

MEETING MINUTES FOR THE REGULAR MEETING (amended)
OF THE CORPORATE AUTHORITIES OF THE
VILLAGE OF CAMPTON HILLS
Tuesday, August 17, 2021
7:00 P.M.

Lord of Life Church
40W605 IL-38
Elburn, IL 60119

***All Public Meetings are recorded.**

Call to Order - President Tyrrell called the meeting to order at 7:00 pm.

1. Roll Call – Clerk Baez called the roll

<i>Present</i>	<i>Absent</i>	<i>Also Present</i>
Trustee George (7:02)	Trustee Bakk	Administrator Searl
Trustee McKelvie		Clerk Baez
Trustee Millette		Chief Millar
Trustee Muncie		Treasurer Flakus
Trustee White Eagle		Village Attorney(s) – Peter Murphy
President Tyrrell		Ryan Morton
		Scott Marquardt – HR Green
		Member(s) of the Public

2. Pledge of Allegiance – President Tyrrell led those in attendance the Pledge of Allegiance.

3. Public Comments – Limited to 3 minutes per individual

Scott Marquardt gave an update on the bids for the surfacing project.

4. Consent Agenda [By a single unanimous vote, called an omnibus vote, the Board may approve a number of unrelated items. There may be no discussion, but any Trustee may remove any one or more items from the Consent Agenda, whereupon that item goes on the agenda below.]

a.) Motion to approve the **minutes of the July 20 2021**.

b.) Motion to approve payment of bills per **Warrant List #22-05**.

Motion to approve Item a & b) made by Trustee White Eagle, seconded by Trustee McKelvie.

Roll Call: [AYES: 5] [NAYES: 0] [ABSENT: 1] [ABSTAIN: 0] Motion **CARRIED**
White Eagle Bakk
McKelvie
George
Millette
Muncie

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5. Action Items

- a. Motion to Approve the re-appointment of Jon Olson to the Finance Committee and as the Finance Committee Chair.** Motion made by Trustee White Eagle, seconded by Trustee George

Roll Call: [AYES: 5] [NAYES: 0] [ABSENT: 1] [ABSTAIN: 0] Motion **CARRIED**
White Eagle Bakk
George
McKelvie
Millette
Muncie

- b. Motion to Approve Ordinance #O-21-09 an Ordinance pertaining to the Coronavirus Local Recovery Fund for the Village of Campton Hills, Kane County, Illinois.** Motion made by Trustee White Eagle, seconded by Trustee Muncie.

Attorney Murphy gave a brief overview of the ARPA application process and thanked Treasurer Flakus for her help in putting the Ordinance together.

Background/Reasoning excerpt from the Board packet -

To start submitting the required information and then begin receiving the **allotted** financial support from the American Rescue Plan Act (ARPA), there are two exhibits that must be executed and submitted into the online portal administered by the State of Illinois. To expedite the process, it is encouraged for the Village approve an Ordinance that designates an officer, agent or employee of the Village to be authorized to sign execution documents.

In summary, the attached Ordinance that was provided in the Board packet, along with the ARPA terms and conditions, designates the Village President as the authorized signor of the Village to execute the necessary documents in reference to the Coronavirus Local Fiscal Recovery Fund, authorized by the American Rescue Plan Act of 2021 (ARPA).

Roll Call: [AYES: 5] [NAYES: 0] [ABSENT: 1] [ABSTAIN: 0] Motion **CARRIED**
White Eagle Bakk
Muncie
George
McKelvie
Millette

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- c. **Presentation of a Certificate of Appreciation to Bill Bushnell for his service on the Public Works Committee.** Motion made by Trustee Millette, seconded by Trustee White Eagle.

President Tyrrell recognized Mr. Bushnell's 8 years of dedicated service on the Public Works Committee. Mr. Bushnell was not present to receive the Certificate of Appreciation.

Roll Call: [AYES: 5] [NAYES: 0] [ABSENT: 1] [ABSTAIN: 0] Motion **CARRIED**
Millette Bakk
White Eagle
George
McKelvie
Muncie

- d. **Motion to approve the PC/ZBA's recommendation granting a Zoning Amendment to the Ciampi PUD (Planned Unit Development), removing the north half of petitioner's property from the PUD and rezoning the property F-Farming.** Motion made by Trustee White Eagle, seconded by Trustee Muncie.

Attorney Murphy went through the background history and current status regarding this PUD. This is the 3rd. request for an amendment presented to the Village, and the 2nd. before the Village Board. Currently, the provisions that Kane County originally required for the contiguous Anderson Animal Shelter PUD, at this time, have not been met. These include;

- Acquiring a Storm Water Permit
- A viable outfall for the Storm Water detention
- A permit from IDOT for access to Il Route 38
- A site development plan for additional parking

Other concerns:

- Traffic study is not current and information is incomplete. No study of Harley Road traffic has been conducted.
- Conflicting statements of the intended use of the property; Farming vs Harley Road access to IL38.

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- High Impact to the area does not follow Campton Hills Comprehensive Plan

Recommendations from Attorney Murphy:

Remand back to the PC/ZBA (which is a separate motion indicated below) to get additional information from Anderson Animal Shelter regarding;

- Status on the 4 provisions Kane County implemented
- Status on any recent communications with IDOT and
- What are the future plans for intended use of the Ciampi Property and Harley Rd. by Anderson Animal Shelter

Roll Call: [AYES: 5] [NAYES: 5] [ABSENT: 1] [ABSTAIN: 0] Motion **FAILED**
White Eagle Bakk
Muncie
George
McKelvie
Millette

***Motion to remand 5d back to the PC/ZBA to get additional information as recommended.** Motion made by Trustee Millette, seconded by Trustee Muncie

Roll Call: [AYES: 5] [NAYES: 0] [ABSENT: 1] [ABSTAIN: 0] Motion **CARRIED**
Millette Bakk
Muncie
White Eagle
George
McKelvie

- e. **Motion to accept the PC/ZBA recommendation Denying a variance to exceed the maximum allowable total floor area under roof for an accessory structure permitted by ordinance, from 1,800 square feet to 2,400 square feet, at 4N028 County View Lane.** Motion made by Trustee McKelvie, seconded by Trustee White Eagle

Attorney Murphy and Administrator Searl gave a brief overview of the Public Hearing held on July 26th. Information is included in the Board packet. The PC/ZBA voted in

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President Tyrrell asked Attorney Murphy to look into the ARPA rules as a means for Police reimbursement.

President Tyrrell also asked Chief & Treasurer Flakus to run long term #'s (10-20) yrs.

- b.) **Building and Zoning Report – Available on line**
 - Administrator Searl went over the B&Z report.
- c.) **Finance Department Report – Available on line**
 - Treasurer's Flakus went over the highlights of the July 2021 Treasurers' Report (25.00% of year completed).

7. **Current Discussion Items**

a.) **Leased Space Update**

- i. Murray Commercial Lease Proposal
- ii. Metro West

Helping Hands will be moving out late September. Metro West will be leasing 1/3 of the front side and will be moving in by end of September

8. **Items – Parking Lot (90-day limit will be placed on future items)**

a.) **Police Department and Building Security Improvements Architect/Construction Manager RFQ Update.**

Trustee McKelvie updated the Board that they interviewed 3 candidates for the project and met the week of 8/16 and the Steering Committee selected Studio 222 – Laub Construction based on the reputation of quality of work. This vendor was used to construct the Elburn Fire Department. Trustee McKelvie asked to get consensus from the Board to move forward. Consensus was received from the Board to move ahead.

*Trustee White Eagle suggested due to the essence of time, if items b & c could be suspended for discussion until the next meeting.

- b.) **Facebook/Social Media Policy**
- c.) **Laserfiche Services**

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9. **Additional Informational Items**, Updates and Follow-up Reports from the Village President, Trustees, Village Administrator, Village Attorney, or Village Staff.

a.) **IDOT Audit Update**
Ongoing

d.) **Passport Program is LIVE** (Small booklets are available at participating Local Businesses within the Village, and at the Village Hall)

10. **CLOSED SESSION**: Move that the Village Board go into closed session as permitted by the Open Meetings Act to discuss one or more of the following matters:

a.) *Litigation that is filed and pending or is probable or imminent. 2(c)(11)

b.) Collective negotiating matters. 2(c)(2)

c.) *Appointment, employment, compensation, discipline, performance, or dismissal of specific employees or officials, including legal counsel. 2(c)(1) & (3)

Motion to enter into Closed Session at 9:04 p.m. by Trustee Millette, seconded by Trustee White Eagle.

Voice Vote: [AYES: 5] [NAYES: 0] [ABSENT: 1] [ABSTAIN: 0] Motion **CARRIED**

Motion to reconvene to Open Session at 10:43 p.m. made by Trustee George, seconded by Trustee White Eagle.

Voice Vote: [AYES: 5] [NAYES: 0] [ABSENT: 0] [ABSTAIN: 0] Motion **CARRIED**

11. **Potential Action Pertaining to Closed Session**

12. **Next Meeting** - Tuesday, September 7, 2021 at 7 p.m. Lord of Life Church

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13. Adjournment

Motion to **Adjourn** the Regular meeting, motion made by Trustee McKelvie, seconded by Trustee White Eagle.

Voice Vote: [AYES: 5] [NAYES: 0] [ABSENT: 1] [ABSTAIN: 0] Motion **CARRIED**

Meeting adjourned at 10:44 p.m

Approved this 7th day of September, 2021



Michael Tyrrell
Village President



Lynn Baez
Village Clerk