeting adjourned at 9:35p.m.

Approved this 5th day of May, 2020

Michael Tyrrell
Village President

Lynn Baez
Village Clerk

Invoice Number	Description	GL Account and Title	Total Cost
Aflac			
557767	April 2020 Supplemental Insurance Premiums	10-11-4510 Health & Dental Insura	89.04
557767	April 2020 Supplemental Insurance Premiums	10-21-4510 Health & Dental Insura	896.54
557767	April 2020 Supplemental Insurance Premiums	10-31-4510 Health & Dental Insura	39.00
Total Aflac:			1,024.58
B&F Construction Code Services Inc			
53538	New Pole Barn Plan Review CH-20-0074	10-31-5350 Inspection Services	490.00
Total B&F Construction Code Services Inc:			490.00
Campton Township Highway District			
04272020INV	Portion of Temporary Access Fees per IGA - CH-20-0098	10-31-5960 Driveway Access Fees	100.00
VCH200108-A	Shoulder Gavel - McDonald Rd b/t Phar Lap & Felcon's Trail - Equip	13-00-5140 Maint. Svcs. - Streets	200.00
VCH200108-A	Shoulder Gavel - McDonald Rd b/t Phar Lap & Felcon's Trail - Materi	13-00-5140 Maint. Svcs. - Streets	18.00
VCH200108-A	Shoulder Gavel - McDonald Rd b/t Phar Lap & Felcon's Trail - Labor	13-00-5140 Maint. Svcs. - Streets	230.00
VCH200229	Cold Patching on McDonald Road - Equipment	13-00-5140 Maint. Svcs. - Streets	310.00
VCH200229	Cold Patching on McDonald Road - Materials	13-00-5140 Maint. Svcs. - Streets	160.00
VCH200229	Cold Patching on McDonald Road - Labor	13-00-5140 Maint. Svcs. - Streets	188.00
VCH200422	March 2020 Streetlights	14-00-5770 R & B Utilities	713.74
Total Campton Township Highway District:			1,919.74
Circle K			
65054854	Fuel purchases 3/24/2020 through 4/23/2020	10-21-6550 Auto Fuel	47.71
Total Circle K:			47.71
Comcast Business			
04102020INV	4/14/2020 through 5/13/2020 internet/phones	10-11-5520 Telephone	198.42

Invoice Number	Description	GL Account and Title	Total Cost
04102020INV	4/14/2020 through 5/13/2020 internet/phones	10-21-5520 Telephone	85.04
Total Comcast Business:			283.46
Conserv FS, INC.			
114009827	Fuel Purchases 398.5 gallons @ \$1.112/gallon	10-21-6550 Auto Fuel	443.14
Total Conserv FS, INC.:			443.14
Fulton Siren Services			
1722	Annual Siren testing	10-11-5395 Other Professional Svc	439.44
Total Fulton Siren Services:			439.44
GovTempsUSA LLC			
3510079	R Searl 4/05 & 4/12/2020 weeks	10-11-5391 Contracts - Admin. De	4,606.00
Total GovTempsUSA LLC:			4,606.00
HR Green			
134184	Bolcum Rd LAFO Phase II Design - 2/15/20 - 3/13/20	13-00-5320 Engineering Services	804.71
134185	MFT Audit Services - 2/15/20 - 3/13/20	10-11-5395 Other Professional Svc	489.00
134186	Pavement Management Analysis Project #190042 - 2/15/20 - 3/13/2	14-00-5320 Engineering Fees	3,870.50
Total HR Green:			5,164.21
Konica Minolta Business Solutions			
9006694983	3/17/2020 to 4/16/2020 copier usage	10-11-5940 Copier lease/maintena	279.54
9006694983	3/17/2020 to 4/16/2020 copier usage	10-21-5940 Copier lease/maintena	119.80

Invoice Number	Description	GL Account and Title	Total Cost
Total Konica Minolta Business Solutions:			399.34
Montana & Welch LLC			
12625	Budget Amendment and Documentation review - March 2020	10-11-5330 General Legal Service	1,006.25
12625	Archirecture bid Requirements - March 2020	10-11-5330 General Legal Service	350.00
12625	ILCC Compliance Directive - March 2020	10-11-5330 General Legal Service	43.75
12625	COVID 19 Related Research and Guidance - March 2020	10-11-5330 General Legal Service	1,225.00
12625	Liquor Commissioner - Sale of Alcohol - March 2020	10-11-5330 General Legal Service	1,750.00
12625	Local Government Professional Services Act Guidance - March 2020	10-11-5330 General Legal Service	568.75
12625	Norton lakes Fencing Guidance - March 2020	10-11-5330 General Legal Service	131.25
12625	Police & Fire Board legal Matters - March 2020	10-11-5330 General Legal Service	175.00
12625	Research on Misc. Issues and memo drafts - March 2020	10-11-5330 General Legal Service	350.00
12625	Review of Policies/Procedures/FOIA - March 2020	10-11-5330 General Legal Service	175.00
12625	Solicitor Regulations - March 2020	10-11-5330 General Legal Service	525.00
12625	Subdivision Ordinance Review Legal Matters - March 2020	10-11-5330 General Legal Service	306.25
12625	Westlaw - Research	10-11-5330 General Legal Service	91.76
Total Montana & Welch LLC:			6,698.01
Paddock Publications Inc			
46917	FY 2021 Budget public hearing notice	10-11-5540 Printing & Publishing	128.80
Total Paddock Publications Inc:			128.80
Steven Millar			
04272020INV	Reimbursement - Gift Cards purchased with Donated funds - COVID	10-21-9370 Expenses Reimb. With	300.00
Total Steven Millar:			300.00

Invoice Number	Description	GL Account and Title	Total Cost
Wasco Sanitary District			
120584	Water & Sewer Usage - 2/10/20 through 4/10/20	10-11-5710 Utilities	98.00
120584	Water & Sewer Usage - 2/10/20 through 4/10/20	10-21-5710 Utilities	42.00
Total Wasco Sanitary District:			140.00
Grand Totals:			22,084.43

Invoice Number	Description	GL Account and Title	Total Cost
Payroll Costs for the 05/01/2020 Pay Check Date			
Payroll		Employer Paid Benefits	
Administration & Zoning	\$10,162.81	IMRF - Employer Portion - monthly	\$0.00
Elected Officials	\$0.00	IPBC - Employer Portion - monthly	\$0.00
Police - Full Time	\$15,427.81	Police Pension - Employer Portion	\$10,000.00
Police - Part Time	\$7,826.50	FICA, Medicare & Other Liabilities	\$1,653.46
Total Payroll	\$33,417.12	Total Employer Paid Benefits	\$11,653.46

Village President _____

I CERTIFY THAT THIS WARRANT AS LISTED AND APPROVED BY THE VILLAGE PRESIDENT WERE DULY AUTHORIZED FOR PAYMENT BY THE BOARD OF TRUSTEES OF THE VILLAGE OF CAMPTON HILLS.

Village Clerk _____

Village of Campton Hills Board Summary Memo

To: Village President and Board of Trustees
From: Ashley Gregory, Executive Assistant
Date: ~~March 18th, 2020~~ ~~April 7th, 2020~~ ~~April 21st, 2020~~ **May 5th, 2020**
Subject: Solicitor/Peddling Permitting **Agenda #:** 6a.

Issue: The Police Department has received an ample amount of complaints/concerns in regards to the current Solicitor policies and practices within the Village of Campton Hills.

Background/Reasoning:

- There is currently no maximum on how many individuals may solicit with any given company within the Village.
- There are currently 36 annual Solicitor Permits issued, and four pending applications. One company alone holds 19 Solicitor Permits. Another company holds (anticipates holding) nearly 15.
- There is a large discrepancy in costs for daily, weekly, annual permits. The Village Staff would like there to be a more balanced range in costs of such permits.
- There is currently no application fee to cover time dedicated by Staff to complete the background check, review the application, and to develop permit to be issued to applicants.

Supporting Documents:

- Matrix Chart that identifies, "Solicitor Permit (Cost & Duration) Comparison by Town"
- Ordinance 16-21
- Ordinance 20-07 (Option A)
- Ordinance 20-07 (Option B)

Budget: N/A

Public Impact:

- By amending the current ordinance, in relation to Solicitor/Peddler Permits, residents within the Village could have a defined time in which Solicitors/Peddlers can be present and how many Solicitors may be allowed by each company. Additionally, by amending the number of permits allowed per company, and reconstructing costs, this would aim to limit the amount of solicitor complaints received by the Police Department, from residents.

Action Requested:

- **Board to Discuss** Ordinance 20-07 Option A, in comparison to Ordinance 20-07 Option B
- **Board to Motion to approve Ordinance 20-07**, Amending Title 4 of the Village Code of Campton Hills, Kane County, Illinois Relating to Peddlers and Solicitors

Solicitor Permit (Cost & Duration) Comparison by Town

Department Comparison	Application Fee	\$ Per Day	\$ Per Month	\$ Per 90 Days	\$ Per Year	Times
Campton Hills	Current: \$0	\$35	NO MONTHLY- WE HAVE WEEKLY \$50 fee	Not offered	\$75	Not Specified currently
Pingree Grove	\$90. total, \$40 per applicant fee/ background check & a \$50 application verification fee	\$25	\$750-775 (Only one month per year, no renewals)	Quarterly permits NOT allowed	Annual permits NOT allowed	Not Specified currently
St. Charles	\$50.00	N/A	N/A	\$ Included in 50.00 application fee	Annual permits NOT allowed	9am-7pm ONLY ~No Sundays or Holidays
South Elgin	\$0	\$2	\$30	\$90	\$300	9am-9pm Monday-Saturday
Elburn	\$5	\$5	\$25	Quarterly permits NOT allowed	Annual permits NOT allowed	9a.m.-5p.m. M-F Any time Sat-Sun or on any National Holiday
Sycamore (For App: 2 references needed within the City of Sycamore, 3 external)*	\$50 background check fee	\$25 (no limit on number of days)	\$750-775	\$2,250	\$9,125	No soliciting after dark
Batavia*	\$0	N/A	N/A	N/A	\$35.00	Not specified
Hampshire*	NO	SOLICITORS	ALLOWED	AT	ANY	TIME!

*- Most/Least Restrictive

AN ORDINANCE OF THE VILLAGE OF CAMPTON HILLS
AMENDING THE CAMPTON HILLS VILLAGE CODE REGARDING
PEDDLERS AND SOLICITORS

WHEREAS, Chapter 2 of Title 4 of the Campton Hills Village Code regulates peddlers, solicitors, and transient merchants operating within the Village; and

WHEREAS, the Village Board of Trustees of Campton Hills desires to amend this Chapter to modify various registration procedures and regulations relating to peddlers, solicitors, and transient merchants operating within the Village, as set forth in this Ordinance.

THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF CAMPTON HILLS, KANE COUNTY, ILLINOIS, AS FOLLOWS:

Section 1. The above recitals are incorporated into this Ordinance by reference.

Section 2. Chapter 2, entitled "Peddlers, Solicitors, and Transient Merchants, of Title 4, entitled "Business and License Regulations," of the Campton Hills Village Code is hereby amended as follows:

"Chapter 2

PEDDLERS AND SOLICITORS

4-2-1 DEFINITIONS:

For the purposes of this chapter, the following words, as used herein, shall be construed to have the meanings ascribed to them in this section:

PEDDLING: Any one or more of the following activities:

- A. Selling or offering for sale, barter or exchange at retail any goods, wares, merchandise or services of any kind whatsoever by traveling from place to place along the streets of the village or from residence to residence therein, but shall not include solicitation or canvassing for future delivery.
- B. Itinerant vendor activities by any person who transports tangible personal property for retail sale within the village, where the person does not maintain in the state an established office, distribution house, sales house, warehouse, service center or residence from which such business is conducted; provided, however, this term shall not include any person who delivers tangible personal property within the village who is fulfilling an order for such property which was solicited or placed by mail or other means. It shall be prima facie evidence that a person is an "itinerant vendor" if the person does not transact business from a fixed location or if the person does not own or lease, for a term of at least six (6) months, the property from which business is conducted.
- C. Transient merchant activities by any person who is engaged temporarily in the retail sale of goods, wares or merchandise in the village and who, for the purpose of conducting such business, occupies any building, room, vehicle, structure of any kind, or vacant lot; provided, however, this term does not include any person selling goods, wares or merchandise which are raised,

produced or manufactured by him; to any person selling vegetables, fruit or perishable farm products at an established village market; to any person operating a store or refreshment stand at a resort; or to any person operating a stand or booth on or adjacent to property owned by him or upon which he resides. It shall be prima facie evidence that a person is a "transient merchant" if the person does not transact business from a fixed location or if the person does not own, or lease for a term of at least six (6) months, the property from which business is conducted.

REGISTERED SOLICITOR AND REGISTERED PEDDLER: Any person who has obtained a valid certificate of registration as herein provided, where such certificate is in the possession of, and on the person of, the one soliciting or peddling during all soliciting or peddling.

RESIDENCE: Every separate living unit occupied for residential purposes by one or more persons, contained within any type of building or structure.

SOLICITING: Any one or more of the following activities:

- A. Seeking to obtain orders for the purchase of goods, wares, merchandise, foodstuffs, insurance, subscriptions to books, magazines, periodicals, newspapers and every other type or kind of publication, or services of any kind, character or description whatsoever, for any kind of consideration whatsoever, all for future delivery.
- B. Seeking to obtain gifts or contributions of money, clothing or any other valuable thing for the support or benefit of any charitable or nonprofit association, organization, corporation, or project.

4-2-2: CERTIFICATE OF REGISTRATION:

- A. **Certificate Required:** Prior to engaging in any "soliciting" or "peddling" activities in the village, as defined by this chapter, any person or entity, as the case may be, must first apply for and secure a certificate of registration as provided by this chapter for each person engaging in such activity.
- B. **Ineligibility for Certificate:** The following persons shall be ineligible for a certificate of registration, unless specifically approved by the board of trustees:
 - 1. any person who has been convicted of the commission of a felony under the laws of the state of Illinois or any other state or federal law of the United States within five (5) years of the date of the application; or
 - 2. any person who has been convicted of a violation of any of the provisions of this chapter; or
 - 3. any person whose certificate of registration issued hereunder has previously been revoked as herein provided.

C. Application for Certificate:

1. Form and Oath: Application for a certificate of registration shall be made by each individual and by each entity upon a form provided by and filed with the village clerk. The applicant shall state, under oath, such information requested on the application form as is required by the provisions of this chapter and such other relevant information as determined by the village clerk.
2. Identification. An applicant for a certificate of registration must submit a valid drivers' license or state issued photo identification card with the application form, a copy of which will be attached to the certificate of registration.
3. Pre-Approval Process. Anyone seeking to solicit for a charitable or nonprofit association or organization may apply for and obtain pre-approval by the board of trustees for all of the association or organization's soliciting activities within a calendar year by submitting a prior request to the village clerk, who will forward the request to the board of trustees for consideration. As part of the pre-approval process, the board of trustees has the authority to waive the applicable fees and other requirements of this chapter.

D. Fees:

1. Fees Established: Fees shall be paid at the time of filing the application, as follows:

Duration of Certificate Requested	Fee Per Person And, If Applicable, Each Entity
1 day	\$35.00
More than 1 day and not more than 1 week	50.00
More than 1 week and not more than 1 year	75.00

E. Issuance or Denial of Certificate; Contents:

1. Denial: The village president, after consideration of the application and all information obtained relative thereto, shall deny the application if the applicant does not possess the qualifications for such certificate as herein required. Endorsement shall be made by the village president upon the application of the denial of the application.
2. Issuance: When the applicant is found to be fully qualified, the certificate of registration shall be issued by the village president or his designee.

3. Time Limit for Action: All applications shall be acted upon by the village president within twenty-one (21) days after receipt of a completed application.
 4. Contents: Each certificate of registration shall state the expiration date thereof.
- F. Revocation of Certificate: Any certificate of registration issued hereunder may be revoked by the village president if the holder of the certificate is found by the village to be in violation of any of the provisions of this chapter, or has made a false material statement in the application, or otherwise becomes disqualified for the issuance of a certificate of registration under the terms of this chapter. Immediately upon such revocation, written notice thereof shall be given by the village president to the holder of the certificate in person or by certified U.S. mail addressed to his address set forth in the application. Immediately upon the giving of such notice of revocation, the certificate of registration shall become null and void; provided, however, that the certificate holder may request a post-revocation hearing before the board of trustees.
- G. Records Kept: The village clerk shall cause to be kept in his office an accurate record of every application received and acted upon, together with all other information and data pertaining thereto, and of all certificates of registration issued under the provisions of this chapter, and of the denial of applications. Applications for certificates shall be numbered in consecutive order as filed, and every certificate issued, and any renewal thereof, shall be identified with the duplicate number of the application upon which it was issued.

4-2-3: NOTICE REGULATING PEDDLERS AND SOLICITORS:

- A. Notice Requirements: The owner or occupant of any residence who desires to forbid trespasses by solicitors, or peddlers or unlicensed solicitors and peddlers, may attach or exhibit upon or near the main front door, and the main rear or side door (if any, and if to be protected), a card or plaque stating such of the following as may be appropriate, in letters at least one-third inch (1/3") in height:

SOLICITORS AND PEDDLERS NOT INVITED (or the word "PROHIBITED" may be substituted for "NOT INVITED")

or

SOLICITORS AND PEDDLERS NOT INVITED UNLESS REGISTERED WITH THE VILLAGE

- B. Notice Provided by Village: For the convenience of residents of the village and for purposes of uniformity, cards or plaques containing the foregoing legend shall be made available by the village. The form of card or plaque provided in this section shall not be deemed to be an exclusive form of notice. Such card or plaque so exhibited shall constitute sufficient notice to any solicitor of the determination by the occupant of the residence of the information contained thereon.

4-2-4: DUTIES OF SOLICITORS AND PEDDLERS:

- A. It shall be unlawful for any person to enter upon any property of another in the village after receiving, immediately prior to such entry, notice from the owner or occupant that such entry is forbidden, or to remain upon the property of another after receiving notice from the owner or occupant to depart.
- B. A person shall be deemed to have received notice from the owner or occupant within the meaning of this chapter if he has been notified personally, either orally or in writing, or if a printed or written notice forbidding such entry has been conspicuously posted at the main entrance to said property or the forbidden part thereof.
- C. Any solicitor who has gained entrance to any residence, whether invited or not, shall immediately and peacefully depart from the premises when requested to do so by the occupant.
- D. All solicitors and peddlers must carry their certificates of registration during all solicitation and peddling activities, which certificate must be visible to the public at all times during such activities.

4-2-5: UNINVITED SOLICITING OR PEDDLING:

- A. Prohibited: Any person soliciting or peddling who is forbidden entry by notice given in compliance with this chapter shall be deemed guilty of remaining on the property after receiving notice to depart if he shall remain on the property, or if he shall ring the doorbell or knock or create any sound calculated to attract the attention of the occupant.
- B. Exemptions: Notices exhibited pursuant to this chapter shall not be deemed applicable to and shall not prevent access to residential property by a solicitor or peddler who has received prior invitation, written or oral, from the owner or occupant thereof.

4-2-6: TIME LIMIT ON SOLICITING:

It is hereby declared to be unlawful and shall constitute a nuisance for any person, whether registered under this chapter or not, to go upon any premises and ring the doorbell upon or near any door of a residence located thereon, or rap or knock upon any door, or create any sound in any other manner calculated to attract the attention of the occupant of such residence for the purpose of securing an audience with the occupant thereof and engage in "soliciting" as defined in section 4-2-1 of this chapter prior to nine o'clock (9:00) A.M. or after seven o'clock (7:00) P.M., Monday through Saturday, or at any time on a Sunday or on a state or national holiday.

4-2-7: VIOLATION; PENALTIES:

- A. Violation; Penalty: Any person who shall be found guilty by a court of competent jurisdiction of violating any provision of this chapter or of failing to comply with any requirement hereof, or of violating any certificate, any approval, or any directive issued under the provisions of this chapter, shall be guilty of a petty offense, punishable by a fine as

provided in section 1-4-1 of this code, and a separate offense shall be deemed committed on each day during or on which a violation occurs or continues.

- B. Reimbursement Of Costs: Any person who shall be found guilty by a court of competent jurisdiction of violating a provision of this chapter or of failing to comply with any requirement hereof, or of violating any certificate, any approval or any directive issued under the provisions of this chapter shall, in addition to the fines provided, be obligated to reimburse the village for its attorney fees, court costs, court reporter costs, and expert witness fees, and all other out of pocket costs incurred by the village in the prosecution of the said violation or violations.
- C. Injunctive Relief: The village may make application to the circuit court for an injunction requiring conformance with this chapter or make such other order as the court deems necessary to secure compliance with this chapter.

4-2-8: CONSTITUTIONAL RIGHTS:

Nothing in this chapter shall be interpreted or enforced to deprive any person of any rights guaranteed under the constitution of the state or the United States.”

Section 3. This Ordinance shall be in full force and effect from after its passage, approval, and publication in the manner provided by law.

Passed this ____ day of _____, 2016 by roll call vote:

	AYES	NAYES	ABSENT	ABSTAIN
Trustee Laura Andersen	_____	_____	_____	_____
Trustee Susan George	_____	_____	_____	_____
Trustee James McKelvie	_____	_____	_____	_____
Trustee Mike Millette	_____	_____	_____	_____
Trustee Michael O’Dwyer	_____	_____	_____	_____
Trustee Michael Tyrrell	_____	_____	_____	_____
President Harry Blecker	_____	_____	_____	_____

APPROVED THIS ____ DAY OF _____, 2016

(SEAL)

Harry Blecker, Village President

ATTEST: _____
Nicholas Girka, Village Clerk

[Option A]

ORDINANCE NO. O-20-07

AN ORDINANCE AMENDING TITLE 4 OF THE VILLAGE CODE OF CAMPTON HILLS, KANE COUNTY, ILLINOIS RELATING TO PEDDLERS AND SOLICITORS

WHEREAS, the Village of Campton Hills, Kane County, Illinois (the “*Village*”) is a duly organized and existing municipal corporation created under the provisions of the laws of the State of Illinois and under the provisions of the Illinois Municipal Code, as from time to time supplemented and amended; and

WHEREAS, the Village President and Board of Trustees of the Village of Campton Hills, Kane County, Illinois (the “*Corporate Authorities*”) may from time to time amend the text of the Village Code of Campton Hills (the “*Code*”) when it is determined to be in the best interests of the health, safety and welfare of the Village and its residents; and

WHEREAS, the Corporate Authorities desire to amend its solicitor and peddler regulations in order to prevent fraud and criminal activity, such as burglary, theft and assault, and to protect the privacy of residents in their homes by requiring commercial peddling and soliciting activity, as well as soliciting activity involving the solicitation of money, clothing and other valuable items, to be certified and registered and to impose narrowly tailored restrictions on such activities occurring within the Village that balance the Village’s legitimate concern with crime prevention and the health, safety and welfare of its residents against the right of persons to engage in soliciting or peddling as a form of constitutionally protected free expression; and

WHEREAS, the regulations provided herein will further assist the Village in its ability to efficiently allocate limited police services within the Village to better protect the health, safety and welfare of its residents; and

WHEREAS, the Corporate Authorities find that it is in the best interest of the health, safety

[Option A]

and welfare of the residents of the Village to provide for the regulations herein specified.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Campton Hills, Kane County, Illinois, as follows:

Section 1. That the above recitals and legislative findings are found to be true and correct and are hereby incorporated herein and made a part hereof, as if fully set forth in their entirety.

Section 2. Section 4-2-2 ("*Certificate of Registration*") of Chapter 2 ("*Peddlers and Solicitors*") of Title 4 ("*Business and License Regulations*") of the Village Code of Campton Hills, Illinois, is hereby amended by deleting the stricken language and adding the underlined language to read as follows:

4-2-2: CERTIFICATE OF REGISTRATION:

- A. Certificate Required: Prior to engaging in any "soliciting" or "peddling" activities in the Village, as defined by this chapter, any person ~~or entity, as the case may be,~~ must first apply for and secure a certificate of registration as provided by this section for each person engaging in such activity. A certificate of registration issued pursuant to this Chapter 2 is non-transferable.
- B. Ineligibility For Certificate: The following persons shall be ineligible for a certificate of registration, ~~unless specifically approved by the Board of Trustees:~~
 - 1. Any person who has been convicted of the commission of a felony under the laws of the State of Illinois or any other State or Federal law of the United States within five (5) years of the date of the application; or
 - 2. Any person who has been convicted of a violation of any of the provisions of this chapter; or
 - 3. Any person whose certificate of registration issued hereunder has previously been revoked as herein provided.
 - 4. Any person who has previously been issued certificates of registration for a total of 180 days in a current calendar year.
 - 5. Any person applying for a certificate of registration to conduct activities on behalf

[Option A]

of an entity, where such entity has seven (7) persons currently certified hereunder on its behalf.

C. Application For Certificate:

1. Form And Oath: Application for a certificate of registration shall be made by each individual and by each entity upon a form provided by and filed with the Village Clerk. The applicant shall state, under oath, such information requested on the application form as is required by the provisions of this chapter and such other relevant information as determined by the Village Clerk.

2. Identification: An applicant for a certificate of registration must submit a valid drivers' license or State issued photo identification card with the application form, a copy of which will be attached to the certificate of registration.

~~3. Pre Approval Process: Anyone seeking to solicit for a charitable or nonprofit association or organization may apply for and obtain pre approval by the Board of Trustees for all of the association or organization's soliciting activities within a calendar year by submitting a prior request to the Village Clerk, who will forward the request to the Board of Trustees for consideration. As part of the pre approval process, the Board of Trustees has the authority to waive the applicable fees and other requirements of this chapter.~~ Entity Information. The name and address of the entity on whose behalf the soliciting or peddling activity is being conducted, together with credentials establishing the applicant's relationship to the entity. Additionally, the applicant shall supply the name, contact information and location of the nearest supervisor or manager overseeing the soliciting or peddling activity that is subject to the application.

D. Fees:

1. Fees Established: Fees shall be paid at the time of filing the application, as follows:

All persons who apply for a certificate under this Chapter 2 shall in addition to the fee identified below pay an application processing and background check fee of \$25, which shall be non-refundable.

Duration of Certificate Requested	Fee Per Person And, If Applicable, Each Entity
1 day <u>Single Day</u>	\$35.00
More than 1 day and not more than 1 week <u>30 Day</u>	50.00 <u>\$75.00</u>
More than 1 week and not more than 1 year <u>90 Day</u>	75.00 <u>\$200.00</u>

[Option A]

- F. Revocation Of Certificate: Any certificate of registration issued hereunder may be revoked by the Village President if the holder of the certificate is found by the Village to be in violation of any of the provisions of this chapter, or has made a false material statement in the application, or otherwise becomes disqualified for the issuance of a certificate of registration under the terms of this chapter. Immediately upon such revocation, written notice thereof shall be given by the Village President to the holder of the certificate in person, email transmission with proof of transmission, or by certified U.S. mail addressed to his address set forth in the application. Immediately upon the giving of such notice of revocation, the certificate of registration shall become null and void; provided, however, that the certificate holder may request, in writing within 10 days of the revocation, a post-revocation hearing before the Board of Trustees, which shall be heard at the next following board meeting which is scheduled at least three (3) business days after Village receipt of the certificate holder's request.
- G. Records Kept: The Office of the Village Clerk shall cause to be kept ~~in his office~~ an accurate record of every application received and acted upon, together with all other information and data pertaining thereto, and of all certificates of registration issued under the provisions of this chapter, and of the denial of applications. Applications for certificates shall be numbered in consecutive order as filed, and every certificate issued, and any renewal thereof, shall be identified with the duplicate number of the application upon which it was issued.

Section 3. Section 4-2-6 (“*Time Limit on Soliciting*”) of Chapter 2 (“*Peddlers and Solicitors*”) of Title 4 (“*Business and License Regulations*”) of the Village Code of Campton Hills, Illinois, is hereby amended by deleting the stricken language and adding the underlined language to read as follows:

4-2-6: TIME LIMIT ~~ON SOLICITING~~

It is hereby declared to be unlawful and shall constitute a nuisance for any person, whether registered under this chapter or not, to go upon any premises and ring the doorbell upon or near any door of a residence located thereon, or rap or knock upon any door, or create any sound in any other manner calculated to attract the attention of the occupant of such residence for the purpose of securing an audience with the occupant thereof and engage in "soliciting" or "peddling", both as defined in section 4-2-1 of this chapter, prior to nine o'clock (9:00) A.M. or after seven o'clock (7:00) P.M., Monday through **Saturday**, ~~or at any time on a Sunday or on a State or national holiday.~~

Section 4. Any certificate of registration under Chapter 2 of Title 4 of the Campton Hills Village Code issued prior to the effective date of this Ordinance shall remain valid through

[Option A]

its expiration date notwithstanding the amendments set forth herein.

Section 5. If any section, paragraph, clause or provision of this Ordinance shall be held invalid, the invalidity thereof shall not affect any other provision of this Ordinance.

Section 6. All ordinances, resolutions, motions or orders in conflict with this Ordinance are hereby repealed to the extent of such conflict.

Section 7. This Ordinance shall be in full force and effect upon its passage, approval, and publication in the manner provided by law.

(Left Intentionally Blank)

[Option A]

Passed this 5th day of May 2020, pursuant to a roll call vote as follows:

	AYES	NAYES	ABSENT	ABSTAIN
Trustee Darlene Bakk	_____	_____	_____	_____
Trustee Susan P George	_____	_____	_____	_____
Trustee Jim McKelvie	_____	_____	_____	_____
Trustee Mike Millette	_____	_____	_____	_____
Trustee Michael O'Dwyer	_____	_____	_____	_____
Trustee Wendy K. White Eagle	_____	_____	_____	_____
President Michael Tyrrell	_____	_____	_____	_____

APPROVED this 5th day of May 2020

Michael Tyrrell, Village President

(SEAL)

ATTEST: _____
Lynn Baez, Village Clerk

ORDINANCE NO. O-20-07

AN ORDINANCE AMENDING TITLE 4 OF THE VILLAGE CODE OF CAMPTON HILLS, KANE COUNTY, ILLINOIS RELATING TO PEDDLERS AND SOLICITORS

WHEREAS, the Village of Campton Hills, Kane County, Illinois (the “*Village*”) is a duly organized and existing municipal corporation created under the provisions of the laws of the State of Illinois and under the provisions of the Illinois Municipal Code, as from time to time supplemented and amended; and

WHEREAS, the Village President and Board of Trustees of the Village of Campton Hills, Kane County, Illinois (the “*Corporate Authorities*”) may from time to time amend the text of the Village Code of Campton Hills (the “*Code*”) when it is determined to be in the best interests of the health, safety and welfare of the Village and its residents; and

WHEREAS, the Corporate Authorities desire to amend its solicitor and peddler regulations in order to prevent fraud and criminal activity, such as burglary, theft and assault, and to protect the privacy of residents in their homes by requiring commercial peddling and soliciting activity, as well as soliciting activity involving the solicitation of money, clothing and other valuable items, to be certified and registered and to impose narrowly tailored restrictions on such activities occurring within the Village that balance the Village’s legitimate concern with crime prevention and the health, safety and welfare of its residents against the right of persons to engage in soliciting or peddling as a form of constitutionally protected free expression; and

WHEREAS, the regulations provided herein will further assist the Village in its ability to efficiently allocate limited police services within the Village to better protect the health, safety and welfare of its residents; and

WHEREAS, the Corporate Authorities find that it is in the best interest of the health, safety

[Option B]

and welfare of the residents of the Village to provide for the regulations herein specified.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Campton Hills, Kane County, Illinois, as follows:

Section 1. That the above recitals and legislative findings are found to be true and correct and are hereby incorporated herein and made a part hereof, as if fully set forth in their entirety.

Section 2. Section 4-2-1 (“*Definitions*”) of Chapter 2 (“*Peddlers and Solicitors*”) of Title 4 (“*Business and License Regulations*”) of the Village Code of Campton Hills, Illinois is hereby amended by deleting the stricken language and adding the underlined language as follows:

4-2-1: Definitions:

SOLICITING: Any one or more of the following activities:

- A. Seeking to obtain orders for the purchase of goods, wares, merchandise, foodstuffs, insurance, subscriptions to books, magazines, periodicals, newspapers and every other type or kind of publication, or services of any kind, character or description whatsoever, for any kind of consideration whatsoever, all for future delivery.
- B. ~~Seeking to obtain gifts or contributions of money, clothing or any other valuable thing for the support or benefit of any charitable or nonprofit association, organization, corporation, or project.~~

Section 3. Section 4-2-2 (“*Certificate of Registration*”) of Chapter 2 (“*Peddlers and Solicitors*”) of Title 4 (“*Business and License Regulations*”) of the Village Code of Campton Hills, Illinois, is hereby amended by deleting the stricken language and adding the underlined language to read as follows:

4-2-2: CERTIFICATE OF REGISTRATION:

- A. Certificate Required: Prior to engaging in any "soliciting" or "peddling" activities in the Village, as defined by this chapter, any person ~~or entity, as the case may be,~~ must

[Option B]

first apply for and secure a certificate of registration as provided by this section for each person engaging in such activity. A certificate of registration issued pursuant to this Chapter 2 is non-transferable.

B. Ineligibility For Certificate: The following persons shall be ineligible for a certificate of registration, ~~unless specifically approved by the Board of Trustees:~~

1. Any person who has been convicted of the commission of a felony under the laws of the State of Illinois or any other State or Federal law of the United States within five (5) years of the date of the application; or

2. Any person who has been convicted of a violation of any of the provisions of this chapter; or

3. Any person whose certificate of registration issued hereunder has previously been revoked as herein provided.

4. Any person who has previously been issued certificates of registration for a total of 180 days in a current calendar year.

5. Any person applying for a certificate of registration to conduct activities on behalf of an entity, where such entity has seven (7) persons currently certified hereunder on its behalf.

C. Application For Certificate:

1. Form And Oath: Application for a certificate of registration shall be made by each individual and by each entity upon a form provided by and filed with the Village Clerk. The applicant shall state, under oath, such information requested on the application form as is required by the provisions of this chapter and such other relevant information as determined by the Village Clerk.

2. Identification: An applicant for a certificate of registration must submit a valid drivers' license or State issued photo identification card with the application form, a copy of which will be attached to the certificate of registration.

~~3. Pre-Approval Process: Anyone seeking to solicit for a charitable or nonprofit association or organization may apply for and obtain pre-approval by the Board of Trustees for all of the association or organization's soliciting activities within a calendar year by submitting a prior request to the Village Clerk, who will forward the request to the Board of Trustees for consideration. As part of the pre-approval process, the Board of Trustees has the authority to waive the applicable fees and other requirements of this chapter.~~ Entity Information. The name and address of the entity on whose behalf the soliciting or peddling activity is being conducted, together with credentials establishing the applicant's relationship to the entity. Additionally, the applicant shall supply the name, contact information and location

[Option B]

of the nearest supervisor or manager overseeing the soliciting or peddling activity that is subject to the application.

D. Fees:

1. Fees Established: Fees shall be paid at the time of filing the application, as follows:

All persons who apply for a certificate under this Chapter 2 shall in addition to the fee identified below pay an application processing and background check fee of \$25, which shall be non-refundable.

Duration of Certificate Requested	Fee Per Person And, If Applicable, Each Entity
1 day <u>Single Day</u>	\$35.00
More than 1 day and not more than 1 week <u>30 Day</u>	50.00 <u>\$75.00</u>
More than 1 week and not more than 1 year <u>90 Day</u>	75.00 <u>\$200.00</u>

F. Revocation Of Certificate: Any certificate of registration issued hereunder may be revoked by the Village President if the holder of the certificate is found by the Village to be in violation of any of the provisions of this chapter, or has made a false material statement in the application, or otherwise becomes disqualified for the issuance of a certificate of registration under the terms of this chapter. Immediately upon such revocation, written notice thereof shall be given by the Village President to the holder of the certificate in person, email with proof of transmission, or by certified U.S. mail addressed to his address set forth in the application. Immediately upon the giving of such notice of revocation, the certificate of registration shall become null and void; provided, however, that the certificate holder may request, in writing within 10 days of the revocation, a post-revocation hearing before the Board of Trustees, which shall be heard at the next following board meeting which is scheduled at least three (3) business days after Village receipt of the certificate holder's request.

G. Records Kept: The Office of the Village Clerk shall cause to be kept ~~in his office~~ an accurate record of every application received and acted upon, together with all other information and data pertaining thereto, and of all certificates of registration issued under the provisions of this chapter, and of the denial of applications. Applications for certificates shall be numbered in consecutive order as filed, and every certificate issued, and any renewal thereof, shall be identified with the duplicate number of the application upon which it was issued.

Section 4. Section 4-2-6 (“*Time Limit on Soliciting*”) of Chapter 2 (“*Peddlers and*

[Option B]

Solicitors”) of Title 4 (“*Business and License Regulations*”) of the Village Code of Campton Hills, Illinois, is hereby amended by deleting the stricken language and adding the underlined language to read as follows:

4-2-6: TIME LIMIT ~~ON SOLICITING~~

It is hereby declared to be unlawful and shall constitute a nuisance for any person, whether registered under this chapter or not, to go upon any premises and ring the doorbell upon or near any door of a residence located thereon, or rap or knock upon any door, or create any sound in any other manner calculated to attract the attention of the occupant of such residence for the purpose of securing an audience with the occupant thereof and engage in "soliciting" or "peddling", both as defined in section 4-2-1 of this chapter, prior to nine o'clock (9:00) A.M. or after ~~seven~~ five o'clock (75:00) P.M., Monday through **Saturday**, ~~or at any time on a Sunday or on a State or national holiday.~~

Section 5. Any certificate of registration under Chapter 2 of Title 4 of the Campton Hills Village Code issued prior to the effective date of this Ordinance shall remain valid through its expiration date notwithstanding the amendments set forth herein.

Section 6. If any section, paragraph, clause or provision of this Ordinance shall be held invalid, the invalidity thereof shall not affect any other provision of this Ordinance.

Section 7. All ordinances, resolutions, motions or orders in conflict with this Ordinance are hereby repealed to the extent of such conflict.

Section 8. This Ordinance shall be in full force and effect upon its passage, approval, and publication in the manner provided by law.

(Left Intentionally Blank)

[Option B]

Passed this 5th day of May 2020, pursuant to a roll call vote as follows:

	AYES	NAYES	ABSENT	ABSTAIN
Trustee Darlene Bakk	_____	_____	_____	_____
Trustee Susan P George	_____	_____	_____	_____
Trustee Jim McKelvie	_____	_____	_____	_____
Trustee Mike Millette	_____	_____	_____	_____
Trustee Michael O'Dwyer	_____	_____	_____	_____
Trustee Wendy K. White Eagle	_____	_____	_____	_____
President Michael Tyrrell	_____	_____	_____	_____

APPROVED this 5th day of May 2020

Michael Tyrrell, Village President

(SEAL)

ATTEST: _____
Lynn Baez, Village Clerk

Village of Campton Hills Board Summary Memo

To: Village President and Board of Trustees

From: Ron Searl, Interim Village Administrator
Rebekah Flakus, Village Treasurer

Date: May 5, 2020

Subject: Resolution Authorizing Bank Signatories

Agenda #: 7a

Issue:

Board approval of a Resolution authorizing new bank signatories for the Village and Village Board of Trustees.

Background/Reasoning:

- Changes to Trustee Personal Commitments, the Village Board needs to make changes to the Finance Trustees for bank signatories.
- Currently, the Village has three bank signatories available.
 - The Village President
 - Trustee Mike Millette as a Finance Trustee
 - Trustee Sue George as a Finance Trustee
 - one of the signatories on the Village's bank accounts.
- Finance Trustee Sue George is stepping down as a bank signatory and Finance Trustee and needs to be replaced.

Supporting Documents:

- Resolution #20-10 – Resolution Authorizing Bank Signatories for the Village of Campton Hills, IL

Budget:

N/A

Public Impact:

- Shows fiscal responsibility of the Village

Action Requested:

- Make a motion to designate a new Finance Trustee
- Make a motion to approve Resolution #20-10 Authorizing Bank Signatories for the Village of Campton Hills, IL as amended with new Finance Trustee included.

**RESOLUTION AUTHORIZING BANK SIGNATORIES
FOR THE VILLAGE OF CAMPTON HILLS, IL**

WHEREAS, Section 3-1-7 of Title 3 of the Municipal Code of Campton Hills, designates depositories for funds of the Village of Campton Hills and provides in subparagraph A2B that the authorized signatories for village accounts at designated depositories shall be two: one (1) of the Village President or the Village Administrator, and one (1) of the Finance Trustees elected pursuant to section 1-6-7-1A of this code.

NOW THEREFORE BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF CAMPTON HILLS, KANE COUNTY, ILLINOIS AS FOLLOWS:

Section 1

Michael Tyrrell, Village President; Mike Millette, Finance Trustee; and _____, Finance Trustee, are hereby authorized to sign any and all checks, against any account of the Village with Village depositories, and that Village depositories are hereby authorized to honor any and all checks of two of the four authorized signatories, but only as provided for in Section 3-1-7 of Title 3 of the Municipal Code of Campton Hills, without further inquiry or regard to the authority of said signatories, or the use of said checks.

Section 2

All ordinances, resolutions, motions or parts thereof in conflict herewith are hereby repealed.

Section 3

This Resolution shall be in full force and effect upon its passage and approval and publication as provided by law. This ordinance shall be published in pamphlet form.

Passed this 5th day of May 2020 pursuant to a roll call vote as follows:

	AYES	NAYES	ABSENT	ABSTAIN
Trustee Darlene Bakk	_____	_____	_____	_____
Trustee Susan P. George	_____	_____	_____	_____
Trustee Michael O’Dwyer	_____	_____	_____	_____
Trustee Mike Millette	_____	_____	_____	_____
Trustee Wendy K. White Eagle	_____	_____	_____	_____
Trustee Jim McKelvie	_____	_____	_____	_____
President Mike Tyrrell	_____	_____	_____	_____

APPROVED this 5th day of May 2020

Michael Tyrrell, Village President

(SEAL)

ATTEST: _____
Village Clerk