

**MINUTES FOR THE REGULAR MEETING  
OF THE CORPORATE AUTHORITIES OF THE  
VILLAGE OF CAMPTON HILLS**

**January 21, 2020**

7:00 P.M.

CAMPTON TOWNSHIP COMMUNITY CENTER  
5N082 OLD LAFOX ROAD  
Campton Hills, IL

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1. **Call to Order** - President Tyrrell called the meeting to order at 7:02 p.m.
2. **Roll Call** - Clerk Baez called the Roll:

<i>Present</i>	<i>Absent</i>	<i>Also Present</i>
Trustee Bakk	Trustee Millette	Administrator Searl
Trustee George		Clerk Baez
Trustee McKelvie		CHPD - Chief Millar
Trustee O'Dwyer		Treasurer Flakus
*Trustee White Eagle (telecon/bus. travel)		BZA Officer - Quail
President Tyrrell		

3. **Pledge of Allegiance** - President Tyrrell led all those present in the Pledge of Allegiance.
4. **Public Comments** - Sign-up sheets are at the rear of the room.

Janet Burson – expressed concerns for some of the fellow residents that have come to her in regards to the DRAFT Zoning Regulations.

Karl Lee – also expressed his concerns in regards to the DRAFT Zoning Code Regulations.

5. **Swearing in of Full-Time Police Officer**
  - a. Officer Doug Kucik

Clerk Baez conducted the swearing in of Officer Kucik to the CHPD.

6. **Recognition**
  - a. 3<sup>rd</sup> Annual Citizen of the Year Award – Presented by Community Relations Committee

Norm Turner of the Community Relations Committee presented the Award to Christine Brauer a 5<sup>th</sup>. generation area resident.

*A brief intermission was held at 7:20 p.m. for cake & coffee.*

Meeting re-convened at 7:35 p.m.

b. Chief's Special Recognition Award – Presented by Chief Millar

- Chief recognized Angela Felton, Joanie & Rusty Jett from Community Santa Project for bringing Christmas to 350 families in our community this year!

*Excerpt from Community Santa Project web site ~*

Community Santa Project was established to ensure that NO CHILD, NO FAMILY in our community will ever wake up and think they were forgotten. It is our strong belief and mission that that everyone wakes up Christmas morning and feels the magic of SANTA. Community Santa Project knows that our strength lies not only in the words we stand by, but most importantly through the actions of our initiatives. Most recently, our organization realized that by working together we could overcome our challenges much more efficiently, and that is why we ultimately decided to launch Community Santa Project.

Children of all ages have the same dreams and wishes regardless of the circumstances their families may be in at the time.

c. Outstanding Officer of the Year Award – Presented by Chief Millar

- Chief Millar recognized Officer Levand for his vision, dedication, and perseverance, in bringing the K9 unit to fruition for the CHPD.

\*Motion to **Invite** Trustee White Eagle (via phone) to the meeting at 7:50 p.m., made by Trustee George, seconded by Trustee McKelvie

7. **Consent Agenda** [By a single unanimous vote, called an omnibus vote, the Board may approve a number of unrelated items. There may be no discussion, but any Trustee may remove any one or more items from the Consent Agenda, whereupon that item goes on the agenda below.]

a. Motion to **approve** the **minutes of the January 7, 2020** Regular Meeting, made by Trustee George, seconded by Trustee O'Dwyer

Roll Call: [AYES: 3] [NAYES: 0] [ABSENT: 1] [ABSTAIN: 2] Motion **CARRIED**  
George Millette Bakk  
O'Dwyer McKelvie  
Tyrrell

*\*Trustee White Eagle could not be reached by phone at the time of vote.*

b. Motion to **approve** payment of bills per **Warrant List #20-16**, motion made by Trustee O'Dwyer, seconded by Trustee George

Roll Call: [AYES: 5] [NAYES: 0] [ABSENT: 1] [ABSTAIN: 0] Motion **CARRIED**  
O'Dwyer Millette  
George  
Bakk  
McKelvie

White Eagle

- Trustee O'Dwyer questioned the bank charges of \$39.00. Treasurer Flakus explained that it is paid and then credited back the following month.
- Trustee O'Dwyer questioned if the ballistics in the door was included in the cost on page 3. Chief responded, it was.

8. **Action Items**

- a. Motion to **approve Ordinance No. 20-02 restricting on street parking to one side of the street** on all streets in Fox Mill (Farmstead Phase) motion made by Trustee Bakk, seconded by Trustee McKelvie

Roll Call: [AYES: 5] [NAYES: 0] [ABSENT: 1] [ABSTAIN: 0] Motion **CARRIED**  
Bakk Millette  
McKelvie  
George  
O'Dwyer  
White Eagle

- b. Motion to **approve Resolution # 20-03 to approve an intergovernmental agreement (IGA)** with Campton Township Highway Department for Fueling Center Access, motion made by Trustee O'Dwyer, second by Trustee McKelvie.

Roll Call: [AYES: 5] [NAYES: 0] [ABSENT: 1] [ABSTAIN: 0] Motion **CARRIED**  
O'Dwyer Millette  
McKelvie  
Bakk  
George  
White Eagle

- c. Board to make a motion to recommend approval of Kane County Application for zoning map amendment and/or special use, relating to property at 10N862 Muirhead Rd., motion made by Trustee White Eagle, seconded by Trustee George.

Roll Call: [AYES: 0] [NAYES: 5] [ABSENT: 1] [ABSTAIN: 0] Motion **FAILED**  
White-Eagle Millette  
George  
Bakk  
Millette  
O'Dwyer

Motion to **Suspend Roberts Rules of Order** for the balance of the **Discussion Items**, motion made by Trustee McKelvie, seconded by Trustee George

Voice Vote: [AYES: 5] [NAYES: 0] [ABSENT: 1] [ABSTAIN: 0] Motion **CARRIED**

**9. Department Reports**

a. Police Department (Available Online)

- Chief went over some of the highlights from December and referred to the packet for detailed information.
- 297 calls for service
- 5 burglaries – Chief updated the Board in regards to the recent events surrounding these burglaries and that a suspect is in custody.
- 3 area subdivisions are interested in starting up a Neighborhood Watch Program.
- 22 ambulance assist
- 5 fire assist
- Police and Fire Commission will be conducting testing for general entry on Jan. 29<sup>th</sup>. Currently, there are 3 applicants
- Upcoming Winter Wonders in Campton Hills, February 8<sup>th</sup>.

b. Finance Department (Available Online)

- Treasurer Flakus went over some of the highlights from December and referred to the packet for detailed information.
- Add projections for Revenue & Expenditures
- Highlighted the Budget vs Actuals Report
- Broke out expenditures for each dept. and
- Added K-9 expenses ins/outs

c. Building and Zoning Department (Available Online)

- BZA Officer Quail went over some of the highlights from December and referred to the packet for detailed information.
- A total of 21 building permits were issued in December
- We continue to receive feedback on the draft ordinance relating to the keeping of animals and recreational vehicles. Staff is working with Kane County Maps Division to correct errors on the draft map. We expect a revised draft to be ready by the end of the month.

**10. Current Discussion Items**

a. Ordinance #20-03 to create a Deputy Liquor Commissioner Position

- President Tyrrell referred to the packet that was prepared by the Village Attorney.
- Board consensus – Action Item for 2/4/2020 meeting.

b. Motion to appoint Officer Dan Hatt as Deputy Liquor Commissioner

- Board consensus – Action Item for 2/4/2020 meeting.

c. Cintas: Mat and Towel Service Agreement

- Administrator Searl and Chief Millar went over the highlights of the Agreement
- Trustee O'Dwyer suggested that the Village Attorney review the details of the contract.

d. Employee Policy Update: Cannabis Use

- Consensus from the Board to have Village Attorney red line changes.
- Update to be ready for the 2/4/2020 meeting.

e. Whispering Pines Plat – Approval – Vanessa

- BZA Officer Quail referred to the packet regarding the reasoning/background to the request of subdividing the 11.952 acre parcels from 5 parcels to 2 parcels.
- High level interest from the Board is addressing Storm water patterns/management of the surrounding areas. Area of Denker road is prone for flooding.

**11. Items – Parking Lot (90-day limit will be placed on future items)**

a. Update on **Adjudication Hearing Officer** process (on or before March 17, 2020)

*No further discussion*

b. Motion to **approve Resolution # 20-02 to approve an agreement with Vivid Energies to install LED Lighting** – Village Hall/Police Department

- Vivid Energies still working on Bill of Material
- Attorney has reviewed contract

**12. Additional Items, Updates and Follow-up Reports from the Village President, Trustees, Village Administrator, Village Attorney or Staff**

- Trustee O'Dwyer suggested some ideas about possibly setting up a Municipality FB page as a communication device which is handled differently than regular FB. This certain type of FB the Village can;
  - Set parameters regarding having comments or without comments, or comments only for a certain amount of time.
  - Set up as invitation only
- Trustee O'Dwyer and the Board will need to have further discussions regarding this and look into the pro's and con's of having such a tool to use for communication purposes only.

13. **CLOSED SESSION:** Move that the Village Board go into closed session as permitted by the Open Meetings Act to discuss one or more of the following matters:
- a. Litigation that is filed and pending or is probable or imminent. 2(c)(1)
  - b. Collective negotiating matters. 2(c)(2)
  - c. Appointment, employment, compensation, discipline, performance, or dismissal of specific employees or officials, including legal counsel. 2(c)(1) & (3)

*No Closed Session*

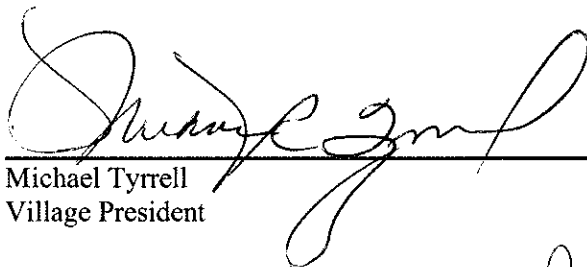
Motion to **Adjourn**, motion made by Trustee O'Dwyer, seconded by Trustee McKelvie

Voice Vote: [AYES: 5] [NAYES: 0] [ABSENT: 1] [ABSTAIN: 0] Motion **CARRIED**

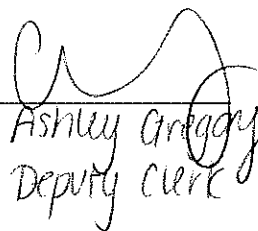
14. **Adjournment**

Meeting adjourned at 9:32 p.m.

Approved this 4<sup>th</sup> day of February, 2020

  
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Michael Tyrrell  
Village President

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Lynn Baez  
Village Clerk

  
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Ashley Gregory  
Deputy Clerk